

ILLOGAN PARISH COUNCIL

Minutes of the Planning & Environmental Services Committee held on Wednesday 4th July 2018 at 7.15pm in Penwartha Hall, Voguebeloth, Illogan

PRESENT: Crabtree (Vice Chairman), Ekinsmyth (not a member of this Committee), Ford, Holmes, Pavey, Miss Pollock (not a member of this Committee), Mrs Roberts, Mrs Thompson and Williams.

IN ATTENDANCE: Ms S Willsher, Clerk; Mrs J Curtis, Administration Assistant

The Chairman explained the safety procedures.

PM18/07/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Ferrett and Cllr Szoka

Absent: there were no members absent.

PM18/07/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY WORTH £25 OR OVER

There were no interests declared.

PM18/07/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations.

PM18/07/4 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETINGS OF THIS COMMITTEE HELD ON THE 6TH AND 20TH JUNE 2018 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Mrs Thompson, seconded by Cllr Mrs Roberts and

PM18/07/4.2 RESOLVED to receive and approve the minutes of the Planning and Environmental Services Committee held on 6th and 20th June 2018 and the Chairman to sign them.

On a vote being taken the matter was unanimously approved.

PM18/07/5 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

Page 768 - Minute PM18/06/13.2- The Clerk had reported to Cornwall Council that the grass verge adjacent to Mary's Well needed cutting. The Council's contractor was also asked to quote, the contractor reported on Monday 2nd July that the grass had already been cut.

Page 769 - Minute PM18/06/15.2 – In response to a question the Clerk confirmed that she had not received a response to this Council's request that planning application PA18/01144 for Tehidy Mill Farm was considered

at a Cornwall Council Planning Committee meeting. It was confirmed that a response was not normally sent, a committee meeting notification was usually sent nearer the time of a meeting.

Page 772 - Minute PM18/06/15.4 – The Clerk reported that there had not been any personal accounts received in the Council Office from Councillors regarding highways concerns at Illogan Downs. In response to a question the Clerk confirmed that Portreath Council had not been contacted to date regarding the highways issues at Illogan Downs as the Clerk was waiting until Councillors reports had been received.

PM18/07/6 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINUTES – EVERY SPEAKER HAS A LIMIT OF 3 MINUTES UNDER THE COUNCIL’S STANDING ORDERS)

No members of the public were present.

PM18/07/7 TO DISCUSS PLANNING APPLICATIONS RECEIVED UP TO THE DATE OF THE MEETING (CLLR MRS ROBERTS)

- i. **IPC2018/045
PA18/05675
TRICIA SHARE, FIELD END, MOUNT WHISTLE ROAD, SOUTH
TEHIDY
RETENTION OF GARAGE EXTENSION**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

PM18/07/7.2 RESOLVED that Illogan Parish Council has no objections to the planning application for Field End.

On a vote being taken the matter was unanimously approved

PM18/07/8 TO NOTE PLANNING DECISIONS RECEIVED FROM CORNWALL COUNCIL

- PA18/04078 – Mr and Mrs Ross Jenkins, Bambi Cottage, Churchtown, Illogan – Demolition of existing single storey kitchen and erection of new larger single storey extension with WC, utility and kitchen and associated works – APPROVED
- PA18/04284 – Mr and Mrs Graham Hawkey, 51 Alexandra Close, Illogan – Replacement single storey extension with pitched roof – APPROVED
- PA18/04429 – Mr Malcolm Wilkes, Pastoral, 94 Alexandra Road, Illogan – Loft conversion for two additional bedrooms within roof space using flat dormer to rear elevation, small skylights to front elevation for light – APPROVED
- PA18/04871 – Mr and Mrs Warren, 6 Park Leven, Illogan, Redruth – Notification for prior approval for a proposed larger home extension – Proposed PVCu conservatory to rear of property – Prior approval not req’d (AF/TEL/DEM)

PM18/07/9 TO NOTE PLANNING ENFORCEMENT CASES RECEIVED FROM CORNWALL COUNCIL

Illogan Parish Council received correspondence to advise that Cornwall Council would no longer notify us of any enforcements cases due to the GDPR.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

PM18/07/9.2 RESOLVED that the agenda item to note planning enforcement cases received from Cornwall Council will be removed from future agendas as Cornwall Council will not be circulating the information in line with the GDPR.

On a vote being taken the matter was unanimously approved.

PM18/07/10 TO RECEIVE A RECOMMENDATION FROM THE GOVERNANCE REVIEW COMMITTEE 'THAT ACCESS ARRANGEMENTS ARE CONSIDERED TO ENABLE A FIRE ENGINE TO ACCESS ILLOGAN PARK IF REQUIRED AND THAT ADVICE AND GUIDANCE IS SOUGHT FROM THE FIRE SERVICE AND THAT THE FIRE SERVICE ARE ASKED TO COMPLETE AN ASSESSMENT OF THE AREA', AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Ford and

PM18/07/10.2 RESOLVED to approve the recommendation from the Governance Review Committee that access arrangements are considered to enable a fire engine and other emergency services to access Illogan Park if required and that advice and guidance is sought from the fire service, ambulance service and all emergency services and that all emergency services are asked to complete an assessment of the area and asked to provide their thoughts on the best point of access and that a Councillor who had attended the Council's site visit to Illogan Park would if possible be present whilst the assessments are taking place.

On a vote being taken the matter was unanimously approved.

PM18/07/11 TO RECEIVE A REPORT FROM THE CLERK INCLUDING CORRESPONDENCE FROM THE TRELAWNEY LEAGUE, NEW INN TITANS, ILLOGAN RBL 3RD TEAM AND COUNCILLORS REGARDING ILLOGAN PARK, COMPLETE A FULL REVIEW OF ILLOGAN PARK, THE FACILITIES, USE OF THE SPORTING FACILITIES, MANAGEMENT AND MAINTENANCE ETC., AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Mrs Thompson, seconded by Cllr Ford and

PM18/07/11.2 RESOLVED that contracts for the New Inn Titans and the

Rugby Club would be renewed and a new contract, under the same terms, would be issued to the New Inn Titans Reserve Team. The RBL 3rd Team would be given notice that their contract would be terminated. The Clerk would also notify the Trelawny League of the football teams who will be using the pitch at Illogan Park.

On a vote being taken the matter was unanimously approved.

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

PM18/07/11.3 RESOLVED that the locks to the main changing room at Illogan Park would be changed and new keys cut.

On a vote being taken the matter was unanimously approved.

It was proposed by Cllr Mrs Roberts, seconded by Cllr. Mrs Thompson and

PM18/07/11.4 RESOLVED that the situation regarding the keys at Illogan Park was reviewed in December once the Clubs had settled into their routine use of the facilities.

On a vote being taken the matter was unanimously approved.

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

PM18/07/11.5 RESOLVED that the New Inn Titans would be asked if this Council provided the paint would they be willing to paint the football goal posts at Illogan Park.

On a vote being taken the matter was unanimously approved.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

PM18/07/11.6 RESOLVED that the Clerk would contact the Neighbourhood Beat Manager and let her know what is happening at Illogan Park with vandalism and reports of motor cycles being ridden etc. That there would be an article in the next edition of the Illogan Review and a letter drop to neighbouring properties to encourage members of the public to report incidences on vandalism and anti-social behavior to the police as soon as possible and then to let the Council know what has happened.

On a vote being taken the matter was unanimously approved.

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

PM18/07/11.7 RESOLVED that quotes are obtained for a contractor to clean the changing facilities and toilets at Illogan Park after the Clubs have used them. The Clerk would write to the Clubs and let them know that the

Council will be employing an external contractor to clean the changing facilities and toilets.

On a vote being taken the matter was unanimously approved.

It was proposed by Cllr Ford, seconded by Cllr Holmes and

PM18/07/11.8 RESOLVED that quotes/tenders are obtained for the installation of appropriate non-slip wet floors in the kitchen and shower rooms at Illogan Park and for an appropriate half height wall covering for the showers.

On a vote being taken the matter was unanimously approved.

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

PM18/07/11.9 RESOLVED that the New Inn Titans and Illogan Park Rugby Club would be asked if this Council provided the paint would they be willing to paint the changing facilities and toilets at Illogan Park inside and out.

On a vote being taken the matter was unanimously approved.

It was proposed by Cllr Holmes, seconded by Cllr Pavey and

PM18/07/11.10 RESOLVED that there would be an item on the next agenda for the Planning and Environmental Services Committee meeting to review the erection of new facilities at Illogan Park as drawn up a few years ago and to make recommendations to the Full Council

On a vote being taken the matter was unanimously approved.

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

PM18/07/11.11 RESOLVED that the Clerk would send a firmly written letter to the New Inn Titans and Illogan Park Rugby Club stating that they must contact the Parish Council Office when they want to use the facilities and also if their match etc gets cancelled.

On a vote being taken the matter was unanimously approved.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

PM18/07/11.12 RESOLVED that the fees for the Clubs from the 1st September 2018 until the 31st August 2019 would be as follows:

- New Inn Titans - £400 plus £2 per use for the showers
- New Inn Titans Reserves - £200 plus £2 per use for the showers

- **Illogan Park Rugby Club - £455 plus £2 per use for the showers**

On a vote being taken the matter was unanimously approved.

Members requested that information was gathered on temporary portacabin type changing facilities.

It was noted that there were examples across Cornwall where effective sports facilities and community spaces had been created. It was suggested that the Council should look at how other areas had delivered their projects to assist this Council with their endeavours.

PM18/07/12

TO CONSIDER CORRESPONDENCE RECEIVED UP TO THE DATE OF THE MEETING, AGREE RESPONSES AND ANY APPROPRIATE ACTIONS

1. Telephone conversation between Cllr Mrs Ferrett and the owner of Tehidy Mill Farm whereby the Council had been invited to visit the site to discuss the planning application (PA18/01144)

It was proposed by Cllr Holmes, seconded by Cllr Crabtree and

PM18/07/12.2

RESOLVED

that the Clerk would respond that the owner of Tehidy Mill Farm should contact one of the Illogan Parish Council Ward Councillors and/or the Cornwall Councillor for the area; the Clerk would include the contact details for all of the Councillors.

On a vote being taken the matter was unanimously approved.

2. Copy of an email from Cllr Desmonde to Cornwall Council with his comments on planning application PA18/03895 – The Barn, Halgoss
3. Cornwall AONB Job Vacancy for a Project Officer
4. Email from a local resident regarding Manningham Woods – ‘Couple of local issues. Entrance to Manningham Woods - opposite Robartes Terrace - Bushes now obscure road signs. Green mould on the glass panels on your notice board. Recent increase in the use of loud custom exhausts by a few local youngsters on cars - racing around the local streets and speeding continued through Paynters lane.
5. Email from Cornwall Council Planning Officer re PA18/03100 – 34 Bosvean Gardens – ‘*Thank you for the Parish Council’s comments with regard to the above application which were as follows:*

Illogan Parish Council supports the application for 34 Bosvean Gardens although we would like to see the proposed cladding replaced with render to ensure that the extension is in keeping with the surrounding area.

I appreciate your comments which will be included in my report. However, following careful consideration of all the material planning

considerations, in this instance I feel that it is appropriate to recommend approval of the application and to allow the proposed cladding. Under these circumstances, please can you confirm that on this occasion we may agree to disagree? If I do not hear from you within the next 5 working days I will assume that this is the case.

The reasons why I am recommending approval of the cladding are:

- *There are no constraints for the site,*
- *There are a variety of styles and designs of dwellings within the area and there are examples of cladding on the gable ends of the bungalows opposite the site, thus we could not reasonably refuse the application due to use of modern materials,*
- *The National Planning Policy Framework (NPPF) stresses that where a proposal accords with an up-to-date development plan it should be approved without delay, as required by the presumption in favour of sustainable development. Where the development plan is absent, silent or the relevant policies are out of date, paragraph 14 of the NPPF requires the application to be determined in accordance with the presumption in favour of sustainable development unless there are significant and demonstrable adverse impacts.*

In this case I do not feel therefore that there are any significant and demonstrable adverse impacts that could justify a refusal of permission due to the addition of cladding to the rear.'

6. Email from RoSPA – they do not have a Personal Accident Insurance Policy as specified in the Council's contract – are the Council happy to proceed with the contract.

It was proposed by Cllr Mrs Roberts, seconded by Cllr Ford and

PM18/07/12.3 RESOLVED that the Council would proceed with the contract with RoSPA to complete Annual Play Inspections at Illogan Park even though they do not hold Personal Accident Insurance.

On a vote being taken the matter was unanimously approved.

7. Various emails from members of the public regarding the planning application PA18/03422 – OD Field 5865, Halgoss
8. Various emails from members of the public regarding the planning applications PA18/01520 and PA18/05298 – Land Adj Pine Tops
9. Email from Cornwall Council re Economic Growth & Development DLT – Locality meeting with members CPIR – *'As you know the Council is committed to the "place" agenda, particularly in terms of driving forward growth and economic development. To me it is also very important that I and my senior managers get a good understanding of communities across Cornwall and make strong links with the local CC Members, local Town and Parish Councils and the local Community Link Officer. Therefore on a regular basis I am taking my Departmental Leadership Team out to hold their regular meeting in a local community where there a number of potential growth and economic*

development projects. We are holding our DLT in CPIR at Heartlands, Pool at 3.30pm – 5pm on 25th September 2018.

The first part of the meeting will be our regular a departmental business meeting and you or a representative from your organisation will be welcome to join us from 3.30 pm for a discussion about growth and economic development in your area. As well as allowing for myself and my management team to get to better understanding of your area and its priorities and it will allow us all to get to better know each other.

Please can you confirm if you are able to attend and if there are any particular issues that you wish to raise on growth and economic development in your area I'd be grateful if you could e mail Charlotte Caldwell / Rob Andrew so that I can make sure we bring along relevant information.'

It was proposed by Cllr Pavey, seconded by Cllr Ford and

PM18/07/12.4 RESOLVED that the Chairman of the Council, Cllr Mrs Roberts, would attend the Economic Growth & Development DLT – Locality meeting with members CPIR and that if Cllr Mrs Roberts was not available Cllr Crabtree would attend.

On a vote being taken the matter was unanimously approved.

PM18/07/13 TO NOTE ANY INFORMATION REGARDING THE CRICKET FIELD AT MARY'S WELL AND AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

There was no information on the Cricket Field.

PM18/07/14 TO RECEIVE AN UPDATE ON LAND AT MILLGRIST MEADOW AND AGREE ANY FUTURE ACTIONS

The planning application had been approved.

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

PM18/07/14.2 RESOLVED that the agenda item to note receive an update on land at Millgrist Meadow is removed from future agendas.

On a vote being taken the matter was unanimously approved.

PM18/07/15 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

Cllr Ford requested an item to consider the future formal status of Mary's Well.

PM18/07/16 DATE AND TIME OF NEXT MEETING

Wednesday 18th July 2018, tbc in Penwartha Hall

PM18/07/17 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Ford, seconded by Cllr Pavey and

PM18/07/17.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was unanimously approved.

PM18/07/18 TO RECEIVE COMPLETED TENDERS FOR THE INSTALLATION OF BENCHES AND PICNIC TABLES IN ILLOGAN PARK, APPOINT A CONTRACTOR, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

PM18/07/18.2 RESOLVED that the tender would be re-issued for the installation of benches and picnic tables in Illogan Park. That tender documents would be sent to Mant Leisure and Ben Daddow Contracting. That the Clerk contacts St Austell Brewery and Keltek Brewery to enquire who supplies their garden furniture and to ask if they would be willing to support the Parish Council in any way.

On a vote being taken the matter was unanimously approved.

PM18/07/19 TO NOTE THAT NO TENDERS FOR THE INSTALLATION OF PUBLIC TOILETS IN ILLOGAN PARK WERE RECEIVED, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

PM18/07/19.2 RESOLVED that Healthmatic would be invited to attend a Council meeting and talk to the Council about the products and services they could supply.

On a vote being taken the matter was unanimously approved.

PM18/07/20 TO NOTE THAT NO TENDERS FOR A CATERING PITCH AT ILLOGAN PARK WERE RECEIVED, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Ford and

PM18/07/20.2 RESOLVED that no further action is taken at this time in relation to a catering pitch at Illogan Park and that the Planning and Environmental Services Committee considers re-tendering for the pitch before the end of the 2018 year.

On a vote being taken the matter was unanimously approved.

PM18/07/21 TO RECEIVE QUOTES FOR THE FOLLOWING SURVEYS TO BE COMPLETED IN ILLOGAN PARK, APPOINT A CONTRACTOR AND AGREE ANY FUTURE ACTIONS

i. FULL CONDITION BUILDING SURVEY

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

PM18/07/21.2 RESOLVED that no further action is taken in relation to a full building condition survey at Illogan Park.

On a vote being taken the matter was unanimously approved.

ii. GAS SAFETY CERTIFICATE

It was proposed by Cllr Holmes, seconded by Cllr Mrs Thompson and

PM18/07/21.3 RESOLVED that Holman Electrical Limited are appointed to complete the gas and electrical safety certificates at Illogan Park as per their quote.

On a vote being taken the matter was unanimously approved.

iii. ELECTRICAL SAFETY CERTIFICATE

It was proposed by Cllr Holmes, seconded by Cllr Mrs Thompson and

PM18/07/21.4 RESOLVED that Holman Electrical Limited are appointed to complete the electrical and gas safety certificates at Illogan Park as per their quote.

On a vote being taken the matter was unanimously approved.

iv. FIRE RISK ASSESSMENT

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

PM18/07/21.5 RESOLVED that Steve Benney is appointed to complete a Fire Risk Assessment at Illogan Park as per the quote.

On a vote being taken the matter was unanimously approved.

Members also asked the Clerk to check the asbestos register and when it needs to be reviewed/redone etc.

There being no further business the Chairman closed the meeting at 8.42pm.

Signed:

Date: