

Minutes of the Finance & Resources Committee Meeting held in The Council Office, Unit 2
Wheal Agar, Tolvaddon Energy Park, Tolvaddon on Wednesday 12th September 2018 at
7.00pm.

PRESENT: Councillors Crabtree (Chairman), Szoka (Vice Chairman), Ekinsmyth, Ford and Mrs
Thompson.

ALSO PRESENT: Ms Willsher, Clerk

The Chairman explained the safety procedures.

FR18/09/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Pavey.

There were no members absent.

**FR18/09/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND
NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN
RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR
HOSPITALITY OVER £25**

There were no interests declared.

FR18/09/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations from members.

**FR18/09/4 PUBLIC PARTICIPATION (MAXIMUM 10 MINS – EVERY SPEAKER A
LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)**

There were no members of the public present.

**FR18/09/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE
FINANCE AND RESOURCES COMMITTEE HELD ON THE 25TH JULY 2018
AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Ford, seconded by Cllr Szoka and:

**FR18/09/5.2 RESOLVED that the minutes of the meetings of the Finance
and Resources Committee held on the 25th July
2018 are received and approved and signed by the
Chairman.**

On a vote being taken the matter was approved unanimously.

FR18/09/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

Page 139 – Minute FR18/07/9.2 – It was agreed that the Clerk would order the Chairman a receipts book that could be signed when expenditure was made and the Chairman could then submit them to the Clerk to be reimbursed as expenses.

FR18/09/7 TO REVIEW THE ACTUAL INCOME AND EXPENDITURE FROM 1ST APRIL 2018 UNTIL 31ST AUGUST 2018, COMPARE ACTUAL INCOME AND EXPENDITURE WITH THE BUDGETS FOR THE 2018-2019 FISCAL YEAR AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Crabtree and:

FR18/09/7.2 RESOLVED to note the actual income and expenditure from 1st April 2018 until 31st August 2018 and the comparison with the budgets for the 2018-2019 fiscal year.

On a vote being taken the matter was approved unanimously.

FR18/09/8 TO RECEIVE THE FORECAST EXPENDITURE FROM THE 1ST SEPTEMBER 2018 UNTIL 31ST MARCH 2019 AND AGREE ANY FUTURE ACTIONS

Members queried the forecast figure for Cost Code 3 – Admin Support and asked the Clerk to confirm the figure for the next meeting.

In response to a question the Clerk confirmed that the newsletter was an agenda item for Full Council as more copies were needed; it was agreed that the Clerk would obtain 3 quotes for printing to go to Full Council.

Members asked the Clerk to check and confirm the forecast figure for Cost Code 308 – Rosemullion Maintenance.

It was noted that the forecast overspends in Cost Code 312 – Illogan Park would be due to the cost of the gas and electrical surveys and the remedial works required.

It was agreed that the Ear Marked Reserve (EMR) for Cost Code 205 - Penwartha Hall Refurb would be reviewed at the end of the financial year with all the EMRs.

It was proposed by Cllr Ford, seconded by Cllr Crabtree and:

FR18/09/8.2 RESOLVED to note the forecast expenditure from the 1st September 2018 until 31st March 2019.

On a vote being taken the matter was approved unanimously.

FR18/09/9 TO REVIEW THE COUNCIL'S INSURANCE RENEWAL AND MAKE RECOMMENDATIONS TO FULL COUNCIL

It was noted that the 3-year long term agreement would expire on the 30th September 2019. It was agreed that the Clerk would get detailed quotes from a range of insurance companies between June and August 2019.

It was proposed by Cllr Crabtree, seconded by Cllr Ekinsmyth and:

FR18/09/9.2 RESOLVED to recommend to Full Council that the insurance is renewed as per the quote and that the information supplied on personal data is referred to the Governance Review Committee.

On a vote being taken the matter was approved unanimously.

FR18/09/10 TO RECEIVE THE AUDIT REPORTS COMPLETED BY COUNCILLORS AND AGREE ANY FUTURE ACTIONS

It was proposed by Mrs Thompson, seconded by Cllr Mrs Roberts and:

FR18/09/10.2 RESOLVED that the audit reports completed by Councillors for the months of November 2017 to January 2018 and February 2018 to April 2018 are received.

On a vote being taken the matter was approved unanimously.

FR18/09/11 TO RECEIVE CORRESPONDENCE FROM THE LANDLORD REGARDING THE COUNCIL OFFICE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Mrs Thompson, seconded by Cllr Ekinsmyth and:

FR18/09/11.2 RESOLVED to note the correspondence from the landlord that they are not selling any units on Tolvaddon Business Park at this time.

On a vote being taken the matter was approved unanimously.

FR18/09/12 DATE AND TIME OF NEXT MEETING

The next meeting would be held on the Wednesday 10th October 2018, 7pm in the Council Office.

There being no further business the Chairman closed the meeting at 7.34pm.

Signed:

Date: