

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 19th September 2018 at 7.00pm.

PRESENT: Councillors Mrs Roberts (Chairman), Crabtree (Vice Chairman), Ms Cadby, Ekinsmyth, Mrs Ferrett, Ford, Holmes, Pavey, Miss Pollock, Mrs Roberts, Szoka and Mrs Thompson.

IN ATTENDANCE: Ms S Willsher, Clerk; Mrs J Curtis, Administration Assistant, Cllr Desmonde (Cornwall Councillor) and 2 members of the public

The Chairman explained the safety procedures.

FC18/09/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllr Williams.

Cllr Christie was absent

FC18/09/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

Cllr Szoka declared an interest in the agenda item re quotes as he knew one of the contractors who had submitted a quote.

FC18/09/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

No applications for dispensations were received from members.

FC18/09/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

No members of the public wished to make a comment

FC18/09/5 CHAIRMAN'S ANNOUNCEMENTS

Cllr Roberts reported that she had attended the Annual General Meeting of Cornwall Rural Housing Association and had gained a significant amount of information which might be useful in the future. She also attended the 'Battle of Britain' Church Service and Memorial which was held at Illogan Parish Church.

2 members of the public left the meeting at 7.12pm

FC18/09/6 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 15TH AUGUST 2018 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Thompson, seconded by Cllr Crabtree and

FC18/09/6.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on 15th August 2018 and the Chairman to sign them.

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST

FC18/09/7 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

Page 715 – Minute FC18/08/13.2 – The Clerk sent the response on the proposals to merge Devon and Cornwall Police with Dorset Police and the Police and Crime Commissioner was invited to a meeting. The following response was received:

'Thank you for your email.

As you are aware the ongoing work into any proposed merger is working to such tight deadlines. This is a fast-moving process.

Unfortunately, the commissioner won't be available to meet with your councillors prior to the next stage of the process.

But she does want you to know that she is actively listening to all views about whether or not we should progress a merger with Dorset, so any views which you wish to share would be very welcome.

As you know our online consultation finishes on 27 August, but she would welcome any comments you have into mid-September to assist with the decision-making process.

The final business case has yet to be completed as we are still undertaking the necessary work. It is this Final Business Case which, if supported by the two Police and Crime Commissioners and the two Chief Constables, will be submitted to the Home Office for its consideration in October 2018.

Other options are being considered, namely retaining the status quo, where we continue to operate in a strategic alliance with Dorset. This alliance has already released substantial efficiencies but is unable to release further saving due to the governance arrangements required to facilitate it.

If your organisation wishes to propose an alternative arrangement the commissioner would be happy to receive your suggestion in writing by 14 September 2018 so that it can be considered prior to the final Business Case being considered.

Thank you for taking the time to write to me on this matter.'

Page 721 – Minute FC18/08/24.2 – The plumbing work in the Parish Office had been completed. The Clerk advised that this had highlighted that the drains were blocked and had to be cleared.

FC18/09/8 **TO RECEIVE THE DRAFT APPLICATION FOR OUTLINE PLANNING PERMISSION FOR THE DEMOLITION OF THE CHANGING FACILITIES AND TOILETS AT ILLOGAN PARK AND THE ERECTION OF REPLACEMENT SINGLE STOREY CHANGING FACILITIES AND PUBLIC TOILETS WITH ALL MATTERS RESERVED. CREATION OF VEHICULAR ACCESS ONTO TREVELYAN ROAD; AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Pavey, seconded by Cllr Thompson and

FC18/09/8.2 **RESOLVED** **to receive and approve the draft application for outline planning permission with all matters reserved for the demolition of the changing facilities and toilets at Illogan Park and the erection of replacement single storey changing facilities and public toilets with all matters reserved. Creation of vehicular access onto Trevelyan Road. That the erection of a tennis court is added to the description of works. That the associated expenditure to submit the outline planning permission to Cornwall Council is approved and that the payment is included in the September cheque run.**

On a vote being taken on the matter there were 9 votes FOR and 1 vote AGAINST.

FC18/09/9 **TO RECEIVE RECOMMENDATIONS FROM THE FINANCE AND RESOURCES COMMITTEE ON THE INSURANCE RENEWAL, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC18/09/9.2 **RESOLVED** **to receive and approve the recommendations from the Finance and Resources Committee that the insurance is renewed as per the quote and that the information supplied on personal data is referred to the Governance Review Committee.**

On a vote being taken the matter was approved unanimously.

FC18/09/10 **TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF AUGUST 2018**

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC18/09/10.2 **RESOLVED** **to receive reports on the payments, receipts and bank reconciliations for the month of August 2018**

On a vote being taken the matter was approved unanimously.

FC18/09/11 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF SEPTEMBER 2018 (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC18/09/11.2 RESOLVED to authorise payment of accounts for the month of September 2018 in the sum of £89.119.57 plus £231.00 in payment of the outline planning application and Council insurance.

On a vote being taken on the matter there were 9 votes FOR and 1 vote AGAINST.

FC18/09/12 TO RECEIVE INFORMATION FROM THE ARCHITECT RE AMENDING THE PLANS AT ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

An email from the architect was circulated to members outlining an initial design cost to produce a revised concept for the changing rooms at Illogan Park.

As the architect understood the intention was to:

- locate the new facility within the area of the existing to utilise services
- reduce the accommodation and omit the parish office and flexible meeting area
- retain the 4 changing/official rooms along with the kitchen as a kiosk offering along with toilets.
- swap the MUGA for tennis court
- retain the new access and car park off Trevelyan Road

At this initial design stage, the architect proposed a fee on a timescale basis of 2.5 days to produce a concept design to reflect the new brief and to meet the parish and present the ideas.

Then following this initial design stage, they could then provide a fixed fee once agreed as to what the next stages the parish wanted to progress with the design: was it public consultation, costing or a full planning application etc

It was proposed by Cllr Pavey, seconded by Cllr Mrs Ferrett and

FC18/09/12.2 RESOLVED that the Clerk responds to the architect that the Council do not want any further initial designs, they would like plans that would be suitable to submit with a Full Planning Application. They felt that as the plans that were drawn a couple of years ago had a modular approach, that the elements they do not now want included could be removed and the other modular elements moved around to fit the area of the current buildings. The Clerk would also confirm the cost of this work.

On a vote being taken on the matter there were 10 votes FOR and 1 vote AGAINST

2 members of the public rejoined the meeting at 7.27pm

FC18/09/13

TO RECEIVE A REPORT FROM THE CLERK ON ACCESS ARRANGEMENTS REQUIRED TO ILLOGAN PARK FOR LARGE VEHICLES INCLUDING THE FIRE SERVICE THAT WOULD BE NEEDED TO COMPLETE THE DEMOLITION, NEW BUILD ETC, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that to enable the Fire Service to access the Park in their largest vehicle the Council will need to:

- Trim back the hedges to the boundary
- Remove the large granite gatepost and section of Cornish hedge along the footpath so that it is in line with the Cornish hedge running adjacent to the football field as highlighted on the plan attached.

The Fire Service also mentioned that when the Council construct the vehicular access and car park from Trevelyan Road that the gateway was made wide enough for a fire engine and that the gateway from that area into the main field was widened. This would allow access from both sides of the Park, if there was an emergency any on duty crew could be sent out and we wouldn't know which entrance they would arrive at.

The best access for the Fire Service would be from Paynters Lane.

It was proposed by Cllr Thompson, seconded by Cllr and Miss Pollock and

FC18/09/13.2

RESOLVED

that following a meeting with the Fire Service it was agreed that the Clerk would obtain quotes to trim the hedges along the access lane to Illogan Park back to the boundary and that quotes were also sought to remove the large granite gatepost and the section of Cornish Hedge running adjacent to the football field to enable the fire engine access if required.

On a vote being taken on the matter there were 10 votes FOR and 1 AGAINST

FC18/09/14 **TO RECEIVE THE SUGGESTION FROM THE PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE THAT FULL COUNCIL SHOULD CONSIDER THE CREATION OF A TASK AND FINISH GROUP CONSISTING OF 4 CLLRS TO DISCUSS AND MAKE RECOMMENDATIONS REGARDING THE ONGOING MANAGEMENT AND MAINTENANCE OF ILLOGAN PARK IN A MORE TIMELY MANNER AND THAT ALL ILLOGAN PARK ITEMS SHOULD BE DISCUSSED BY FULL COUNCIL AND NOT THE PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Ford, seconded by Cllr Pavey and

FC18/09/14.2 **RESOLVED** **that the suggestion from the Planning and Environmental Services Committee is received and that a Task and Finish Group is created, consisting of 4 Councillors to discuss and make recommendations to Full Council regarding the management and maintenance of Illogan Park in a timelier manner and that all Illogan Park items will be discussed by Full Council and not the Planning and Environmental Services Committee.**

On a vote being taken on the matter there were 10 votes FOR and 1 vote AGAINST

It was proposed by Cllr Mrs Roberts, seconded by Cllr Pavey and

FC18/09/14.3 **RESOLVED** **that Cllrs Crabtree, Ekinsmyth, Pavey and Mrs Roberts would form the Task and Finish Group to make recommendations to the Full Council on the management and maintenance of Illogan Park.**

On a vote being taken the matter was unanimously approved.

FC18/09/15 **TO RECEIVE CORRESPONDENCE REGARDING THE APPOINTMENT OF AN EXAMINER FOR THE ILLOGAN PARISH NEIGHBOURHOOD DEVELOPMENT PLAN, APPOINT AN EXAMINER AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

FC18/09/15.2 **RESOLVED** **to accept the recommendation from the Neighbourhood Development Plan Steering Group that Mrs Barbara Maksymiw is appointed to examine the Illogan Parish Neighbourhood Development Plan.**

On a vote being taken the matter was approved unanimously.

FC18/09/16 TO NOTE THAT CLLRS MS CADBY, HOLMES AND MISS POLLOCK HAVE RESIGNED FROM THE COMMUNITY LIAISON COMMITTEE AND APPOINT MEMBERS TO THE COMMUNITY LIAISON COMMITTEE FOR THE REMAINDER OF THE 2018/19 MUNICIPAL YEAR

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

FC18/09/16.2 RESOLVED to note that Cllrs Ms Cadby, Holmes and Miss Pollock have resigned from the Community Liaison Committee and that Cllrs Crabtree, Ford and Mrs Thompson are appointed to the Community Liaison Committee for the remainder of the 2018/19 municipal year.

On a vote being taken the matter was approved unanimously.

FC18/09/17 TO CONSIDER WHETHER TO HAVE ADDITIONAL COPIES OF THE ILLOGAN REVIEW PRINTED TO ENABLE DELIVERY TO THE ADDITIONAL DWELLINGS IN THE AREA, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk explained that as additional dwellings had been erected in the Parish, there were not enough copies of the Illogan Review being printed to enable delivery to every household. A rep from a printing company had attended the Council Office and asked to quote for the Council's printing and as a result the Clerk had requested further quotes for consideration from other printing companies for the same specification as the current Review was printed and for 2,600 copies.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Ferrett and

FC18/09/17.2 RESOLVED that additional copies of the Illogan Review would be printed to enable delivery to the additional dwellings in the area; 2,600 copies of the Illogan Review would be printed. That St. Austell Printing Company would print the Illogan Review as per their quote at a fixed price for 12 months providing they would provide a break clause after the first print run.

On a vote being taken the matter was approved unanimously.

FC18/09/18 TO RECEIVE A REPORT FROM CLLRS FORD AND MRS THOMPSON ON THE CELEBRATORY EVENT TO BE HELD IN THE AUTUMN TO RECOGNISE THE OUTSTANDING ACHIEVEMENTS OF ILLOGAN RESIDENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Mrs Thompson circulated the following written proposal:

'The achievements of the gaining of degrees by longstanding members of the Illogan Community should be marked as outstanding. In recognition of this, I propose a celebratory afternoon tea to be held at Tehidy Golf

Club during the month of October, when convenient to the proposed recipients. This event should be funded by us and hosted by the Chairman of the Council and members of the Community Liaison Committee. The likely cost for afternoon tea are in the region of £6-8 per person. I suggest that the expense comes out of the Chair's Allowance, with the approval of the Chair and this Committee.'

The Clerk reported that she had not received any prior notification of the above proposal from Cllr Mrs Thompson. The Clerk recommended that this item was deferred so that she could check the legislation and whether the Council could spend money in the way suggested.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Holmes and

- FC18/09/18.2 RESOLVED** that the Clerk would investigate and seek advice on whether the Council could hold a celebratory afternoon tea at Tehidy Golf Club during the month of October for three longstanding members of the Parish to recognise the achievements of them gaining degrees which should be marked as outstanding, when convenient to the proposed recipients. This event should be funded by Illogan Parish Council and hosted by the Chairman of the Council and members of the Community Liaison Committee. The likely cost for afternoon tea was in the region of £6-8 per person. The expense would come out of the Chair's Allowance subject to there being appropriate legislation to support the expenditure. If there was appropriate legislation allowing the Council to make the expenditure the event could go ahead.

On a vote being taken the matter was approved unanimously.

FC18/09/19 TO CONSIDER THE MAINTENANCE REGIME OF ROADS BY CORNWALL COUNCIL AND CORMAC, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Ekinsmyth reported he had had a long conversation with the Cormac Highways Manager. He had been sent a copy of the Cornwall Council Highways Manual, which he would send to the Clerk. The manual covered a wide range of categories, works tec. Cormac had to ensure that the safety, servicing and maintenance of highways was completed within set tolerances set by Cornwall Council. The Cormac Highways Manager had said that there were no areas in the Parish of Illogan that were of sufficient priority to be completed now. It was understood that they already undertook regular inspections and areas in the Parish were already on the schedule, but severe budget cuts were having a detrimental effect.

FC18/09/20

TO CONSIDER COMMENTS MADE BY A MEMBER OF THE PUBLIC AT THE LAST MEETING REGARDING WEEDS ON KERBS AND PAVEMENTS AND THE GENERAL LOOK OF THE AREA, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was noted that the maintenance of footways and highways was the responsibility of Cornwall Council and not Illogan Parish Council.

Some residents kept the areas close to their homes clean tidy and weed free which had a positive effect on the area. It was felt that more residents should be encouraged to keep the area outside their homes clean, tidy and weed free.

Members had received compliments regarding the standard and general appearance recently. The appearance of Illogan was not that bad when compared to other areas.

It was suggested that an article was placed in the Illogan Review regarding the comments made about weeds on footways etc.; the general appearance of the area; encouraging members of the public to keep the areas around their homes clean, tidy and weed free; highlighting that the removal of weeds was not the responsibility of Illogan Parish Council; if Illogan Parish Council were to appoint a contractor to weed the footways etc. it would cost a lot and the Council were not looking to raise the precept (council tax) for residents; and that residents were asked to highlight to the Council any areas in the Parish they felt were particularly untidy or covered in weeds etc.

It was noted that there were areas and footways where weeds could grow etc. that was not near residential dwellings. It was suggested that these areas were monitored.

FC18/09/21

TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS

1. Correspondence from Carn Brea Parish Council seeking support for WW1 Centenary Commemoration 'Battles Over: A Nation's Tribute'. They were intending to light a Beacon on the top of Carn Brea between 7pm and 8pm on Sunday 11th November and were seeking volunteers to assist with the event. Volunteer roles could include being outside and assisting in the supervision of the Beacon and road access to Carn Brea.

Councillors agreed to contact Carn Brea Parish Council directly.

2. Correspondence from Barclays Bank notifying of changes to the Council's account. Barclays Community Account tariff provided free banking to not-for-profit organisations with an annual debit turnover of less than £100,000. As the Council had exceeded this threshold our Community account would be migrating to a standard price plan on 13th November 2018.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

FC18/09/21.2 RESOLVED that correspondence from Barclays Bank notifying of changes to the Council's account would be deferred to the next Finance and Resources Committee meeting.

On a vote being taken the matter was unanimously approved.

3. Correspondence and additional information from the Cornwall Council Planning Officer regarding planning application PA18/06194 – The Church Council of Paynters Lane End Methodist Church, Paynters Lane End Methodist Church, Paynters Lane, Illogan - Change of Use from D1 to C3. Proposed demolition of two non-original extensions. Conversion and refurbishment of chapel building to create 1 x two-bedroom dwelling, 1 x three-bedroom dwelling and 1 x four-bedroom dwelling with associated external works.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

FC18/09/21.3 RESOLVED that Illogan Parish Council agree with the Planning Officers recommendations with regards to planning application PA18/06194, Paynters Lane End Methodist Church

On a vote being taken on the matter there were 9 votes FOR and 1 vote AGAINST.

4. Correspondence from BT regarding changes in data protection law which had required them to update their privacy policy and how they protected our information. Further information could be found on their website at bt.com/privacy.
5. NALC Chief Executives Bulletin (August) - items included the External audit non-responses; Brexit briefing; Joint Information Governance Group (JIGG); Data protection fees; Updated guidance; Your views on rural buses; Local Council Award Scheme (LCAS)
6. Letter received from LSI regarding the Service Charge Budget for the Council Office for the accounting period 01/04/2018 – 31.03.2018.
7. LCR magazine Summer 2018
8. Plan proposal received for the designated Illogan Parish Neighbourhood Area – PA18/00016/NDP. Illogan Parish Neighbourhood Development Plan Consultation Statement 2016 – 2030 and associated documents.
9. NALC Newsletters – items included information on the Annual Conference 2018 and Spring Conference 2019; Nominations open for Larger Council Committee and NALC welcomes Social Housing Green Paper.
10. Email re World Peace Day and notification of singing events being held in Truro from Friday 21st Sept through to Sun 23rd Sept.

11. CALC News Round Up re Consultation on the Community Infrastructure Levy (CIL); Data protection fees; Local Council Award Scheme; Local Government Finance Settlement; NALC larger councils committee nominations; SLCC smaller councils group; New documents of the website; Training 2018-19; Glover review of designated landscapes survey questionnaire; Current vacancies; CALC office opening hours
12. SW Council Associate Member News August 2018 – included items Disciplinary Hearing Representation; National mediation conference; Councils mediation services, Judicial review result; Annual Administrators; PA and EA Conference; Consultation – Work and Health Programme Statistics; Cost effective access to executive coaching; Forthcoming events
13. Email re Camborne and Redruth Charity Walk on 30th September. The walk of 10km would take in the Great Flat Lode and would begin and end at Heartlands.
14. Scribe Newsletter – items included All new information professional services; Top tips for August; Customer support in August
15. Email from Carn Brea Parish Council informing us that Millgrist Meadow was advertised for sale for £150,000
16. Invitation to CPIR Community Network Panel meeting on Tuesday 13th November 2018, 7pm at Pool Academy – agenda items included Talk by Allan Hampshire, Service Director Neighbourhoods and Public Protection & Lynn Carter Community Protection Manager, Cornwall Council; Talk on Community Safety, Chrissie Barrett, West Cornwall Community Safety Officer and Sarah Corber, Devon & Cornwall Police; Update from Young People on Community Project: Loneliness and the elderly; Update by Chris Coldwell, Wheal Buzzy Project, Cornwall Area of Outstanding Natural Beauty; Speakers Corner; Update on Action Plan and Highways Scheme.

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

FC18/09/21.4

RESOLVED

that Cllr Ford and Mrs Thompson would attend CPIR Network Panel meeting on 13th November.

On a vote being taken the matter was unanimously approved.

17. CALC- response from Police and Crime Commissioner on merger proposals
18. NALC Newsletter – items included NALC backs governments Civil Society Strategy; Don't forget to register for the sectors biggest event; Last change to submit your star council awards entry
19. Email from NHS England – Briefing note which covered the contract resignation of the GP Partners at Phoenix Surgery

Copy to be sent to Cllr Mrs Ferrett

- 20. NALC Newsletter – items included Nominations open for larger councils committee; Annual conference 2018; Spring conference 2019
- 21. NALC newsletter – items included NALC calls for community business nominations; nominations open for larger councils committee; Spring conference 2019
- 22. NALC newsletter – items included NALC calls for community business nominations; Council spotlight Cirencester Town Council; Spring conference 2019
- 23. Email regarding the Illogan Neighbourhood Development Plan submitted to Cornwall Council, after legal compliance check consulting for 6 weeks from 29.08.18 to 10.10.18 – and Cllr Philip Desmonde’s response
- 24. Cornwall Council – Cornwall Site Allocations Development Plan Document: schedule of modifications – consultation until 22nd October 2018

This item would be discussed at the next Planning and Environmental Services Committee meeting

- 25. Email from Great Western Railway re nominating stations for Access for all Funding
- 26. CALC training reminder:
- 27. Cornwall Council Licensing Act Policy consultation

This item would be discussed at the next Planning and Environmental Services Committee meeting.

- 28. NALC newsletter – items included NALC demands more despite more women involved; Make local government efficient says NALC; Letter to local councils from surveillance commissioner; Spring conference 2019
- 29. Email from Cornwall Council re change of date of the Economic Growth and Development DLT – Locality meeting with Members – CPIR from 25th September to 23rd October 2018 from 3.30 – 5pm at Heartlands

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

FC18/09/21.5

RESOLVED

that Cllr Mrs Roberts would be attending the Economic Growth and Development DLT meeting on 23rd October. That if Cllr Mrs Roberts is unable to attend Cllr Crabtree would attend.

On a vote being taken the matter was unanimously approved

30. Email from South West Councils re South West Provincial Council have asked them to canvass organisations about the provision of workplace defibrillators

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

FC18/09/21.6

RESOLVED

that the Clerk would complete the survey about the provision of workplace defibrillators.

On a vote being taken the matter was unanimously approved

31. Email from a member of the public asking whether there were any records that might identify the wife Prudence & her forebears. 'William Polkinghorne was a son of Edward and his baptism was recorded in the 1636 Bishop's Transcripts available on Family Search (noting that was the old-style dating, so his baptism year was in fact 1637). I could not find his marriage. Any info would be fantastic.'
32. Campaign to Protect Rural England (CPRE) Summer newsletter
33. Telephone call from the Clerk of Portreath Parish Council – members of the Council would like to meet to discuss highways issues at Illogan Downs. They asked that this Council suggested a couple of dates for a meeting, preferably in the evening and she could liaise with the members. Portreath Parish Council were happy to meet in Illogan Parish Council's Office.

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

FC18/09/21.7

RESOLVED

that Cllr Holmes and Pavey would meet with members of Portreath Parish Council and the Cornwall Councillors for the area to discuss highways issues at Illogan Downs. That the Clerk would liaise with all parties to set a suitable date, time and venue for the meeting.

On a vote being taken the matter was unanimously approved.

34. CRCC Community Buildings Conference, 16th October 2018, 9.45am-4pm at Lanivet Parish Community Centre, £10 per person. Presentations include Village Hall Network; Fire Service; Cornwall Council; One for All Lanivet PCC; CRCC.

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

FC18/09/21.8

RESOLVED

that the Clerk would attend the CRCC Community Buildings conference on 16th October 2018 and that the associated expenditure is approved.

On a vote being taken the matter was approved unanimously.

35. Invitation from The Old School Centre to the Community Hub Day on the 13th October 2018, 10am – 2pm, they will also be screening the Playground Years film to the public for the first time.

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

FC18/09/21.9 RESOLVED that Councillors would advise the Clerk if they wished to attend the Community Hub Day on 13th October 2018 at the Old School Centre.

On a vote being taken the matter was approved unanimously.

36. CALC – opportunities for sharing consultation costs for updating/renewing car parking orders in 2019.
37. Poster advertising Smartline, in association with SPARC and the lovely people at the British Red Cross were offering free exercise sessions followed by refreshments at The Wesley Centre over the next few months.
38. Email from the North Coast Cluster Group – Cornwall Local Plan housing apportionment
39. Carnegie UK Trust – new report on remaking British towns after Brexit
40. Email from the North Coast Cluster Group – Public availability for Economic Viability Appraisals

FC18/09/22 RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that:

- The hinge and lock on the noticeboard at Tolvaddon were failing. She had investigated the matter and noticed online that the noticeboards with the same name were being sold with 5 years warranty. She had spoken to Coastline who were looking through their records to check the warranty on the installed notice board. If there was no warranty for the noticeboard, Coastline had offered to repair the hinges and the lock free of charge as a goodwill gesture.
- The Clerk had again chased Coastline re the door to the main changing room that was installed a couple of years ago and the weld on the frame had failed in one corner. Coastline had agreed to repair the issue and the work should be completed this week.
- Another sign had been vandalised in Illogan Park. The Council's contractor had dropped the sign into the Council Office.
- Tolvaddon Fire Service had been provided with a key to the main changing room door at Illogan Park. The key would be in the key safe and if they were called to the Park they could if they needed to gain access to the changing facilities without knocking the door down i.e. if there was an alarm and it was going off and there was no sign of fire they could gain access and assess the situation without damaging the building by knocking the door down.
- Other health and safety work was ongoing.

FC18/09/23 TO RECEIVE AN UPDATE ON THE GLEBE FIELD AND AGREE ANY FUTURE ACTIONS

The Clerk reported that she had received an email from the Diocesan Secretary as detailed below:

'Thank you for your email. As you have correctly identified the site is back on the open market as contracts were recently withdrawn by the previous proposed purchaser. As the Parish Council will be aware from the advertising, KLP are instructed as the Diocese's selling agents for the site and all enquiries are being directed to them. They have reported immediate interest and expect terms to be agreed shortly with an alternative purchase, so I would suggest you contact KLP with some urgency to ensure that any proposals can be considered before an offer is accepted.'

FC18/09/24 TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:

- i. Planning and Environmental Services Committee – 15th August 2018**
- ii. Community Liaison Committee – 3rd September 2018**
- iii. Planning and Environmental Services Committee – 5th September 2018**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Roberts and

FC18/09/23.2 RESOLVED to note the Minutes of the following Committee meetings held since the last Full Council meeting:

- i. Planning and Environmental Services Committee – 15th August 2018**
- ii. Community Liaison Committee – 3rd September 2018**
- iii. Planning and Environmental Services Committee – 5th September 2018**

On a vote being taken the matter was approved unanimously.

FC18/09/25 TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:

a. Police

Cllr Mrs Roberts reported that she would be attending the next Police Liaison meeting and would be raising the issue of the Speedwatch programme.

b. Representatives to Outside Organisations

There were no outside organisations present.

c. Illogan Parish Neighbourhood Development Plan Steering Group

The Chair of Illogan NDP reported that they had been asked by Cornwall Council if they would like to participate in a Local Landscape Character Assessment; this arrived too late to be included in the Illogan Parish Neighbourhood Development Plan. She wondered whether an article could be included in the Illogan Review to ascertain interest in certifying a Local Landscape Character Assessment.

The Illogan Parish Neighbourhood Development Plan Steering Group had received information regarding an examiner for the Plan and after considering both candidates carefully had decided that Mrs Barbara Maksymiw would be the best option given her experience. It was hoped that she would be able to complete the examination by the end of October. Once the assessment had been completed there would be one month in which to look at any amendments and any modifications needed would have to be completed by the beginning of November with a view to the referendum being held early in the New Year.

The Illogan Parish Neighbourhood Development Plan Steering Group were pressing the Cornwall Council Affordable Housing team for an explanation as to why the affordable housing need figures for the area had increased, especially when some affordable housing schemes had been completed.

d. Cornwall Councillors

Councillor Desmonde agreed that it was difficult to get accurate housing need data. He felt that the current Homechoice register IT system is no longer fit for purpose and was prejudicing NDP plans. He reported that he had met with the planning officer and raised several issues. He felt there was an abuse of rights and a lack of support in our attempt to protect our neighbourhood. He would like the Parish Council to write to the Highways Manager to raise the Health and Safety issues of overgrown hedges which were a serious problem for cyclists; they were not taking responsibility to cut the hedges and were expecting owners of the hedges to cut them.

Cllr Desmonde also referred to the 30% increase of the toll on the Tamar Bridge and was seeking support to his campaign against this. He was also negotiating the re-opening of Carn Brea train station.

Cllr Ekinsmyth reported that he was now a governor at Cornwall Adult Educations and had recently met with students and staff. He added that he had formally been made a Cornish Citizen. He reported that there were several frustrations with Cornwall Council but given the number of Councils going bust we had to accept the situation and just keep an eye on the budget.

**FC18/09/26 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;
AGREE WHERE TO DISCUSS AND TIMESCALES**

Cllr Holmes requesting an agenda item to consider the condition and maintenance of hedges alongside roads.

Cllr Desmonde and 2 members of the public left the meeting at 8.36pm

FC18/09/27 DATE & TIME OF NEXT MEETING

Wednesday 17th October at 7pm in Penwartha Hall.

**FC18/09/28 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO
MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO
THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

**FC18/09/27.2 RESOLVED that under the 1960 Public Bodies (Admission to
Meetings) Act the press and public are excluded
due to the confidential nature of the business to
be discussed.**

On a vote being taken the matter was approved unanimously.

**FC18/09/29 TO RECEIVE QUOTES FOR THE REMEDIAL WORK REQUIRED TO
REINSTATE SHOWERS IN ILLOGAN PARK CHANGING FACILITIES,
AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED
EXPENDITURE**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Crabtree and

**FC18/09/28.2 RESOLVED that the Clerk, Cllr Mrs Roberts and Cllr Pavey
would meet in the Council Office to google
electricians and contact the first 3 on the list that
are NICEIC qualified. That the Clerk is given
delegated powers in liaison with the Chairman
and Vice Chairman of the Council to appoint the
contractor out of the 3 contacted that can
complete the supply and installation of the 3
electric showers per changing room the quickest
and with a maximum cost of £2,000.**

On a vote being taken the matter was approved unanimously.

FC18/09/30 TO RECEIVE QUOTES FOR THE COMPLETION OF AN ASBESTOS REFURBISHMENT AND DEMOLITION SURVEY FOR ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Mrs Ferrett and

FC18/09/29.2 RESOLVED that the quote for the completion of an asbestos refurbishment and demolition survey for Illogan Park was awarded to Allium Environmental Ltd.

On a vote being taken the matter was approved unanimously.

FC18/09/31 TO RECEIVE A REPORT FROM THE CLERK ON TEMPORARY CHANGING FACILITIES FOR ILLOGAN PARK INCLUDING COSTINGS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The report regarding temporary changing facilities at Illogan Park was noted for future reference.

FC18/09/32 TO RECEIVE QUOTES AND FURTHER INFORMATION ON THE DEMOLITION OF BUILDINGS AT ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was agreed to defer this item until the Refurbishment and Demolition Asbestos Survey had been received.

There being no further business the meeting closed at 8.51pm

Signed

Date

ACCOUNTS FOR PAYMENT SEPTEMBER 2018						
Expenditure	Payee	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)	Legislation
Salaries	All employees		£3,555.68		£3,555.68	LGA 1972 s.112 and Income Tax Act 2007, s.38
Replacement plank for picnic bench in Illogan Park	Mant Leisure	PM18/08/10.2	£100.00	£20.00	£120.00	LGA 1972 s.111(1)
Legionella Testing - August and September	Churchill Service Solutions		£57.00	£11.40	£68.40	LGA 1972 s.111(1)
Changing locks in Illogan Park changing rooms	A. Richards	PL18/07/11.3	£75.00		£75.00	LGA 1972 s.111(1)
Lease of Manningham Wood	Mr and Mrs Manico		£1.00		£1.00	LGA 1972 s.111(1)
Lease of Manningham Wood	Mr and Mrs Rule		£1.00		£1.00	LGA 1972 s.111(1)
IT Support and Web Hosting and Office 365 Licences for Council Office	ICT4 Limited	Partly FR18/07/21.2	£472.33	£94.47	£566.80	LGA 1972 s.111(1)
Contractor	Greens Grounds & Trees		£960.00	£192.00	£1,152.00	LGA 1972 s.111(1)
Chain and padlock for gas cage at Illogan Park	Mac salvors Ltd	PM18/08/14.2	£12.29	£2.46	£14.75	LGA 1972 s.111(1)
LCR Magazine for Cllrs	NALC	FC18/07/12.2	£81.00		£81.00	LGA 1972 s.111(1)
Insurance	Came and Company		£2,473.38		£2,473.38	LGA 1972 s.140(1)
CANCELED						
Litter Picking & General Maintenance	DJM		£1,451.24		£1,451.24	LGA 1972 s.111(1)
Data Protection registration	Information Commissioner		£40.00		£40.00	LGA 1972 s.111(1)
Petty Cash	S. Willsher		£86.73		£86.73	LGA 1972 s.111(1)
Expenses	S Willsher		£10.80		£10.80	Local Government (Financial Provisions) Act 1963 s.5
Expenses	J Curtis		£10.80		£10.80	Local Government (Financial Provisions) Act 1963 s.5
Transfer	Public Sector Deposit Fund		£77,518.00		£77,518.00	
Contractor	Greens Grounds & Trees		£296.00	£59.20	£355.20	LGA 1972 s.111(1)
Stationery	Complete Business Solutions		£16.50	£3.30	£19.80	LGA 1972 s.111(1)
Stationery and Printing	Complete Business Solutions		£885.18	£9.24	£894.42	LGA 1972 s.111(1)
Water for Council Office	South West Water		£20.59		£20.59	LGA 1972 s.111(1)
Water for Mary's Well	South West Water		£13.62		£13.62	LGA 1972 s.111(1)
Electric for Office	Southern Electric		£190.38	£9.51	£199.89	LGA 1972 s.111(1)
Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00	LGA 1972 s.111(1)
Photocopies	1st Office		£281.56	£56.31	£337.87	LGA 1972 s.111(1)
	TOTAL:		£88,653.41	£466.56	£89,119.97	