

Minutes of the Illogan Parish Neighbourhood Development Plan Steering Group Meeting held on Tuesday 27 February 2018 @ 7p.m. at The Community Room, Tolvaddon Community Fire Station

IPNDPSG = Illogan Parish Neighbourhood Development Plan Steering Group
IPC = Illogan Parish Council

Hard Copies Received: Agenda 27 February 2018
Minutes of meeting 23 January 2018
Project Plan (from CW)

1. Welcome and apologies:

Present: A Prout (AP) Chair, C Williams (CW), J McKimm (JMck), J Patteson-Ball (JP-B), D Dolling (DD), Simon Trathen (ST), Cllr D Ekinsmyth (Cllr DE), K Patteson-Ball (KP-B) Minute Secretary.

Apologies: Cllr Margaret Roberts (Cllr MR).

Absent: Cllr Dave Crabtree (Cllr DC).

2. Minutes 23rd January 2018

Item 2: DD – A former accountant for the RBL believes that he has a copy of the lease for the football field land but he cannot find it at the moment. DD has a meeting with him in March and will chase this up then.

Minutes accepted.

Proposed: Cllr DE

Seconded: DD

Vote: Unanimous

3. Matters Arising:

JMck has attended the last few Parish Planning meetings and the Parish councillors are starting to take the ideas from the NDP into account in their decision making, which is pleasing to see. They are referring back to the NDP and its maps & policies. It is good that it is beginning to be used as a tool at this stage to inform planning decisions.

Cemetery Spaces: JMck is forming a small working group with some members of the IPC to consider this issue further. Provision for cemetery space will not be included in this phase of the plan.

Glebe Group: The group are still raising the issue of possible anthrax contamination. They have appealed against the planning permission for Glebe Field and the appeal was lost. Outline planning permission has been granted.

4. Draft NDP Document: - AP

The draft NDP document was accepted by IPC at their Extraordinary Meeting of 31.01.18. They requested that some amendments should be made and this has been done.

We are now in the process of starting the 6 week public consultation from 01.03.18.

The article regarding the plan is in the Parish Review and the Review has gone out. A letter has been drafted to be sent to the Statutory Consultees and local businesses. Posters are going up around the

parish to encourage public response during the consultation period. The website has been updated and is ready to go on 01.03.18.

Sarah Furley (NDP Officer) is doing the screening process and if an SEA is needed (which is unlikely) it can run in parallel with the consultation period.

JMcK is to collate any data that comes in during the consultation.

4a. Project Plan - CW

Much has been completed now (as shown on the plan in green). Following consultation amendments can be made if necessary and the aim is to submit to IPC at their meeting of 09.05.18.

This would mean that we would be on schedule for the plan to be adopted Jan/Feb 2019.

5. Financial Matters - DD

AP has passed invoices to DD from the Parish Clerk for various things.

There is £3206.45 in the account and at the moment we have used £1008 of the £1859 grant. DD has to submit a plan for why the balance shouldn't be recouped. This would include need to finance future meetings, printing, the Parish Fair and so on.

DD to apply for an extension to the grant from 31.03.18.

Proposed: DD
Seconded: JP-B
Vote: Unanimous

6. Any Other Business:

AP – Do we want to exhibit at the Parish Fair again this year, 14.07.18? We would be able to display the final plan. All agree that this would be beneficial. AP to book space at the Fair.

Do we want to exhibit at the OSC Books & Bits sale 19.05.18? We did last year but it was not very busy. Given where we will be in the process on this date there is not much point being there. AP will confirm to the OSC that we will not be there.

ST raised the issue of social housing and asked about this with regard to the remit of the NDP. He queried the figures that have been included regarding social housing. JMCK confirmed that these figures come from the 2011 census. If ST can provide more accurate figures as part of the consultation please pass them onto JMCK.

JMcK and JP-B confirmed that as far as is possible within the remit of the plan provision for social housing has been considered and policy has been informed by local requirements and with reference to the Cornwall Local Plan.

AP confirmed that there is no need for a meeting next month as we will be in the middle of the consultation process.

The next SG meeting is 24th April 2018 at 7pm at The Community Room, Tolvaddon Fire Station. The meeting closed at 7.50 p.m.

Signed:

Dated:

Position:

