

ILLOGAN PARISH COUNCIL

Minutes of the Community Liaison Committee held at The Council Office, Tolvaddon Energy Park on Monday 22nd October 2018 at 7 pm.

PRESENT: Cllr Williams (Chairman), Cllr Crabtree, Cllr Ford and Cllr Mrs Thompson.

ALSO PRESENT: Ms S Willsher, Clerk.

The Chairman explained the safety procedures.

CL18/10/18 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Pavey, Cllr Mrs Roberts and Mr Dolling.

There were no members absent.

CL18/10/19 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL18/10/20 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL18/10/21 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

CL18/10/22 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 8th OCTOBER 2018 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

CL18/10/22.2 RESOLVED that the minutes of the meeting of the Community Liaison Group Committee held on the 8th October 2018 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL18/10/23 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

CL18/10/24 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS

There was no change in the events budget since the previous meeting.

CL18/10/25 TO REVIEW THE ACTION PLAN AND CONSIDER THE ARRANGEMENTS FOR THE 2018 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that the landlord of the Robartes Arms had confirmed that the pub toilets could be used for the event.

It had been confirmed that Father Christmas could change in McColl's.

The manager of McColl's was working on donating an **outer** of mince pies for the event.

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

CL18/10/25.2 RESOLVED that the following actions are completed for the Illogan Christmas Lights Switch On Event:

- **That the Clerk contacts the landlord of the Robartes Arms to explain that there would be roughly 200 adults present at the event and that previously there has been a soup terrine of mulled wine which was estimated at 4-6 bottles;**
- **The Clerk would contact the landlord of the Robartes Arms and explain that the Council would be putting the tree on The Platt but if they wanted to order a tree from the same supplier and have it delivered at the same time as the Council's tree there would be no delivery cost to the Robartes providing the Council could use their electric for the PA system and that the PA system and band could stand on their forecourt for the event;**
- **That a maximum of £40 is allocated for the purchase of baubles for the Christmas trees;**
- **That the Clerk would purchase one selection box per class at Illogan School for the prizes for the Christmas Card Competition; and**
- **That the Clerk would purchase a maximum of 20 bags of Haribo or similar sugar-free sweets to hand out at the switch on events at a maximum cost of £60.**

On a vote being taken the matter was approved unanimously.

CL18/10/26 TO REVIEW THE ACTION PLAN AND CONSIDER THE ARRANGEMENTS FOR THE 2018 PARK BOTTOM CHRISTMAS LIGHTS SWITCH ON, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It reported that the New Inn were arranging for the sleeve for the Christmas tree to be installed.

CL18/10/27 TO REVIEW THE ACTION PLAN AND CONSIDER THE ARRANGEMENTS FOR THE 2018 TOLVADDON CHRISTMAS LIGHTS SWITCH ON, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was agreed that leaflets would be put on the cars in the car park and also in Adelaide Stores advertising the event and the closure of the car park.

CL18/10/28 TO CONSIDER ITEMS TO BE DISCUSSED

It was agreed that in January 2019 a community event would be considered and to consider whether to have an event to celebrate the anniversary of the war memorial in 2020.

CL18/10/29 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Monday 12th November 2018 at 7pm in the Council Office.

CL18/10/30 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

CL16/10/30.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

CL18/10/31 TO RECEIVE QUOTES FOR THE CHRISTMAS TREES, AGREE WHERE TO ORDER, AGREE WHETHER TO CHOOSE THE TREES, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Mrs Thompson, seconded by Cllr Ford and

CL18/10/31.2 RESOLVED that two 15ft Christmas trees and two 4ft Christmas trees would be ordered and delivered from Cedar Croft Nurseries as per their quote and that the Clerk, Cllr Mrs Thompson and Cllr Williams would go and choose the trees.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 7.44pm.

Signed

Date