

## ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 16<sup>th</sup> January 2019 at 7.00pm.

**PRESENT:** Councillors Mrs Roberts (Chairman), Crabtree (Vice Chairman), Ekinsmyth, Mrs Ferrett, Ford, Holmes, Miss Pollock, Mrs Share, Mrs Thompson and Williams.

**IN ATTENDANCE:** Ms S Willsher, Clerk; Mrs J Curtis, Administration Assistant; and 12 members of the public (to and from points mentioned)

The Chairman explained the safety procedures.

### **FC19/01/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Ms Cadby and Pavey.

Cllr Szoka was absent

### **FC19/01/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

No pecuniary or non-registerable interests were declared.

### **FC19/01/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

No applications for dispensations were received.

### **FC19/01/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)**

A member of the public wished to advise the council of amendments to planning application PA18/100621 for Silver Lyne which was due to be discussed under correspondence. He reported that the amendments to the planning application addressed the concerns raised. In the original application there were concerns that the windows overlooked the neighbouring property. There had been a full re-design of the application and the latest drawing showed that the bedrooms were now all situated at the front of the property allowing the remaining rooms, bathrooms and landing, to be situated at the back and obscure glass used in all windows with a skylight on the landing. All these windows would be top opening only. They had worked with the neighbour whilst re-designing the scheme and the neighbour was now supportive of the proposals.

### **FC19/01/5 CHAIRMAN'S ANNOUNCEMENTS**

Cllr Roberts reported that it had been a busy period. A good afternoon was spent with the Fire Service at Tolvaddon who had made presentations to students from Duchy College.

2 members of the public left the meeting at 7.10pm

**FC19/01/6 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 12<sup>TH</sup> DECEMBER 2018 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Holmes, seconded by Cllr Mrs Thompson and

**FC19/01/6.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on the 12<sup>th</sup> December 2018 and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

**FC19/01/7 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

**Page 781 – Minute FC18/12/9.2** – The lost cheque for Ellis Electrical was cancelled before the replacement issued at a cost of £12.50.

**Page 783 – Minute FC18/12/14.2** – The advice from the Council's insurance company regarding defibrillators was received on the afternoon of the 15<sup>th</sup> January. This advice and further information would be an agenda item for the next Full Council meeting.

**Page 783 – Minute FC18/12/15.2** – Cllr Ekinsmyth and Ford completed the Cornwall Safer Partnership Plan consultation and the response was sent to Cornwall Council before the deadline. A copy of the response was circulated to members.

**Page 786 – Minute FC18/12/16.6** – the concerns raised by a member of the public regarding traffic concerns at Park Bottom had been reported to Cornwall Council. A copy of the response received from Cornwall Council was circulated to members

**FC19/01/8 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF DECEMBER 2018**

It was proposed by Cllr Ford, seconded by Cllr Miss Pollock and

**FC19/01/8.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of December 2018.**

On a vote being taken the matter was approved unanimously.

**FC19/01/9 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF JANUARY 2019 (UP TO DATE LIST TO BE TABLED AT THE MEETING)**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

**FC19/01/9.2 RESOLVED to authorise payment of accounts for the month of January 2019 in the sum of £8,650.38 Excl VAT**

On a vote being taken the matter was approved unanimously.

It was agreed that the water supply and plumbing at Mary's Well would be included on the agenda for the next Planning and Environmental Services Committee meeting.

**FC19/01/10 TO RECEIVE INFORMATION ON THE FUNDING OPPORTUNITY FROM THE MINISTRY OF HOUSING COMMUNITIES AND LOCAL GOVERNMENT, AGREE WHETHER TO APPLY FOR FUNDING AND COMPLETE THE APPLICATION FORM, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Cllr Ford raised concern that there was an anomaly in the definition of the groups eligible to apply. On one page of the document it stated that Parish Councils were defined as a Community Group and therefore eligible but on the next page Parishes were not defined as local authorities and therefore not eligible. He advised that this needed clarification.

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

**FC19/01/10.2 RESOLVED that the Council would not to apply for funding this time from the Ministry of Housing, Communities and Local Government. Cllr Ford will raise the anomaly identified at the next NALC meeting for smaller councils.**

On a vote being taken the matter was approved unanimously.

**FC19/01/11 TO RECEIVE THE TREE SAFETY INSPECTION REPORT FOR ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

**FC19/01/11.2 RESOLVED to receive the Full Health and Condition Tree Inventory Inspection report for Illogan Park and all the advice contained within it particularly points 3.1, 3.3, 3.5 and 5.4. That the Clerk makes a diary note that quotes for an additional survey needs to be sought in 12months' time and that the next survey needs to be completed in 15 months' time. That the Clerk would obtain quotes for all Emergency Safety Works, High Priority Works, Medium Priority Works and High Priority Management Works. That advice and quotes are sought for an appropriate tree planning plan to ensure the future of the Woods.**

On a vote being taken the matter was approved unanimously.

**FC19/01/12 TO RECEIVE THE OPERATIONAL PLAY INSPECTION REPORT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Crabtree and

**FC19/01/12.2 RESOLVED that quotes are sought for all work identified in the Operational Play Inspection Report for Illogan Park.**

On a vote being taken the matter was approved unanimously.

**FC19/01/13 TO RECEIVE CORRESPONDENCE AND A REQUEST TO INSTALL A STREET LIGHT IN ALEXANDRA ROAD, AGREE ANY FUTURE ACTIONS**

Members noted that there had not previously been a street light installed in this location and discussed the variances nationally with parish council involvement in street lighting; best value and good use of public money, the spacing of street lighting in Alexandra Road; street lighting being down facing; dangers of ad-lib installation of street lights; other areas that were less lit in the vicinity; the amount of light in the requested area; previous requests to install lights in other dark spots that the Council did not deliver; setting a precedent; history of street lighting installations and shared schemes; concerns relating to over-illumination of the area which could worsen the situation; roads needing to be evenly lit; and potential liabilities if there was an accident and this Council had erected street lights.

Cllr Holmes proposed seconded by Cllr Ekinsmyth that Illogan Parish Council erected a street light as requested in Alexandra Road; the motion did not receive a majority vote and therefore fell.

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

**FC19/01/13.2 RESOLVED that in relation to the request to install a street light in Alexandra Road that Cornwall Council be asked to advise Illogan Parish Council how best to devise, cost and deliver a parish-wide common set of criteria to address this and similar shortcomings that may be identified elsewhere within the parish of Illogan.**

On a vote being taken on the matter there were 6 votes FOR and 3 votes AGAINST. Cllrs Holmes and Miss Pollock voted against the motion.

**FC19/01/14 TO RECEIVE RECOMMENDATIONS FROM THE PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE ON THE PLANNING APPLICATION FOR COLLINGWOOD, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Ferrett and

**FC19/01/14.2 RESOLVED to receive the recommendation from the Planning and Environmental Services Committee and to send the letters as drafted to the Secretary of State requesting that the planning approval for Collingwood is overturned; that letters are also sent to the MP, CALC, NALC, the Planning Inspectorate and Cornwall Council; and that the Council queries the minutes of the Cornwall Council Planning Committee meeting held on the 17<sup>th</sup> December 2018.**

On a vote being taken on the matter there were 9 votes FOR and 0 votes AGAINST. Cllr Ekinsmyth did not vote.

**FC19/01/15 TO RECEIVE INFORMATION ON 'OPERATION LONDON BRIDGE', CONSIDER THE POTENTIAL AND ANY APPROPRIATE ARRANGEMENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Roberts and

**FC19/01/15.2 RESOLVED to note the information received on 'Operation London Bridge' and note for future reference.**

On a vote being taken the matter was approved unanimously.

**FC19/01/16 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS**

1. Penzance Town Council – Legionella Training – *'I'm looking into hosting a training session for a course on Legionella: The role of the Responsible Person. This will assist in or compliance with HSE guidance and L8 requirements as an employer, operator of facilities with water systems and as a landlord. There are very few courses locally and to save on travel we could look at hosting the course in the St Piran room if we can get more than 6 participants. Depending on numbers the estimated cost of the course would be £175 per delegate which is substantially cheaper than going to a course hosted by the training provider.'*

2. Cornwall Council – Community Governance Reviews – Initial Interest.

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

**FC19/01/16.2 RESOLVED that the Clerk responds to Cornwall Council re Community Governance Reviews stating that Illogan Parish Council believed that the parish needs a community governance review and that the parish warding arrangements needed reviewing.**

On a vote being taken on the matter there were 5 votes FOR and 3 votes AGAINST. Cllrs Holmes and Miss Pollock voted against this resolution.

3. Email from a member of the public regarding mains gas in Tolvaddon – *I'm just wondering if you could help or put me in touch with someone who may be able to. I own a property in Polgrain Road, Tolvaddon and currently heat the house by electric. This is the most expensive method of heating and decided I would look into having a quote for mains gas to be installed into Tolvaddon. Wales and west utilities have come back with an estimated cost for each property. This only covers 74 houses in the area so not the whole of the estate. The quote is £1893.00 for the mains contribution costs, £1200 to run the gas to the meter of the house (although this may vary according to how much pipe they have to run to the meter) plus VAT. Totalling £3711.60 without even having the heating installed in the house. There has to be 21 houses interested before a firm quotation will be issued and 21 houses paying the fee before they will install.*

*The value of the houses probably range from £135,000 to £175,000 on the estate with most families possibly on a living wage. I feel that most people if I contacted them would decline the option to have mains gas fitted due to the cost of the installation of the mains pipe.*

*There is gas in lots of the surrounding estates and feel that this day and age mains gas is a necessity as it is much cleaner, efficient and cheaper.*

*I have heard of Councils providing the funding for this work to be done as there is an aim by Ofgem to make houses fuel efficient, so people aren't living in poor conditions and paying over the top for their bills.*

*Please let me know if you can help.'*

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

**FC19/01/16.3 RESOLVED that the Clerk responds to the members of the public that unfortunately Illogan Parish Council has no power to help with mains gas supply and to suggest that she enquires through the Green Ripple Project.**

On a vote being taken the matter was approved unanimously.

4. Local Council protocol: PA18/10621 - Reserved matters application for access, appearance, landscaping, layout, and scale following outline approval PA16/03715 for detached dwelling and garage.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Crabtree to

**FC19/01/16.4 RESOLVED to agree with Option 1 (agree with the recommendation) subject to the amendments to planning application PA18/10621.**

On a vote being taken on the matter there were 9 votes FOR and 0 votes AGAINST.

3 members of the public left the meeting at 8.13pm.

5. Cornwall Council 2019 Off-Street Parking Order – Cornwall Council were proposing to make a new Off-Street Parking Order, and in doing so make some alterations to car park operations and charges. Deadline for responses is the 1st February 2019.
6. CALC Annual conference, 16th February 2019 – *'By now you will have received correspondence from Cllr Malcolm Brown announcing the start of the Community Governance Review process for those parishes who wish to change or vary the governance arrangements for their area. This may be to change the internal ward boundaries, the external parish boundary, create a new parish or just change the name of the council.'*

*The Cornwall Association of Local Council is holding a conference on Saturday February 16th, 2019 at New County Hall, Truro, to give local councils the opportunity to understand the process and how it will be run. There will be an opportunity to meet and the Cornwall Council panel members and discuss what this review process could mean for your community.*

*As the review affects all parishes and their communities we are opening this event to member and non-member councils. For our members we are only making a nominal charge of £15 per delegate to cover the costs of the catering and refreshments. I hope you will support this event and ensure that members of your council attend so that they can understand how the process might impact on your area.'*

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

**FC19/01/16.5 RESOLVED that Cllrs Ford, Holmes, Miss Pollock and Mrs Thompson would attend the CALC Annual Conference on 16<sup>th</sup> February and that the associated expenditure is approved.**

On a vote being taken the matter was unanimously approved.

7. Revised agenda and date for the CRCC Community Buildings Conference, Tuesday 12th February 2019, £10 per ticket for up to 3 representatives – agenda item included Lanivet’s journey; Village Halls; The national picture; The village hall that went wrong; Fire Service, fire risk assessments, the law, responsible/competent person; Licensing requirements, events, alcohol, gambling; Hall master booking system online demonstration; Digitise your hall, digital venue toolkit, how to connect, digital champions; Insurance risk are you covered; Community building construction projects; Digital connection; The big lottery funding.
8. Smartline photo projects – Smartline are developing a community mobile phone photography project with Smartline and Coastline housing. At this stage we are looking to find out what individuals in the local community might like to get involved? We are offering two projects, one will focus on meeting up, going out and about, taking photos, editing these and presenting prints at a community event. The second will look at local archive photos and participants photos, developing photo montage using image manipulation software. This project would involve participants who are less mobile. Is it possible that you might share the attached documents so that potential participants could sign up?
9. NALC spring conference - Shining a light on Star Council Award winners; Development new skills to help lead your communities; Tracey Crouch MP to speak on isolation and loneliness
10. CALC – NALC legal update December 2018 – items included Elections 2019; Removing a chair between elections; PPL PRS licences; Parish council case – tree liability
11. CALC – NALC Chief Executives bulletin – items included Provisional local government finance settlement; BHIB councils insurance; Spring conference 2019; NALC visits councillor of the year; Committee on standards in public life
12. SLCC – smaller councils meeting Tuesday 29th January 2019, 10am -12 noon in The Pattern Hall, Charlestown
13. CALC – email re Crantock Parish Council – *‘Many of you will have been following Crantock Parish Council’s challenge to a decision made by Cornwall Council’s Planning Committee against the adopted neighbourhood plan. Despite being turned down by a Planning Court judge, the Council pressed for an open court decision on whether it could challenge the decision through judicial review. The hearing was held on December 13th, and I am sad to report that the open court took the same view as the judge and upheld the decision that the leave for judicial review was refused. A fuller explanation of the decision will be available at a later date and in the meantime, we are pressing government for clarification on the decision and also working with Cornwall Council Development Team to strengthen the understanding of the use of NDPs in the planning process.’*



Cllr Mrs Ferrett asked that a copy of the full explanation of the decision made regarding Crantock Parish Council could be obtained for her.

14. CALC email re Cornwall Community Governance Reviews
15. Great Western Railway email about improvement works
16. CALC – NALC chief executives bulletin – items included Parkrun consultation response; NALC study tour 2019; Finance and scrutiny committee; Out and about; Updated legal guidance and briefing; Annual conference prize from BHIB Council’s Insurance; Office closure
17. CALC – Provisional local government finance settlement:
  - Council tax referendum principles would not be extended to local (parish and town) councils in 2019/20.
  - The secretary of state for housing, communities and local government, James Brokenshire MP, announced the provisional local government finance settlement for 2019/20 in the House of Commons today, the key section from the consultation paper on the settlement says: ‘The Government has decided to continue the deferral of setting referendum principles for town and parish councils subject to the conditions above, but encourages parish councils to continue this downward trend, and will keep this area under active review’.
  - This was the second year of the three-year deal announced earlier this year and a direct result of our extensive lobbying through our flexible and diverse funding campaign.
  - Our chairman will be meeting the local government minister, Rishi Sunak MP, in the New Year, where this and other local government finance matters, along with a wide range of other issues, will be discussed.
18. NALC Chief Executive’s Bulletin – items included Happy new year; Local council award scheme; Implementing geological disposal; Meetings and events in 2019
19. South West Councils – Continued professional development – GDPR next steps
20. North Coast Cluster Group – email and letters re Crantock Neighbourhood Plan decision
21. Cornwall Rural Housing Association – *‘Cornwall Rural Housing Association is a charitable housing association which builds and manages affordable housing throughout Cornwall and the Isles of Scilly. The Association is run by a voluntary Board of Management which meets approximately every two months near Bodmin to decide on policy and monitor progress. The members of the Board are all people with an interest in seeing more affordable housing developed to meet the needs of people living in rural locations throughout Cornwall and on the Isles of Scilly. Board members are*

*appointed as individuals, not as representatives of any organisation or interest group. We are seeking to recruit additional members to ensure that the Board continues to have a membership with a broad range of skills and experience. We would be grateful if you could bring the attached advertisement to the attention of the members of your Council and anyone else you feel might be interested in being considered for membership of our Board. Please do not hesitate to contact me if you require additional copies of the advertisement or any further information about the work of the Association.'*

22. CALC – letter re Devon and Cornwall Police budget preparations 2019/20 (copy attached)
23. SLCC branch meeting, Wednesday 24th April 2019, 2pm in Falmouth and Annual joint meeting with Devon on Tuesday 25th June 2019 in East Cornwall
24. Came & Company announcement that Stackhouse Poland (of which Came & Company are a trading style) were being acquired by Arthur Gallagher & Co.
25. The Council's contractor had been asked by a member of the public whether the Council could do anything about dog fouling in Trelvelthan Road. He had said that Cornwall Council had dog wardens and enforcement officer that could fine people.

**FC19/01/17**

**TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The Clerk reported that the gas bottles at Illogan Park were no longer required as the showers were now run by electric. She had contacted Warrior Gas where the gas bottles were bought, and they had agreed to take them back, weigh them and refund any gas still in the bottles.

There had been an incident of vandalism at Illogan Park. Two doors had been broken and it was suggested that these would not be repaired but would be boarded up as they do not lead to rooms of importance. Also, the Changing facilities were likely to be upgraded in the near future.

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

**FC19/01/17.2**

**RESOLVED**

**that the gas bottles would be returned to Warrior Gas who would refund the Council for any gas left in the bottles. That the Clerk would obtain at least 3 quotes to board up the damaged doors at Illogan Park and she would arrange for the work to be completed at a maximum cost of £200.**

On a vote being taken the matter was unanimously approved.

**FC19/01/18 TO RECEIVE AN UPDATE ON THE GLEBE FIELD AND AGREE ANY FUTURE ACTIONS**

A letter from George Eustice MP had been received which reiterated that no definitive evidence had been received in relation to possible anthrax at the Glebe Field. However, it was noted that the Council did not have a copy of the letter sent from Defra to a member of the public and it was agreed that a copy of this would be sought.

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

**FC19/01/18.2 RESOLVED that the member of the public who had received a letter from Defra regarding concerns of anthrax on the Glebe Field would be contacted and a copy of the letter would be requested. Once the Clerk had received a copy of the letter from Defra she would write to Cornwall Council and the Planning Inspectorate as agreed at the December 2018 Full Council meeting.**

On a vote being taken the matter was unanimously approved.

**FC19/01/19 TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:**

- i. Planning and Environmental Services Committee – 5<sup>th</sup> December 2018**
- ii. Planning and Environmental Services Committee – 12<sup>th</sup> December 2018**
- iii. Community Liaison Committee – 19<sup>th</sup> December 2018**

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

**FC19/01/19.2 RESOLVED to note the Minutes of the following Committee meetings held since the last Full Council meeting:**

- i. Planning and Environmental Services Committee – 5<sup>th</sup> December 2018**
- ii. Planning and Environmental Services Committee – 12<sup>th</sup> December 2018**
- iii. Community Liaison Committee – 19<sup>th</sup> December 2018**

On a vote being taken the matter was approved unanimously.

**FC19/01/20 TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:**

**a. Police**

No police report had been received.

**b. Representatives to Outside Organisations**

No report from outside organisations had been received.

**c. Illogan Parish Neighbourhood Development Plan Steering Group**

Cornwall Council had confirmed the modifications and approved the Illogan Parish Neighbourhood Development Plan. The Cornwall Council Neighbourhood Plan Team were liaising with the elections team regarding the referendum; the earliest the referendum would be held was April 2019 as the elections team were getting new computer software. The Illogan Parish Neighbourhood Development Plan now carried considerable weight as it had been confirmed that it was legally compliant. All the documents relating to the plan were available on the Cornwall Council website.

It was agreed that the Clerk would print and circulate a copy of Illogan Parish Neighbourhood Development Plan to all members of the Planning and Environmental Services Committee. Members of the Planning and Environmental Services Committee should quote the Illogan Parish Neighbourhood Development Plan when responding to planning applications before they made any other comments.

**d. Cornwall Councillors**

Cllr Ekinsmyth reported that the budget would be discussed by the Full Council at their meeting next week. With the austerity measures issued by the government many Councils were in financial difficulty and although this was not the case for Cornwall Council, there was a need to raise money from sources other than council tax in the future.

There was currently little going on although Cornwall Council would be discussing the issue of climate change.

**FC19/01/21 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;  
AGREE WHERE TO DISCUSS AND TIMESCALES**

No items were raised.

**FC19/01/22 DATE & TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 20<sup>th</sup> February 2019, 7.00pm in Penwartha Hall.

**FC19/01/23 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO  
MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO  
THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

**FC19/01/23.2 RESOLVED that under the 1960 Public Bodies (Admission to  
Meetings) Act the press and public are excluded  
due to the confidential nature of the business to  
be discussed.**

On a vote being taken the matter was approved unanimously.

**FC19/01/24 TO RECEIVE COMPLETED TENDERS FOR THE PROJECT MANAGER FOR ILLOGAN PARK AND INFORMATION FROM THE ILLOGAN PARK MAINTENANCE AND MANAGEMENT TASK AND FINISH GROUP ON THE INTERVIEWS WITH THE TENDERERS, APPOINT A CONTRACTOR, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Roberts and

**FC19/01/24.2 RESOLVED that the Council would not reimburse BB3 for any of their travel costs to attend the interview for the Project Manager.**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Roberts and

**FC19/01/24.3 RESOLVED that the contract of Project Manager for Illogan Park would be awarded to Faithful and Gould subject to references and contract. The contract would be checked by Stephens and Scown before the Council agree and sign it. Alternatively, if a problem becomes apparent with this company the contract would be awarded to, Currie and Brown. The remaining applicants would be advised they were unsuccessful.**

On a vote being taken the matter was unanimously approved.

There being no further business the meeting closed at 8.46pm

Signed .....

Date .....

ACCOUNTS FOR PAYMENT JANUARY 2019						
Expenditure	Payee	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)	Legislation
Litter Picking & General Maintenance	DJM		£1,260.99		£1,260.99	LGA 1972 s.111(1)
Salaries	All Employees		£3,640.92		£3,640.92	LGA 1972 s.112 and Income Tax Act 2007, s.38
Corporate Governance Charges for GDPR works	Comwall Council	GR18/09/30.2	£400.00	£80.00	£480.00	LGA 1972 s.111(1)
Expenses	Cllr Mrs M Thompson		£21.60		£21.60	Local Government (Financial Provisions) Act 1963 s.5
IT Support and Web Hosting	iCT4 Limited		£133.23	£26.65	£159.88	LGA 1972 s.111(1)
Road Closures for Christmas Lights Switch On Events	Comwall Council	CL18/07/13.2 and CL18/07/14.2	£94.00		£94.00	LGA 1972 s.111(1)
Marshals for Illogan Christmas event	Willsecure		£312.00	£62.40	£374.40	LGA 1972 s.111(1)
Hi-Line	Manningham and Illogan Park Tree Surveys	FC18/11/30.2	£1,035.00	£207.00	£1,242.00	LGA 1972 s.111(1)
Contractor	Greens Grounds and Trees		£710.00	£142.00	£852.00	LGA 1972 s.111(1)
Legionella Testing	Churchill Service Solutions		£57.00	£11.40	£68.40	LGA 1972 s.111(1)
Reimbursement of costs to produce lanterns for Christmas Light event	Illogan School	CL18/12/5.2	£101.23		£101.23	LGA 1972 s.111(1)
Stationery	Complete Business Solutions		£24.75	£4.95	£29.70	LGA 1972 s.111(1)
Petty Cash	S. Willsher		£30.75		£30.75	LGA 1972 s.111(1)
Photocopies	1st Office		£249.32	£49.86	£299.18	LGA 1972 s.111(1)
Telephone Services	BT		£71.63	£14.33	£85.96	LGA 1972 s.111(1)
Photocopier Lease	Siemens		£366.78	£73.35	£440.13	LGA 1972 s.111(1)
Photocopier Asset Protection Charge	Siemens		£39.49	£7.89	£47.38	LGA 1972 s.111(1)
Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00	LGA 1972 s.111(1)
Account fee, cheque and electronic payment fees	Barclays		£18.50		£18.50	LGA 1972 s.111(1)
Water for Mary's Well	South West Water		£19.27		£19.27	LGA 1972 s.111(1)
Water for Council Office	South West Water		£20.59		£20.59	LGA 1972 s.111(1)
			£8,650.38	£688.50	£9,338.88	