

ILLOGAN PARISH COUNCIL

Minutes of the Community Liaison Committee held at The Council Office, Tolvaddon Energy Park on Monday 12th November 2018 at 7pm.

PRESENT: Cllr Williams (Chairman), Cllr Pavey (Vice Chairman), Cllr Crabtree, Cllr Ford, Cllr Mrs Roberts and Mr Dolling (from and until points mentioned)

ALSO PRESENT: Ms S Willsher, Clerk.

The Chairman explained the safety procedures.

CL18/11/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Thompson.

CL18/11/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL18/11/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL18/11/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

CL18/11/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 22nd OCTOBER 2018 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

CL18/11/5.2 RESOLVED that the minutes of the meeting of the Community Liaison Group Committee held on the 22nd October 2018 are received and approved and signed by the Chairman.

On a vote being taken on the matter there were 4 votes FOR and 0 votes AGAINST.

Mr Dolling entered the meeting at 7.03pm.

CL18/11/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

CL18/11/7 TO JUDGE THE CHRISTMAS CARD COMPETITION AND APPOINT THE WINNERS FOR EACH AGE GROUP AND AGREE ANY APPROPRIATE FUTURE ACTIONS

It was proposed by Cllr Williams, seconded by Cllr Pavey and

CL18/11/7.2 RESOLVED that the following winners are appointed for each year group at Illogan School:

**Reception – Io
Year 1 – Hope
Year 2 – Karl
Year 3 – Oliver
Year 4 – Shay
Year 5 – Grace
Year 6 – Sophia**

On a vote being taken the matter was unanimously approved.

CL18/11/8 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS (TO BE TABLED AT THE MEETING)

It was noted that there was no change in the events budget.

CL18/11/9 TO REVIEW THE ACTION PLAN AND CONSIDER THE ARRANGEMENTS FOR THE 2018 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

CL18/11/9.2 RESOLVED that the Clerk would ask Greens Grounds and Trees if they were able to help erect the Christmas trees on Monday 19th November 2018 in the afternoon up to a maximum cost of £100.

On a vote being taken the matter was unanimously approved.

It was agreed that Cllr Ford, Cllr Mrs Roberts, Cllr Mrs Thompson, Mr Dolling and DJM Gardening and Groundwork Solutions would help to erect and decorate the trees.

Mr Dolling left the meeting at 7.46pm.

Illogan School Dazzle Assembly to present the prizes from the Christmas Card Competition would be held on Friday 30th November 2018 at 2.45pm. It was agreed that Cllrs Mrs Roberts and Crabtree would attend and present the prizes; if Cllr Crabtree was unavailable Cllr Pavey would attend.

The Clerk would contact the marshals and confirm the arrangements.

Cllr Crabtree would talk to the New Inn about collecting and returning the PA system.

CL18/11/10 TO REVIEW THE ACTION PLAN AND CONSIDER THE ARRANGEMENTS FOR THE 2018 PARK BOTTOM CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

CL18/11/10.2 RESOLVED that one box of pasties would be purchased from the Premier Stores to be handed out at the Park Bottom Christmas Lights Switch On Event at a maximum cost of £30.

On a vote being taken the matter was unanimously approved.

It was noted that the new sleeve for the Christmas tree would be inserted by the 19th November 2018.

It was agreed that signage for all of the trees should be considered for next year.

It was noted that reminder notices regarding the road closures needed to be distributed to properties in Illogan and Park Bottom. Cllr Crabtree would deliver the notices in Park Bottom and Cllrs Ford, Mrs Roberts and Williams would deliver them in Illogan.

CL18/11/11 TO REVIEW THE ACTION PLAN AND CONSIDER THE ARRANGEMENTS FOR THE 2018 TOLVADDON CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

All plans were in place.

CL18/11/12 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

The next meeting would include a review of all of the 2018 Christmas Lights Switch On Events.

CL18/11/13 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Monday 4th February 2019 at 7pm in the Council Office.

There being no further business the meeting closed at 7.55pm.

Signed

Date