

Minutes of the Illogan Parish Neighbourhood Development Plan Steering Group Meeting held on Thursday 28th February 2019 @ 7.30 p.m. at The Parish Council Offices, Tolavddon

IPNDPSG = Illogan Parish Neighbourhood Development Plan Steering Group

IPNDP = Illogan Parish Neighbourhood Development Plan

IPC = Illogan Parish Council

Hard Copies Received: Agenda 28 February 2019

1. Welcome and apologies:

Present: A Prout (AP) Chair, C Williams (CW), J McKimm (JMck), J Patteson-Ball (JP-B), Simon Trathen (ST), Cllr D Ekinsmyth (Cllr DE), K Patteson-Ball (KP-B) Minute Secretary.

Apologies: Cllr M Roberts (Cllr MR)

Absent: Cllr L Pavey (Cllr LP), Dave Dolling (DD)

2. Minutes of the last meeting accepted:

With reference to point 4 from previous minutes, AP updated the group to confirm that the examiner agreed with us that the settlement boundary should not be moved. West Cornwall Planning have granted planning permission but the settlement boundary stays as is.

All agreed that the minutes are accepted.

3. Referendum – 11.04.19:

JMck confirmed that IPC and IPNDPSG can promote the referendum and inform the public that it is taking place. IPC and IPNDPSG cannot encourage or direct the public which way to vote. If an individual wants to campaign the limit on their campaign spending is £2500.

ST thinks that the following information should be included on a leaflet or flyer to the public: the referendum date, what it means, why your vote is important, where you can vote. He also suggested that placards could be put out near the voting stations. The Working Group have taken these suggestions on board.

Cornwall Council will send out referendum materials and polling cards will be sent out on about 12th March 2019. All flyers and posters that IPNDPSG put out have to be paid for by IPNDPSG, not Cornwall Council.

The Working Group will meet on Tuesday 5th March 2019 to finalise the flyer / poster. It should be simple and include a map that clearly shows the green space and settlement boundary.

4. Financials:

In the absence of an exact figure from DD, AP thinks that there is about £860 in the account.

This should be enough money for poster / flyer production and delivery. Once this is done AP will ask DD to return funds to IPC.

5. Closure of IPNDPSG:

IPNDPSG should be closed once the referendum has taken place. It was suggested that once the referendum has happened, DD will produce a closing financial report, close the bank account and the Project Plan will be finalised. This will be passed to IPC to formally close the group.

Proposed: JP-B
Seconded: CW
Vote: Unanimous

6. AOB:

a. JP-B announced that after the Working Group meeting on Tues 5th March 2019 she will no longer be able to participate in IPNDPSG due to other commitments. KP-B also stepped down due to other commitments. AP thanked both for their work

Cllr DE thanked the whole group for all their effort & hard work on behalf of IPC.

b. JMck & AP are going to talk to IPC about the development of the NDP and the rationale behind it so that when the planners are using the NDP in decision making they understand its background as well as referring to its policies. Cllr DE confirmed that the planners are using the policies in the plan when making decisions.

c. Area of great landscape value – this is the next project that IPC are working on going forward.

The meeting closed at 8.17p.m.

Signed:

Dated:

Position: