

## ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 20<sup>th</sup> March 2019 at 7.00pm.

**PRESENT:** Councillors Mrs Roberts (Chairman), Crabtree (Vice Chairman), Ms Cadby (until point mentioned), Ekinsmyth, Mrs Ferrett, Ford, Holmes (until point mentioned), Pavey, Miss Pollock (until point mentioned), Mrs Share, Szoka, Mrs Thompson and Williams.

**IN ATTENDANCE:** Ms S Willsher, Clerk; Mrs J Curtis, Administration Assistant and 4 members of the public (until points mentioned)

The Chairman explained the safety procedures.

### **FC19/03/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Desmonde

There were no members absent.

### **FC19/03/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

No interests were declared.

### **FC19/03/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications for dispensations

### **FC19/03/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)**

A member of the public asked for confirmation that Coastline Housing had bought the development site at the Glebe Field. They asked how the community could shape what was built by Coastline as they thought that they would have their own designs and budgets. They would like to be able to speak to Coastline to ensure transparency.

Another member of the public reported that there were several issues worrying the community including flooding which they felt would be exacerbated by the proposed development. They asked that the community were included in any communication with Coastline and any information was relayed promptly to the community.

**FC19/03/5**

**TO AGREE WHAT TO INCLUDE ON THE PARISH BOUNDARY SIGNS, AGREE THE LOCATION FOR THE SIGNS AT CARVANEL HAMLET AND RESKEAJEAGUE AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Holmes, seconded by Cllr Roberts

**FC19/03/5.2**

**RESOLVED**

**that Cllr Holmes would visit the Council office to indicate on the map the exact location of where the two boundary signs at Carvannel and Reskajague should be erected. The signs would include the Council logo on each side one written in English and one in Cornish. The signs would read 'Welcome to the Parish of Illogan' in English and Cornish. The sign at Carvannel would be a tall sign so that Portreath Parish Council could erect a sign underneath the boundary sign to highlight the village of 'Carvannel'.**

On a vote being taken the matter was unanimously approved.

Cllrs Holmes, Ms Cadby and Miss Pollock left the meeting at 7.15pm

**FC19/03/6**

**TO RECEIVE AN UPDATE ON THE GLEBE FIELD AND AGREE ANY FUTURE ACTIONS**

The Clerk reported that the Truro Diocesan Board of Finance had advised her that The Glebe Field had been sold to Coastline Housing; Truro Diocesan Board of Finance had retained ownership of the footpath, medical centre car park and land for the rectory. The Clerk advertised the sale on the Council's website within 5 minutes of receiving the email.

An email had been received from a member of the public regarding anthrax as detailed below:

*"I am writing regards the question of anthrax at Glebe Field, Church Road, Illogan. If my facts are correct, no anthrax testing has been done so far and within current planning the only safeguard in development of the site is to stop work if anything suspect is uncovered during digging? I am aware that the presence of anthrax is an unknown here as there are no available records to consult, also that anthrax sites comes under COSHH regulation. As the land is likely to be developed and is in the middle of a residential area, I would very much like to know what position Illogan Parish Council holds on this matter and what action if any is being undertaken regards safety. Due to work commitments I am unable to attend the Parish Council meeting on the 20th of March 2019 and would appreciate this communication being passed on for discussion."*

Cornwall Cllr Ekinsmyth reported that he had been contacted by Coastline Housing requesting to arrange a meeting to discuss their plans. Coastline had received revised plans from their architects in readiness for submitting a reserved matter planning application to Cornwall Council. Coastline Housing were aware of local feeling regarding the Glebe Field. They were happy to meet to talk through their plans with Cornwall Cllr Ekinsmyth and

to discuss how to engage with the local community. Coastline Housing had stated in their correspondence to Cornwall Cllr Ekinsmyth that they would prefer to deliver a scheme that was acceptable to the local community. Coastline Housing aimed to deliver affordable housing schemes. Cornwall Cllr Ekinsmyth had arranged to attend the Cornwall Council Planning Department tomorrow to see if he had received any information on The Glebe Field. He said that he would keep the Glebe group updated.

Members felt that it was important that Coastline Housing contacted and spoke to this Council directly and that the Council did not rely on Cornwall Cllr Ekinsmyth reporting on their behalf.

It was noted that there was no evidence that the amount of affordable housing being built on the Glebe Field. It was also understood that the Homechoice register was out of date and that in the future applicants would be required to renew their application annually.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Roberts and

**FC19/03/6.2      RESOLVED      that Coastline Housing, as a matter of urgency, would be invited to attend a meeting of the Planning and Environmental Services Committee to discuss their plans for the field; the meeting would be open to the public.**

On a vote being taken the matter was unanimously approved.

**FC19/03/7      CHAIRMAN'S ANNOUNCEMENTS**

The Chairman reminded the meeting that the Neighbourhood Development Plan referendum would take place on 11<sup>th</sup> April and the litter pick would take place on 6<sup>th</sup> April.

2 members of the public left the meeting at 7.30pm

**FC19/03/8      TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 20<sup>th</sup> FEBRUARY 2019 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Ford, seconded by Cllr Pavey and

**FC19/03/8.2      RESOLVED      to receive and approve the Minutes of the Full Council meeting held on 20<sup>th</sup> February and the Chairman to sign them.**

On a vote being taken the matter was unanimously approved.

**FC19/03/9      MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

**Page 811 – Minute FC19/02/7 re FC19/01/14.2 – Cornwall Council had responded to this Council's letter re the planning application for Collingwood.**

**Page 811 – Minute FC19/02/7 re FC19/01/10.2** - Cllr Ford reported that he had attended a meeting with NALC. They had sought recognition for Parish Councils to enable them to apply for funding. This was agreed, and the official view now was that where it stated Local Government this included Parish Councils.

**Page 818 – Minute FC19/02/20.2** – Cllrs Crabtree and Pavey had met with the Clerk and completed the application form for Section 106 funding for Illogan Park. The Clerk had received confirmation from Cornwall Council that the application had been successful and the funds had been allocated to Illogan Park. The Council would need to submit invoices for the works in the Park to Cornwall Council for the money to be transferred.

**Page 825 – Minute FC19/02/30.2** – Eco Active Arborists had completed the planting in Illogan Park.

**Page 826 – Minute FC19/02/32.2** – Contracts had been sent to Greens Grounds and Trees and DJM Gardening and Groundwork Solutions for Footpath Maintenance and Open Space Maintenance.

**Page 826 – Minute FC19/02/33.2** – Aqua Rod had successfully jetted the drains at Illogan Park. It took under 1 hour. There was some evidence that the surround of the drain on the outside of the building had deteriorated and was causing gravel to wash into the drain. As it was only a small job, Cllr Pavey confirmed that the issue would be temporarily rectified by members of Illogan Park Rugby Club.

**Page 826 – Minute FC19/02/34.2** – The door had been boarded up at Illogan Park.

**FC19/03/10 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF FEBRUARY 2019**

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

**FC19/03/10.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of February 2019.**

On a vote being taken the matter was unanimously approved.

**FC19/03/11 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF MARCH 2019 (UP TO DATE LIST TO BE TABLED AT THE MEETING)**

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

**FC19/03/11.2 RESOLVED to authorise payment of accounts for the month of March 2019 in the sum of £9098.54 (excl. VAT)**

On a vote being taken on the matter there were 11 votes FOR and 1 vote AGAINST.

**FC19/03/12 TO RECEIVE AND APPROVE THE DRAFT STANDING ORDERS AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Mrs Roberts and

**FC19/03/12.2 RESOLVED that the Draft Standing Orders were received and approved. The terminology relating to gender would be neutralised and in future would not directly relate to either male or female.**

On a vote being taken the matter was unanimously approved.

**FC19/03/13 TO RECEIVE THE PROJECT MANAGEMENT CONTRACT FROM FAITHFUL AND GOULD AND ADVICE FROM STEPHEN AND SCOWN, AGREE WHETHER TO SIGN THE CONTRACT AND ANY FUTURE ACTIONS**

It was proposed by Cllr Ford, seconded by Cllr Pavey and

**FC19/03/13.2 RESOLVED that the annotated Project Management Contract from Faithful and Gould and the advice from Stephen and Scown is received and that the Clerk:**

- **Contacts Faithful and Gould requesting that point 3.2 relating to asbestos should include the following - 'If in the course of our contracted services (of whatever description) we become aware of any potential asbestos issues, we do still have a duty of care to yourselves to inform you of those potential issues such that you can instruct specialist surveyors or contractors to investigate and resolve the problem. Should we fail in this duty of care, you would have recourse against our Public Liability Insurance. The asbestos clause is simply clarifying that we cannot be held liable in respect of asbestos works as we will not be involved in those works.'**
- **Instructs Stephens and Scown to draft the wording to amend Point 5.1 so that the Consultant could not unilaterally vary the scope of the Services as per their advice and Faithful and Gould's agreement.**
- **Requests that Faithful and Gould provide a schedule of payments.**

On a vote being taken on the matter there were 9 votes FOR and 1 vote AGAINST

**FC19/03/14 TO RECEIVE CORRESPONDENCE AND INFORMATION FROM FAITHFUL AND GOULD ON ANTICIPATED PROGRAMME DATES AND CLIENT BRIEF REVIEW FOR THE PROJECT AT ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

**FC19/03/14.2 RESOLVED that the review of the Anticipated Programme Dates and Client Brief would be deferred until the Contract had been signed**

On a vote being taken the matter was unanimously approved.

**FC19/03/15 TO RECEIVE AND APPROVE THE DRAFT OF THE TERMS OF REFERENCE FOR THE ILLOGAN PARK PROJECT TASK AND FINISH GROUP AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

**FC19/03/15.2 RESOLVED that the Terms of Reference of the Illogan Park Task and Finish Group are received and approved with the inclusion of 'The Clerk will liaise with a minimum of 3 members of the Task and Finish Group, however the Clerk will strive to liaise with all members.' Members of the Task and Finish Group would be Cllrs Crabtree, Ekinsmyth, Pavey and Mrs Thompson.**

On a vote being taken the matter was unanimously approved.

**FC19/03/16 TO REVIEW THE FEES FOR THE USE OF THE CHANGING FACILITIES AT ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Pavey, seconded by Cllr Crabtree

**FC19/03/16.2 RESOLVED that the 2018/2019 fees for Illogan Park would not include any charge for gas for the showers as the gas boilers had been removed.**

On a vote being taken the matter was unanimously approved

**FC19/03/17 TO RECEIVE THE CORNWALL COUNCIL POLLING DISTRICTS AND POLLING PLACES REVIEW, CONSIDER A RESPONSE AND ANY FUTURE ACTIONS**

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

**FC19/03/17.2 RESOLVED that Cornwall Council Polling Districts and Polling Places Review was noted.**

On a vote being taken the matter was unanimously approved.

**FC19/03/18 TO RECEIVE A REPORT FROM THE CHAIRMAN OF THE FINANCE AND RESOURCES COMMITTEE ON THE APPOINTMENT OF THE NEW IT SUPPORT AND WEBHOSTING CONTRACTORS**

Cllr Crabtree explained why the Council had changed IT supplier. The Finance and Resources Committee considered the tenders received and appointed NCI Technologies as the new provider of IT support. Unfortunately, there was an error in the printing of their application and it was only once the contract awarded that it was realised that they were unable to support our web hosting. NCI suggested KernowTek could provide the webhosting, they hosted the NCI website. The Clerk contacted KernowTek and enquired whether iCT4 could continue to host the website until the Council could get quotes. Due to the timescales and costs involved and that the Council needed the website to remain live, the Chairman and Vice Chairman of the Council agreed to appoint KernowTek to host the website. The contracts would be reviewed in 6 months.

**FC19/03/19 TO RECEIVE CORNWALL COUNCIL'S RESPONSE TO THIS COUNCIL'S QUERIES REGARDING STREET LIGHTING AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Ferrett, seconded by Cllr Mrs Roberts and

**FC19/03/19.2 RESOLVED that Cornwall Council's response to our query regarding street lighting was noted.**

On a vote being taken the matter was unanimously approved.

**FC19/03/20 TO RECEIVE INFORMATION ON THE CORNWALL COUNCIL COMMUNITY NETWORK AREA SOS LAUNCH, CONSIDER WHETHER TO PROPOSE A PROJECT AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

**FC19/03/20.2 RESOLVED that although the Cornwall Council Community Network Area SOS was a good scheme, we were currently unable to take on any new projects due to our current level of commitment.**

On a vote being taken on the matter there were 9 votes FOR and 0 votes AGAINST.

**FC19/03/21 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

There was nothing to report.

**TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)**

1. Cornwall Council invitation to a health-related event at Heartlands on the 4<sup>th</sup> and 5<sup>th</sup> April 2019, 9am- 3.30pm
2. NALC Chief Executive's bulletins and Newsletters– items included Select committee on the rural economy; Health and wellbeing meeting; Elections campaign; ICO issue consultation on freedom of information ; Protecting and enhancing England's trees and woodlands; Tree charter; Improvement and development board; Finance and scrutiny committee; Policy consultations; Communities partnership board; Joint Panel on Accountability and Governance (JPAG); Funding for village halls; New report highlights the state of rural services; NALC calls on councils, as 1% of councillors are below 25; Tracey Couch MP on local councils battling loneliness; Policy Committee; Other meetings and events; National assembly; Local election; NALC Star Councils 2019; Visit to Salisbury City Council
3. Information on the SAFE38 petition and request for signatures
4. Cornwall Council – full 2018/19 TRO list for CPIR Community Network Area Highways Scheme
5. Various emails from the Green Ripple Project, reporting that for various reasons the solar panel project would not be proceeding at Illogan Village Hall etc
6. Information on the Wheal Buzzy Project and how the community could become involved
7. South West Councils Newsletter – items included Welcome to new members; Purdah; Employment Law Update; Local Government Ethical Standards; PA Conference; Guide on Public Sector Fraud; Illegal traveller sites; Forthcoming Events
8. Back2back Productions were working on a paranormal series and were looking for haunted properties where the owners might want them investigated
9. CALC Newsletters – items included CALC Conference; Health and Wellbeing Conference; Court Case; Newquay Town Council National Parking Enforcement Survey; Climate Change and Neighbourhood Planning Conference; Funding and Grants bulletin; NALC Legal Update February 2019; New Documents on the NALC website; Training 2019; Current Vacancies; CALC Office opening hours
10. Road closure – Merritts Hill from 9<sup>th</sup> – 15<sup>th</sup> April 2019
11. Cornwall Council job advert for 4 youth worker positions covering West Cornwall
12. Cornwall Council poster about a Festival and Arts Exhibition at United Downs in July



13. Cornwall Council advice about non-disclosable interests and predetermination relating to the Community Governance Review
14. Cornwall Council's Economic Growth & Development Overview and Scrutiny Committee is undertaking an Inquiry regarding "Vitality of Towns". Five Committee Members had been appointed to undertake the work as a task and finish group, dividing the work into three information and evidence gathering public inquiry sessions. To support the inquiry the Panel would welcome any practical solutions that you consider Cornwall Council could undertake in order to support vitality in Cornwall's towns. The Panel would also welcome details of any initiatives/projects that are working well in your area and which support your towns that others can learn from. We would be grateful if any submissions could be forwarded to economicgrowthosc@cornwall.gov.uk by 12 noon on Thursday 28 March 2019. Current dates for the inquiry are Monday 18 March and Monday 1 April 2019 (details available on the Council's website), together with a further date at the end of April (yet to be arranged) to which you are welcome to attend and observe the debate.
15. Information on the Business in the Community: Would you be ready? Week 18-22 March 2019
16. Cornwall Council - would anyone on the Parish Council like to be an observer at the Illogan Neighbourhood Plan Referendum, please can you print, complete, sign and return the relevant application form by Thursday 4th April 2019.
17. Thank you letter re the celebration tea.  
**This was for information only. The individuals concerned thoroughly enjoyed the afternoon.**

**FC19/03/23**

**TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The Clerk reported that the litter pick will take place on 6<sup>th</sup> April. Cllr Mrs Ferret would litter pick with the Women's Institute in the Village Hall area. Cllrs Pavey, Mrs Roberts, Mrs Thompson and Williams would all litter pick in areas close to their homes and it was hoped that members of the community would join them. It was agreed that the Clerk would remind members nearer the event and that she would arrange for the equipment to be collected.

**FC19/03/24**

**TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:**

- i. **Finance and Resources Committee – 13<sup>th</sup> February 2019**
- ii. **Planning and Environmental Services Committee – 20<sup>th</sup> February 2019**
- iii. **Finance and Resources Committee – 27<sup>th</sup> February 2019**
- iv. **Governance Review Committee – 27<sup>th</sup> February 2019**
- v. **Planning and Environmental Services Committee – 6<sup>th</sup> March 2019**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Pavey and

**FC19/03/24.2 RESOLVED to note the Minutes of the following Committee meetings held since the last Full Council meeting:**

- i. Finance and Resources Committee – 13<sup>th</sup> February 2019**
- ii. Planning and Environmental Services Committee – 20<sup>th</sup> February 2019**
- iii. Finance and Resources Committee – 27<sup>th</sup> February 2019**
- iv. Governance Review Committee – 27<sup>th</sup> February 2019**
- v. Planning and Environmental Services Committee – 6<sup>th</sup> March 2019**

On a vote being taken the matter was approved unanimously.

**FC19/03/25 TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:**

**a. Police**

Cllr Mrs Roberts reported that she would be attending the next Police Liaison meeting on 1<sup>st</sup> April.

**b. Representatives to Outside Organisations**

Cllr Mrs Thompson gave her report from the CALC Conference held at County Hall February 2019, which she attended.

'This conference was principally covering the Cornwall Community Governance Review, but also highlighted the issue of pollution and the impact of plastic waste.

Governance review was first on the agenda.

A presentation was made by Cllr. Malcolm Brown chair of the Electoral Role Panel, describing the process so far and how this review stems from the 2016-2018 Electoral Review of Cornwall Council, to take effect in May 2021.

You will remember that this reduces the number of Cornwall Councillors from 123 to 87. This further means that as parishes are a key factor in shaping divisions, there will be some limited changes affecting some parishes.

In his presentation Cllr Brown showed that the preliminary steps have already been taken and that there has been a request from 62 parishes out of 116 responses, for a review. Reviews of Parish Boundaries, changes to Parish Wards, the number of councillors, and even a change of parish name!

As a result of the Electoral Review Panel meeting held on 12 February 2019 there will be a single Review for the whole of Cornwall for May 2021. But there are key deadlines along the way the first of which is

May 2019 when detailed proposals / options from Parish Councils are to be submitted. With this in mind and for us as IPC, I propose that Cllr. Brown's report be put on the Governance Agenda for detailed and thorough analysis. I would also recommend to all Councillors, not just those of us on Governance to obtain from the Clerk copies of the CALC Conference slides relating to this issue. They are extremely informative.

I am aware that we are behind the curve on this issue but we can catch up and not be found laggardly or out manoeuvred

The session after lunch was a brilliant presentation by Delia Webb from Cornwall Plastic Pollution Coalition giving us an introduction to the coalition's work and the impact of plastics on the environment. I would like to suggest to this Council that Delia Webb is invited to give this presentation to us at our Annual Meeting.'

**c. Illogan Parish Neighbourhood Development Plan Steering Group**

The Chair reported that they had waited until voters had received their polling cards before distributing flyers; these would be distributed next week. Posters were also ready to go out next week. There had been a few enquiries which was considered positive. All the information could be found on the internet.

Cllr Pavey gave thanks to the work the team had done. It was agreed that we were now waiting for Cornwall Planners to fully use the plan when considering planning applications.

It was understood that Cornwall Council would advertise Polling Day in the West Briton and we would inform Radio Cornwall and Pirate Radio of the date of the referendum.

**d. Cornwall Councillors**

Cllr Ekinsmyth agreed that the Neighbourhood Group had done a fantastic job and now we must spread the word in the community to ensure as many people as possible voted; this was very important.

The planning application for the development to the rear of Harmony Terrace had been overturned on appeal and the development would now be going ahead.

Cornwall Council had declared climate change an emergency and were looking at how to take this forward.

The Council were also running a campaign for Fairer Funding for Cornwall with little response from government so far. The schools in Cornwall were severely underfunded as were several other areas; only small amounts of money had been provided for minor areas.

Cllr Ekinsmyth advised that his Facebook page had been scammed and he asked that people should ignore any requests for money as this was not from him.

The trees at Lamanva Road were due to be cut on Friday to match the height of those already cut although this would be dependent on nesting birds. The trees would be removed in due course in stages.

**FC19/03/26 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;  
AGREE WHERE TO DISCUSS AND TIMESCALES**

No new items for discussion were identified.

**FC19/03/27 DATE AND TIME OF NEXT MEETING:**

Wednesday 17<sup>th</sup> April 2019, 7pm in Penwartha Hall

2 members of the public left the meeting at 8.30pm

**FC19/03/28 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO  
MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO  
THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

**FC19/03/28.2 RESOLVED that under the 1960 Public Bodies (Admission to  
Meetings) Act the press and public are excluded  
due to the confidential nature of the business to  
be discussed.**

On a vote being taken the matter was unanimously approved.

**FC19/03/29 TO RECEIVE THE SURVEY SCHEDULE AND QUOTES FROM FAITHFUL  
AND GOULD AND APPOINT CONTRACTORS TO COMPLETE THE  
FOLLOWING SURVEYS AND APPROVE THE ASSOCIATED  
EXPENDITURE:**

- i. MUNDIC BLOCK**
- ii. ECOLOGY (PHASE 1 HABITAT)**
- iii. MINING SEARCHES**
- iv. DRAINAGE CCTV SURVEY**

It was proposed by Cllr Pavey, seconded by Cllr Crabtree

**FC19/03/29.2 RESOLVED that Cornwall Consultants Ltd would be awarded  
the contract for Mundic Block and the Mining  
Searches.  
Ecological Services Ltd would be awarded the  
contract for Ecology (Phase 1 Habitat) and  
South West Drains would be awarded the contract  
for the Drainage CCTV Survey.**

On a vote being taken the matter was unanimously approved.

**FC19/03/30 TO RECEIVE QUOTES FOR DEFIBRILLATORS, AGREE WHERE TO ERECT THEM, ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Pavey, seconded by Cllr Crabtree

**FC19/03/30.2 RESOLVED that the decision regarding defibrillators will be deferred pending advice from the Ambulance Service, NHS Trust and other health professionals.**

On a vote being taken the matter was unanimously approved.

**FC19/03/31 DATE & TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 17<sup>th</sup> April 2019, 7.00pm in Penwartha Hall.

There being no further business the meeting closed at 8.45pm

Signed .....

Date .....

ACCOUNTS FOR PAYMENT MARCH 2019						
Expenditure	Payee	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)	Legislation
Expenses	J Curtis		£10.80		£10.80	Local Government (Financial Provisions) Act 1963 s.5
Petty Cash	S Willsher		£61.71		£61.71	LGA 1972 s.111(1)
Expenses	S Willsher		£13.95		£13.95	Local Government (Financial Provisions) Act 1963 s.5
Salaries	All employees		£3,640.92		£3,640.92	LGA 1972 s.112 and Income Tax Act 2007, s.38
Annual Licence	Scribe		£487.00	£97.40	£584.40	LGA 1972 s.111(1)
Tree planting in Illogan Park	Eco Active Arborists	FC19/02/30.2	£385.00		£385.00	LGA 1972 s.111(1)
Webhosting	KernowTek		£10.00		£10.00	LGA 1972 s.111(1)
Litter Picking & General Maintenance	DJM		£1,245.88		£1,245.88	LGA 1972 s.111(1)
Advise on Faithful & Gould contract	Stephens and Scown	FC19/01/24.3	£450.00	£90.00	£540.00	LGA 1972 s.111(1)
Grass cutting Illogan Park	Greens Grounds and Trees		£240.00	£48.00	£288.00	LGA 1972 s.111(1)
Stationery and chair	Complete Business Solutions	Partly GR19/02/16.2	£190.85	£38.17	£229.02	LGA 1972 s.111(1)
Office rent 31.03.19 - 29.06.19 and Service Charge 25.03.19 - 23.06.19	RR Bristol Limited		£2,033.50	£406.70	£2,440.20	LGA 1972 s.111(1)
Legionella Testing	Churchill Service Solutions		£28.50	£5.70	£34.20	LGA 1972 s.111(1)
Office 365 licences	iCT4 Ltd		£43.23	£8.65	£51.88	LGA 1972 s.111(1)
Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00	LGA 1972 s.111(1)
Electric for Office	Southern Electric		£195.57	£9.77	£205.34	LGA 1972 s.111(1)
Account fee, cheque and electronic payment fees	Barclays		£18.30		£18.30	LGA 1972 s.111(1)
			£9,098.54	£713.06	£9,811.60	