

## ILLOGAN PARISH COUNCIL

Minutes of the Community Liaison Committee held at The Council Office, Tolvaddon Energy Park on Monday 1<sup>st</sup> April 2019 at 7.00pm.

PRESENT: Cllr Williams (Chairman), Cllr Pavey (Vice Chairman), Cllr Crabtree, Cllr Ford, Cllr Mrs Roberts, Cllr Mrs Thompson and Mr Dolling.

ALSO PRESENT: Ms S Willsher, Clerk.

The Chairman explained the safety procedures.

**CL19/04/1 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Mrs Knuckey.

**CL19/04/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

**CL19/04/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications from members for dispensations.

**CL19/04/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)**

There were no members of the public present.

**CL19/04/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETINGS HELD ON THE 19<sup>TH</sup> DECEMBER 2018 AND THE 4<sup>TH</sup> FEBRUARY 2019 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Ford and

**CL19/04/5.2 RESOLVED that the minutes of the meetings of the Community Liaison Group Committee held on the 19<sup>th</sup> December 2018 and the 4<sup>th</sup> February 2019 are received and approved and signed by the Chairman.**

On a vote being taken on the matter there were 3 votes FOR and 0 votes AGAINST.

**CL19/04/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising.

**CL19/04/7 TO REVIEW THE FINAL 2018/2019 EVENTS BUDGET AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

**CL19/04/7.2 RESOLVED that the final events budgets for 2018/2019 have been reviewed; that the Pasties are removed from the committed expenditure; and to recommend the Finance and Resources Committee that the unspent revenue budget of £1,232.67 and the unspent capital budget of £1,000.00 is vired to an Ear Marked Reserve (EMR).**

On a vote being taken the matter was approved unanimously.

**CL19/04/8 TO CONSIDER ALLOCATING A BUDGET TO ILLOGAN SCHOOL FOR THE CREATION AND REPAIRS TO THE LANTERNS FOR THE LANTERN PARADE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Ford, seconded by Cllr Mrs Roberts and

**CL19/04/8.2 RESOLVED that a budget of £100 is allocated to Illogan School for the creation and repairs to the lanterns for the Lantern Parade.**

On a vote being taken the matter is approved unanimously.

**CL19/04/9 TO CONSIDER THE ARRANGEMENTS FOR THE 2019 TOLVADDON CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Crabtree, seconded by Cllr Ford and

**CL19/04/9.2 RESOLVED that Illogan Sparnon Silver Band are booked to play at the 209 Tolvaddon Christmas Lights Switch On Event.**

On a vote being taken the matter was approved unanimously.

**CL19/04/10 TO CONSIDER THE ARRANGEMENTS FOR THE 2019 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Williams, seconded by Cllr Pavey and

**CL19/04/10.2 RESOLVED that Camborne Youth Band is booked to play at the Illogan Christmas Lights Switch On Event; that the Community Choir is booked to lead the singing at the Illogan Christmas Lights Switch On Event; and that when the Illogan Community Choir is being contacted that they are invited to attend the Tolvaddon and Park Bottom Christmas Lights Switch On Events.**

On a vote being taken the matter was approved unanimously.

**CL19/04/11 TO CONSIDER LIGHTS AND BAUBLES FOR THE PLATT AND INTO MANNINGHAM WOOD AND AGREE ANY FUTURE ACTIONS**

It was agreed that the Clerk would obtain quotes for additional battery-operated lights to be erected on The Platt. It was also agreed that additional baubles would be purchased nearer Christmas.

**CL19/04/12 TO CONSIDER HOSTING AN ILLUMINATED WINDOW COMPETITION AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

**CL19/04/12.2 RESOLVED that the Council would not host an illuminated window competition. That there would be an article in the Illogan Review encouraging members of the public to be involved in the festivities by lighting the fronts of their houses or gardens.**

On a vote being taken the matter was approved unanimously.

**CL19/04/13 TO CONSIDER MUSIC TO ACCOMPANY THE LANTERN PARADE AND AGREE ANY FUTURE ACTIONS**

It was agreed to defer this item.

**CL19/04/14 TO CONSIDER THE ROLE OF THE COMMUNITY CHOIR AT THE EVENTS AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Mrs Thompson and

**CL19/04/14.2 RESOLVED that the Community Choir would lead the singing.**

On a vote being taken the matter was approved unanimously.

**CL19/04/15 TO CONSIDER THE ARRANGEMENTS FOR THE 2019 PARK BOTTOM CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Pavey, seconded by Cllr Mrs Roberts and

**CL19/04/15.2 RESOLVED that Camborne Youth Band are booked to play at the Park Bottom Christmas Lights Switch On Event. That the new landlord of the New Inn are invited to attend the next meeting of this Committee to discuss the event and the possibility of switching the lights on outside the pub and hosting the remainder of the event from inside.**

On a vote being taken the matter was approved unanimously.

**CL19/04/16 TO CONSIDER LIGHTING FOR THE BAND AT THE PARK BOTTOM CHRISTMAS LIGHTS SWITCH ON EVENT AND AGREE ANY FUTURE ACTIONS**

It was agreed to defer this item.

**CL19/04/17 TO CONSIDER HOW TO ENCOURAGE MEMBERS OF THE PUBLIC TO COME OUTSIDE AND PARTICIPATE IN THE PARK BOTTOM CHRISTMAS LIGHTS SWITCH ON EVENT AND AGREE ANY FUTURE ACTIONS**

It was agreed to defer this item.

**CL19/04/18 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

There were no items raised.

**CL19/04/19 DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Monday 1<sup>st</sup> July 2019 at 7.00 pm in the Council Office.

**CL19/04/20 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Ford, seconded by Cllr Pavey and

**CL19/04/20.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.**

On a vote being taken the matter was approved unanimously.

**CL19/04/21 TO RECEIVE QUOTES FOR THE METAL SLEEVE FOR THE CHRISTMAS TREE AT TOLVADDON, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Roberts and

**CL19/04/21.2 RESOLVED that the metal sleeve for the Christmas Tree at Tolvaddon are ordered from Nimonic Specialist Welders a per their quote.**

On a vote being taken the matter was approved unanimously.

**CL19/04/22 TO RECEIVE QUOTES FOR THE INSTALLATION**

It was agreed to defer quotes for the installation of the metal sleeve at Tolvaddon.

**CL19/04/23 TO RECEIVE QUOTES FOR THE PA SYSTEMS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was agreed to obtain quotes to hire a PA System for the Christmas Lights Switch On Event in Illogan.

**CL19/04/24 TO RECEIVE QUOTES FOR BANNERS TO ADVERTISE THE CHRISTMAS LIGHTS SWITCH ON EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Mrs Roberts, seconded by Cllr Crabtree and

**CL19/04/24.2 RESOLVED that Banners to advertise the Christmas Lights Switch On Events are designed and supplied by HFE Signs and that the signs must include the Parish Council’s logo.**

On a vote being taken the matter was approved unanimously.

**CL19/04/25 TO RECEIVE QUOTES FOR A PROFESSIONAL, EXPERIENCED PERSON TO REVIEW THE ROAD CLOSURE PAPERWORK, SIGNS TO BE PUT OUT ETC, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was noted that the work had been completed by Cormac free of charge.

There being no further business the meeting closed at 7.42pm.

Signed .....

Date .....