



ILLOGAN PARISH COUNCIL

First Aid Policy

People at work can suffer injuries or be taken ill. It doesn't matter whether the injury or illness is caused by the work they do or not, it is important to give them immediate attention and call an ambulance in serious cases.

The Health and Safety (First-Aid) Regulations require the employers to provide adequate and appropriate first aid equipment, facilities and people so employees can be given immediate help if they are injured or taken ill at work.

A full risk assessment on the hazards and risks will be completed by a suitably qualified competent person. All control measures highlighted will be implemented by the Council.

The minimum first aid provision on any work site will be implemented and will include:

- A suitably stocked first-aid box
- An appointed person to take charge of first-aid arrangements
- Information for employees about first-aid arrangements

The appointed person will look after the first-aid equipment and facilities and calling the emergency services when required. Appointed persons do not need first aid training.

All employees will be informed of the first aid arrangements.

All first-aid measures will be regularly reviewed.

Review Date	Reviewed By	Amendments	Minute Number
13.01.16	Governance Review Committee	None	GR16/01/17.2
25.01.17	Governance Review Committee	None	GR17/01/18.2
24.01.18	Governance Review Committee	None	GR18/01/18.2
27.02.19	Governance Review Committee	None	GR19/02/19.2
31.07.19	Governance Review Committee	2nd sentence of the 1st paragraph is amended to read 'It doesn't matter whether the injury or illness is caused by the work they do, it is	GR19/07/23.2

		important to give them immediate attention and call an ambulance in serious cases.'	