

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 17th July 2019 at 7.00pm.

PRESENT: Councillors Crabtree (Chairman), Mrs Thompson (Vice Chairman), Ms Cadby, Ekinsmyth, Mrs Ferrett, Ford, Holmes, Pavey, Miss Pollock, Mrs Share, Szoka, Weatherburn and Williams.

IN ATTENDANCE: Ms S Willsher, Clerk; Mrs J Curtis, Administration Assistant and one member of the public (from point mentioned)

The Chairman explained the safety procedures.

FC19/07/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

There were no apologies received; all members were present.

FC19/07/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

FC19/07/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations.

FC19/07/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

No members of the public were present.

FC19/07/5 CHAIRMAN'S ANNOUNCEMENTS

Cllr Crabtree welcomed our new Councillor – Reece Weatherburn and hoped that he would enjoy his time on Illogan Parish Council, which is non-political as we are all here to try to do our best to maintain and improve the facilities within the parish which we live or have lived in.

Cllr Crabtree thanked the Councillors who supported the joint School Summer Celebration and the Parish Fair and those that helped him out when he was expected to be in two places at once. He knew there were mixed views as to the success of a combined event and thought all parties involved would do their own analysis before planning for 2020.

Cllr Crabtree and his consort attended the Mayor of Redruth's Civic Service at St. Andrews Church on Sunday 7th July, where they were entertained with a good mixture of music by Redruth Town Band.

In order to speed up our meetings, he reminded Councillors of Standing Order O - "that a Councillor may speak once in the debate of a motion except to speak on an amendment by another Councillor or to move or speak on another amendment if the motion has been amended since they last spoke. Plus, to make a point of order, give a personal explanation or exercise a right of reply."

FC19/07/6 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 19TH JUNE 2019 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Mrs Thompson, seconded by Cllr Pavey and

FC19/07/6.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on the 19th June 2019 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

FC19/07/7 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

Page 879 – Minute FC19/06/12.2 – Quotes for the items in the Annual Play Inspection report were being sought and would be an agenda item for the next meeting.

Page 882 – FC19/06/20.2 – Contact had been made with all 3 identified sites for the placement of defibrillators; quotes were being sought for the supply and installation and would be an agenda item for the next meeting.

FC19/07/8 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF JUNE 2019 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

FC19/07/8.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of June 2019.

On a vote being taken the matter was approved unanimously.

FC19/07/9 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF July 2019 (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Pavey, seconded by Cllr Ford and

FC19/07/9.2 RESOLVED to authorise payment of accounts for the month of July 2019 in the sum of £7,532.84 excluding VAT

On a vote being taken on the matter there were 12 votes FOR and 1 vote AGAINST.

A member of the public joined the meeting at 7.16pm

FC19/07/10 TO RECEIVE AN UPDATE ON THE GLEBE FIELD AND AGREE ANY FUTURE ACTIONS

No information had been received.

FC19/07/11 TO RECEIVE A REPORT FROM THE ILLOGAN PARK PROJECT TASK AND FINISH GROUP ON THEIR MEETING WITH THE PROJECT MANAGERS, RECEIVE CORRESPONDENCE ON PLANS FOR THE PARK AND AGREE ANY FUTURE ACTIONS

The group reviewed the current plans for Illogan Park and discussed options to ensure it included everything as previously agreed. Once agreement had been met the plans would progress to the next stage and would be more in-depth.

In response to a question it was confirmed that the Council had previously agreed that a Council Office would not be included in the plans due to the issues around lone working. It would be more cost effect to provide storage from used shipping containers than including storage in the build.

It was not clear if the plans around the tennis court included fencing and a lockable gate, but this would be discussed in the next phase. It was hoped that the surface of the tennis court would also be suitable for netball and basketball.

Faithful and Gould would advise when the planning application was ready to be submitted. It was hoped that the building work would begin in April 2020 and would be completed by September 2020.

It was proposed by Cllr Holmes, seconded by Cllr Mrs Thompson and

FC19/07/11.2 RESOLVED that the plans for the upgrade of Illogan Park were received and accepted from Faithful and Gould and would now move onto the next phase of the development.

On a vote being taken on the matter there were 11 votes FOR and 1 vote AGAINST.

FC19/07/12 TO RECEIVE A REPORT FROM THE ILLOGAN PARK PROJECT TASK AND FINISH GROUP ON THE COMMENTS FROM THE RUGBY CLUB RE THE SHOWERS AND SPONSOR BOARDS AND AGREE ANY FUTURE ACTIONS

Cllr Crabtree reported that he and Cllr Pavey had checked the showers at the Park. They ran all 3 showers in both the home and away side constantly for 17 minutes. The flow was variable between shower heads and there was sufficient hot water. In the 'away' showers the shower nearest the cylinder never cut out, the 2nd however was sporadic in length of time it ran, and the 3rd shower seemed to have a faulty timing valve.

In the 'home' changing room the second shower head was out of line, the amount of time each shower ran for varied.

Cllr Crabtree and Pavey thought that the springs in the valves had worn and possibly needed looking at or replacing.

The Rugby Club had previously reported that the team had players who were plumbers and would be willing to look at the showers.

The Rugby Club had requested that sponsorship boards were put up at Illogan Park. The Clerk had contacted them to seek further information and was awaiting their reply.

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

FC19/07/12.2 RESOLVED that members of the Rugby Club with plumbing qualifications would be asked to inspect the heads and valves on the showers at Illogan Park and report their findings to the Council.

On a vote being taken the matter was unanimously approved.

FC19/07/13 TO CONSIDER THE MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Crabtree reported that he had heard that the RBL football team had been using Illogan Park for training sessions and a school appeared to be using it for Sports Day without permission from the Council. Whilst it was acknowledged that the park is for everyone to use there were concerns that planned events which had not been notified to the Council may not be covered by insurance.

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC19/07/13.2 RESOLVED that the Council would write to the RBL and clarify the situation regarding training sessions and to remind them that they needed to contact the Council before use. The Crofty MAT would also be contacted to ensure that schools in the area were aware of the requirement to contact the Council if they wished to use the field.

On a vote being taken the matter was unanimously approved.

FC19/07/14 TO RECEIVE THE RECOMMENDATION FROM THE ILLOGAN PARISH NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP THAT THE COUNCIL REVIEWS THE ILLOGAN PARISH NEIGHBOURHOOD DEVELOPMENT PLAN ANNUALLY ALONGSIDE THE CORNWALL COUNCIL HOUSING REPORT AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ekinsmyth, seconded by Cllr Williams and

FC19/07/14.2 RESOLVED that the recommendation from Illogan Parish Neighbourhood Development Plan Steering Group was received and that the Council would review the Illogan Parish Neighbourhood Development Plan annually alongside the Cornwall Council Housing report.

On a vote being taken the matter was unanimously approved.

FC19/07/15 TO RECEIVE THE CORNWALL COUNCIL POLLING DISTRICT AND POLLING PLACES REVIEW STAGE 2 CONSULTATION AND AGREE A RESPONSE AND ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Weatherburn and

FC19/07/15.2 RESOLVED that the Cornwall Council Polling District and Polling Places Review Stage 2 Consultation is received. That the Council would send the following response:

'Why is Tehidy not sent to Illogan Parish Council when the area and the polling station at Tolvaddon Fire Station are within our Parish.

Have Cornwall Council considered Tolgus having its own polling station possibly in the chapel. Members felt this would help people in the area feel involved in the electoral proceed. It was felt that parishioners should vote within the Parish they live in. If the Tolgus residents had to share a polling station a suitable polling station would be Treloweth School as it is in the same parish as the Tolgus ward.'

On a vote being taken the matter was unanimously approved.

FC19/07/16 TO APPOINT MEMBERS TO THE MANNINGHAM WOOD MANAGEMENT TASK AND FINISH GROUP

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

FC19/07/16.2 RESOLVED that Cllrs Ms Cadby, Miss Pollock, Mrs Thompson and Williams were appointed to the Manningham Wood Management Task and Finish Group.

On a vote being taken the matter was unanimously approved.

FC19/07/17 TO APPOINT MEMBERS TO THE SPEED SIGNS TASK AND FINISH GROUP

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

FC19/07/17.2 RESOLVED that Cllrs Ms Cadby, Ford, Ekinsmyth, Mrs Thompson and Williams were appointed to the Speed Signs Task and Finish Group.

On a vote being taken the matter was unanimously approved.

FC19/07/18 TO RECEIVE CORRESPONDENCE FROM CORNWALL AONB REGARDING CARVANNEL CLIFF CASTLE AND TEHIDY ROUND, AGREE A RESPONSE AND ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

FC19/07/18.2 RESOLVED that a representative from Cornwall AONB would be invited to a meeting in the autumn to seek further information on their correspondence regarding Carvannel Cliff Castle and Tehidy Round.

On a vote being taken the matter was unanimously approved.

FC19/07/19 TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS

1. Carn Brea Parish Neighbourhood Plan Steering Group advising of a residents and property survey in West Tolgus on the boundary with this Council; they would be advising residents and property owners immediately adjacent to the Carn Brea Parish boundary in the Parish of Illogan about the survey.
2. Cornwall Council uncontested election recharges of £201 – invoice to follow
3. Western Power Distribution – notification of overhead line tower replacement works in Huntersfield
4. SLCC National Forum Report
5. SLCC News Bulletin
6. Telephone calls to the office and a Cllr re an overgrown path and broken asphalt at Reswythen Walk, Tolvaddon
7. NALC Chief Executives Bulletins and Newsletters
8. CALC monthly newsletter
9. South West Councils Newsletter

10. Gwealan Tops Adventure Playground Open Day – Thursday 18th July, 11am – 12.30pm.
11. Question and answer factsheet about Move More Cornwall
12. Plymouth Argyle Provision – introducing some projects they had been running
13. Agenda for Cornwall Countryside Access Forum, Tuesday 23rd July, 2pm in County Hall.
14. Disability Cornwall – Discovery magazine
15. Cornwall Community Flood Forum training invitation

It was proposed by Cllr Pavey, seconded by Cllr Holmes and

FC19/07/19.2 RESOLVED that the correspondence up to the date of this meeting was received.

On a vote being taken the matter was unanimously approved.

FC19/07/20 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cornwall Council Training on tackling littering, fly tipping and dog fouling.

Cornwall Council free of charge training on the Code of Conduct - The training will take place on the following dates:-

4 September 2019 - 14.00pm-16.00 - GW:03, Council Offices, Dolcoath Avenue, Camborne

3 October 2019 - 10:00-12:00 - Public Hall, Liskeard Town Hall, Liskeard

17 October 2019 - 18:00-20:00 - Council Chamber, New County Hall, Truro

Cllrs Miss Pollock and Holmes agreed to attend the Cornwall Council training on tackling littering, fly tipping and dog fouling on 23rd July at the Council Offices, Dolcoath Road, Camborne.

FC19/07/21 TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:

- i. **Planning and Environmental Services Committee – 19th June 2019**
- ii. **Governance Review Committee – 26th June 2019**
- iii. **Community Liaison Committee – 1st July 2019**
- iv. **Planning and Environmental Services Committee – 3rd July 2019**

It was proposed by Cllr Pavey, seconded by Cllr Ford and

FC19/07/21.2 RESOLVED to note the Minutes of the following Committee

meetings held since the last Full Council meeting:

- i. Planning and Environmental Services Committee – 19th June 2019**
- ii. Governance Review Committee – 26th June 2019**
- iii. Community Liaison Committee – 1st July 2019**
- iv. Planning and Environmental Services Committee – 3rd July 2019**

On a vote being taken the matter was approved unanimously.

FC19/07/22

TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:

a. Police

There was no report.

b. Representatives to Outside Organisations

There was no report.

c. Cornwall Councillors

The Clerk reported that Cllr Desmonde had sent his apologies. He had received quite a few complaints re how long the Tolvaddon Housing development was taking to complete and the inconvenience of construction traffic and noise. It had been promised by the Cornwall Council housing portfolio holder that it would be finished by the end of July. He asked that anyone looking for an affordable house should chase the officers and put their name down. He added that it had been a very busy month with a lot going on.

Cllr Ekinsmyth reported that he, Cllrs Ford and Mrs Thompson met with the Cornwall Council Highways Officer to look at the traffic scheme for the Glebe/Church Road area. It was acknowledged that there was little money available for the scheme. The section 106 monies would only enable yellow lines on one side of Church Road but the other side and the bollard at the junction with Bridge Road needed consideration. The road in this area was quite wide and it was suggested that kerbing could be added to make the road narrower. The bollard would be removed, and the road would have a raised area which would guide traffic around. This would be linked in to speed cameras; the parking issues this might create in Church Road which would be considered further.

The issue of white lines at Park Bottom had not been completed yet and consideration to change the levels of the road were being taken forward by the Cornwall Council Highways Officer.

Cllr Ekinsmyth reported that he had received an email to advise that verges were not being cut so that wildlife was encouraged. The verges were being cut for safety and to maintain the road but not exceeding one metre from the verge.

Cornwall Council had signed up to Climate Change and were now considering how to take this forward. It was planned that the county would be carbon neutral by 2030.

The public undertook a planning demonstration at the last meeting to raise their concerns that planning was out of control in Cornwall. However, the Council had been directed by Government to build 52,500 new properties and this had been divided between all areas.

The Community Network areas, which was the local communication link between councils, was reasonably effective but not as effective as it could. In 2021 there would be more people to take this forward.

Cllr Ekinsmyth referred to the document 'Cornwall Council 2018/19 Annual Financial Report and Unaudited Statement of Accounts' and suggested that everyone looked at it as it was very informative.

**FC19/07/23 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;
AGREE WHERE TO DISCUSS AND TIMESCALES**

There were no items raised.

FC19/07/24 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 21st August 2019, 7.00pm in Penwartha Hall.

**FC19/07/25 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO
MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO
THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Holmes, seconded by Cllr Ford and

**FC19/07/25.2 RESOLVED that under the 1960 Public Bodies (Admission to
Meetings) Act the press and public are excluded
due to the confidential nature of the business to
be discussed.**

On a vote being taken on the matter the matter was unanimously approved.

**FC19/07/26 TO RECEIVE APPLICATIONS FOR THE VACANT POSITION OF
COUNCILLOR FOR THE TEHIDY WARD AND INTERVIEW
CANDIDATES AND CONSIDER ANY FUTURE ACTIONS**

One candidate was interviewed.

FC19/07/27 TO RE-ADMIT MEMBERS OF THE PRESS AND PUBLIC

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

FC19/07/27.2 RESOLVED to re-admit members of the press and public.

On a vote being taken the matter was unanimously approved.

FC19/07/28 TO CO-OPT A COUNCILLOR TO REPRESENT THE TEHIDY WARD

It was proposed by Cllr Mrs Thompson, seconded by Cllr Pavey and

FC19/07/28.2 RESOLVED to Co-opt Penny Lang as the Councillor to represent Tehidy Ward.

On a vote being taken the matter was unanimously approved.

There being no further business the meeting closed at 8.40pm

Signed

Date

ACCOUNTS FOR PAYMENT JULY 2019						
Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)	Legislation
To Ratify - included in June accounts						
Account fee, cheque and electronic payment fees	Barclays		£18.25		£18.25	LGA 1972 s.111(1)
Postage, Office Consumable etc	Barclaycard		£26.57		£26.57	LGA 1972 s.111(1)
To Pay						
Salaries	All Employees		£3,739.15		£3,739.15	LGA 1972 s.112 and Income Tax Act 2007, s.38
Expenses	S Willsher		£19.35		£19.35	Local Government (Financial Provisions) Act 1963 s.5
Expenses	J Curtis		£16.20		£16.20	Local Government (Financial Provisions) Act 1963 s.5
Legionella Testing	Churchill Service Solutions		£28.50	£5.70	£34.20	LGA 1972 s.111(1)
IT support and Office 365 Licences	NCI Technologies Ltd		£112.90	£22.58	£135.48	LGA 1972 s.111(1)
Litter Picking & General Maintenance	DJM		£1,099.38		£1,099.38	LGA 1972 s.111(1)
Webhosting	KernowTek		£10.00		£10.00	LGA 1972 s.111(1)
Insurance recharge	RR Bristol S.A.R.L.		£75.01	£15.00	£90.01	LGA 1972 s.111(1)
Stationery	Complete Business Solutions		£15.70	£3.14	£18.84	LGA 1972 s.111(1)
Contractor	Greens Grounds and Trees		£330.00	£66.00	£396.00	LGA 1972 s.111(1)
Photocopies	1st Office		£375.99	£75.20	£451.19	LGA 1972 s.111(1)
Telephone Services	BT		£86.58	£17.32	£103.90	LGA 1972 s.111(1)
Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00	LGA 1972 s.111(1)
Account fee, cheque and electronic payment fees	Barclays		£18.45		£18.45	LGA 1972 s.111(1)
Water - Office	South West Water		£17.19		£17.19	LGA 1972 s.111(1)
Water - Mary's Well	South West Water		£16.03		£16.03	LGA 1972 s.111(1)
	TOTAL TO PAY		£7,532.84	£213.61	£7,746.45	