

## ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 21<sup>st</sup> August 2019 at 7.00pm.

**PRESENT:** Councillors Crabtree (Chairman), Mrs Thompson (Vice Chairman), Ekinsmyth, Mrs Ferrett, Ford, Holmes, Mrs Lang, Pavey, Miss Pollock, Mrs Share, Szoka, Weatherburn and Williams.

**IN ATTENDANCE:** Ms S Willsher, Clerk; and 1 representative from Duchy Defibrillators (until point mentioned).

The Chairman explained the safety procedures.

### **FC19/08/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Ms Cadby.

There were no members absent.

### **FC19/08/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

### **FC19/08/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications for dispensations.

### **FC19/08/4 TO RECEIVE A DEMONSTRATION BY DUCHY DEFIBRILLATORS**

The representative explained that there were defibrillators installed at Robartes Arms and the Illogan RBL Football Club that were the same as the model he had brought along tonight.

The Cardiac Science G5 unit was used by the police and first responders. It was very easy to use for lay people, easy to carry, light and portable.

The Zoll AED unit was used by the ambulance service etc. It did everything including taking an ECG and the voltage of the shock could be manually altered. It was very hard to use by untrained personnel such as paramedics, it is heavy and awkward to carry.

The cabinet was made in Cornwall, it was monitored with an internet connection. The status of the cabinet would be regularly sent to the guardians set up to receive the alerts, the cabinet would also send alerts for things such as when the door was opened, when the unit had been removed etc. He explained how the cabinet was operated, in an emergency the ambulance service would explain to the caller where the defibrillator was and provide the code to the cabinet. The cabinets contained a heater to maintain the defibrillators optimum operating

temperature. The cabinet would be installed with an information sign and a 1-watt green LED light, the cabinets cost about 1p per day to run.

They had guardians that checked the units every 14 days and returned and replenished the units when they had been used.

The training could be held at a time to suit the Council and would cover CPR and the use of whichever model of defibrillator the Council had installed.

In response to questions it was confirmed that the Cardiac Science G5 unit came with pads for 8 year olds upwards. It could be supplied with paediatric pads and it was simply a case of unplugging one set of pads and plugging the others in, the unit would recognise what pads were connected and adjust its shock levels accordingly.

The cabinets did not have a lock out system built in if the code was entered incorrectly several times.

They had 99 units installed throughout Cornwall and to date none had been damaged or broken into.

The representative from Duchy Defibrillators left the meeting at 7.25pm.

**FC19/08/5**

**PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA** (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

**FC19/08/6**

**CHAIRMAN'S ANNOUNCEMENTS**

The Chairman welcomed Cllr Mrs Lang to her first meeting. He had attended the Cornwall Council Planning meeting about the application adjacent to the Maples; unfortunately, the vote went against this Council and the application was approved.

**FC19/08/7**

**TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 17<sup>TH</sup> JULY 2019 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Pavey and

**FC19/08/7.2**

**RESOLVED** to receive and approve the Minutes of the Full Council meeting held on 17<sup>th</sup> July 2019 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

**FC19/08/8**

**MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

Page 891 – Minute FC19/07/12.2 – The Clerk had emailed the Rugby Club enquiring whether plumbers in the Club would be willing to look at the

shower heads and valves as had previously been volunteered by the Club. The Clerk had chased them and had not received a response to date.

Page 891 – Minute FC19/07/13.2 – Cllr Crabtree had seen the Chairman of the Illogan RBL team who had confirmed that the team had not been training at Illogan Park.

Page 893 – Minute FC19/07/18.2 – The AONB were invited to attend a meeting to speak about Carvannel Cliff Castle and Tehidy Round. They were attending the November Full Council meeting.

**FC19/08/9 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF JULY 2019 AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

**FC19/08/9.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of July 2019.**

On a vote being taken the matter was approved unanimously.

**FC19/08/10 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF AUGUST 2019 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)**

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

**FC19/08/10.2 RESOLVED to authorise payment of accounts for the month of August 2019 in the sum of £9,132.25 ex VAT.**

On a vote being taken on the matter there were 12 votes FOR and 1 vote AGAINST.

**FC19/08/11 TO RECEIVE CORRESPONDENCE FROM FAITHFUL AND GOULD REGARDING THE ILLOGAN PARK PROJECT AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Ford, seconded by Cllr Pavey and

**FC19/08/11.2 RESOLVED to receive the correspondence from Faithful and Gould and to appoint Ambiental to complete the Flood Risk Assessment as per their quote and to appoint Cornwall Consultants to complete the Geotechnical Survey as per their quote.**

On a vote being taken the matter was approved unanimously.

**FC19/08/12 TO RECEIVE A RECOMMENDATION FROM THE STAFFING COMMITTEE THAT CLLR MRS FERRETT SUPPORTED BY CLLR MRS THOMPSON ARE THE CLERK'S LINE MANAGER FOR MATERNITY MATTERS AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

**FC19/08/12.2 RESOLVED to approve the recommendation from the Staffing Committee that Cllr Mrs Ferrett supported by Cllr Mrs Thompson are the Clerk's line manager for maternity matters.**

On a vote being taken the matter was approved unanimously.

**FC19/08/13 TO RECEIVE A RECOMMENDATION FROM THE STAFFING COMMITTEE THAT CLLR MRS SHARE IS CO-OPTED ONTO THE STAFFING COMMITTEE AND IS THE LIAISON BETWEEN THE STAFFING COMMITTEE AND THE GOVERNANCE REVIEW COMMITTEE AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Holmes, seconded by Cllr Mrs Ferrett and

**FC19/08/13.2 RESOLVED to approve the recommendation from the Staffing Committee that Cllr Mrs Share is co-opted onto the Committee and is the liaison between the Staffing Committee and the Governance Review Committee.**

On a vote being taken the matter was approved unanimously.

**FC19/08/14 TO APPOINT MEMBERS TO FILL THE VACANCIES ON THE PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE, FINANCE AND RESOURCES COMMITTEE AND THE GOVERNANCE REVIEW COMMITTEE AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

**FC19/08/14.2 RESOLVED to appoint Cllr Mrs Lang to fill the vacancy on the Planning and Environmental Services Committee.**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ford, seconded by Cllr Holmes and

**FC19/08/14.3 RESOLVED to appoint Cllr Weatherburn to fill the vacancy on the Finance and Resources Committee.**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Mrs Thompson, seconded by Cllr Crabtree and

**FC19/08/14.4 RESOLVED to appoint Cllr Weatherburn to fill the vacancy on the Governance Review Committee.**

On a vote being taken the matter was approved unanimously.

**FC19/08/15 TO RECEIVE BT'S FORMAL CONSULTATION REGARDING THEIR PROGRAMMES OF INTENDED PUBLIC PAYPHONE REMOVALS AND AN EMAIL FROM A MEMBER OF THE PUBLIC, AGREE A RESPONSE AND ANY FUTURE ACTIONS**

It was noted that Carn Brea Parish Council had made 2 telephone boxes into book swap locations.

It was wondered whether the phone boxes that BT proposed to remove could be turned in wi-fi hotspots.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Miss Pollock and

**FC19/08/15.2 RESOLVED to respond to BT's consultation on the removal of telephone boxes with the following comments:**

- **The telephone box in Churchtown had only been used for 6 calls in the last 12 months; the Council were happy for this phone box to be removed; and**
- **The telephone box in Paynters Lane fulfilled BT's criteria that there were 500 houses within 1 kilometre of the box and that at least 12 calls had been made in the last 12 months. If the phone box in Churchtown was removed it would also be the only public call box within 800 metres. The Council feels that the above represents a reasonable need and requests that the phone box is retained.**

On a vote being taken on the matter there were 10 votes FOR and 3 votes AGAINST.

It was noted that it was too early in the process to agree whether the Council wanted to take on the phone box; BT would write and offer it to the Council once it had been confirmed that they were removing it.

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

**FC19/08/15.3 RESOLVED that the Clerk responds to the member of the public explaining that the Council welcomed her suggestion; that the Council would investigate converting telephone boxes into book swap locations if BT were looking to remove phone boxes in the Parish.**

On a vote being taken the matter was approved unanimously.

**FC19/08/16 TO RECEIVE CORRESPONDENCE FROM ILLOGAN RBL FOOTBALL CLUBS, AGREE A RESPONSE AND ANY FUTURE ACTIONS**

It was proposed by Cllr Pavey, seconded by Cllr Mrs Ferret and

**FC19/08/16.2 RESOLVED that the Illogan Park Project Task and Finish Group would arrange a meeting with members of the Illogan RBL Football Club prior to the start of the 2020/2021 season to discuss their request to use the facilities at Illogan Park and to assist with the maintenance of the pitches and changing rooms.**

On a vote being taken the matter was approved unanimously.

**FC19/08/17 TO RECEIVE A REPORT FROM CLLR MRS THOMPSON ON THE CORNWALL COUNCIL PLAY AREA AT THE END OF KENNEDY CLOSE, AND CORRESPONDENCE FROM CORNWALL COUNCIL AND AGREE ANY FUTURE ACTIONS**

Cllr Mrs Thompson reported that a meeting was held on site on the 1<sup>st</sup> August 2019 to discuss the improvement of the site as part of Cornwall Council's Strategic Play Improvement Plan. Cllrs Ekinsmyth, Ford and Pavey were in attendance along with 2 Cornwall Council Officers.

The site had long been identified as strategic, owing to its distance from other facilities and the size of the local population.

The investment money was coming from Cornwall Council's Capital Programmed funds.

Cornwall Council were holding a six-week consultation with the residents of Park Bottom about how they would like the Park improved. The six-week consultation concluded the second week of September 2019.

There were concerns that the consultation had not been advertised properly by Cornwall Council and that residents of Park Bottom were unaware the consultation was being held.

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Pavey and

**FC19/08/17.2 RESOLVED that the Clerk would write to Cornwall Council asking what measures Cornwall Council had put in place to advertise the consultation for the improvements to the play area at Park Bottom. At the site meeting it was agreed that Cornwall Council would be erecting posters at all the entrances to the play area and that they would do a leaflet drop to the surrounding properties. Members noted that there are no posters erected at the Park. If the posters etc have not been put up to date the Council requests that they are erected as soon as possible and that the deadline for consultation responses is extended to allow residents a chance to find out about the consultation and send in their comments.**

On a vote being taken on the matter there were 11 votes FOR and 0 votes AGAINST.

**FC19/08/18**

**TO RECEIVE A REPORT FROM CLLRS HOLMES AND MISS POLLOCK ON THE CORNWALL COUNCIL TRAINING ON TACKLING LITTERING, FLY TIPPING AND DOG FOULING AND AGREE ANY FUTURE ACTIONS**

Cllr Holmes reported that a group had been set up by Cornwall Council to train Parish and Town Councillors and Officers how to make out cards when they see people dropping litter, not picking up dog waste etc. The cards record the details of the incident and would then be sent to Cornwall Council to be followed up and hopefully prosecute the offenders. There was further training being held in September 2019.

Cllr Miss Pollock reported that Cornwall Council were hoping to extend the training to community groups and members of the public in the future. Cornwall Council presented a slide show that took about an hour and they were willing to attend Parish and Town Councils to deliver the presentation.

In response to a question it was confirmed that Councillors and Officers should not approach offenders when completing cards. If fly tipping was witnessed, car registration details would be obtained and if it was littering or dog fouling the routes people walked would be monitored. Cornwall Council also thought that Parish and Town Councillors and Officers were likely to know the identities of residents.

There were concerns that the system could be open to misuse/abuse and false accusations.

The Clerk had received an email from Cornwall Council exploring whether this Council had any plans/aspirations to look at the devolution of the site once the work had been completed. Members felt it was too early at this stage to comment.

It was proposed by Cllr Mrs Thompson, seconded by Cllr Crabtree and

**FC19/08/18.2**

**RESOLVED**

**that the Clerk would contact Cornwall Council and enquire whether their presentation on training for tackling littering, fly tipping and dog fouling could be condensed and if so, how long it would last.**

On a vote being taken the matter was approved unanimously.

**FC19/08/19 TO CONSIDER THE CHAIRMAN OF EACH COMMITTEE GIVING A 2-MINUTE BRIEFING ON THE MINUTES AND AGREE ANY FUTURE ACTIONS**

The briefing had been suggested to try and keep everyone informed on the work of Committees.

It was proposed by Cllr Mrs Share, seconded by Cllr Ekinsmyth and

**FC19/08/19.2 RESOLVED that the Chairman of each Committee would give a 2-minute briefing on the Committee's work at Full Council meetings and that the briefing was for information only and there would not be any questions asked or answered.**

On a vote being taken the matter was approved unanimously.

**FC19/08/20 TO RECEIVE THE CORNWALL COUNCIL STREET TRADING POLICY CONSULTATION AND AGREE A RESPONSE**

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

**FC19/08/20.2 RESOLVED that the Cornwall Council Street Trading Policy is noted especially footnote 4 on page 7 which reads 'Privately owned land does not include land owned by a Local Authority (i.e. Cornwall Council or Town/Parish Councils). Therefore, trading on Town/Parish Council owned land requires Street Trading Consent from Cornwall Council's Licensing Authority.'**

On a vote being taken the matter was approved unanimously.

**FC19/08/21 TO CONSIDER LOOKING INTO THE BUSINESS CASE FOR PURCHASING THE METHODIST CHAPEL, PAYNTERS LANE END AS A PARISH COUNCIL OFFICE AND AGREE ANY FUTURE ACTIONS**

Cllr Crabtree reported that the Methodist Chapel had outline planning permission for 1 x 2 bed, 1 x 3 bed and 1 x 4 bed dwelling. The asking price had recently been reduced. He felt that the Council should consider a business case for purchasing the Chapel and converting it into a Parish Office and 2 residential dwellings that could be rented or sold.

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

**FC19/08/21.2 RESOLVED that the Clerk, the Chairman of the Finance Committee and the Chairman of the Council would investigate whether there was any merit in considering a business case for purchasing the Methodist Chapel to convert into a Council Office and 2 residential dwellings and they would report back to the Council.**

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.



**FC19/08/22**

**TO CONSIDER THE MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

There were no items raised.

**FC19/08/23**

**TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS**

1. Email clarifying the process for reviewing Areas of Great Landscape Value (AGLV)
2. Cornwall Council Localism Summit – 6<sup>th</sup> November 2019 – background material on two of the discussions – Localism Online report and MHCLG Communities Framework – full details of the event would follow
3. CPIR place shaping board meeting – Health theme – 13<sup>th</sup> January 2020, 10am – 12 noon at Cornwall Council Offices, Camborne
4. CPIR place shaping board meeting – Housing theme – 21<sup>st</sup> April 2020, 10am – 12 noon at Redruth School
5. CPIR place shaping board meeting – Transportation theme – 14<sup>th</sup> July 2020, 10am – 12 noon at Cornwall Council Offices, Camborne
6. South West Councils Newsletters
7. Email from a member of the public on climate change
8. Cornwall Council additional Code of Conduct Training being held in Launceston on Friday 11<sup>th</sup> October from 10am – 12pm.
9. United Downs deep geothermal power project public drop in session – Thursday 22<sup>nd</sup> August 2-4pm.
10. NALC Chief Executives bulletin and newsletters
11. Able Community Care had printed 'do not knock' stickers which they were offering free to individuals or older people's groups
12. Invitation to the next CPIR Community Network Panel – Wednesday 11<sup>th</sup> September, 7pm at Pool Academy
13. CALC – email from another local council seeking advice on running/administering local playing fields; Feock Parish Council amongst the finalists for NALCs council of the year; Smaller councils meeting, Wednesday 4<sup>th</sup> September 10.30am in Bodmin;
14. Redruth Skate Park Project, Fun black-tie casino night – Friday 11<sup>th</sup> October, 7pm at the Penventon Park Hotel
15. Mining Trails Forum meeting, Wednesday 4<sup>th</sup> September. 2pm at Redruth Town Council Offices

16. Free coffee morning for community groups – developing your community space – Wednesday 11<sup>th</sup> September, 10am – 12pm at Pulla Cross
17. Cornwall Council – New community enforcement tool for town and parish councils – further incident report card training available
18. Redruth International Mining & Pasty Festival – Saturday 7<sup>th</sup> September
19. Cornwall Council Standards Committee looking to recruit members, closing date 8am on 30.09.19
20. Email from the WI re weeds and grasses growing on the edge of pavements. They also queried why the spraying of weeds had stopped. The Clerk responded that highways was Cornwall Councils responsibility and that they had changed their policy on weed spraying.
21. Cornwall Council climate change information
22. SLCC Regional Training Seminar – 13<sup>th</sup> November in Saltash

**FC19/08/24 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was agreed that Cllrs Crabtree and Mrs Share would attend the Office on the morning of the 9<sup>th</sup> September 2019 to open the Health and Safety Audit Tenders and to complete an internal audit.

**FC19/08/25 TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:**

- i. **Finance and Resources Committee – 10<sup>th</sup> July 2019**
- ii. **Planning and Environmental Services Committee – 17<sup>th</sup> July 2019**
- iii. **Governance Review Committee – 31<sup>st</sup> July 2019**
- iv. **Planning and Environmental Services Committee – 7<sup>th</sup> August 2019**

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

**FC19/08/25.2 RESOLVED to note the Minutes of the following Committee meetings held since the last Full Council meeting:**

- i. **Finance and Resources Committee – 10<sup>th</sup> July 2019**
- ii. **Planning and Environmental Services Committee – 17<sup>th</sup> July 2019**
- iii. **Governance Review Committee – 31<sup>st</sup> July 2019**
- iv. **Planning and Environmental Services Committee – 7<sup>th</sup> August 2019**

On a vote being taken the matter was approved unanimously.

**FC19/08/26**

**TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:**

**a. Police**

Cllr Ford reported that he had attended the Police Liaison meeting with Cllr Mrs Share. The meeting discussed the:

- New training programme for Speed Watch.
- Latest crime figures.
- New policy regarding anti-social behaviour and possible licensing failures.
- Relationship between alcohol misuse and its effect of drug use and trafficking etc.
- Probation unit permanently returning to Camborne.
- New and expanded homeless provision.
- Review of police coverage for Remembrance Day.
- New and refurbished custody suite being installed at Camborne as part of the refurbishment and the closure of 2 smaller ones elsewhere to make the system more efficient.
- Major crime investigation team and the major crime incident room moving back to Camborne,

**b. Representatives to Outside Organisations**

Cllr Williams reported that the next meeting of Illogan Village Hall Committee was on the 3<sup>rd</sup> September 2019. He expected that the Parish Fair would be raised during the meeting. He asked that if anyone had any comments that they would like him to raise to email or phone him. He would provide a written report of the meeting for the next Full Council meeting.

**c. Cornwall Councillors**

Cllr Ekinsmyth reported that Cornwall Council was effectively in recess for August. He had been involved in the appointment of the new Chief Internal Auditor. The Electoral Government Review was progressing into the action phase. The review needed to be completed early in 2020. There would be a series of public meetings held. The results would be considered at the November Cornwall Council Full Council meeting. Negotiations were ongoing regarding the Glebe Field.

**FC19/08/27**

**TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;  
AGREE WHERE TO DISCUSS AND TIMESCALES**

There were no items raised.

**FC19/08/28**

**DATE & TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 18<sup>th</sup> September 2019, 7.00pm in Penwartha Hall.

**FC19/08/29** **THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Ford, seconded by Cllr Pavey and

**FC19/08/29.2** **RESOLVED** **that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.**

On a vote being taken the matter was approved unanimously.

**FC19/08/30** **TO CONSIDER AND AGREE THE FEES FOR USE OF THE FACILITIES AT ILLOGAN PARK FOR THE 2019/2020 SEASON AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Holmes, seconded by Cllr Pavey and

**FC19/08/30.2** **RESOLVED** **that the fees for the 2019/2020 season would remain the same as the 2018/2019 season as follows:**

**Illogan Park RFC - £455**  
**New Inn Titans - £400**  
**New Inn Titans Reserves £200**

On a vote being taken the matter was approved unanimously.

**FC19/08/31** **TO RECEIVE QUOTES FOR ALL THE MEDIUM RISK ITEMS HIGHLIGHTED IN THE ANNUAL PLAY INSPECTION REPORT, APPOINT A CONTRACTOR, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Ferrett and

**FC19/08/31.2** **RESOLVED** **that South West Play are appointed to complete the repairs of the medium risk items in the Annual Play Inspection Report as per their quote. That the Clerk would contact the installer of the basket swing to enquire how to repair the bearing.**

On a vote being taken the matter was approved unanimously.

**FC19/08/32** **TO RECEIVE QUOTES FOR THE PURCHASE AND INSTALLATION OF DEFIBRILLATORS, APPOINT CONTRACTOR(S), AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

**FC19/08/32.2** **RESOLVED** **that 2 Cardiac Science G5 packages plus the annual monitoring is purchased from Duchy Defibrillators as per their quote.**

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

There being no further business the meeting closed at 9.00pm.

Signed .....

Date .....

<b>ACCOUNTS FOR PAYMENT AUGUST 2019</b>						
<b>Description</b>	<b>Supplier</b>	<b>Minute Number</b>	<b>Net Total (ex VAT)</b>	<b>Vat</b>	<b>Total (inc VAT)</b>	<b>Legislation</b>
<b>To Ratify - included in July accounts</b>						
Internet	BT		£130.20	£26.04	£156.24	LGA 1972 s.111(1)
<b>To Pay</b>						
Poppy Wreaths	Royal British Legion		£85.00		£85.00	LGA 1972 s.137
Salaries	All Employees		£3,739.15		£3,739.15	LGA 1972 s.112 and Income Tax Act 2007, s.38
Legionella Testing	Churchill Service Solutions		£28.50	£5.70	£34.20	LGA 1972 s.111(1)
Annual Subscription	Mining Villages Regeneration Group		£100.00		£100.00	LGA 1972 s.111(1)
Data Protection registration	Information Commissioner		£40.00		£40.00	LGA 1972 s.111(1)
IT support and Office 365 Licences	NCI Technologies Ltd		£112.90	£22.58	£135.48	LGA 1972 s.111(1)
Litter Picking & General Maintenance	DJM		£1,629.30		£1,629.30	LGA 1972 s.111(1)
Webhosting	KernowTek		£10.00		£10.00	LGA 1972 s.111(1)
Signs	Contract Sign Systems	PM19/07/20.2	£50.40	£10.08	£60.48	LGA 1972 s.111(1)
Election recharge	Comwall Council		£201.00		£201.00	LGA 1972 s.111(1)
Office Rent 30.09.19 - 30.12.19 & Service Charges 29.09.19 - 24.12.19	RR Bristol S.A.R.L.		£2,033.50	£406.70	£2,440.20	LGA 1972 s.111(1)
Stationery	Complete Business Solutions		£25.26	£5.05	£30.31	LGA 1972 s.111(1)
Contractor	Greens Grounds and Trees		£240.00	£48.00	£288.00	LGA 1972 s.111(1)
Hall Hire January to June 2019	LiveWest		£84.00	£16.80	£100.80	LGA 1972 s.111(1)
Expenses	S Willsher		£9.00		£9.00	Local Government (Financial Provisions) Act 1963 s.5
External Audit	PKF Littlejohn LLP		£600.00	£120.00	£720.00	LGA 1972 s.111(1)
Stationery	Complete Business Solutions		£9.90	£1.98	£11.88	LGA 1972 s.111(1)
Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00	LGA 1972 s.111(1)
Account fee, cheque and electronic payment fees	Barclays		£20.10		£20.10	LGA 1972 s.111(1)
Postage, Office Consumable etc	Barclaycard		£70.91		£70.91	LGA 1972 s.111(1)
			£9,132.25	£645.56	£9,777.81	