

ILLOGAN PARISH COUNCIL

Minutes of the Community Liaison Committee held at The Council Office, Tolvaddon Energy Park on Monday 11th November 2019 at 7.00 pm.

PRESENT: Cllr Pavey (Chairman), Cllr Crabtree (Vice Chairman) and Cllr Mrs Share and Mrs Knuckey (until point mentioned).

ALSO PRESENT: Ms S Willsher, Clerk.

The Chairman explained the safety procedures.

CL19/11/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Ford and Williams.

There were no members absent.

CL19/11/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL19/11/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL19/11/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

CL19/11/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 21ST OCTOBER 2019 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

CL19/11/5.2 RESOLVED that the minutes of the meeting of the Community Liaison Group Committee held on the 21st October 2019 are received and approved and signed by the Chairman.

On a vote being taken on the matter there were 2 votes FOR and 0 votes AGAINST.

CL19/11/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

CL19/11/7 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS (TO BE TABLED AT THE MEETING)

There were no changes to the events budget since the last meeting.

CL19/11/8 TO JUDGE THE CHRISTMAS CARD COMPETITION AND APPOINT THE WINNERS FOR EACH AGE GROUP AND AGREE ANY APPROPRIATE FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

CL19/11/8.2 RESOLVED that the following winners are appointed for each year group at Illogan School:

Reception – Noah

Year 1 – Charlotte

Year 2 – Isaac

Year 3 – Alfie

Year 4 – Connie

Year 5 – Evie

Year 6 – Reece

Curnow School – Mrs Knuckey would drop the entries into the Council Office on Tuesday 12th November 2019 and the entries would be judged by Cllrs Crabtree and Pavey before the Finance and Resources Committee meeting to be held on Wednesday 13th November 2019.

On a vote being taken the matter was approved unanimously.

CL19/11/9 TO AGREE HOW MANY BAUBLES TO PURCHASE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

CL19/11/9.2 RESOLVED that a maximum budget of £50 is allocated for the purchase of baubles.

On a vote being taken the matter was approved unanimously.

CL19/11/10 TO FINALISE THE ARRANGEMENTS FOR THE 2019 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was agreed that Cllrs Pavey and Mrs Share would attend the assemblies at Illogan and Curnow School to present the prizes for the Christmas Card Competition.

It was noted that 120 mince pies had been donated by McColl's and 2 boxes from the Spar shop. Mince pies would be distributed from the boot of Cllr Crabtree's car.

Illogan School were practicing the Christmas Carols to be sung during the event, they were also learning songs to sing whilst they were parading

with the lanterns. The lantern workshops had been booked with Pool School which would entail creating new lanterns as well as revitalising last years.

It was agreed that Cllrs Crabtree and Pavey would erect the banner.

It was agreed that the Clerk would check that confirmation of the booking for the PA system had been received.

Mrs Knuckey left the meeting at 7.45pm.

CL19/11/11 TO CONSIDER WHETHER TO PURCHASE ANY MINCE PIES FOR THE ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE WHERE TO PURCHASE FROM AND QUANTITY, ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was agreed that with the 120 mince pies donated by McColl's and 2 boxes donated by the Spar that there were enough mince pies for the Illogan event.

CL19/11/12 TO FINALISE THE ARRANGEMENTS FOR THE 2019 PARK BOTTOM CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was agreed that Cllrs Crabtree and Pavey would erect the banner.

CL19/11/13 TO FINALISE THE ARRANGEMENTS FOR THE 2019 TOLVADDON CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was agreed to ask Adelaide Stores to erect the banner.

CL19/11/14 TO AGREE WHEN AND HOW TO DISMANTLE THE CHRISTMAS TREES, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

CL19/11/14.2 RESOLVED that the Clerk would obtain quotes for the MEWP and 2 operatives to dismantle the Christmas trees week commencing Monday 6th January 2020 and that the quotes would be considered at a meeting to be held on Wednesday 27th November 2019 before the Governance Review Committee meeting.

On a vote being taken the matter was approved unanimously.

CL19/11/15 TO RECEIVE INFORMATION ON THE VE DAY CELEBRATIONS, CONSIDER WHETHER TO ORGANISE A CELEBRATION, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

CL19/11/15.2 RESOLVED that in principle a celebration would be held to commemorate VE Day and that the detail would be agreed at the first meeting to be held in 2020.

On a vote being taken the matter was approved unanimously.

CL19/11/16 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

It was agreed that there would be an agenda item to consider holding an event for the elderly.

CL19/11/17 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Monday 3rd February 2020 at 7.00 pm in the Council Office.

CL19/11/18 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

CL19/11/18.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

CL19/11/19 TO RECEIVE QUOTES FOR BATTERY OPERATED CHRISTMAS LIGHTS, AGREE HOW MANY TO PURCHASE, WHERE TO PURCHASE FROM, ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

CL19/11/19.2 RESOLVED that 3 sets of globe string lights battery powered 0.6W 10M 80 LEDs outdoor fairy lights multi-colour are ordered from Amazon.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 8.05pm.

Signed

Date