

ILLOGAN PARISH COUNCIL

Minutes of the Community Liaison Committee held at The Council Office, Tolvaddon Energy Park on Monday 21st October 2019 at 7.00 pm.

PRESENT: Cllr Pavey (Chairman), Cllr Crabtree (Vice Chairman), Cllr Ford and Mr Dolling.

ALSO PRESENT: Ms S Willsher, Clerk.

The Chairman explained the safety procedures.

CL19/10/21 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Share

Cllr Williams was absent.

CL19/10/22 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL19/10/23 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL19/10/24 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

CL19/10/25 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON THE 7TH OCTOBER 2019 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Crabtree, seconded by Cllr Ford and

CL19/10/25.2 RESOLVED that the minutes of the meeting of the Community Liaison Group Committee held on the 7th October 2019 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL19/10/26 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

CL19/10/27 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Ford and

CL19/10/27.2 RESOLVED to receive the updated events budget.

On a vote being taken the matter was approved unanimously.

CL19/10/28 TO AGREE WHEN TO ERECT AND DECORATE THE CHRISTMAS TREES AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Ford and

CL19/10/28.2 RESOLVED that the Christmas Trees would be delivered towards the end of week commencing 25th November 2019 and that they would be decorated the beginning of week commencing the 2nd December 2019 and that the Clerk would liaise between all parties.

On a vote being taken the matter was approved unanimously.

CL19/10/29 TO RECEIVE A REPORT FROM CLLRS CRABTREE AND PAVEY ON PA SYSTEMS AND AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllrs Crabtree and Pavey reported that they had listened to the PA systems outside from a distance and had confirmed that they felt that it was clear and powerful enough for the Illogan Christmas Lights Switch On Event. The system would play music from a USB memory stick.

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

CL19/10/29.2 RESOLVED that the wireless 2 speaker PA system including microphone is hired from GK Electronics as per the previous quote; Christmas music would be played from a USB stick and that a 16gb USB stick is purchased.

On a vote being taken the matter is approved unanimously.

CL19/10/30 TO CONSIDER ARRANGEMENTS FOR THE 2019 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT AND AGREE ANY FUTURE ACTIONS

It was agreed that the Christmas Card Competition prizes would be presented on the 6th December 2019. The Clerk would chase the local shops about donating mince pies, if no response has been received by the next meeting the Committee would consider whether to purchase them and where from. The leaflets re the road closure notices would be delivered week commencing 25th November 2019. The banners would be erected 4 weeks before the events.

CL19/10/31 TO CONSIDER THE ARRANGEMENTS FOR THE 2019 PARK BOTTOM CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Premier Stores had confirmed that they would donate 2 boxes of pasties and the Council would purchase 3 boxes. Cllrs Crabtree and Pavey were liaising with the landlord of the New Inn. The banners would be erected 4 weeks before the events.

CL19/10/32 TO CONSIDER THE ARRANGEMENTS FOR THE 2019 TOLVADDON CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was noted that all arrangements were in order. The leaflets re the road closure notices would be delivered week commencing 25th November 2019. The banners would be erected 4 weeks before the events.

CL19/10/33 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

It was agreed that there would be an agenda item on the next agenda to consider VE Day Celebrations.

CL19/10/34 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Monday 11th November 2019. 7pm in the Council Office.

CL19/10/35 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

CL19/10/35.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

CL19/10/36 TO RECEIVE QUOTES FOR CHRISTMAS TREES, AGREE WHERE TO PURCHASE, AGREE WHO WILL GO AND SELECT THE TREES, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Ford and

CL19/10/36.2 RESOLVED that 3 x 15ft Christmas trees would be ordered from Cedar Croft Nurseries including delivery as per their quote and that Cllrs Crabtree, Pavey and Mrs Thompson if willing would go and select the trees.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 7.25pm.

Signed

Date