

## ILLOGAN PARISH COUNCIL

Minutes of the Staffing Committee Meeting held at the Council Office, Unit 2, Wheel Agar, Tolvaddon Energy Park, Tolvaddon on Monday 7<sup>th</sup> October 2019 at 7.00 pm.

PRESENT: Councillors Williams (Chairman), Mrs Ferrett (Vice Chairman) and Ekinsmyth.

IN ATTENDANCE: Ms S Willsher (Clerk)

### **SC19/10/1 CHAIRMAN'S WELCOME AND APOLOGIES**

Apologies were received from Cllrs Miss Pollock and Mrs Share.

Cllr Szoka was absent.

### **SC19/10/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY**

There were no interests declared.

### **SC19/10/3 TO CONSIDER APPLICATION FROM MEMBERS FOR DISPENSATIONS**

There were no applications for dispensations.

### **SC19/10/4 TO RECEIVE AND APPROVE THE MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON THE 25<sup>TH</sup> SEPTEMBER AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Williams, seconded by Cllr Mrs Ferrett and

#### **SC19/10/4.2 RESOLVED: that the minutes would be deferred until the next meeting of the Staffing Committee.**

On a vote being taken the matter was approved unanimously.

### **SC19/10/5 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising.

**SC19/10/6 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Ekinsmyth and

**SC19/10/6.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.**

On a vote being taken the matter was approved unanimously.

**SC19/10/7 TO RECEIVE A REPORT FROM THE INTERVIEW PANEL FOLLOWING THE INTERVIEWS FOR THE POSITION OF LOCUM CLERK TO COVER MATERNITY LEAVE, AGREE WHETHER TO APPOINT ANY OF THE APPLICANTS TO FILL THE VACANCY AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Williams, seconded by Cllr Mrs Ferrett and

**SC19/10/7.2 RESOLVED: that the report from the interview panel was received and that applicant 2, Michael Mills, would be appointed to fill the vacancy of the Locum Clerk to cover maternity leave.**

On a vote being taken the matter was approved unanimously.

**SC19/10/8 TO AGREE THE TERMS AND CONDITIONS FOR THE LOCUM CLERK TO COVER MATERNITY LEAVE AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Ekinsmyth and

**SC19/10/8.2 RESOLVED: that the Locum Clerk would be on the same SCP as the Clerk and would start on Monday 2<sup>nd</sup> December 2019.**

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 6.42pm.

Signed: .....

Date: .....