

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 20th November 2019 at 7.00pm.

PRESENT: Councillors Crabtree (Chairman), Pavey (Vice Chairman), Ms Cadby, Ekinsmyth, Mrs Ferrett, Ford, Holmes, Mrs Lang, Miss Pollock, Mrs Share, Szoka, Mrs Thompson, Weatherburn and Williams.

IN ATTENDANCE: Ms S Willsher, Clerk; Mrs J Curtis, Administration Assistant; Cllr Desmonde (Cornwall Council); a representative from the Cornwall AONB Unit; and a representative from Cornwall Council's Natural Environment Service

The Chairman explained the safety procedures.

FC19/11/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

There were no apologies; all members were present.

FC19/11/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

Cllr Crabtree declared an interest in the account payments as he had submitted a travel expenses claim.

FC19/11/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations.

FC19/11/4 TO DISCUSS WITH A REPRESENTATIVE FROM THE AONB CARVANNEL CLIFF CASTLE AND TEHIDY ROUND AND THE MONUMENTAL IMPROVEMENT PROJECT AND HOW THIS COUNCIL COULD HELP AND AGREE ANY FUTURE ACTIONS

The representative from the AONB reported that there were currently 140 monumental sites at risk in Cornwall, 2 of which were in Illogan Parish. Of the 140 sites identified, the 40 sites that were in the worse condition were prioritised due to funding restrictions. The main aim was to stabilise the sites and prevent the loss of the monuments.

Matched funding had been secured from Cornwall Council, the National Trust, Historic England, the Heritage Trust, the AONB and volunteer groups. National Lottery Heritage funding had also been applied for.

There were wildlife interests at most sites. They were looking at what they could do that did not harm the ecology of the area but also prevented the loss of historic monuments.

The sites in Illogan were Carvannel Cliff Castle which was owned by the National Trust and Tehidy Round in Tehidy Woods which was owned by Cornwall Council.

Tehidy Round was a medieval animal pound dating from the 12th century. There was considerable scrub growth around the site. The aim was to stabilise the Round and remove the risks to it without disturbing the natural environment that surrounded it.

Carvannel had suffered considerable coastal erosion and nothing could be done to alleviate it. The aim was to better understand the site before it was completely lost and to create a record of it for posterity. A geological survey would be undertaken to gain a better understanding of the rate of the erosion.

It was important to raise awareness of sites as many were unknown even to regular walkers. It was about being sympathetic to the area and to identify how risks could be removed or reduced.

In response to a question it was confirmed that Cornwall Council had contributed to the £80,000 towards the Monumental Improvement Project, this funding had to be used in this financial year. The costs of the work required for the Carvannel Cliff Castle site was around £3,000 and for Tehidy Round it was around £11,000. They would like support and help to develop the project and help to make a case for Heritage funding through letters of support, support with volunteer action and developing new partnerships locally.

The representative from AONB agreed to write an article for the next edition of the Parish Review. Information would also be added to this Council's Facebook page.

Cllr Crabtree thanked the AONB representative for their presentation.

FC19/11/5

TO DISCUSS THE PARK BOTTOM PLAY AREA PROJECT WITH THE CORNWALL COUNCIL OFFICER AND AGREE ANY FUTURE ACTIONS

The Cornwall Council officer explained that Cornwall Council were responsible for equipping 140 play areas around County and that Cornwall Housing managed and additional 35 sites. There had been some investment in the play areas over the last few years from S106 from developments especially in the Restormel area.

There was a new Play Safety Programme which had been granted £165,000 to invest in play areas across the County. The Park Bottom Play Area had been one of the sites selected as part of the programme. Park Bottom Play Area was the only play area in the centre of Park Bottom.

The representative from the Cornwall AONB Unit left the meeting at 7.35pm

Cornwall Council had completed an assessment of the play area and had run an online consultation to identify issues. There were issues of cars parking on the turning circle; one of the entrances was at the top of a

bank; there were quite a few power cables poles and an electric pylon in the area which had a significant impact on space. The football goals were placed at the north and south ends of the field and ran parallel to neighbouring residential properties, this had resulted in a large chain link fence being erected which caused issues for safety, maintenance and it also took up space.

Cornwall Council had a policy of not installing play equipment within 20mtrs of residential property.

It was noted that there was no bin or seating; and that the gardens adjacent to the play area were well screened, resulting in very little quality surveillance of the park which would not be allowed in current developments due to safety concerns.

A consultation had been held during the summer and the priorities raised checks in the latest consultation. The priorities were:

1. Play Equipment - the play equipment would be consolidated into one area. The basket swing would be retained, the supra nova roundabout would be relocated on the site and the current multi-play unit would be removed and new play equipment would be installed.
2. Access – the access to the West would be retained and resurfaced. There would be a new pedestrian access from Kennedy Close, the entrance would be surfaced to increase inclusivity.
3. Seating - A bench would be installed in the play area and there would be seating at the far end of the football area.
4. Football – the pitch would be cut into the bank; the wall would be retained and would be used as a goal and seating area.
5. Bins - a new bin would be installed near the turning circle.
6. Electricity Poles – Cornwall Council had consulted Western Power about moving one pole about 6m; Western Power were able to at a quoted cost of £11,500 if Cormac completed all of the groundworks which would cost an additional £3-4, 000. A letter had been written to seek a reduction in the cost considering Western Power’s commitment to supporting communities as advertised on their website.

Designs and quotes for play equipment had been sought from a number of companies and 4 had been received based on the brief provided. The brief had been devised following the results of the consultation. The 4 submissions were evaluated by Cornwall Council and then put forward for public consultation. There were 43 responses received from the public consultation, with the design from Kompan being the clear favourite receiving 84% of the votes. Cornwall Council were waiting for quotes from Cormac for the new access.

In response to a question it was confirmed that the multi-play unit in Kompan’s had a DDA compliant staircase and an extra wide slide. It was noted that although the equipment was not accessible using a wheelchair it was easier to access than standard equipment. It was agreed that the specifications of the equipment would be sent to the Parish Council. It

was also noted that inclusivity had not been raised as a priority during any of the public consultations.

It was noted that there was an unofficial entrance from the end of Rosenannon Road which was regularly used by local residents and was on a slope. It was suggested that this entrance needed to be made safe.

There used to be an area of hardstanding the Park to the left of the entrance from Rosenannon Road. The hardstanding had become overgrown with weeds and vegetation and was no longer wide enough for a walking frame or mobility scooter. There was also a slope and a pot hole to contend with when using this entrance. The representative from Cornwall Council agreed that they would look at the options available for this entrance.

It was agreed that Cornwall Council would report back on the plan/programme for the works to the play area; they would clarify the budget information and response from Western Power. It was hoped that work would commence in February 2020.

FC19/11/6

PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

Cllr Desmonde raised concerns regarding planning application PA19/09316 for Little Trengale and highlighted that he would be making representations to Cornwall Council.

FC19/11/7

CHAIRMAN'S ANNOUNCEMENTS

Cllr Crabtree advised that for those who were not at the last meeting that it had been highlighted that under the Code of Conduct members were elected to vote for the residents and abstentions should be very rare and really only used when approving minutes for meetings that members did not attend.

He reported that November had been a busy month. He had attended Remembrance Services at Carn Brea and Portreath on 3rd November; The Festival of Remembrance in Illogan Church on 9th November and Illogan Remembrance Parade and Service on 10th November.

Cllr Crabtree referred to the winter edition of the Parish Review and noted the eye-catching cover along with the carol sheets in the centre pages.

He was disappointed that despite his comments in the review, 3 months since ordering the defibs, they were still not installed.

The representative from Cornwall Council left the meeting at 7.58pm

FC19/11/8

TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 16TH OCTOBER 2019 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Pavey, seconded by Cllr Ekinsmyth and

FC19/11/8.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on the 16th October 2019 and the Chairman to sign them.

On a vote being taken on the matter there were 11 votes FOR and 0 votes AGAINST

FC19/11/9 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

Page 930 – Minute FC19/10/20.2 – Cllrs Crabtree, Pavey, Mrs Share and the Clerk would be meeting with a representative from Cornwall Council on Tuesday 26th November to discuss grant applications. Letters had been sent to the Clubs; the New Inn Titans had confirmed that they had started to apply for grants. The letter to businesses requesting sponsorship had been drafted and would be sent shortly. The article had been included in the Illogan Review and someone had contacted office requesting to purchase part of the Park to extend their garden.

FC19/11/10 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF OCTOBER 2019 AND AGREE ANY FUTURE ACTIONS

The Clerk advised that the Council had been awarded a CIL payment; this was 25% of the strategic element. Although payment had been advised it had not been received in the account yet.

It was proposed by Cllr Ford, seconded by Cllr Pavey and

FC19/11/10.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of October 2019.

On a vote being taken the matter was approved unanimously.

FC19/11/11 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF NOVEMBER 2019 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

FC19/11/11.2 RESOLVED to authorise payment of accounts for the month of November 2019 in the sum of £14,417.90 (ex VAT)

On a vote being taken on the matter there were 12 votes FOR and 1 vote AGAINST.

FC19/11/12 TO RECEIVE THE RECOMMENDATIONS FROM THE FINANCE AND RESOURCES COMMITTEE ON THE BUDGET AND PRECEPT FOR THE FISCAL YEAR 2020/2021

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC19/11/12.2 RESOLVED that the recommendations from the Finance and

Resources Committee on the Budget and Precept for the Fiscal Year 2019/2020 are received.

On a vote being taken on the matter there were 13 votes FOR and 1 vote AGAINST.

FC19/11/13 TO SET THE BUDGET FOR THE FISCAL YEAR 2020/2021

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

FC19/11/13.2 RESOLVED that the Budget for the Fiscal Year 2020/2021 is set at £974,946.00

On a vote being taken on the matter there were 13 votes FOR and 1 vote AGAINST.

FC19/11/14 TO SET THE PRECEPT FOR THE FISCAL YEAR 2020/2021

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

FC19/11/14.2 RESOLVED that the Precept to Cornwall Council for the Fiscal Year 2020/2021 is set at £227,556.00

On a vote being taken on the matter there were 11 votes FOR and 1 vote AGAINST.

FC19/11/15 TO CONSIDER THE GRANT APPLICATION RECEIVED FROM CORNWALL AIR AMBULANCE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Holmes, seconded by Cllr Pavey and

FC19/11/15.2 RESOLVED that Illogan Parish Council awards Cornwall Air Ambulance a grant of £300.

On a vote being taken on the matter there were 12 votes FOR and 1 vote AGAINST.

FC19/11/16 TO APPOINT MEMBERS TO FILL THE FOLLOWING VACANCIES ON COUNCIL COMMITTEE'S AND WORKING GROUP'S:

- i. Planning and Environmental Services Committee – 1 vacancy**
- ii. Finance and Resources Committee – 1 vacancy**
- iii. Governance Review Committee – 1 vacancy**
- iv. Illogan Park Project Task and Finish Group – 1 vacancy**
- v. Manningham Wood Task and Finish Group – 1 vacancy**
- vi. Speed Signs Task and Finish Group – 1 vacancy**

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

FC19/11/16.2 RESOLVED to appoint the following members to fill the following Council Committee's and Working Group's:

- **Planning and Environmental Services Committee – Cllr Mrs Thompson**
- **Finance and Resources Committee – Not filled**
- **Governance Review Committee – Not filled**
- **Illogan Park Project Task and Finish Group – Cllr Mrs Share**
- **Manningham Wood Task and Finish Group – Cllr Holmes**
- **Speed Signs Task and Finish Group – Cllr Mrs Thompson**

On a vote being taken the matter was approved unanimously.

FC19/11/17 TO RECEIVE THE MARSHAL'S AGREEMENT FOR THE ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE WHETHER TO SIGN THE AGREEMENT AND ANY FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Mrs Share and

FC19/11/17.2 RESOLVED that the Marshal's agreement for the Illogan Christmas Lights Switch On Event is agreed and signed.

On a vote being taken the matter was approved unanimously

FC19/11/18 TO FINALISE WHO WILL ASSIST AT THE CHRISTMAS LIGHTS SWITCH ON EVENTS AND AGREE ANY FUTURE ACTIONS

Cllrs Ford, Mrs Lang and Mrs Thompson volunteered to assist at the Tolvaddon Lights Switch On Event

Cllrs Crabtree, Ekinsmyth, Mrs Lang, Pavey, Mrs Share, Mrs Thompson and Williams volunteered to assist at the Illogan Lights Switch On Event

Cllrs Ford, Ekinsmyth, Mrs Lang, Pavey and Williams volunteered to assist at the Park Bottom Switch On Lights Event

FC19/11/19 TO RECEIVE THE RECENT PLAY INSPECTIONS FOR THE EQUIPMENT AT ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

FC19/11/19.2 RESOLVED that a letter would be sent to the Councils contractor that completes the Visual Play Equipment Inspections explaining the current

situation with their reporting methods and clearly defining what the Council requires and does not require in the reports; that if there were any new hazards to health identified during the inspection that they needed to be highlighted to the Clerk; that the Council would offer support to the contractor in respect of the reports if they required it; that the contractor would be more closely supervised, provided with feedback and any items raised would be followed up; and that there would be a regular item on the Full Council agenda to receive the reports on play inspections.

On a vote being taken the matter was approved unanimously.

FC19/11/20 TO RECEIVE INSPECTION SHEETS FROM THE COUNCILS CONTRACTOR AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

FC19/11/20.2 RESOLVED that the inspection sheets from the Council's contractor were received and that the inspection reporting for bus shelters, benches etc would be included in the letter being sent about the Visual Play Inspections.

On a vote being taken the matter was approved unanimously.

FC19/11/21 TO RECEIVE AND APPROVE THE DRAFT DESIGN OF THE BOUNDARY SIGNS AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

FC19/11/21.2 RESOLVED that the letter 'W' would be removed from the word 'PLUW' on the draft design of the boundary and that once this had been completed the sign would be received and agreed and that the Clerk would obtain quotes for the signs to be made and installed.

On a vote being taken the matter was approved unanimously.

FC19/11/22 TO RECEIVE THE CORNWALL COUNCIL PLANNING POLICY TEAM PUBLISHING SCHEDULE OF PROPOSED CHANGES TO THE HOUSING SUPPLEMENTARY PLANNING DOCUMENT CONSULTATION, AGREE A RESPONSE AND ANY FUTURE ACTIONS

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Mrs Thompson and

FC19/11/22.2 RESOLVED that the Cornwall Council Planning Policy Team Publishing Schedule of proposed changes to the Housing Supplementary Planning Document

Consultation is received.

On a vote being taken the matter was approved unanimously.

FC19/11/23 TO CONSIDER THE MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Concerns had been raised that a Club using Illogan Park had not paid their fees this season; this would be followed up and a report would be presented at the next Full Council meeting.

The contractor had reported that the bollard at Illogan Park was not clipping in, so at present it was just sitting in the hole. They thought the reason for this was it was blocked up with mud, grit and dirty water, they had tried to get some of it out but to no avail

It was proposed by Cllr Ford, seconded by Cllr Pavey and

FC19/11/23.2 RESOLVED that a quote would be sought to correct the issue with the bollard in the Park not clipping into place correctly and that the Clerk was given delegated powers to get the work completed if the quote was under £200.

On a vote being taken on the matter there were 13 votes FOR and 1 vote AGAINST.

The contractor had reported that there were low and broken branches on the trees. The Clerk arranged for quotes to rectify the issues and originally received 2 although had since been notified that one contractor would soon be ceasing to trade and was not taking on any additional work.

It was proposed by Cllr Pavey, seconded by Cllr Ford and

FC19/11/23.3 RESOLVED that Greens Grounds and Trees were appointed to trim the trees in Illogan Park as per their quote.

On a vote being taken on the matter there were 13 votes FOR and 1 vote AGAINST

The toilet doorframe at Illogan Park had rotted resulting in the door being insecure. The Clerk emailed several contractors to request quotes to replace the rotten frame and re-hang the door and also to board up the toilets; 1 quote had been received:

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

FC19/11/23.4 RESOLVED that R G Kellow was appointed to replace the rotten door frame and re-hang the door at Illogan Park as per their quote.

On a vote being taken on the matter there were 13 votes FOR and 1 vote AGAINST

A letter from a member of the public had been received requesting that the depression in the grass area that was about 10ft from the children's play area was filled in with sand or gravel as it collected water in the winter and was muddy.

The Clerk had received an email from the New Inn Titans confirming that they had started to apply for grants towards the Illogan Park Project.

FC19/11/24

TO CONSIDER ANY CORRESPONDENCE UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS

1. Email from the Information Commissioner's Office with advice about how our organisation could prepare for the UK leaving the European Union;
2. NALC Newsletters and Chief Executives Bulletins
3. Communities and Devolution bulletin invitation to the next Community Road Safety Forum on 3rd December 2019, 1.30pm at Launceston Town Hall;
4. Cornwall & IOS Health & Care Partnership Long Term update
5. Cornwall Council Localism newsletter
6. Community Led Local Development - Boosting your Business in Times of Change and dates of information sessions in Oct/Nov/
7. SW Councils Newsletter October 2019
8. Email from a student who was conducting research into the NDP post adoption experience for decision makers for her Planning MSc at Plymouth University.
9. Feedback received from the Localism / Climate Summit.
10. Cornwall Council Planning Conference to be held on 5th December at Callington Town Hall, deadline for registration is Friday 29th November.
11. Foodbank Santa Meal Appeal
12. Changes to our Barclays business current account; the monthly account fee would no longer form part of the Loyalty Reward.
13. Suggestion from a member of the Public that we converted any phone boxes in the parish to a book exchange.
14. CALC Agenda for AGM on Tuesday 26th November, 7.15pm at County Hall, Truro

15. Scribe newsletter

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

FC19/11/24.2 RESOLVED that the Correspondence is received

On a vote being taken the matter was approved unanimously.

FC19/11/25 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that she had contacted the company contracted to print the Illogan Review and they had confirmed that the price would be held for a further 12 months.

Cllrs Mrs Thompson and Mrs Lang agreed to undertake the next audit on a date/time to be agreed.

FC19/11/26 TO RECEIVE A 2-MINUTES UPDATE FROM COMMITTEE CHAIRMAN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:

- i. Planning and Environmental Services Committee – 16th October 2019**
- ii. Community Liaison Committee – 21st October 2019**
- iii. Staffing Committee – 4th November 2019**
- iv. Planning and Environmental Services Committee – 6th November 2019**
- v. Community Liaison Committee – 11th November 2019**
- vi. Finance and Resources Committee – 13th November 2019**

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC19/11/26.2 RESOLVED to note the Minutes of the following Committee meetings held since the last Full Council meeting:

- i. Planning and Environmental Services Committee – 16th October 2019**
- ii. Community Liaison Committee – 21st October 2019**
- iii. Staffing Committee – 4th November 2019**
- iv. Planning and Environmental Services Committee – 6th November 2019**
- v. Community Liaison Committee – 11th November 2019**
- vi. Finance and Resources Committee – 13th November 2019**

On a vote being taken the matter was approved unanimously.

FC19/11/27 TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:

a. Police

No report had been received

b. Representatives to Outside Organisations

Cllr Williams reported that he had attend the AGM of the Village Hall; no matters were discussed which affected the Parish Council.

Cllr Mrs Thompson reported that she had attended the South Crofty Mine Local Liaison Group Meeting held 25th October at South Crofty Offices Dolcoath Rd.

She reported that due to the 25% fall in the price of tin, the de-watering of the mine could not go ahead as planned. What would happen would be a number of drilling places which would be collar locations where a number of holes would be drilled beside the A30 testing the mineral resources and infrastructure. Tolvaddon was one of the locations cited for testing. This required planning permission from Cornwall Council. There was inevitably going to be noise pollution during the months of drilling. There would be surface drilling in Roskear to the sub base with underground drilling and no blasting. These would be directional holes off which would be multiple daughter holes. The West Tolgus Shaft was safeguarded.

c. Cornwall Councillors

Cllr Ekinsmyth reported that Climate Change was a big issue and Cornwall Council were heavily involved. It was hoped to identify actions required at the next Full Council meeting. The Space Port was a controversial issue and a decision about this would be made next Tuesday.

It had come to his attention that Citizens Advice had dealt with 251 cases during the year from residents of Illogan, many of these were around issues with benefits.

Cllr Desmonde agreed that the Climate Change emergency was a big issue. There were plans to plant trees around County Hall and further areas for planting trees and hedges were being sought.

The flow of traffic on the A3047 at the Barncoose roundabout and the current road through Pool was of concern and had been highlighted for further discussion. Some funding had been secured.

The job situation continued to be a concern. It was disappointing that South Crofty would not be re-opening and that it was likely take 2-3 more years for the funding to be in place to open it.

He had looked at the new housing provided by Cornwall Council on the Tolvaddon site and he noted that they had been built to a good standard.

Enforcement for tree felling, dog fouling, littering and parking etc continued to be an issue; he continued to follow this up with Cornwall Council.

There was an ongoing issue with anti-social behaviour, the police were being encouraged to prevent it rather than enforce it.

**FC19/11/28 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;
AGREE WHERE TO DISCUSS AND TIMESCALES**

No further items were raised.

FC19/11/29 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 11th December 2019, 7.00pm in Penwartha Hall.

There being no further business the meeting closed at 9.05pm

Signed

Date

DRAFT

ACCOUNTS FOR PAYMENT NOVEMBER 2019						
Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)	Legislation
To Ratify - included in June accounts						
Postage, Office Consumable etc - payment taken 28.10.19 - included in October accounts	Barclaycard		£62.06		£62.06	LGA 1972 s.111(1)
Internet Services - DD taken 31.10.19 - included in October accounts	BT		£130.20	£26.04	£156.24	LGA 1972 s.111(1)
To Pay						
Salaries	All Employees		£3,739.15		£3,739.15	LGA 1972 s.112 and Income Tax Act 2007, s.38
Printing Illogan Review	St Austell Printing Company		£771.00		£771.00	LGA 1972 s.111(1)
Travel to select Christmas trees	Clr D Crabtree		£36.00		£36.00	Local Government (Financial Provisions) Act 1963 s.5
Six-monthly fire alarm and emergency lights service	Fal Fire & Security		£119.34	£23.87	£143.21	LGA 1972 s.111(1)
Expenses	Jean Curtis		£20.70		£20.70	Local Government (Financial Provisions) Act 1963 s.5
Installation of Christmas tree sleeve at Adelaide Stores	T M Services	CL19/07/20.2	£112.50		£112.50	LGA 1972 s.111(1)
Christmas Trees	Cedar Croft Nurseries	CL19/10/36.2	£217.71	£43.54	£261.25	LGA 1972 s.111(1)
Travel to Penzance to speak at CC Planning Committee meeting	Clr Mrs J Ferrett		£21.20		£21.20	Local Government (Financial Provisions) Act 1963 s.5
IT support and Office 365 Licences	NCI Technologies Ltd		£148.10	£29.62	£177.72	LGA 1972 s.111(1)
Feasibility Study	CSA Architects	FC19/09/37.2	£500.00	£100.00	£600.00	LGA 1972 s.111(1)
Planning Training	Cornwall Council	PM19/10/10.2	£15.00		£15.00	LGA 1972 s.111(1)
Litter Picking & General Maintenance	DJM		£1,046.63		£1,046.63	LGA 1972 s.111(1)
Health and Safety Audit	JNC Safety Services Ltd	GR19/09/20.2	£750.00	£150.00	£900.00	LGA 1972 s.111(1)
Hedge Trimming, Illogan Park	Kernow Tree Surgery Ltd		£500.00	£100.00	£600.00	LGA 1972 s.111(1)
Webhosting	KernowTek		£10.00		£10.00	LGA 1972 s.111(1)
Election recharge	Cornwall Council		£201.00		£201.00	LGA 1972 s.111(1)
Plumbing work in the Office (in July)	David Johnsons and Sons		£35.00		£35.00	LGA 1972 s.111(1)
Geotechnical Survey	Cornwall Consultants Ltd	FC19/08/11.2	£2,395.00	£479.00	£2,874.00	LGA 1972 s.111(1)
Legionella Testing Oct and Nov	Churchill Service Solutions		£57.00	£11.40	£68.40	LGA 1972 s.111(1)
Contractor	Greens Grounds & Trees		£2,213.00	£442.60	£2,655.60	LGA 1972 s.111(1)
Stationery	Complete Business Solutions		£50.28	£10.06	£60.34	LGA 1972 s.111(1)
Account fee, cheque and electronic payment fees	Barclays		£17.20		£17.20	LGA 1972 s.111(1)
Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00	LGA 1972 s.111(1)
TOTAL			£13,019.14	£1,398.76	£14,417.90	