

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at the Penwartha Hall on Wednesday 19th February 2020 at 7.00pm.

PRESENT: Councillors Crabtree (Chairman), Ms Cadby, Ekinsmyth, Mrs Ferrett, Ford, Holmes (to and from points mentioned), Mrs Lang, Miss Pollock, Mrs Share, Mrs Thompson, Weatherburn and Williams.

IN ATTENDANCE: Mr M Mills, Locum Clerk; Mrs J Curtis, Administration Assistant

The Chairman explained the safety procedures.

FC20/02/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Pavey and Szoka.

There were no members absent.

FC20/02/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

No pecuniary interests were declared.

FC20/02/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations.

FC20/02/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

There were no members of the public at this meeting.

FC20/02/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported that the defibrillators had now been installed at Tehidy Woods Café and Illogan Village Hall and were now operational.

Cornwall Council had published details of the precept and this amounted to an increase of approximately £1.84 on a Band D property. He thanked the Finance Committee for their hard work.

FC20/02/6 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

FC20/02/6.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on 22nd January 2020 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

**FC20/02/7 MATTERS ARISING FROM THE MINUTES AND A REPORT ON
PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

FC20/01/14.2 Cllr Ekinsmyth asked who would be picking up the Climate Change issue? He volunteered to take this forward. He advised that a public meeting would need to be arranged and names gathered of those interested in forming a Committee. This would be brought back to the next Full Council meeting.

**FC20/02/8 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK
RECONCILIATIONS FOR THE MONTH OF JANUARY 2020**

It was proposed by Cllr Ford, seconded by Cllr Mrs Lang and

**FC20/02/8.2 RESOLVED to receive the reports on payments, receipts
and bank reconciliations for the month of
January 2020.**

On a vote being taken the matter was approved unanimously.

**FC20/02/9 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF
FEBRUARY (UP TO DATE LIST TO BE TABLED AT THE MEETING)**

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

**FC20/02/9.2 RESOLVED to authorise payment of accounts for the
month of February 2020 in the sum of
£17,356.74 (excl VAT)**

On a vote being taken the matter was approved unanimously.

**FC20/02/10 TO CONSIDER AN EMAIL DATED 30th JANUARY FROM COASTLINE
HOUSING RE DEVELOPMENT AT CHURCH ROAD, ILLOGAN**

Coastline Housing stated that the highways team would not adopt the road with the original link through to the permissive footpath as the lease was not long enough to be considered 'public'. The Diocese have suggested that it might be possible to extend the lease agreement. As an alternative Coastline were considering putting in an additional footpath into Manningham Wood but the Council questioned if another footpath was necessary and expressed concerns that it would destroy a valuable Cornish hedge.

It was proposed by Cllr Mrs Ferrett , seconded by Cllr Ford

**FC20/02/10.2 RESOLVED that further clarification would be sought from
Coastline Housing regarding the proposed
additional footpath. Details of any proposal to
extend the lease agreement with the Diocese
would need to be made available but this might
remove the need for a further footpath.**

On a vote being taken the matter was approved unanimously

FC20/02/11 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Crabtree reported that there had been vandalism in the park; a window had been smashed and a door vandalised by two 9-year-old boys. The parents of the boys had offered to pay for the damage.

A further meeting to consider funding and how to take this forward would be held next Tuesday with Charlotte Caldwell from Cornwall Council.

FC20/02/12 TO CONSIDER ADOPTING THE GENERAL POWER OF COMPETENCE

Cllr Ford thanked the Clerk for the report. It was noted that both the Clerk and the Locum Clerk had up to date qualifications and were therefore eligible to take this forward.

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth

FC20/02/12.2 RESOLVED that Illogan Parish Council meets the eligibility criteria and that the General Power of Competence be formally adopted.

On a vote being taken the matter was approved unanimously

FC20/02/13 TO NOTE AND TO RESPOND TO THE DRAFT RECOMMENDATIONS OF CORNWALL COUNCIL ELECTORAL REVIEW

It was proposed by Cllr Holmes, seconded by Cllr Ekinsmyth

FC20/02/13.2 RESOLVED Illogan Parish Council agreed with the proposal from the Council Electoral Review Panel that the number of Councillors for the Illogan Ward would remain at 9.

On a vote being taken the matter was approved unanimously

FC20/02/14 CONSULTATION CORNWALL COUNCIL RE DESIGN GUIDE AND STREETSCAPE DESIGN GUIDE (ENDS 2nd MARCH 2020) DETAILS AVAILABLE AT THE PARISH OFFICE OR AT <https://www.cornwall.gov.uk/environment-and-planning/planning>

Cllr Holmes left the meeting at 7.54pm

It was noted that this was not only about the number of houses but about the environment in which people lived, for example the size of the pavements.

It was proposed by Cllr Ford, seconded by Cllr Mrs Lang

FC20/02/14.2 RESOLVED that the consultation document from Cornwall Council re Design Guide and Streetscape Design guide was welcomed. Cornwall Council should be congratulated on a document which was easy to understand. It was understood that further consultation would be made.

On a vote being taken the matter was approved unanimously

FC20/02/15 TO ARRANGE MEETINGS OF THE SPEED SIGNS TASK AND FINISH GROUP AND THE MANNINGHAM WOODS TASK AND FINISH GROUP

Members of the Speed Signs Task and Finish Group, Cllrs Ekinsmyth, Ford, Mrs Thompson and Williams, agreed to arrange a date to meet.

Members of the Manningham Woods Group, Cllrs Ms Cadby, Holmes, Miss Pollock and Williams agree to arrange a date to meet. It was noted that there were a couple gardening contractors who had expressed an interest in becoming involved with the maintenance of Manningham Wood.

Cllr Holmes returned to the meeting at 8pm

FC20/02/16 VE DAY CELEBRATIONS – TO CONSIDER WHETHER TO ORGANISE A CELEBRATION, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson

FC20/02/16.2 RESOLVED that Illogan Parish Council would not hold an event to celebrate VE Day but consideration would be given to supporting other local organisations with the event. Information would be sought from Illogan RBL to find out if they would be holding an event.

On a vote being taken the matter was approved unanimously

FC20/02/17 TO CONSIDER A QUOTE FOR THE REPAIR OF THE MULTI-PLAY UNIT AT ILLOGAN PARK

It was proposed by Cllr Ford, seconded by Cllr Mrs Ferrett

FC20/02/17.2 RESOLVED that further quotes for the repair of the Multi Play Unit at Illogan Park would be sought.

On a vote being taken the matter was approved unanimously

FC20/02/18 TO RECEIVE CORRESPONDENCE UP TO THE DATE OF THE MEETING FOR INFORMATION ONLY (up to date list to be tabled at the meeting)

1. E mail 12/2/20 from member of the public re Parsonage Well area drainage and the path to Portreath.

The flow of water down the hill from Nance, often is said to be blocked which has resulted in serious erosion of the whole substance of the track from the edge of the tarmac under the gateway into the path, where the stone substance of the path has been totally washed away up to 100 yards down the valley route. The drop inside the gate is stated to be a danger to pedestrians and total obstruction to wheeled conveyances. It is said that a number of enquiries have been made to County Highways over the years about this problem but it has reached a dangerous situation now and might require that the path is temporarily closed.

2. Neighbourhood Planning ebulletin for January 2020 which includes a section on reviewing Neighbourhood Development Plans.
3. E mail 5.2.20 Event and Marketing Manager Outset Cornwall. Outset Cornwall is said to be a Community Led Local Development (CLLD) project providing free support to individuals wanting to focus on their personal skills, develop their enterprise knowledge and provide them with a positive pathway of returning to training, employment or registering self-employed or starting their own business.
4. E mail member of the public re 1. concerns within the village that Illogan Woods, currently common land, maybe de-registered and then sold on to private landowners.
 2. Last summer on the new Portreath road, between the Gold Centre and Laity Farm, Cormac created what looks like a new footpath/cycle path. However, it does not seem to have opened at all? (Councillors have responded).
5. E mail 20.1.20 re Manha Takeaway food smells/alleged failure to change filters on chimney.
6. Letter 31.1.20 Devon and Cornwall Police re broken window at the changing rooms. No further investigation will be taken at this time.

The correspondence was noted.

FC20/02/19 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock

FC20/02/19.2 RESOLVED to receive and note the report from the Clerk including Health & Safety.

On a vote being taken the matter was approved unanimously

FC20/02/20 TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMAN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING AND TO CONSIDER ADOPTING ANY RESOLUTIONS:

i. Governance Review Committee – 29th January 2020

Cllr Ford reported that the Governance Committee had agreed to use an Action Log and were recommending to Full Council that this was implemented by the Council.

ii. Community Liaison Committee - 3rd February 2020

Cllr Crabtree reported that this had been a very constructive meeting. Issues raised from the Christmas 'Switch On' events held in 2019 were being addressed. The road closures would be reviewed for 2020. Consideration would be given to the purchase of a sound system which could be used at each of the three events. More lights would be sought for the Christmas tree in Illogan. The dates for the next Christmas 'Switch On' events would be 3rd, 4th and 5th December 2020.

iii. Planning and Environmental Services Committee – 5th February 2020

Cllr Mrs Ferrett reported that there had been numerous planning applications.

A litter pick would be held on 4th April and this would be discussed in more detail at the next meeting. It was hoped that the Church might work jointly with the Council to take this forward. Details would be published on the website and Facebook in due course.

Illogan Parish Council were in support of the Trees for Towns initiative and an area at Sunnyside Parc had been chosen for trees to be planted.

Concerns continue to be raised regarding the overgrown vegetation in Alexandra Road.

The white lines at Park Bottom still need to be completed and the speed limit in Spar Lane continued to be of concern.

iv. Staffing Committee – 6th February 2020

Cllr Williams reported that this meeting was required to clarify a couple of issues. It was agreed to extend the Locum's Clerk probationary period and to formalise supervision with Cllrs Williams and Mrs Ferrett who would undertake this alternately.

v. Finance & Resources Committee – 12th February 2020 (these minutes were not available at this meeting)

The main business of this meeting was to look at overspends and underspends and these would be considered further at the next meeting in March.

It was proposed by Cllr Crabtree, seconded by Cllr Ford and

FC20/02/20.2 RESOLVED to note the Minutes of the following Committee meetings held since the last Full Council meeting:

i. Governance Review Committee – 29th January 2020

- ii. **Community Liaison Committee – 3rd February 2020**
- iii. **Planning and Environmental Services Committee – 5th February 2020**
- iv. **Staffing Committee – 6th February 2020**
- v. **Finance & Resources Committee – 12th February 2020 (these minutes were not available at this meeting)**

On a vote being taken the matter was approved unanimously.

FC20/02/21

TO RECEIVE REPORTS FROM THE FOLLOWING OUTSIDE BODIES:

a. Police

Cllrs Ford and Mrs Share attended the Police Liaison meeting held on 27th January. Cllr Ford reported that it had been a full and positive meeting. The CPS were being re-organised and a new custody suite had been installed at Camborne Police Station. The police had been busy over the Christmas period with a number of shoplifting incidents in Camborne. The majority of publicans in the area were involved in the voluntary monitoring scheme and working with the police.

There was a lack of staff and resources and volunteers were being sought to assist the police in areas such as the switchboard and with cleaning cars. It was acknowledged that the 101 number was slow to respond; the 999 number should only be used in an emergency.

b. Representatives to Outside Organisations

Cllr Mrs Thompson reported that she had attended the CALC AGM. This included recommendations on potential changes to the Articles of Incorporation, to receive the Annual Report and the Report and Financial Statements.

A presentation had been given by Malcolm Brown on the current position of the Community Governance Review. He stressed the continuing importance of public participation in the Public Consultation process which continues until 24th March. There would be a meeting at Heartlands on 4th March at 6.30pm which all were invited to attend.

Cllr Williams reported that he had attended the recent Village Hall meeting. A couple of events were being arranged one of which was a Comedy to be held in September.

c. Cornwall Councillors

Cllr Ekinsmyth reported that there had been a number of neighbour disputes in which the police had been involved. These appeared to have resolved themselves for the time being.

The Budget would be taken to the Full Council meeting next week for approval with amendments. There were a number of issues which

required further discussion including the implications resulting from Brexit.

Cllr Ekinsmyth suggested that the Climate Change Development Plan Document (DPD) might be in place by March 2021.

The historical issues of potholes in Coronation Road/Oxland Road continue but the highway authority had no money to address the situation. One option was to try to stop cars parking on verges with the use of bollards or planters alternatively to remove the grass and put a hard surface so cars could park.

Lamanva Trees – the weather had held up the cutting down of the remaining trees. It had been noted that some of the trees were dead.

The junction of Church Road/Bridge Road would not be changed until the development at the Glebe Field had been completed. The budget was available for this to go ahead.

There was still money in the Community Chest so anyone interested should contact Cllr Ekinsmyth. A further £2,000 would be allocated to the Community Chest at the end of March.

Cornwall Council were seeking nominations for the Local Civic Award.

Cllr Mrs Thompson congratulated Cllr Ford on his election as Chairman of Smaller Councils. Congratulations were given by Council members.

**FC20/02/22 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;
AGREE WHERE TO DISCUSS AND TIMESCALES**

Items for discussion at future meetings include Climate Change, Litter Picking and a recommendation from Finance & Resources Committee.

FC20/02/23 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 18th March 2020, 7.00pm in Penwartha Hall.

There being no further business the meeting closed at 8.45pm

Signed

Date

ACCOUNTS FOR PAYMENT FEBRUARY 2020					
Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
Litter Picking and General Maintenance	DJM Gardening & Groundworks Soltuions		£1,578.99		£1,578.99
Webhosting	Kemowtek		£10.00		£10.00
Installation of Defibrillators	Front Line Emergency Equipment Trust FLEET	FC19/08/32.2	£5,000.00		£5,000.00
Hall Hire January - March 2020	LiveWest		£36.00	£7.20	£43.20
IT support and Office 365 Licences	NCI Technologies Ltd		£148.10	£29.62	£177.72
Salaries & Clerk's expenses			£4,820.99		£4,820.99
Legionella Testing	Churchill Service Solutions		£28.50	£5.70	£34.20
Emptying Dog Bins at Penwartha Road	Tyrone Martin		£200.00		£200.00
Licence for path from Manningham to the Churchyard	Savills (UK) Ltd		£110.00		£110.00
Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00
Telephone Services	BT		£79.58	£15.92	£95.50
Telephone Services	BT		£130.20	£26.04	£156.24
Postage, Office Consumables	Barclaycard		£71.05		£71.05
Illogan Park Project works	Faithful & Gould		£4,950.00	£990.00	£5,940.00
Hedge Cutting	Greens (Cornwall) Ltd		£150.00	£30.00	£180.00
			£17,356.74	£1,113.15	£18,469.89