

ILLOGAN PARISH COUNCIL

Minutes of the Finance & Resources Committee Meeting held in The Council Office, Unit 2 Wheel Agar, Tolvaddon Energy Park, Tolvaddon on Wednesday 13th November 2019 at 7.00pm.

PRESENT: Councillors Pavey (Chairman), Crabtree, Ekinsmyth and Ford.

ALSO PRESENT: Ms Willsher, Clerk

The Chairman explained the safety procedures.

FR19/11/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Szoka and Weatherburn.

There were no members absent.

FR19/11/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

FR19/11/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations from members.

FR19/11/4 PUBLIC PARTICIPATION (MAXIMUM 10 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

FR19/11/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FINANCE AND RESOURCES COMMITTEE HELD ON THE 11TH SEPTEMBER 2019 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Crabtree and:

FR19/11/5.2 RESOLVED that the minutes of the meetings of the Finance and Resources Committee held on the 11th September 2019 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

FR19/11/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

FR19/11/7 TO REVIEW THE ACTUAL INCOME AND EXPENDITURE FROM THE 1ST APRIL 2019 UNTIL THE 30TH SEPTEMBER 2019 AND AGREE ANT FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and:

FR19/11/7.2 RESOLVED that the actual income and expenditure from the 1st April 2019 until the 30th September 2019 has been reviewed.

On a vote being taken the matter was approved unanimously.

FR19/11/8 TO REVIEW THE FORECAST INCOME AND EXPENDITURE FROM THE 1ST OCTOBER 2019 UNTIL THE 31ST MARCH 2020 AND AGREE ANY FUTURE ACTIONS

Members discussed the changes to the telephone tariff throughout the year; the direct debits for the photocopier and that there was an additional quarter showing in this financial year due to the dates the direct debits were taken; and the Clerk's and Locum Clerk's salaries.

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and:

FR19/11/8.2 RESOLVED that the forecast income and expenditure from the 1st October 2019 until the 31st March 2020 has been reviewed.

On a vote being taken the matter was approved unanimously.

FR19/11/9 TO COMPARE THE TOTAL FORECAST INCOME AND EXPENDITURE WITH THE BUDGETS FOR THE 2019-2020 FISCAL YEAR AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and:

FR19/11/9.2 RESOLVED that the total forecast income and expenditure has been compared with the budgets for the 2019/2020 fiscal year.

On a vote being taken the matter was approved unanimously.

FR19/11/10 TO RECEIVE THE DRAFT BUDGET FOR THE 2020/2021 FINANCIAL YEAR, AGREE ANY FUTURE ACTIONS AND A RECOMMENDATION TO FULL COUNCIL

Members discussed the draft budget for the 2020/2021 financial year in detail.

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and:

FR19/11/10.2 RESOLVED that the expenditure and precept for Cost Code 510 – Illogan Park Projects is reduced by £50,000 and that the tennis court element of the proposed works at Illogan Park is postponed until a later phase; that a new Cost Code named 'Contingency Reserve' is included under Administration, the code will cover unexpected operational expenditure and there would be a budget of £8,800; that the above amendments result in a precept increase of under 4%; and to recommend to Full Council that the budget for the 2020/2021 financial year is £947,946.00

On a vote being taken the matter was approved unanimously.

FR19/11/11 TO RECOMMEND TO FULL COUNCIL THE PRECEPT FOR 2020/2021

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and:

FR19/11/11.2 RESOLVED to recommend to Full Council that the precept for the 2020/2021 financial year is £227,556.00

On a vote being taken the matter was approved unanimously.

FR19/11/12 TO RECEIVE THE AUDIT REPORTS COMPLETED BY COUNCILLORS AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Pavey , seconded by Cllr Ekinsmyth and:

FR19/11/12.2 RESOLVED that the audit reports from May 2018 until June 2019 completed by Councillors are received.

On a vote being taken the matter was approved unanimously.

FR19/11/13 TO RECEIVE INFORMATION ON WEBSITE ACCESSIBILITY AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ekinsmyth, seconded by Cllr Ford and:

FR19/11/13.2 RESOLVED that the Clerk would contact KernowTek and ask whether the Council's website is compliant with the Government guidance for accessibility. If there are any areas of non-compliance the Clerk will find out what needs to be done to achieve

compliance and any cost implications of the changes required.

On a vote being taken the matter was approved unanimously.

FR19/11/14 TO RECEIVE THE ARTICLES INCLUDED IN THE LCR MAGAZINE TITLED 'LET'S GET DIGITAL' AND 'KNOW THE ACCESSIBILITY RULES' AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Ford and:

FR19/11/14.2 RESOLVED that the articles included in the LCR magazine titled 'Let's Get Digital' and 'Know the Accessibility Rules' are noted.

On a vote being taken the matter was approved unanimously.

FR19/11/15 TO RECEIVE A REQUEST FROM SLOTHMOVE TO HAVE A LINK IN THE 'USEFUL LINKS' PAGE OF THE COUNCIL'S WEBSITE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and:

FR19/11/15.2 RESOLVED that there is not a link to 'Slothmove' included on the 'Useful Links' page of the Council's website.

On a vote being taken the matter was approved unanimously.

FR19/11/16 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Wednesday 12th February 2020, 7pm in the Council Office.

There being no further business the Chairman closed the meeting at 8.04 pm.

Signed:

Date: