

**The public is reminded that these are DRAFT minutes, which means that they are not approved at the time of publication and may be subject to amendment before final approval at the next Parish Council meeting. The agreed minutes will be uploaded once they have been agreed by the Council at the appropriate meeting.**

Minutes of the Finance & Resources Committee Meeting held in The Council Office, Unit 2 Wheel Agar, Tolvaddon Energy Park, Tolvaddon on Wednesday 8<sup>th</sup> July 2020 at 7.00pm.

PRESENT: Councillors Pavey (Chairman), Szoka (Vice Chairman), Crabtree, Ford, and Weatherburn

ALSO PRESENT: Ms Willsher, Clerk

The Chairman explained the safety procedures.

**FR20/07/1 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Ekinsmyth. Cllr Ekinsmyth provided detailed reasoning for his absence which is available on request.

There were no members absent.

**FR20/07/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

**FR20/07/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications for dispensations from members.

**FR20/07/4 PUBLIC PARTICIPATION (MAXIMUM 10 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)**

There were no members of the public present.

**FR20/07/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FINANCE AND RESOURCES COMMITTEE HELD ON THE 12<sup>TH</sup> FEBRUARY 2020 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Ford, seconded by Cllr Crabtree and:

**FR20/07/5.2 RESOLVED that the minutes of the meetings of the Finance**

**and Resources Committee held on the 12<sup>th</sup> February 2020 with the correction of the page numbers to start from 180 and the 3 references to the Clerk on page 181 being amended to read 'Locum Clerk' are received and approved and signed by the Chairman.**

On a vote being taken on the matter there were 3 votes FOR and 0 votes AGAINST.

**FR20/07/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

Page 181 – Minute FR20/02/9.1 – the Clerk confirmed that the Locum Clerk did not use any of the allocated fund for completion of the AGAR, as the Locum did not complete it, he left it to the Clerk to do.

FR20/02/8 – it was noted that the overspends and underspends would need to be discussed at the next meeting. The Clerk reported that the Locum Clerk had not left any details of which budgets had been identified and there was no evidence that he had completed any of the agreed investigations.

**FR20/07/7 TO REVIEW ITEMS AND TICKETS RAISED SINCE THE LAST MEETING WITH THE COUNCIL'S IT PROVIDER AND AGREE ANY FUTURE ACTIONS**

The Clerk reported that she was unsure whether the statistics were for the Clerk's and Administration's accounts or just the Clerk's; she was awaiting confirmation.

Since the Clerk returned on the 11<sup>th</sup> May 2020 until the 30<sup>th</sup> June 2020, 17 tickets had been raised. Ten tickets were dealt with the same day; three the following day; one after two days; two took six days or more; and one was outstanding. The tickets covered items such as moving the licences back to the Clerk from the Locum Clerk and other minor items

**FR20/07/8 TO RECEIVE THE VAT ADVICE FOR THE ILLOGAN PARK PROJECT FROM PARKINSON PARTNERSHIP LLP AND A REPORT FROM THE CLERK AND AGREE ANY FUTURE ACTIONS**

Cllrs congratulated the Clerk on grasping the main points of the VAT advice and working through the figures.

Members discussed whether there was a need to clarify:

- What the VAT position would be if the Football and Rugby Associations paid fees or contributed towards the project and not the end users.
- What the VAT position would be if there was a sum of money gifted to the Council for use on the project i.e. moneys left in someone's will specifically for the Park.
- Whether the goal posts are included as part of the facilities

- The VAT position if the project was broken down and delivered in sections/phases and the length of time between each section/phase that would need to be left.

Members felt that the project should benefit the majority of the Parish and Park users and not the minority.

The level of fees charged to the Clubs compared to other types of clubs was discussed. It was noted that at the current level of fees it would take 129 years for the fees to equal the VAT for the project. Mathematically it did not make sense to charge the clubs more than £1 in fees for the next 10 years.

There were concerns raised about the clubs' current lack of respect for the facilities and that this could increase if they were paying fees of £1 or less.

Members felt that the Illogan Park Project budget needed to be revisited; the aims of the project needed to be reconfirmed; consideration needed to be given to whether the current route was the most effective, efficient and best use of Council funds to deliver the aims of the project; and the impact the project would have on other potential projects/works in the Parish.

Further to an in-depth discussion, it was proposed by Cllr Pavey, seconded by Cllr Crabtree and:

**FR20/07/8.2      RESOLVED      to receive the VAT advice from Parkinson Partnership LLP and the report from the Clerk on the Illogan Park Project. To recommend to the August Full Council meeting that due to the monetary sums involved and the impact of the VAT on the ability of the Council to charge for the use of the facilities that the budget and project are reconsidered.**

On a vote being taken on the matter there were 4 votes FOR AND 1 vote AGAINST.

**FR20/07/9      TO RECEIVE THE NALC WEBSITE ACCESSIBILITY REQUIREMENTS PUBLICATION, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Members considered whether every member needed to read and understand the website accessibility requirements.

It was proposed by Cllr Ford, seconded by Cllr Weatherburn and:

**FR20/07/9.2      RESOLVED      that the Clerk would send the NALC website accessibility requirements publication to the Council webhost and whether they were willing to complete the actions included in the publication**

**and request a quote for the completion of the process and to report back to this Committee.**

On a vote being taken the matter was approved unanimously.

**FR20/07/10 DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 9<sup>th</sup> September 2020, 7pm in the Council Office.

There being no further business the Chairman closed the meeting at 7.49pm.

Signed: .....

Date: .....

DRAFT