

ILLOGAN PARISH COUNCIL

Minutes of the Virtual Full Council Meeting held on Wednesday 15th July 2020 at 7.00pm.

PRESENT: Councillors Crabtree (Chairman), Pavey (Vice Chairman), Ms Cadby (until point mentioned), Ekinsmyth, Mrs Ferrett (until point mentioned), Ford, Holmes (until point mentioned), Mrs Lang, Miss Pollock (until point mentioned), Mrs Thompson and Weatherburn.

IN ATTENDANCE: Ms S Willsher, Clerk; Mrs J Curtis, Administration Assistant, Cllr Desmonde, Cornwall Councillor and one member of the public (until point mentioned)

The Chairman explained the safety procedures.

FC20/07/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mrs Share

Cllr Szoka was absent

FC20/07/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared

FC20/07/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations.

FC20/07/4 TO RECEIVE A PLANNING PRE-APPLICATION PRESENTATION FOR LAND OFF SOUTH DRIVE, TEHIDY

It was noted that this was a pre-application presentation to Illogan Parish Council and not a formal pre-application via Cornwall Council.

The applicant thanked the Chairman for the opportunity to speak to Council members and applicant provided the background of the family and that they were local to the area. They explained that their current accommodation would not be suitable for their needs for much longer as a dependent had cerebral palsy. They were a full-time wheelchair user and found navigating around an un-adapted property difficult and debilitating. Housing had been difficult for them. They had been looking for property to buy and adapt or land on which to build for some time. Houses were not designed for wheelchair users, and many were difficult to adapt.

For the best chance of having a suitable house, one which met all their needs and helped them to thrive, building an individually designed home would be the ideal.

The location off South Tehidy was central to all the required therapies, medical needs and support network. It was close to the A30 but also in

quiet surroundings which helped relaxation as they had various sensory needs. Their needs including further education could also change so a central location such as Tehidy was perfect to allow them to adapt as required.

They had approached the owner of the field at South Tehidy, to enquire about purchasing a plot of land. They had discussed the planning history of the field and agreed the potential sale of a plot. The size of plot would be perfect to allow them to build the size of property needed.

The proposed build was large to enable them to accommodate everything they would need. The build would be an architect designed single story, or low dormer style bungalow designed to be sympathetic to its surroundings. It would be a single build within a large plot to be in keeping with the existing pattern of development and would include the use of numerous green energies.

They reported that they completely understood the need to protect green space and the beautiful area of Tehidy, that there was a need to manage overdevelopment but felt that this was not that. This was a proposal from a local family who lived in the parish hoping to build a lifelong home. Within the local development plan the need for a local housing mix was referenced and they felt that their build was a much needed part of the mix of houses required in the parish but something that was not likely to be included in any of the planned housing projects.

In response to questions the applicant confirmed that they had not looked into the difference between planning conditions and restrictive covenants; and explained their current role in the local community and how they hoped to integrate further in the future.

The Chairman thanked the applicant for their presentation.

The applicant left the meeting at 7.12pm

FC20/07/5

PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

No members of the public were present.

FC20/07/6

CHAIRMAN'S ANNOUNCEMENTS

Cllr Crabtree reported that there had been confused reports regarding the re-opening of offices. It was understood that the Government would provide more information at their briefing on Friday. The Clerk was in the process of undertaking a risk assessment in preparation for when all offices could/should re-open.

There had been a number of concerns in relation to the vandalism at Illogan Park; the basket swing had been damaged. The park remained closed, but signs were being made for its re-opening once the basket swing had been repaired.

There had also been reports of anti-social behaviour at The Coppers, Tolvaddon and police had been called several times.

Cllr Desmonde reported that he had heard of the anti-social behaviour at The Coppers. He was aware of similar problems occurring in Bodmin. He would welcome complainants to formally notify him so he could pass the concerns to the relevant people for investigation. There were problems of social families moving into properties which were initially intended for sale.

FC20/07/7 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 17TH JUNE 2020 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Pavey, seconded by Cllr Ford and

FC20/07/7.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on 17th June 2020 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

FC20/07/8 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

The Clerk reported that she had corresponded with Faithful and Gould and was in the process of arranging a virtual meeting to discuss the draft tender documents.

FC20/07/9 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETING, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Mrs Thompson, seconded by Cllr Ford

FC20/07/9.2 RESOLVED to receive and approve the following list of delegated decisions made since the last meeting:

Date of Decision	Reference Number	Decision Taken By	Actioned By	Financial Value	S137 Yes or No	Details
15.06.20		DC, LP	SW	0	No	That in response to the query as to whether the Council would take on the Tolvaddon allotment site, the Council's initial comments were reiterated in that 'The allotment only includes four plots. Illogan Parish Council would need a bigger site if it were to take on allotments; four plots is not suitable for our needs.' The Clerk would also enquire whether this land would be offered for additional self-builds.
18.06.20		DC, LP	SW	0	No	To express the Council's interest to CALC on the webinar about reopening play areas
19.06.20		DC, LP	SW	£300	No	Remove fallen tree in Illogan Park and damaged branches on the Willow tree
22.06.20		Planning Committee	SW	0	No	To send the following response to Cornwall Council re Planning Application PA20/04303 for Park Farm: Due to the restrictions placed on the Council as a result of the pandemic Coronavirus, this response represents the opinion of members of Illogan Parish Council identified through a consultation process and will be ratified at the next appropriate meeting of the Council. Illogan Parish Council supports the planning application for Park Farm.
22.06.20		Planning Committee	SW	0	No	To send the following response to Cornwall Council re Planning Application PA20/04252 - 55 Gwel Kann: Due to the restrictions placed on the Council as a result of the pandemic Coronavirus, this response represents the opinion of members of Illogan Parish Council identified through a consultation process and will be ratified at the next appropriate meeting of the Council. Illogan Parish Council has no objections to the planning application for 55 Gwel Kann. Illogan Parish Council note that on this application the finishes and materials match the existing. We would like to know whether there is a design brief for the whole development and if so what the brief covers. We would not expect this application to set a controlling precedent.
22.06.20		Planning Committee	SW	0	No	To send the following response to Cornwall Council re Planning Application PA20/04241 - Chyrn - Due to the restrictions placed on the Council as a result of the pandemic Coronavirus, this response represents the opinion of members of Illogan Parish Council identified through a consultation process and will be ratified at the next appropriate meeting of the Council. Illogan Parish Council objects to the planning application for Chyrn for the following reasons: It is outside the settlement boundary and contrary to the Illogan Parish Neighbourhood Development Plan. It is on a very busy steep hill which does not need additional properties entering on to it. It is also very close to a road junction and in an area which already has flooding problems. It contravenes all established and endorsed relevant planning and development control policies. The long-attested road traffic challenges remain together with drainage matters.
24.06.20		Planning Committee	SW	0	No	To send the following response to Cornwall Council re Planning Application PA20/03861 - Rayle Farm - Due to the restrictions placed on the Council as a result of the pandemic Coronavirus, this response represents the opinion of members of Illogan Parish Council identified through a consultation process and will be ratified at the next appropriate meeting of the Council. Illogan Parish Council supports this application, subject to the cottages remaining tied to the main dwelling and not to be sold individually on the open market.
26.06.20		DC, LP	SW	£20 per month for 12 months	No	To approve the installation of sims into the two defibrillators to provide internet access for remote monitoring. (Please note that this was originally considered and agreed by Full Council in January 2020 although not 100% clear in the minutes and not actioned).
30.06.20		Planning Committee	SW	0	No	To send the following response to Cornwall Council re Planning Application PA20/04732 - Woodcock Corner - Due to the restrictions placed on the Council as a result of the pandemic Coronavirus, this response represents the opinion of members of Illogan Parish Council identified through a consultation process and will be ratified at the next appropriate meeting of the Council. Illogan Parish Council has no objections to the planning application for Woodcock Corner subject to the agreement of the Cornwall Council Tree Officer.
30.06.20		DC, LP	SW	£496.00	No	To appoint Kestrel Guards to complete twice daily security patrols in Illogan Park for one month
01.07.20		Planning Committee	SW	0	No	To respond to the Planning Officer under the 5 day Protocol that the Council agrees to disagree on planning application PA20/00429 - Collingwood
01.07.20		Full Council - Chairman's casting vote	SW	0	No	To send the template letter to our local MP as per the email received from Luxulyan Parish Council expressing their concerns about a second peak in Coronavirus after the holiday season
03.07.20		Planning Committee	SW	0	No	To send the following response to Cornwall Council re Planning Application PA20/04736 - South Lodge - Due to the restrictions placed on the Council as a result of the pandemic Coronavirus, this response represents the opinion of members of Illogan Parish Council identified through a consultation process and will be ratified at the next appropriate meeting of the Council. Illogan Parish Council objects to this proposal for the following reasons. Principally that it has the potential to become a separate dwelling. It is within the Tehidy envelope and such development ought not to be allowed. Yes, in principle it already exists as a building, but the proposed change of use and size seems to contravene all that we have put in place with the Illogan Parish Neighbourhood Development Plan.
03.07.20		Planning Committee	SW	0	No	To send the following response to Cornwall Council re Planning Application PA20/04737 - South Lodge - Due to the restrictions placed on the Council as a result of the pandemic Coronavirus, this response represents the opinion of members of Illogan Parish Council identified through a consultation process and will be ratified at the next appropriate meeting of the Council. Illogan Parish Council objects to this proposal for the following reasons. Principally that it has the potential to become a separate dwelling. It is within the Tehidy envelope and such development ought not to be allowed. Yes, in principle it already exists as a building, but the proposed change of use and size seems to contravene all that we have put in place with the Illogan Parish Neighbourhood Development Plan.
06.07.20		Planning Committee	SW	0	No	To send the following response to Cornwall Council re Planning Application PA20/04648 - Sunnymead - Due to the restrictions placed on the Council as a result of the pandemic Coronavirus, this response represents the opinion of members of Illogan Parish Council identified through a consultation process and will be ratified at the next appropriate meeting of the Council. Illogan Parish Council has no objections to the planning application for Sunnymead and fully endorses the comments made by the Cornwall Council Forestry Officer.

On a vote being taken the matter was approved unanimously

FC20/07/10 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF JUNE 2020

It was proposed by Cllr Pavey, seconded by Cllr Williams and

FC20/07/10.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of June 2020.

On a vote being taken the matter was approved unanimously.

FC20/07/11 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF JULY 2020

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

FC20/07/11.2 RESOLVED to authorise payment of accounts for the month of July 2020 in the sum of £10,430.25 inc VAT.

On a vote being taken the matter was approved unanimously

Cllr Mrs Ferrett left the meeting at 7.23pm

FC20/07/12 TO RECEIVE A RESPONSE TO CORNWALL COUNCIL FOLLOWING THE REQUEST FROM THE PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE FOR A 30mph SPEED LIMIT ALONG SPAR LANE (PM20/03/09) AND AGREE ANY FUTURE ACTIONS

Cllr Crabtree reported that he had met with Adrian Drake who suggested that it would be easier to move the 30mph further along to incorporate the new footpath at The Maples. Once the footpath had been opened an application to request the 30mph at Spar Lane via an EOI would be the best way to take this forward. It was noted that the cost and completion date of this would not be known until this had been done.

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC20/07/12.2 RESOLVED that the cost of extending the 30mph speed limit in Spar Lane would be investigated when the development had been completed.

On a vote being taken the matter was approved unanimously.

FC20/07/13 TO RECEIVE A REPORT FROM THE CHAIRMAN ON SECURITY PATROLS IN ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS

Following complaints received of anti-social behaviour in Illogan Park Cllrs Crabtree and Pavey made a delegated decision to seek quotes for security patrols. Five companies were approached and two responded with Kestrel Guards being awarded the contract. They were able to put up signage and provide 2 patrols per day. Although it was initially funded to cover July and August it had been suggested that it should be extended until October when the evenings would be darker. Concerns were raised that

the problem might have moved to other areas in Illogan but there was nothing to substantiate this at the current time.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

FC20/07/13.2 RESOLVED that the current contract with Kestrel Guards at Illogan Park would be extended until the date of the Full Council meeting in October when it would be reviewed.

On a vote being taken the matter was approved unanimously.

FC20/07/14 TO RECEIVE THE ANNUAL AND OPERATIONAL PLAY INSPECTION REPORT FOR THE PLAY EQUIPMENT AT ILLOGAN PARK AND AGREE ANY FUTURE ACTIONS

It was noted that overall, the Park was in a good condition although there were a few minor issues to take forward. A paving slab was cracked and had been identified as a trip hazard. The Clerk said that both reports had identified some maintenance requirements for the basket swing mechanism, and she suggested getting quotes for the work.

It was proposed by Cllr Mrs Thompson, seconded by Cllr Ford and

FC20/07/14.2 RESOLVED that the Clerk would obtain quotes to get the broken paving slabs at Illogan Park replaced as soon as possible, up to a maximum cost of £75.

On a vote being taken the matter was approved unanimously.

FC20/07/15 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The basket swing had been damaged and quotes were being sought to repair or replace it.

The Titans had started using the football pitch for training sessions.

The 2020/2021 fees for the Clubs to use the facilities had not yet been discussed by the Council

The goal post at the Trevelyan end of the pitch was found to be corroded, quotes were being sought to remove, dispose of and replace the goal posts.

The Clerk had been corresponding the Illogan RBL re future use of the Park.

The future development of the Park would be an agenda item for the August Full Council meeting.

FC20/07/16 TO CONSIDER FUTURE ARRANGEMENTS FOR THE PROVISION OF A COUNCIL OFFICE AND AGREE ANY FUTURE ACTIONS

The Clerk reported that she had received an email, late this afternoon, from the landlord following her request of the extension of the lease which ends in June 2021. The landlord had offered favourable terms because of the early request of the extension. It was not known if there was a deadline to this offer, the Clerk agreed to find out.

This item would be followed up at the next Full Council meeting in August.

FC20/07/17

TO RECEIVE CORRESPONDENCE REGARDING THE MANNINGHAM PHONE BOX AND AGREE ANY FUTURE ACTIONS

Some time ago BT had contacted the Council to advise that they were considering withdrawing the phones from some of the phone boxes in the area; at that time the phone box at Manningham was not included. BT had recently put notices in local phone boxes including the one at Manningham advertising that were intending to remove them. A member of the public had written to the Council asking them to consider making the phone box into a book exchange.

In response to a question the Clerk confirmed that she had contacted BT and the phone box at Manningham averaged 6 calls made per month.

There were no terms of transfer available at the moment.

Due to some technical difficulties with phone lines or the conferencing system, it was agreed to defer this item until the August Full Council meeting.

FC20/07/18

TO RECEIVE CORRESPONDENCE FROM THE 11TH JUNE 2020 UP TO THE 8TH JULY 2020 FOR INFORMATION ONLY

A list of correspondence had been circulated to members.

1. Email from Heart Charity who supply and procure defibrillators and cabinets using their grants.
2. Email from Citizens Advice Cornwall re: Scam Awareness Fortnight and the summer edition of their newsletter.
3. SW Council's Newsletter
4. Email received from Kernow Education Arts Partnership informing us of creative writing events
5. Daily updates received from Cornwall Council including an email re Confidential Drug Alert and easing of lockdown advice and the National Careers Service
6. Email received from Illogan Connect requesting updates received from social groups for the website
7. Email received from Pendower Friends; a group petitioning Cornwall Council against the proposed development at Pendower Beach and seeking support from other Parish and Town Councils in Cornwall.

- 8.** Property Flood Resilience Awareness Questionnaire received from South West Flood Resilience Pathfinder.
- 9.** Email received from Cornwall Council re: the public consultation for the Hayle Growth Area Concept Plan.
- 10.** Email received from Cornwall Council re: the public consultation for Launceston Southern Growth Area Concept Plan.
- 11.** NALC – ongoing Coronavirus updates including advice regarding the re-opening of playgrounds; model member code of conduct consultation; Chief executive’s bulletin;
- 12.** CALC – ongoing Coronavirus updates including advice regarding the re-opening of playgrounds; national pay award offer; smaller council’s committee meeting held;
- 13.** Invitation to join the next CPIR Community Network meeting to be held on Tuesday 4th August 5.45pm – 7pm.
- 14.** Email received from Mainland Energy offering a free non-obligation utilities tariff check
- 15.** Neighbourhood Planning e-Bulletin – June 2020 received from Cornwall Council.
- 16.** Notification of the introduction of more services by Great Western Railway
- 17.** Cornwall Council – Town and Parish Council Covid-19 update.
- 18.** Government Planning concern petition received from a local resident
- 19.** Cornwall Council have published the electorate statistics as at 1 April 2020.
- 20.** South West Councils News re consultation on the pay offer; NJC Circular Coronavirus and return to work, test and trace and hospital admission
- 21.** Notification of the delivery of our Royal British Legion wreaths for this year.
- 22.** Circo Kernow, setting up some taster sessions in horticulture (growing in containers) and some circus inspired circuit keep fit sessions
- 23.** Allium Environmental newsletter
- 24.** CCLA & Came & Co Joint Webinar for Town and Parish Councils - a discussion on insurance risks councils should consider, and an update on your investments – 16th July at 11am -12noon
- 25.** Cornwall Council information on the smaller towns fund

26. Email correspondence from CC Cllr Ekinsmyth re trees at Lamanva Close and residents wanting no further actions

FC20/07/19

**TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;
AGREE WHERE TO DISCUSS AND TIMESCALES**

It was agreed that the system for virtual meetings would be reviewed; some members requested that Microsoft Teams was trialled again.

FC20/07/20

DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 19th August 2020, 7.00pm via conference call.

There being no further business the meeting closed at 8.08pm

Signed

Date

ACCOUNTS FOR PAYMENT JULY 2020					
Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
Salaries	All employees		£2,817.93		£2,817.93
Tax & NIC	HMRC		£919.42		£919.42
Office Service Charges adjustment 25.03.20 - 23.06.20 & 24.06.20 - 28.09.20	LSPIM - RR Bristol Ltd S/C - 915019		£84.00	£16.80	£100.80
Litter Pickings and General Maintenance	DJM Gardening & Groundworks Solutions		£1,076.25		£1,076.25
Webhosting	KernowTek		£10.00		£10.00
Footpath Maintenance, Operational Play Inspection, Tree work, Grass cutting	Greens (Cornwall) Ltd		£3,348.00	£669.60	£4,017.60
Stationery	Complete Business Solutions		£75.44	£15.09	£90.53
IT Support and Office 365 Licences	NIC Technologies Ltd		£148.10	£29.62	£177.72
Poppy Wreaths	Royal British Legion		£85.00		£85.00
Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00
Telephone Services	BT		£151.47	£30.29	£181.76
Electricity	SSE Southern Electric		£443.48	£22.17	£465.65
Photocopying	1st Office		£362.99	£72.60	£435.59
	TOTAL TO PAY		£9,565.41	£864.84	£10,430.25