

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held Virtually on Wednesday 19th August 2020 at 7.00pm.

PRESENT: Councillors Crabtree (Chairman), Pavey (Vice Chairman), Ekinsmyth, Mrs Ferrett, Ford, Szoka, Mrs Thompson and Weatherburn

IN ATTENDANCE: Ms S Willsher, Clerk and Mrs J Curtis, Administration Assistant

The Chairman explained the safety procedures.

FC20/08/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Williams

Cllrs Cadby, Holmes, Mrs Lang and Miss Pollock were absent

FC20/08/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared

FC20/08/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations.

FC20/08/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

No members of the public were present however they had provided their comments on planning application PA20/06678 Land at Church Road which they requested were read out at this meeting:

The main things they could see that Coastline Housing wanted to change that would cause further detrimental effects to the environment was:

1. Cutting down the trees to make the pedestrian access wider to provide greater visibility and reduce the perception of a narrow, enclosed space.' These were their own words in the planning application. Bad planning on their behalf and it showed the fact that there were too many properties in this space.

We should not lose any more trees to this development. These trees were used by bats and roosting Tawny owls.

The path should go around the trees and accommodate them. We needed to keep all the trees we could near this site to soften the impact of the houses or they would stick out like sore thumbs.

2. Reducing grass or plants around the car park areas in front of many of the properties. This was very sad as we were promised mitigation for losing our green, leafy environment. Now they had created a concrete jungle that would not even be softened by planting, or the opportunity to regain some green after the devastation.

Basically, they had squeezed too many houses into too small a plot and now were withdrawing one of the things that probably helped them get planning in the first place, the gesture of keeping the look of the estate as green and as nature friendly as possible. In fact, a Coastline representative had recently reminded them in an email that. *" I wanted to let you know that we are also still working with ecologists on this scheme towards the Building with Nature accreditation."*

I would like to know why they were removing a lot of the planting, but I don't know who to ask.

3. Extending two properties, one of which (flat 19/20) looks like it would be closer to Manningham Woods trees. Would this be too close to these protected trees?

4. Changes to some boundary fences which needed to be looked into further. Hopefully they were not too imposing."

FC20/08/5

CHAIRMAN'S ANNOUNCEMENTS

The Chairman highlighted the importance of members reading their emails and responding to what was being asked at the time.

The Clerk and Admin Assistant would continue to work from home with occasional visits to the office as required.

FC20/08/6

TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 15TH JULY 2020 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Pavey , seconded by Cllr Mrs Thompson and

FC20/08/6.2

RESOLVED to receive and approve the Minutes of the Full Council meeting held on 15th July 2020 and the Chairman to sign them.

On a vote being taken on the mater there were 6 votes FOR and 0 votes AGAINST

FC20/08/7

MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

Cllr Crabtree reported that the anti-social behaviour previously reported at The Coppers development had been resolved and the people involved had been re-located following damage to the property.

FC20/08/8 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF JULY 2020 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Ford and

FC20/08/8.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of July 2020.

On a vote being taken the matter was approved unanimously

FC20/09/9 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF AUGUST 2020 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

FC20/08/9.2 RESOLVED to authorise payment of accounts for the month of August 2020, in the sum of £10,000.52 incl. VAT

On a vote being taken on the matter there were 7 votes FOR and 1 vote AGAINST.

FC20/08/10 TO RECEIVE REQUESTS TO USE THE FACILITIES AT ILLOGAN PARK, AGREE RESPONSES AND ANY FUTURE ACTIONS

It was noted that the New Inn Titans Reserves were no longer playing or using the facilities at Illogan Park. The Council had previously been advised by the league that only 2 teams could play on each pitch due to the schedule for matches.

Dropship FC had requested the use of the facilities, it was believed that this would only be for a year as they were looking to build a permanent facility for themselves. It had been noted that the Vice Chairman of Dropship has been very supportive of the Council in the past when they were involved with the New Inn Titans.

Illogan RBL 3rd team had also requested use of the facilities and whilst there were thoughts that the Illogan Club should be supported they had not been helpful in the past and had not responded well when some damage had been done. It was noted that there was new management involved with the side and it seemed that they would be more likely to work with the council.

Both teams were in the same league as the New Inn Titans who already used the facilities.

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

FC20/08/10.2 RESOLVED that the Clerk would contact Dropship and Illogan RBL 3rd team and ask them to contact the league to see if the home matches could be staggered to allow the New Inn Titans, Illogan RBL 3rd team and Dropship to use the facilities at

Illogan Park. If the league did not allow 3 teams to use the pitch at Illogan Park, Illogan RBL 3rd team would be granted the use of the facilities.

On a vote being taken the matter was approved unanimously.

FC20/08/11 TO RECEIVE THE VAT ADVICE FOR THE ILLOGAN PARK FROM PARKINSON PARTNERSHIP LLP, A REPORT FROM THE CLERK AND THE RECOMMENDATION FROM THE FINANCE AND RESOURCES COMMITTEE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

FC20/08/11.2 RESOLVED to note receipt of the VAT advice provided by Parkinson Partnership LLP.

On a vote being taken the matter was approved unanimously.

FC20/08/12 TO RECEIVE THE RECOMMENDATION FROM THE FINANCE AND RESOURCES COMMITTEE AND A REPORT FROM THE CLERK ON THE ILLOGAN PARK PROJECT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE.

The Chairman congratulated the Clerk on the report she had compiled.

Members discussed:

- The Clerk's recommendations on the VAT advice and whether to accept them.
- The Changing Places facilities and felt that they were not required at Illogan Park. It was noted that the plans included a disabled toilet.
- That in light of the VAT advice received, the project was now very different from what had originally been envisaged.
- The project should be focused on the community as a whole and not the sports clubs. The Park was part of the green space in the heart of Illogan. A member felt that the Council shouldn't lose sight of the bigger picture and delivering a facility that the community could be proud of.
- Moving the parish office to a more central location, possible into the Park.
- Phasing the project.
- The results of the previous public survey.
- The Park could assist with the climate emergency.
- The inclusion of a netted ball game area.
- Including seating and benches around the Park.

8.17pm - The meeting paused to address technical issues

8.24pm - The meeting resumed

Further to an in-depth discussion it was:

It was proposed by Cllr Pavey, seconded by Cllr Ekinsmyth and

FC20/08/12.2 RESOLVED that in the short term the buildings would not be demolished; that public toilets including a disabled toilet would be erected by local builders/companies in a location to be advised by Faithful and Gould that would allow for the potential extension of the building over time; that the perimeter path would be installed; that highways and parking option 3 for 14 car parking spaces would be completed; and that the environment of the Park would be improved to make it more welcoming. In the longer term the Council would look into extending the toilets building to include changing facilities and installing a netted area for balled sports. That Faithful and Gould are instructed on the decisions made by the Council; asked to prepare an appropriate programme including timescales to complete the project for agreement by the Council; asked to draft appropriate plans to fulfil the requirements of the Council which are also suitable to submit with the planning application; and asked to prepare appropriate tender documents for all of the works required.

On a vote being taken on the matter there were 7 votes FOR and 1 vote AGAINST.

FC20/08/13 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The play area had re-opened and Covid-19 signs erected.

The corroded goal post at the park had been removed. The basket swing had also been removed and was being repaired. It was due to be re-hung in the next couple of weeks.

FC20/08/14 TO RECEIVE CORRESPONDENCE REGARDING MANNINGHAM PHONE BOX AND AGREE ANY FUTURE ACTIONS.

It was proposed by Cllr Pavey, seconded by Cllr Ford and

FC20/08/14.2 RESOLVED that there would be no further actions taken on the phone box at Manningham Wood.

On a vote being taken on the matter there were 7 votes FOR and 0 votes AGAINST.

FC20/08/15 TO AGREE WHETHER TO HOLD THE CHRISTMAS LIGHTS SWITCH ON EVENTS AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Ferrett and

FC20/08/15.2 RESOLVED that the Christmas Lights Switch On Events would not be held in 2020 although the Council would still erect, decorate and illuminate 3 trees in Illogan, Park Bottom and Tolvaddon.

On a vote being taken the matter was approved unanimously.

FC20/08/16 TO NOTE CORRESPONDENCE RECEIVED FROM THE 9TH JULY 2020 TO THE 11TH AUGUST 2020 FOR INFORMATION ONLY

1. Email correspondence between a member of the public and Coastline Housing re complaints above conduct etc on the development site on Church Road.
2. NALC Chief Executive Bulletins
3. Cornwall and West Devon Mining Landscape World Heritage Site Management Plan - draft consultation document
4. Email correspondence from a member of the public informing us of fly-tipping at Spar Lane/ Trevelyan Road and also concerns of the structure of the stile, steps and old swing gate at the footpath in the southern corner of Illogan Park which he felt needed attention.
5. Report received from Kestrel Guards re their patrols of Illogan Park.

It was noted that Kestrel Guards were getting abuse from people at the Park

6. Email correspondence from GWR advising that the Department for Transport have launched an open consultation, calling for ideas to "Create a plan to decarbonise transport".
7. NALC - Coronavirus information for parish and town councils re guidance for managing play areas and outdoor gyms.
8. CALC re supporting our countryside and promoting the Countryside Code of Conduct. Also, notification of the significant changes to the planning system. The Government have published a specific guidance on the bill – Planning guidance to accompany the Business and Planning Act 2020
9. Notification from Cornwall Council re their webinar on Pavement Licensing. Presentation slides available to view.
10. South West Councils re re-entering the UK and Coronavirus restrictions and self-isolation requirements.
11. GWR notification of work being undertaken on the network in Devon and Cornwall this Autumn.
12. Email correspondence from Cornwall Council regarding the position on financial support for town and parish councils through the Covid-19 pandemic.

13. Email from a member of the public concerned about safety issues for pedestrians on Basset Road due to the overgrown verge, they reported it to Cornwall Council who will not cut it back.
14. CRCC community building covid-19 bulletin
15. CALC briefing on the temporary reduction in VAT rate
16. CALC Covid-19 FAQs and update in meetings
17. Great Western Railway - Department of Transport asks for ideas to decarbonise transport
18. Cornwall Council – presentation slides from the Business & Planning Act 2020 - Pavement Licensing
19. Cornwall Council - Position on Financial Support for Town and Parish Councils through the Covid-19 Pandemic
20. South West Councils - Coming Very Soon A Series of New Personal Development Events - 6 x 60-minute lunchtime webinars
21. CALC - Eligibility of Town and Parish councils for various business grants
22. Lanner Parish Council new Office location now open
23. Email from a member of the public raising concerns re queueing outside Cousin Jacks
24. Email from a member of the public concerned about the lack of social distancing on the North Cliffs paths
25. Various daily updates and briefings from Cornwall Council on Coronavirus

FC20/08/17

**TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;
AGREE WHERE TO DISCUSS AND TIMESCALES**

Cllr Ford requested an agenda item to receive a report from the Clerk on the progress of the transfer of the areas of green spaces in the Parish that are included on page 44 of the Illogan Parish Neighbourhood Development Plan.

Cllr Ford also requested an agenda item to receive a report from the Illogan Regeneration Forum on its AGM and future proposals.

Cllr Ekinsmyth requested that the Climate Emergency should be a routine agenda item.

Cllr Ekinsmyth requested an agenda item to consider the Illogan Regeneration Group being the core of the Climate Emergency Working Party and completing the work on behalf of the Council.

Cllr Ekinsmyth requested an agenda item on the new Planning Act and how it would apply to Illogan and to agree a response to the consultation on this new legislation.

Cllr Mrs Thompson asked for an agenda item buses and bus routes. A new bus company who had taken over routes 46 & 47 and she would like an explanation of the route.

FC20/08/18 DATE & TIME OF NEXT MEETING:

Wednesday 16th September 2020 at 7pm via Microsoft Teams.

FC20/08/19 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC20/08/19.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed

On a vote being taken the matter was approved unanimously.

FC20/08/20 TO RECEIVE CORRESPONDENCE AND HEADS OF TERMS FOR THE COUNCIL OFFICE LEASE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

FC20/08/20.2 RESOLVED to appoint Nalders Solicitors Camborne to advise on the Heads of Terms for the Council Office Lease.

On a vote being taken the matter was approved unanimously.

FC20/08/21 TO RECEIVE QUOTES TO REPLACE THE BROKEN PAVING SLABS AND LEVEL THE ADJACENT GROUND AT ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Ford and

FC20/08/21.2 RESOLVED to appoint CGS Contractors to replace the broken paving slabs and level the adjacent ground at Illogan Park as per their quote.

On a vote being taken on the matter there were 7 votes FOR and 1 vote AGAINST.

FC20/08/22 TO RECEIVE QUOTES TO REPLACE THE FOOTBALL GOAL POSTS IN ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

FC20/08/22.2 RESOLVED to appoint RG Kellow to replace the football goal posts in Illogan Park as per their quote.

On a vote being taken on the matter there were 7 votes FOR and 1 vote AGAINST.

There being no further business the meeting closed at 8.55pm

Signed

Date

ACCOUNTS FOR PAYMENT AUGUST 2020					
Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
Salaries	All Employees		£3,737.35		£3,737.35
Service Charge Balancing for Office 01.04.19 - 31.03.20	RR Bristol Ltd		£91.09	£18.22	£109.31
IT Support and Office 365 Licences	NCi Technologies Ltd		£148.10	£29.62	£177.72
Security patrols at Illogan Park	Kestral Guards		£400.00	£80.00	£480.00
Litter Pickings and General Maintenance	DJM Gardening & Groundworks Solutions		£1,401.22		£1,401.22
Webhosting	KernowTek		£10.00		£10.00
Project Management	Faithful and Gould		£2,000.00	£400.00	£2,400.00
Monthly Legionella Testing for July and August	Churchill Environmental Services		£60.30	£12.06	£72.36
Grass Cutting	Greens (Cornwall) Ltd		£240.00	£48.00	£288.00
Stationery	Complete Business Solutions		£17.76	£3.55	£21.31
GDPR/Data Protection	ICO		£40.00		£40.00
Installation of boundary signs and removal of goal post	L & R Groundworks		£850.00	£170.00	£1,020.00
Review Covid-19 Risk Assessments	JNC Safety Services Ltd		£150.00	£30.00	£180.00
Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00
Bank Charges 15.06.20 - 12.07.20	Barclays		£11.25		£11.25
	TOTAL		£9,200.40	£800.12	£10,000.52