

ILLOGAN PARISH COUNCIL

**The public is reminded that these are DRAFT minutes, which means that they are not approved at the time of publication and may be subject to amendment before final approval at the next Parish Council meeting. The agreed minutes will be uploaded once they have been agreed by the Council at the appropriate meeting.**

Minutes of the Full Council Meeting held virtually via Teams on Wednesday 21<sup>st</sup> October 2020 at 7.00pm.

**PRESENT:** Councillors Crabtree (Chairman), Pavey (Vice Chairman), Ekinsmyth (from point mentioned), Mrs Ferrett, Ford, Holmes (from point mentioned), Miss Pollock (from point mentioned), Szoka (from point mentioned), Mrs Thompson, Weatherburn and Williams (from point mentioned).

**IN ATTENDANCE:** Ms S Willsher, Clerk; Mrs J Curtis, Administration Assistant and Cllr Desmonde, Cornwall Councillor (from point mentioned)

The Chairman explained the safety procedures.

**FC20/10/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Ms Cadby and Mrs Lang.

There were no members absent.

Cllrs Szoka and Ekinsmyth joined the meeting at 7.01pm

**FC20/10/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

No interests were declared

Cllr Williams joined the meeting at 7.04pm

**FC20/10/3 TO RECEIVE A REPORT FROM CLLR EKINSMYTH ON HIS VISIT TO THE LAND AT CHURCH ROAD DEVELOPMENT SITE AND AGREE ANY FUTURE ACTIONS.**

Cllr Ekinsmyth reported that the visit went well and Coastline's representatives were very accommodating. There were concerns regarding the trees which ran alongside the path by the rectory gate as these needed pruning. Two trees had already been removed to enable the installation of the path.

Cllr Desmonde joined the meeting at 7.06pm

Cllr Ekinsmyth reported that some of the houses were nearing completion and that the slate roofs and stone front were of good quality. The insulation for these houses appeared to be very good and the properties were of reasonable size by today's standards. However, he noted that it was difficult to get a picture of what the development would be like when it was completed because of the number of contractors and their vehicles on the site. They discussed the potential flood risk from site run-off but this had been addressed through permeable road and footway surfaces so no water should run off. It was noted that one property was squeezed into the corner and this took away some of the green space.

Cllrs Holmes and Miss Pollock joined the meeting at 7.09pm

Coastline confirmed that the properties would be going to local people or those with close ties; they would provide Cllr Ekinsmyth with details in due course.

All materials for the building of this development had been sourced locally and all contractors were local to the area.

In response to a question Cllr Ekinsmyth said that he thought bicycles could be taken around to back gardens of properties without being taken through the house in most cases.

It was understood that Electric charging points would be installed on the development.

At the site entrance the current banking would be removed to enhance the visibility splay. This would require the removal of overhead power cables and a pole. Coastline were asked if they would be prepared to assist with the cost of the road changes; they had agreed to help with the cost of planters.

Cllr Holmes gave Cllr Ms Cadby's apologies

**FC20/10/4**      **TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications for dispensations

**FC20/10/5**      **PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)**

No members of the public were in attendance.

**FC20/10/6**      **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman announced that the next Finance and Resources meeting would be held on 11<sup>th</sup> November. This would be held in the Council Office but would also be available via Microsoft Teams for those who did not wish to meet face to face.

There were issues of abandoned vehicles in the Parish and Cllr Crabtree reported that he had written to the Police and Crime Commissioner and George Eustice MP. He received the following response:

*In relation to uninsured vehicles and those with no MOT - police do have powers of seizure in certain circumstances, most particularly that the vehicle must be seen 'in use' (i.e. being driven) by police. So unfortunately, our power to remove an uninsured vehicle would not apply where it has been abandoned."*

*I hope that this response provides some reassurance that the police are not avoiding their responsibilities currently. In terms of the abandoned vehicle as I'm sure you are aware; this needs to be reported to the local council.*

An abandoned vehicle in Park Bottom had been removed but the vehicle outside of Paynters Lane End Estate was still there.

There were also issues of cars parking on pavements and local residents would have an opportunity to complete a questionnaire and feedback their views. Cllr Ford advised that cars had to allow a sufficient gap to enable a pram to pass on the pavement.

**FC20/10/7 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 21<sup>ST</sup> OCTOBER 2020 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Pavey, seconded by Cllr Williams and

**FC20/10/7.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on 21<sup>st</sup> October 2020 and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

**FC20/10/8 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

Cllr Pavey questioned if the Clubs who were using the facilities at Illogan Park had paid the standard fee of £475 as agreed at the last meeting. The Clerk reported that the RBL had paid, the Titans were paying in instalments. The Rugby Club had not responded.

**FC20/10/9 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF SEPTEMBER 2020**

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

**FC20/10/9.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of September 2020.**

On a vote being taken the matter was approved unanimously.

**FC20/10/10 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF OCTOBER 2020 (UP TO DATE LIST TO BE TABLED AT THE MEETING)**

It was proposed by Cllr Pavey, seconded by Cllr Miss Pollock and

**FC20/10/10.2 RESOLVED to authorise payment of accounts for the month of October 2020 in the sum of £9,911.46 incl. VAT.**

On a vote being taken on the matter there were 10 votes FOR and 1 vote AGAINST.

**FC20/10/11 TO REVIEW SECURITY PATROLS IN ILLOGAN PARK, CONSIDER WHETHER TO CONTINUE THE PATROLS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Ford, seconded by Cllr Pavey and

**FC20/10/11.2 RESOLVED to extend the contract with Kestrel Guards for twice daily patrols in Illogan Park until the end of March 2021; the requirement for patrols would be reviewed prior to the end of March 2021.**

On a vote being taken on the matter there were 10 votes FOR and 1 vote AGAINST.

**FC20/10/12 TO RECEIVE INFORMATION FROM FAITHFUL AND GOULD ON THE PARK PROJECT, AGREE ANY QUESTIONS FOR FAITHFUL AND GOULD AND REVIEW DELEGATED POWERS TO ENABLE THE PROJECT TO PROGRESS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The Clerk reported that she had circulated the information received from Faithful and Gould in which they explained how the fees were allocated; this confirmed that the total amount of fees payable would not change but that they would be allocated as required. She suggested that a working party with delegated powers was formed so that any issues arising could be addressed promptly and the project could be taken forward efficiently. Faithful & Gould had set the timetable to complete the work by May 2021.

It was proposed by Cllr Williams, seconded by Cllr Miss Pollock and

**FC20/10/12.2 RESOLVED that Cllrs Crabtree, Pavey, Ekinsmyth and Mrs Thompson would form a working party with delegated powers to progress the project within the current scope and budgetary constraints. They would report back at each Full Council meeting and present any issues where major decisions were required**

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

**FC20/10/13**

**TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

CLlr Crabtree reported that the new football goal posts were working well.

Quotes were being sought for a contractor to clear the paths in Manningham, Woods.

**FC20/10/14**

**TO CONSIDER ANY CORRESPONDENCE FROM THE 9<sup>TH</sup> SEPTEMBER UNTIL THE 14<sup>TH</sup> OCTOBER 2020, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTION UP TO THE DATE OF THE MEETING AND AGREE RESPONSES AND ACTIONS**

1. Email inviting members to join the Cornwall Community Flood Forum 2020 Conference online. This will be held on Friday 6th November.
2. NALC Chief Executive Bulletins
3. Information on H&S Courses available from Hygiene 2 Health Ltd.
4. Email from London Hearts Charity re grants for the installation of defibrillators.
5. Request from Dr Curry for volunteers to help marshal at drive-through sites for the Flu Vaccinations.
6. Emails from CALC included: advice re six-month rule for Councillors attendance at meetings; business support webinars; Finance Training Sessions and Code of Conduct Training
7. SW Associate Newsletter
8. Cornwall Council – Community Review Update
9. Email from a member of the public reporting concerns of caravans at Ventonraze/Field of Dreams and correspondence from Cornwall Council
10. Email from Local Gov advising of a Live Broadcast on Tuesday 3rd November 2020 – Tackling Domestic Abuse Forum
11. Copy of Brochures received from Linden Holmes who design and manufacture wooden planters, outdoor furniture, buildings and structures.
12. Invitation to join a briefing about the government's new guidance on Coronavirus on 29th September 2020.
13. Report received from CLlr Philip Desmonde, 28.09.20

14. GWR emailed a copy of the 2020 joint GWR and Network Rail Wales and Western performance plan
15. On-going daily updates re Covid-19
16. Cornwall Council, business support webinar dates
17. Autumn Newsletter from Citizens Advice Bureau includes items on Helping Your Community Post Covid-19; a request for Volunteers and information on available advice
18. Email from the Police and Crime Commissioner seeking Cllr Advocates and requests for nominations in Parish and Town Councils.

Cllrs Crabtree and Pavey volunteered to become Cllr Advocates.

19. CALC code of conduct and finance training sessions
20. Portreath Parish NDP – 6-week pre-submission consultation
21. CALC briefing note on minimal annual leave entitlement and Remembrance Sunday
22. CALC – Governments consultation on changes to the planning system – Planning Partnership briefing and their belief that the issues should be raised with MPs

Cllr Holmes requested that the information available in items 6,9 and 20 was sent to him.

**FC20/10/15**

**TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS  
(PROVIDING THEY ARE RECEIVED IN WRITING PRIOR TO THE  
AGENDA BEING CIRCULATED)**

Cllr Ekinsmyth reported that:

Work continued mainly using virtual platforms and he had attended all the “all member briefings” that were held on a weekly basis and were used to keep Members up to date with all current actions of the council and progress, or otherwise, to date. He had a fine collection of slides on most current topics if anyone wanted them.

The latest information on the budget proposals had been published on the Cornwall Council website and a consultation period was now under way. Clearly, we were in very uncertain times and a difficult financial position to put it mildly! Reserves were being reduced to keep up payments to support our residents and we awaited the full amount of funding promised by the Government to help with this. There was a reduction in staff and a review of operation going forward.

The consultation on “The Cornwall we want” had been ongoing and had been well supported. So far there seemed a good degree on unanimity

over the larger questions. e.g. not wanting to lose the benefit of the lessons learned during the lockdown, and the desire to preserve our countryside and coastal benefits and protect from inappropriate overdevelopment. The full report back would be available shortly.

He was a full member of the following Committees: Constitution and Governance, Audit, West Area Planning, Electoral Review, Miscellaneous Licensing and a regular substitute member on Strategic Planning, Customer and Support Services Overview and Scrutiny.

He was also a member of the Adult Education Board of Governors.

As Vice Chair he attended weekly Camborne Pool Illogan Redruth Community Network meetings of members and Chair the Education and Skills Working Group.

He represented Cornwall Council on the Cornwall Locally Led Development Local Action Group and on the Countryside Forum.

Camborne Pool Illogan Redruth CAN had been extremely active during the pandemic period and had kept all town and parish council clerks fully informed and armed with essential contacts and he paid tribute to the excellent work Charlotte Caldwell and her small team had been doing.

The Government's proposed Planning White paper and Cornwall's Climate Change DPD consultations had now been completed and we awaited results.

He met the Highways manager and did a walk around various parts of the Parish. He covered missing and damaged road signs, inconsiderate parking over kerbside 'drop-downs' and yellow line requests, and abandoned vehicles. The road signs were being replaced, but there seemed to be little to be done by the council on the other issues. The police were fully occupied and not really interested; he would keep pressing. There was a road sign request for Harmony Terrace that a resident believed used to be there, but this was denied by Cornwall Council.

Following the site visit to The Glebe he discussed the highways issues on the exit from the development with Church Road/Bridge Road junction. He had submitted a separate Agenda Item regarding this and hoped the Parish Council would take this opportunity to improve the already dangerous Road situation.

Cllr Desmonde confirmed the high level of work both he and Cllr Ekinsmyth had been undertaking.

He reported that local concerns had been raised following the severe outbreak of Covid-19 at the Tulip factory at Pool although there had been a lack of information. The factory had since routinely taken up twice daily testing for employees. There had also been a couple of smaller outbreaks in the local area.

There were traffic issues on the periphery of Wilson Way/Dudnace Lane and Tolvaddon to A30. If anyone had any problems, please contact Cornwall Council Highways.

There had also been concerns of parking on pavements in the Barncoose/Pool area with an increased number of vans delivering and collecting goods.

Countywide there were issues with 4 Councils who had not held any meetings since the start of lockdown in March and the Council made the decision to make these councils defunct; they had been taken over by the Chief Executive of Cornwall Council.

Cllr Desmonde said that when he first became a Cornwall Councillor he had found it hard to find information on how to work with Parish Councils and how they operated. He asked members to consider what their Cornwall Councillor could do for them and pass the information to him so he could take it forward.

With regards to the new planning legislation consultation at the end of the month related to zoning and Neighbourhood Development Planning, he suggested that we needed to consider what needed to be presented and to raise it with planning officers. There were also concerns on how to protect our green spaces.

With regards to the airport we needed to maintain links. £1.4 million had been allocated and consideration needed to be given to the infrastructure.

He thanked Cllr Ekinsmyth for the amazing job he had been doing.

**FC20/10/16**

**TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;  
AGREE WHERE TO DISCUSS AND TIMESCALES**

Cllr Crabtree reported that the Remembrance Day Parade and Church Services had been cancelled. However, he was intending to lay 2 wreaths on the day at about 12noon and invited other members to attend with him. Cllr Holmes agreed to attend with him. He would also be laying a wreath in Portreath which the Clerk would video so it could be added to their Remembrance Event.

The issue of the sign at Harmony Terrace and the request for this to be an agenda item at the next Full Council meeting would be considered at the next pre-agenda meeting.

**FC20/10/17**

**DATE & TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 18<sup>th</sup> November 2020, 7pm via Teams

There being no further business the meeting closed at 7.56pm.

Signed .....

Date .....



ACCOUNTS FOR PAYMENT OCTOBER 2020						
Cheque	Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
BACS	IT Support and Office 365 Licences for September and October	NCI Technologies Ltd		£307.97	£61.59	£369.56
BACS	Legal fees re permissive path	Cornwall Council		£99.95	£19.99	£119.94
BACS	Litter picking and general maintenance	DJM Gardening and Groundwork Solutions		£1,643.20		£1,643.20
BACS	Security patrols at Illogan Park	Kestrel Guards		£904.00	£180.80	£1,084.80
BACS	Webhosting and Website accessibility review and alterations	KernowTek		£100.00		£100.00
BACS	LCR magazine	NALC		£67.50		£67.50
BACS	Emptying bins and repairing bench	T M Services		£212.50		£212.50
BACS	Legionella Testing for Sept and Oct	Churchill Environmental Services		£60.30	£12.06	£72.36
BACS	Grass cutting	Greens Grounds and Trees		£120.00	£24.00	£144.00
BACS	Supply and install goal posts	R G Kellow	FC20/08/22.2	£1,128.48	£225.70	£1,354.18
BACS	Flytipping removal	South West Waste		£54.17	£10.83	£65.00
BACS	Salaries	All employees		£3,843.01		£3,843.01
BACS	Remove foreign object from referees changing room lock	A Richards Locksmiths		£45.00		£45.00
DD	Phone and Internet	BT		£163.12	£32.62	£195.74
DD	Water for Mary's Well	SWW		£18.91		£18.91
DD	Bank charges	Barclays		£11.95		£11.95
DD	Photocopies	1st Office		£390.15	£78.03	£468.18
DD	Water for Office	SWW		£43.63		£43.63
SO	Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00
		<b>TOTAL</b>		<b>£9,257.17</b>	<b>£654.29</b>	<b>£9,911.46</b>