

ILLOGAN PARISH COUNCIL

**The public is reminded that these are DRAFT minutes, which means that they are not approved at the time of publication and may be subject to amendment before final approval at the next Parish Council meeting. The agreed minutes will be uploaded once they have been agreed by the Council at the appropriate meeting.**

Minutes of the Full Council Meeting held via Microsoft Teams on Wednesday 16<sup>th</sup> December 2020 at 7.00pm.

**PRESENT:** Councillors Crabtree (Chairman), Pavey (Vice Chairman), Ekinsmyth, Mrs Ferrett (from and until point mentioned), Ford (from point mentioned), Holmes, Mrs Lang (from point mentioned,) Miss Pollock, Szoka (from point mentioned), Mrs Thompson and Williams.

**IN ATTENDANCE:** Ms S Willsher, Clerk; Mrs J Curtis, Administration Assistant

The Chairman explained the safety procedures.

**FC20/12/1 CHAIRMAN'S WELCOME AND APOLOGIES**

Apologies were received from Cllr Ms Cadby and Weatherburn.

There were no members absent.

**FC20/12/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

No interests were declared.

**FC20/12/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications for dispensations.

**FC20/12/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)**

No members of the public were present.

Cllr Mrs Lang joined the meeting at 7.02pm

**FC20/12/5 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman reported that notices had been found around Tehidy Woods which contained false information about maintenance and bridge works in

the Woods. The notices had named a Councillor and included the Councillors home telephone number, the Council Office phone number and email address. The headed paper they were printed was also not correct.

7.03pm Cllr Mrs Ferrett joined the meeting

The public were notified of the hoax via our Facebook page and website. All signs had been removed from the woods. The Clerk has also contacted Cornwall Council to notify them about the notices and ask that they removed any that they found whilst working in eth Woods.

A Teams meeting had been held with the Solicitor regarding the permissive path at Manningham Woods. Negotiations were on-going with the Diocese and Coastline. It was anticipated that there would be and agenda item in January 2021 to discuss the license in detail.

The Christmas trees had been erected a day later than scheduled due to the delivery driver being ill.

The Christmas Card competition held with Illogan School was completed and prizes were awarded to the best in each class.

The contractor was scheduled to remove the Christmas trees on 12<sup>th</sup> January. On 5<sup>th</sup> January the Admin Assistant would ensure the lights were switched off and would remove any baubles which could be reached from the ground. Cllrs were asked to volunteer to assist to ensure she was not lone working.

**FC20/12/6**

**TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 18<sup>TH</sup> NOVEMBER 2020 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Mrs Thompson , seconded by Cllr Ekinsmyth and

**FC20/12/6.2**

**RESOLVED**

**to receive and approve the Minutes of the Full Council meeting held on 18<sup>th</sup> November 2020 and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

**FC20/12/7**

**MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

Page 1047 – Minute FC20/11/11.2 – The Clerk had emailed of the Clubs re the dispensation on fees for the use of the facilities at Illogan Park. She had re-invoiced the Clubs who have not paid in full and requested the bank details of the Club that has paid in full. No response had been received from any Club.

Page 1049 – Minute FC20/11/15.2 – The agreed response re the football goal posts in Illogan Park had been sent to the contractor. The contractor had contacted their supplier and Trading Standards and was awaiting responses. The contractors roofing manager was a member of Troon

Football Club and he was gathering information and talking to the Football Association about potential grant funding towards upgrading the posts.

Page 1050 – Minute FC20/11/16 – item 12 – Cornwall Council had confirmed that the Footpath 19 works were programmed to take place between mid-January and mid-February 2021.

Page 1054 – Minute FC20/11/22.2 – The hedges in Illogan Park had been trimmed. The contractor had done a really good job and the hedges were well trimmed.

Page 1054 – Minute FC20/12/23.2 – The lane to Illogan Park would be resurfaced on the 20<sup>th</sup> and 21<sup>st</sup> January 2021. All properties with accesses onto the lane and those who backed into it had received notices of the works put through their letter boxes by the Clerk. Advance warning signs would be erected at each entrance to the lane at the beginning of January 2021.

7.12pm Cllr Ford joined the meeting

**FC20/12/8**

**TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETING, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Mrs Thompson , seconded by Cllr Mrs Lang and

**FC20/12/8.2**

**RESOLVED that the delegated decision register was received and all decisions were ratified**

On a vote being taken the matter was approved unanimously.

**FC20/12/9**

**TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF NOVEMBER 2020 AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Mrs Lang, seconded by Cllr Mrs Thompson and

**FC20/12/9.2**

**RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of November 2020.**

On a vote being taken the matter was approved unanimously.

**FC20/12/10**

**TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF DECEMBER 2020 AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

**FC20/12/10.2**

**RESOLVED to authorise payment of accounts for the month of December 2020 in the sum of £15,612.46 incl VAT**

On a vote being taken on the matter there were 8 votes FOR and 0 votes AGAINST.

**FC20/12/11 TO CONSIDER AND AGREE OFFICE OPENING HOURS OVER THE CHRISTMAS AND NEW YEAR PERIOD AND CONTACT ARRANGEMENTS IN CASE OF AN EMERGENCY**

It was agreed that the Council Office would close for the Christmas period on Tuesday 22<sup>nd</sup> December 2020 and reopen on Monday 4<sup>th</sup> January 2021.

Cllrs Crabtree, Ekinsmyth and Mrs Thompson had agreed to provide emergency contact cover during this period.

**FC20/12/12 TO RECEIVE AND APPROVE THE MEETING DATES FOR 2021 AND AGREE ANY FUTURE ACTIONS**

The proposed meeting dates for 2021 were received and approved as presented.

**FC20/12/13 TO RECEIVE CORRESPONDENCE WITH CORNWALL COUNCIL HIGHWAYS REGARDING THE OVER RIDDEN VERGE AT TOLVADDON, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Highways had reported that they were unable to address the issue of the over-ridden verge at Tolvaddon as there were other similar issues in the area and they did not have enough funds. They explained that two potential options included the provision of a planting license to tidy up the area to discourage over-riding or a CNP scheme to install bollards or similar obstruction. They highlighted that any work would need to address the drainage concerns and other issues. If the Parish Council wanted to fund the works, they would have to be completed by Cormac.

Members raised concerns about Cormac having to complete the work and the exclusion of competitive tendering. It was also noted that other contractors had built roads which had then been adopted as highway. Contractors other than Cormac had also been seen lowering kerbs and completing other works on the highway.

Members also queried why the drains would need to be addressed when large vehicles were already driving the route and the drains were whole and not collapsed.

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

**FC20/12/13.2 RESOLVED that the Clerk would respond to Cornwall Council querying why the drain work was necessary when large vehicles were already driving over them and the drains were whole and not collapsed. The Clerk would also query why we would have to use Cormac to complete the work.**

On a vote being taken the matter was approved unanimously.

**FC20/12/14 TO RECEIVE THE APPEAL NOTIFICATION FOR PLANNING APPLICATION PA20/02685, LAND ADJ CHY AN ELOW, HARRIS MILL, ILLOGAN AND AGREE WHETHER TO MAKE ANY FURTHER COMMENTS**

Following a recent conference, Cllr Mrs Thompson would like to investigate and send additional comments around mining and World Heritage sites.

It was proposed by Cllr Pavey, seconded by Cllr Ekinsmyth and

**FC20/12/14.2 RESOLVED** that Cllr Mrs Thompson would draft further comments to the appeal notification for Land Adj Chy an Elow. She would forward the drafted comments to the Clerk by the 18<sup>th</sup> December. The Clerk would circulate the comments to members of the Planning Committee for their consideration. Members of the Planning Committee would respond to the Clerk by the 23<sup>rd</sup> December 2020 and the Clerk would then submit the comments to the Planning Inspectorate.

On a vote being taken the matter was approved unanimously.

**FC20/12/15 TO RECEIVE THE STANDARDS MATTER 2: PUBLIC CONSULTATION AND PUBLIC SECTOR SURVEYS, AGREE A RESPONSE OR HOW TO RESPOND AND ANY FUTURE ACTIONS**

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

**FC20/12/14.2 RESOLVED** that Councillors Crabtree, Holmes, Miss Pollock and Mrs Thompson would meet on 12<sup>th</sup> January 2021 to discuss and form a response to the Standards Matter 2: Public Consultation and Public Sector Survey document. A copy of their response would be sent to CALC and NALC.

On a vote being taken the matter was approved unanimously.

7.45pm Cllr Szoka joined the meeting

**FC20/12/16 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Cllr Crabtree reported that there had been more vandalism at the Park and a quote was being sought to replace the broken windowpane.

Pyrocheck on behalf of Illogan Park Rugby Club had replaced the internal doors of the changing rooms; these were fire doors and of better quality than those he replaced.

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

**FC20/12/16.2 RESOLVED that a letter would be sent to Pyrocheck for replacing the internal doors in the changing rooms at his expense.**

On a vote being taken the matter was approved unanimously.

Greens Grounds and Trees had done an excellent job trimming the hedges in the Park, they had also tidied up around the changing rooms and the area was now looking much better.

A member of the public reported that the area of public open space between 4 and 5 The Meadow had been cleared of trees. They were concerned that this contravened the planting scheme agreed through the planning system a number of years ago. The Clerk had reported the concerns to Cornwall Council Planning Enforcement.

**FC20/12/17 TO RECEIVE CORRESPONDENCE FROM THE 11<sup>TH</sup> NOVEMBER 2020 UNTIL 8<sup>TH</sup> DECEMBER 2020, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS**

1. NALC bulletins
2. Email from a member of the public regarding drainage issues causing muddy boggy areas on the footpath from Aviary Court Hotel to Portreath
3. Request for a letter of Support for Camborne Town Deal
4. South West Councils - NJC circular: Queen's Platinum Jubilee 2022
5. Great Western Railway – information and timetables
6. Affordable housing concerns from the Chairman of Cubert Parish Council
7. Email requesting traffic calming measures for Alexandra Road and Cott Road
8. South West Councils newsletter
9. Community Rural Community Charity (CRCC) - Village Halls/Community Buildings - How to apply for Government Financial Support
10. CALC - NALC/Nimble e-learning modules pilot
11. Various updates and newsletters re Covid-19
12. Cornwall Council Woodland Management Plans
13. Email from a member of the public regarding pedestrian safety on Cott Road.

**Members asked the Clerk to collate all emails about traffic safety to enable them to get a clearer picture of the numbers of people raising concerns.**

14. Scribe Newsletter
15. CALC – Internal controls courses being held on the 2nd and 18th February 2021 via Zoom, £30 per person
16. South Crofty Mine – Local Liaison Group Newsletter
17. Census 2021 – information
18. Police Crime Commissioners annual report
19. Cornwall Council - Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic – Cuttings Hill Camborne on the 23rd February 2021
20. South West Councils - Public Sector Pay Freeze
21. Citizens Advice Cornwall - important information that may affect any EU, EEA and Swiss nationals and their (non-) EU family members who may work, reside, study or use services within your parish – forms, information and posters
22. Cornwall Council information on the Town and Parish Council Election Recharges for the 6th May 2021
23. Citizens Advice Winter Newsletter
24. Email from a member of the public about speeding in Paynters Lane
25. Email from a member of the public about bushes and hedges overhanging pavements

**Cllr Ferrett reported that this was an increasing problem and there were a number of overgrown and untidy hedges causing safety issues. The Clerk requested more information so she could report the issues to Cornwall Council.**

**FC20/12/18**

**TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS**

Cornwall Council Ekinsmyth reported that:

1. It had been another eventful month that had included the second lock-down and eventual emergence into Tier 1. This was a very positive outcome for Cornwall and particularly our small businesses that needed the Christmas trading period to help their survival. However continued vigilance was urged to ensure that Cornwall retained its presence in Tier 1 when reviewed. So far, the picture from Treliske was very positive but with a Christmas relaxation coming care was needed. Even with the imminent availability of a vaccine we must do all we can to avoid a third spike.

There had been two minor outbreaks locally. One in Illogan School and the other in Morrison's. Cllr Ekinsmyth was assured that the procedures followed had ensured that these had been effectively dealt with.

Cornwall Council had deployed Street Marshals to assist the public with their understanding of the rules.

2. There had been a full slate of Committee meetings and a Full Council meeting on November 24th. Key Items discussed were:
  - a. "GYLLYN WARBATH, TOGETHER WE CAN" - the Cornwall Report was fully debated and approved. This was brought to Council after substantial public consultation and the full report could be downloaded from the Cornwall Council website. This was the first stage and there would be many other opportunities to participate as it evolved.
  - b. A Capital Programme uplift of £15,360m was approved consisting of £2.5 m for the Town Deal Accelerated Funds, and £12,860m for housing infrastructure funding for Hayle Growth Area and Loggans Moor junction improvement.
  - c. A motion was passed supporting Cornwall Council's support for free school meals during the Christmas holiday and they had requested further investigation into the issue and discussions with Government going forward.
3. He had attended regular updates and member briefings designed to inform members of officer activity and progress during the emergency.

This had included a regular weekly meeting of CPIR CC members for information, advice and mutual support.

He was Chair of the Education and Place shaping Sub-Committee and there were two meetings looking at recovery strategies as we emerged from Covid and leaving the EU. Education and Skills provision was key to this making sure every age group had access to training and development opportunities as skill demands changed in the future.

He also attended the Camborne Pool Illogan Redruth (CPIR) Climate Change Action Development Group looking at ways to ensure all local groups were joined-up and shared information effectively.

4. As mentioned in my last report the necessary road restrictions had been in place in Church Road so that Western Power could do necessary work related to the Glebe Development. He was assured that all the necessary notice would be given but, in the event, had complaints from several residents and as they were without electricity supplies for several days this was serious. Nobody



seemed to accept responsibility however! He apologised and made his feelings clear to those he held responsible.

Otherwise all seemed relatively quiet on the Planning front so far, he would be taking the 'Wenappa' proposal to Committee again probably in January.

Cllr Mrs Ferrett left the meeting at 8.12pm

Cllr Ekinsmyth reported that a well-known member of the community had passed away; he had been very helpful with the Neighbourhood Development Plan.

Cornwall Council were currently going through the budget setting process for 2021/2022. The government had again capped local authorities to a maximum increase of 1.99%, although they could increase adult social care by 3%. He explained the cumulative effects of budget increases. There was a large gap to fill which had not been held by Covid-19. There would be a public consultation on the budget. It was anticipated that most cutbacks would be taken within back office staff and not frontline services.

Cllr Mrs Lang explained the statistics for suicide in the country and in Cornwall. In the whole of December 2019 there was 1 carried out suicide; one week into December 2020 there were 4. She felt that a 3% increase was not a lot to pay to save a life and stop a family's world from falling apart.

**FC20/12/19**

**TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS, AGREE WHERE TO DISCUSS AND TIMESCALES**

No items had been highlighted for discussion at the next full Council meeting.

**FC20/12/20**

**DATE & TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 20<sup>th</sup> January 2021, 7.00pm via Microsoft Teams

The Chairman wished everyone a Merry Christmas and hoped that they all stayed safe.

There being no further business the meeting closed at 8.15pm

Signed .....

Date .....

<b>ACCOUNTS FOR PAYMENT DECEMBER 2020</b>					
<b>Description</b>	<b>Supplier</b>	<b>Minute Number</b>	<b>Net Total (ex VAT)</b>	<b>Vat</b>	<b>Total (inc VAT)</b>
Salaries	All Employees		£3,843.01		£3,843.01
Contractor	DJM Gardening and Groundwork Solutions		£944.20		£944.20
SLCC Membership	SLCC		£262.00		£262.00
IT Support and O365 Licences	NCi Technologies		£174.40	£34.88	£209.28
Fire alarm service	Fal Fire		£119.34	£23.87	£143.21
Webhosting	KernowTek		£10.00		£10.00
Security patrols at Illogan Park	Kestrel Guards		£448.00	£89.60	£537.60
Stationery	Complete Business Solutions		£9.85	£1.97	£11.82
Project Management	Faithful and Gould		£2,250.00	£450.00	£2,700.00
Annual monitoring and mobile data	Duchy Defibrillators		£560.00	£112.00	£672.00
Rent and service charge	LSPIM		£1,970.75	£394.15	£2,364.90
Cut back vegetation in Manningham, MEWP	Greens Grounds and Trees		£1,950.00	£390.00	£2,340.00
Tree Inspections in Manningham and Illogan Park	Cornwall Tree Consultancy		£660.86		£660.86
Legionella Testing	Churchill Environmental Services		£30.15	£6.03	£36.18
Replace cracked paving slabs in Illogan Park	CGS	FC20/08/21.2	£523.00	£104.60	£627.60
Look at water pressure to Mary's Well	Holman		£36.44	£7.29	£43.73
June - December 2020 Expenses	S Willsher		£139.32		£139.32
Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00
Bank charges	Barclays		£14.75		£14.75
		<b>TOTAL</b>	<b>£13,989.40</b>	<b>£1,623.06</b>	<b>£15,612.46</b>