

## ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held via Microsoft Teams on Wednesday 17<sup>th</sup> February 2021 at 7.00pm.

**PRESENT:** Councillors Crabtree (Chairman), Pavey (Vice Chairman), Ekinsmyth (from point mentioned), Mrs Ferrett, Ford, Holmes, Miss Pollock, Szoka, Mrs Thompson and Williams.

**IN ATTENDANCE:** Ms S Willsher, Clerk; Mrs J Curtis, Administration Assistant

The Chairman explained the safety procedures.

### **FC21/02/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Ms Cadby, Mrs Lang and Weatherburn

There were no members absent.

### **FC21/02/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests were declared.

### **FC21/02/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications from members for dispensations.

### **FC21/02/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)**

No members of the public were present.

### **FC21/02/5 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman reported that another fake notice had been found in Tehidy Woods, this time it was notification of a proposed development in the woods. The Clerk had checked all logo's used by the Parish Council in the past and none matched the one being used. The issue had been reported to the police who had provided a reference number should further fake notices appear.

The Chairman reported that Cllrs Ekinsmyth and Mrs Thompson had spoken at the Cornwall Council Planning Committee meeting objecting to planning application PA20/07102 for Land Adj to Wenappa, which had been refused.

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

**FC21/02/5.2 RESOLVED that Cllrs Ekinsmyth and Mrs Thompson were congratulated regarding the work they had done in respect of planning application PA20/07102 Land adjacent to Wenappa .**

On a vote being taken the matter was unanimously approved.

It was noted that the appeal for planning application PA20/02685 for Land Adj to Chy an Elow had been dismissed by the Planning Inspectorate.

Cllr Ekinsmyth entered the meeting at 7.05pm.

The Chairman congratulated The Clerk on the announcement of her forthcoming baby in August.

The Chairman reported that he had attended a meeting 'Twenties Plenty' in regard to the 20mph speed limit. There was considerable discussion and Cornwall Council were looking at their policy which was due to be completed in April. It was noted that from 2023 all new cars would be fitted with speed limiters.

Cllr Crabtree asked that all Councillors respond to emails from the office within the deadlines requested.

**FC21/02/6 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 20<sup>th</sup> JANUARY 2021 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

**FC21/02/6.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on 20<sup>TH</sup> January 2021 and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

**FC21/02/7 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

Page 1068, Minute FC21/01/11.2 - The Clerk reported that she had emailed the Solicitor regarding the license for the footpath at Manningham Woods and was awaiting a response.

Page 1072, Minute number FC21/01/17 item 29 - It was queried why Coastline had recently said that they had needed to appoint a sales team for the houses on the Development in Church Road when they had previously stated that there was a waiting list of people in need of housing. Cllr Ekinsmyth advised that he would follow this up and report to the next meeting.

**FC21/02/8 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETING, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACITONS.**

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

**FC21/02/8.2 RESOLVED that the delegated decisions registered was received and all decisions were ratified.**

On a vote being taken the matter was unanimously approved.

**FC21/02/9 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF JANUARY 2021**

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

**FC21/02/9.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of January 2021.**

On a vote being taken the matter was approved unanimously.

**FC21/02/10 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF FEBRUARY 2021**

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

**FC21/02/10.2 RESOLVED to authorise payment of accounts for the month of February 2021 in the sum of £21,446.46 (incl. VAT)**

On a vote being taken on the matter there were 9 votes FOR and 1 vote AGAINST.

**FC21/02/11 TO RECEIVE CORRESPONDENCE REGARDING THE RENEWAL OF THE LEASE FOR THE COUNCIL OFFICE AND AGREE ANY FUTURE ACTIONS**

Members discussed the lease and the correspondence from the Council's solicitor. It was felt that, as per the solicitor's comments, the terms and conditions of the lease were too onerous on the Council. Alternative options were considered such as building an Office or finding another suitable building. Members also discussed asking the landlords if they would issue a license to occupy for 12 months with each party being able to give 3 months' notice to end the license early.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

**FC21/02/11.2 RESOLVED that the Terms of Reference for the Illogan Park Project Working Group would be amended to include investigating options for a Parish Office.**

On a vote being taken the matter was unanimously approved.

**FC21/02/12 TO NOTE CLLR MRS LANG'S RESIGNATION FROM THE PLANNING AND ENVIRONMENTAL SERVICES COMMITTEE AND APPOINT A MEMBER TO THE COMMITTEE**

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Crabtree and

**FC21/02/12.2 RESOLVED that the vacancy on the Planning and Environmental Services Committee would not be filled until after the elections which would take place in May 2021.**

On a vote being taken the matter was unanimously approved.

**FC21/02/13 TO RECEIVE A REQUEST FROM A LOCAL RESIDENT FOR THE INSTALLATION OF A BIN NEAR THE MAPLES ON TREVELYAN ROAD, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

**FC21/02/13.2 RESOLVED that the request for the installation of a bin on the same side of the road as The Maples had been received. That the Council would look to see if there was a suitable location to erect a bin on the same side of the road as The Maples a sensible distance from other bins in the area.**

On a vote being taken the matter was unanimously approved.

**FC21/02/14 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was understood that Faithful and Gould would be submitting the planning application for Illogan Park on 5<sup>th</sup> March. Following the meeting last week, the new toilet block had been agreed; this would comprise of 3 cubicles; it would have cedar cladding, a sedum roof and steel doors to prevent vandalism.

The Chairman reported that the Council's contractor had been working on the Platt and it was now looking more presentable especially for the time of the year.

The diseased Cherry Tree on the Platt would be removed once it had been agreed with Cornwall Council's Planning Department as it had a TPO on it. It would be replaced with another tree.

With reference to the goal posts at Illogan Park, there had been no response from the supplier, and this was still awaited. There was a suggestion that the posts should be upgraded from painted steel to aluminum which would not rust, and it was hoped that a grant could be found to cover the difference in the cost.

It was proposed by Cllr Ford, seconded by Cllr Pavey and

**FC21/02/14.2 RESOLVED to follow the strategy set out by the Clerk in relation to replacing the Goal Posts at the Park.**

On a vote being taken on the matter there were 9 votes FOR and 1 vote AGAINST.

**FC21/02/15 TO RECEIVE THE RECOMMENDATION FROM THE ILLOGAN PARK PROJECT GROUP ON RENOVATING THE CHANGING ROOMS AND AGREE ANY FUTURE ACTIONS**

The Illogan Park Project Working Group explained that they had considered all options for the changing facilities. They felt that refurbishing the building would be the best use of public funds. The surveys completed on the building had found it to be structurally sound. Illogan Park Rugby Club had installed fire doors and were fitting out the changing rooms; the Council didn't want this work to be in vain. It was also a greener option than demolishing and rebuilding.

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

**FC21/02/15.2 RESOLVED to accept the recommendation from the Illogan Park Project Working Group to refurbish the changing facilities at Illogan Park. The Clerk would contact Faithful & Gould to confirm that the management of the refurbishment was still in their remit as per the original tender. The Illogan Park Project Working Group would progress the project alongside the toilet block etc. The refurbishment would consist of:**

- 1. Removing all asbestos**
- 2. Re-roofing in a suitable material to fit in with local area possibly to include solar panels – contractor provide details of vandal resistance of solar panels**
- 3. Externally insulating**
- 4. Externally cladding to in the same style as the new toilets – cedar cladding**
- 5. Moving the physio room into the current storage area, to include appropriate lighting, plug sockets etc**
- 6. Replacing the sink and cabinets in the kitchen area**
- 7. Installing new showers**
- 8. Laying sheet vinyl flooring throughout**
- 9. Cladding the walls with UPVc or tile the shower areas**
- 10. Painting all walls and ceilings**
- 11. Installing wooden shutters to the exterior of the windows to protect from vandalism and maintain the aesthetics of the building**

12. **Installing new rainwater goods**
13. **Installing new doors to match the new toilets – minimum steel clad – to be colour RAL 7045**
14. **In consultation with the neighbouring property, removing the current toilet block and making the surface good**
15. **Installing containers for storage for the rugby and football clubs and Parish Council – consider external cladding to maintain aesthetics of area**
16. **Resurfacing the remaining car park**

On a vote being taken on the matter there were 9 votes FOR and 1 vote AGAINST.

**FC21/02/16 TO NOTE THE GREEN STRATEGY CONSULTATION CPIR AND AGREE HOW TO FORMULATE A RESPONSE**

It was noted that the Green Strategy document was not up to date; it highlighted the issue of the lack of allotments in Illogan, which was a legal requirement. A Task and Finish Group would be appointed to feed back on the Green Strategy consultation.

19.54pm Cllrs Mrs Ferrett, Holmes and Miss Pollock left the meeting  
 19.55pm Cllrs Mrs Ferrett, Holmes and Miss Pollock re-joined the meeting.

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

**FC21/02/16.2 RESOLVED to appoint a Task & Finish Group comprising of Cllrs Crabtree, Ekinsmyth, Ford and Williams to compile a draft response to the Green Strategy Consultation to be considered at the March Full Council meeting.**

On a vote being taken the matter was unanimously approved.

**FC21/02/17 TO RECEIVE CORRESPONDENCE FROM THE 13<sup>TH</sup> JANUARY 2021 UNTIL THE 9<sup>TH</sup> FEBRUARY 2021, AGREE ANY APPROPRIATE REPONSES AND ANY FUTURE ACTIONS**

1. NALC bulletins
2. GWR Customer and Stakeholder report for 2019/20 & Timetable changes from 25th January
3. Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic – Road closure at South Drive, Tehidy, 13th April 2021 to 14th April 2021 (09:30 to 15:30 hours, weekdays) and Cuttings Hill, Camborne, 23rd February 2021 (07:30 to 18:00 hours)
4. CALC – Land Registry Survey and Localism Vision and Strategy Launch

5. Email from the Police - Major operation underway to police G7 Summit
6. Various Covid 19 updates
7. South West Councils Newsletter
8. Cornwall Council Covid 19 Business Safety and Support 2021 and Daily Updates
9. Copy of a letter sent to Cormac regarding the drainage issues at Parsonage Well
10. BT information on contract price changes
11. Cubert Parish Council - Affordable Housing Cascades and Percentages - **Cllr Holmes felt that we should support Cubert Council**
12. Cornwall Area of Outstanding Natural Beauty - Latest News - A Monumental Improvement Community Survey
13. Great Western Railway updates and improvements information
14. 2021-2022 S137 expenditure limit £8.41 per head of electorate
15. Emails requesting assistance to get permission to widen the entrance to Tehidy Golf Club
16. The results from the Police and Crime Commissioner's recent annual survey
17. Office service budget for year ending 2022
18. People, prevention and technology at the heart of next Devon and Cornwall Police budget
19. Neighbourhood Planning e-bulletin
20. How to contact the police in a non-emergency
21. Devon and Cornwall Police - Special Constables / Recruitment now open.
22. CALC Briefings on Elections and a return to physical meetings
23. Email from local resident re: the condition of the Illogan Woods bridleway from Avery Court / Well Lane to Portreath - Primrose Terrace

**FC21/02/18**

**TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS**

Cornwall Councillor David Ekinsmyth reported that:

1. Covid-19 - another week of lockdown and ways of working that were becoming strangely familiar. He reported that the number of infections was falling from the recent peak in the area but there was still a long way to go. The vaccine roll-out appeared very successful and the target of all over 70's and those seriously vulnerable, should have been met by the time of this meeting. Rules still needed to be followed and police supported by marshals doing their best to enforce these.
2. Planning – he was delighted to report that the Application to increase the number of properties on the site on Bassett Road adjacent to Wennappa had been refused by West Planning committee. Thanks to Cllr Maggie Thompson for her research and excellent presentation. The fight to preserve our green spaces and natural environment goes on.
3. CPIR - the meetings of CC members continued on a weekly basis and provided an opportunity to keep up with issues being dealt with by CC officers and engage in face-to-face (on-line ) communication. Recent presentations from NHS, the Director of Public Health for Cornwall and the police had been most useful. The Green Strategy Team had presented their recent document now out for Consultation. He hoped we would all make time to read this and contribute. He was a member of the working group and could input thoughts directly.
4. Climate Emergency - we now had to take action to find members of the local community to join the Climate Action Group and get on with the production of the plan. The lockdown period and restrictions had hampered this but if you could suggest anyone likely to be interested let him know. He had attended the CPIR Climate Action Group meetings the objective of which was to coordinate plans in the area and create an overall strategy for CPIR. Anybody interested could join in.
5. CC Budget - the draft proposals would be discussed at the Cabinet on the 9th Feb. He had had no feedback on the suggested level of Council Tax increase, or any other aspect so was assuming support. Full Council was on the 23rd February where the decision would be made, so there was still time for feedback.
6. Street Furniture – he had had some adverse comment about the state of some of this and in particular bus stops and rusting signs. His own investigation suggested the need for some care and attention and in some cases removal of redundant signs. He understood from the clerk that this was shortly to commence.
7. Community Chest - he still had just under £2000 left in his Community Fund which had been augmented this year as a result of COVID. Most of the money had gone so far to charitable organisations outside of Illogan and he would like to spend the rest here. If you knew any voluntary organisations that had a project requiring some start-up funding or support with equipment tell them



to contact him quickly. This year Coastline were matching all money allocated and he would like to get it all spent before May!

**FC21/02/19**

**TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS,  
AGREE WHERE TO DISCUSS AND TIMESCALES**

Cllr Holmes requested an item to identify a site for allotments.

**FC21/02/20**

**DATE & TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 17<sup>th</sup> March 2021, 7.00pm via Microsoft Teams.

There being no further business the meeting closed at 8.16pm

Signed .....

Date .....

<b>ACCOUNTS FOR PAYMENT FEBRUARY 2021</b>					
<b>Description</b>	<b>Supplier</b>	<b>Minute Number</b>	<b>Net Total (ex VAT)</b>	<b>Vat</b>	<b>Total (inc VAT)</b>
Salaries	All employees		£3,843.01		£3,843.01
Legal fees re permissive path	Cornwall Council		£169.91	£33.98	£203.89
Contractor	DJM Gardening and Groundwork Solutions		£1,106.95		£1,106.95
Sign for Illogan Park	Contract Signs		£29.00	£5.80	£34.80
Replacing broken window panes at Illogan Park Changing Facilities	Chance Glass & Glazing		£201.08	£40.22	£241.30
IT Support and O365 Licences	NCi Technologies		£163.90	£32.78	£196.68
Legionella Testing	Churchill Environmental Services		£30.15	£6.03	£36.18
Security patrols at Illogan Park	Kestrel Guards		£448.00	£89.60	£537.60
Resurface lane to Illogan Park	D A Giles	FC20/11/23.2	£12,650.00	£2,530.00	£15,180.00
Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00
Bank charges	Barclays		£14.05		£14.05
	<b>TOTAL</b>		<b>£18,699.38</b>	<b>£2,747.08</b>	<b>£21,446.46</b>