

Minutes of the Finance & Resources Committee Meeting held on Wednesday 11<sup>th</sup> November 2020 at 7pm via Microsoft Teams.

PRESENT: Councillors Pavey (Chairman), Szoka (Vice Chairman) (from point mentioned), Crabtree, Ekinsmyth, Ford and Weatherburn

ALSO PRESENT: Ms Willsher, Clerk

The Chairman explained the safety procedures.

**FR20/11/1 TO RECEIVE APOLOGIES FOR ABSENCE**

No apologies were received.

There were no members absent.

**FR20/11/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

**FR20/11/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications for dispensations from members.

**FR20/11/4 PUBLIC PARTICIPATION (MAXIMUM 10 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)**

There were no members of the public present.

**FR20/11/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FINANCE AND RESOURCES COMMITTEE HELD ON THE 8<sup>TH</sup> JULY 2020 AND THE CHAIRMAN TO SIGN THEM**

Cllr Szoka entered the meeting at 7.03pm.

It was proposed by Cllr Crabtree, seconded by Cllr Weatherburn and:

**FR20/11/5.2 RESOLVED that the minutes of the meetings of the Finance and Resources Committee held on the 8<sup>th</sup> July 2020 are received and approved and signed by the Chairman.**

On a vote being taken on the matter there were 4 votes FOR and 0 votes AGAINST.

**FR20/11/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

The Clerk reported that the website accessibility testing had been completed and the website was compliant.

**FR20/11/7 TO REVIEW ITEMS AND TICKETS RAISED SINCE THE LAST MEETING WITH THE COUNCIL'S IT PROVIDER AND AGREE ANY FUTURE ACTIONS**

The Clerk reported that NCi had not sent the report. It was agreed that the Clerk would circulate the report by email once it was received.

**FR20/11/8 TO RECEIVE THE REPORT ON THE ACTUAL UNDERSPENDS AND OVERSPENDS VERSUS THE BUDGETS FOR THE 2019/2020 FINANCIAL YEAR**

It was proposed by Cllr Crabtree, seconded by Cllr Ekinsmyth and:

**FR20/11/8.2 RESOLVED to note the report on the actual underspends and overspends versus the budgets for the 2019/2020 financial year.**

On a vote being taken the matter was approved unanimously.

**FR20/11/9 TO REVIEW THE ACTUAL INCOME AND EXPENDITURE FROM THE 1<sup>ST</sup> APRIL 2020 UNTIL THE 30<sup>TH</sup> OCTOBER 2020 AND AGREE ANY FUTURE ACTIONS**

Members discussed the cost codes relating to salaries, tax and national insurance and statutory maternity pay.

It was proposed by Cllr Szoka, seconded by Cllr Weatherburn and:

**FR20/11/9.2 RESOLVED that the actual income and expenditure from the 1<sup>st</sup> April 2020 until the 30<sup>th</sup> October 2020 has been reviewed and noted.**

On a vote being taken the matter was approved unanimously.

**FR20/11/10 TO REVIEW THE FORECAST INCOME AND EXPENDITURE FROM THE 1<sup>ST</sup> NOVEMBER 2020 UNTIL THE 31<sup>ST</sup> MARCH 2021 AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and:

**FR20/11/10.2 RESOLVED that the forecast income and expenditure from the 1<sup>st</sup> November 2020 until the 31<sup>st</sup> March 2021 is agreed and noted.**

On a vote being taken the matter was approved unanimously.

**FR20/11/11 TO COMPARE THE TOTAL FORECAST INCOME AND EXPENDITURE WITH THE BUDGETS FOR THE 2020/21 FISCAL YEAR AND AGREE ANY FUTURE ACTIONS**

It was noted that the overspend in Cost Code 312 – Illogan Park was due to the introduction of security patrols.

It was proposed by Cllr Pavey, seconded by Cllr Ford and:

**FR20/11/11.2 RESOLVED to receive and note the comparison between the total forecast income and expenditure with the budgets for the 2020/21 fiscal year.**

On a vote being taken the matter was approved unanimously.

**FR20/11/12 TO RECEIVE THE DRAFT BUDGET FOR THE 2021/2022 FINANCIAL YEAR, AGREE ANY FUTURE ACTIONS AND A RECOMMENDATION TO FULL COUNCIL**

Members discussed the CTS Grant; tax base; improving the area; revising the Illogan Parish Neighbourhood Development Plan; descriptions of Cost Codes; a miscalculation in Cost Code 312 Illogan Park; replacing street furniture; and how one item of correspondence could represent more than one person.

It was proposed by Cllr Crabtree, seconded by Cllr Ekinsmyth and:

**FR20/11/12.2 RESOLVED that the following amendments would be made to the draft budget:**

- Cost Code 18 – Elections Expenses – include a budget of £2,500;
- Cost Code 305 – Footpath Maintenance – amend to £11,695;
- Cost Code 310 – Verge Clearing – amend to £13,605;
- Cost Code 312 – Illogan Park – amend to £13,292;
- Cost Code 502 – Capital Development – reduce to £5,000;
- Cost Code 601 – Comm. Development Fund – rename to Community Emergency Response Fund – include a budget £10,000 to be released from the Council’s reserves;
- Cost Code 604 – Neighbourhood Plan -- a budget of £10,000 would be included and would be released from Ear Marked Reserves;

To recommend to Full Council that the budget for 2021/2022 financial year is £194,046.

On a vote being taken on the matter there were 5 votes FOR and 1 vote AGAINST.

**FR20/11/13 TO RECOMMEND TO FULL COUNCIL THE PRECEPT FOR 2021/2022**

It was proposed by Cllr Pavey, seconded by Cllr Ekinsmyth and:

**FR20/11/13.2 RESOLVED to recommend to Full Council that the Precept for the 2021/2022 financial year is £182,844.**

On a vote being taken on the matter there were 5 votes FOR and 1 vote AGAINST.

**FR20/11/14 DATE AND TIME OF NEXT MEETING**

The next meeting would be held on the 14<sup>th</sup> April 2021

There being no further business the Chairman closed the meeting at 8.12pm.

Signed: .....

Date: .....