

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held in The Old School Centre, Nance Lane, Illogan on Wednesday 23rd June 2021 at 7.00pm.

PRESENT: Councillors Crabtree (Chairman), Pavey (Vice Chairman), Ms Cadby (until point mentioned), Cullimore (from co-option), Ekinsmyth, Mrs Ferrett (until point mentioned), Ford, Holmes, Jobson (from co-option), Miss Pollock, Mrs Thompson and Williams.

IN ATTENDANCE: Ms S Willsher, Clerk; and 2 members of the public (until co-option)

The Chairman explained the safety procedures.

FC21/06/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllr Szoka.

There were no members absent.

FC21/06/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

FC21/06/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests from members for dispensations.

FC21/06/4 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

FC21/06/4.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed

On a vote being taken the matter was approved unanimously.

FC21/06/5 TO RECEIVE APPLICATIONS FOR THE VACANT POSITIONS OF COUNCILLORS FOR THE ILLOGAN AND TEHIDY WARDS AND INTERVIEW THE CANDIDATES AND CONSIDER ANY FUTURE ACTIONS

Applications were received for the vacant positions of Councillors for the Illogan and Tehidy Wards and all candidates were interviewed individually.

On a vote being taken the matter was approved unanimously.

FC21/06/6 TO RE-ADMIT MEMBERS OF THE PRESS AND PUBLIC

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC21/06/6.2 RESOLVED that members of the press and public are re-admitted to the meeting.

On a vote being taken the matter was approved unanimously.

FC21/06/7 TO CO-OPT UP TO TWO COUNCILLORS TO REPRESENT THE ILLOGAN WARD AND CO-OPTED COUNCILLORS TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE, TO BE WITNESSED BY THE CLERK

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

FC21/06/7.2 RESOLVED that Mr Gary Cullimore is co-opted to represent the Illogan Ward of Illogan Parish Council and he signed the Declaration of Acceptance of Office witnessed by the Clerk.

On a vote being taken the matter was approved unanimously.

FC21/06/8 TO CO-OPT A COUNCILLOR TO REPRESENT THE TEHIDY WARD AND THE CO-OPTED COUNCILLOR TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE, TO BE WITNESSED BY THE CLERK

It was proposed by Cllr Holmes, seconded by Cllr Mrs Thompson and

FC21/06/8.2 RESOLVED that Mr Mike Jobson is co-opted to represent the Tehidy Ward of Illogan Parish Council and he signed the Declaration of Acceptance of Office witnessed by the Clerk.

On a vote being taken the matter was approved unanimously.

FC21/06/9 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

FC21/06/10 CHAIRMAN'S ANNOUNCEMENTS

The Chairman thanked Cllr Ford for the floral planting work he had completed at Mary's Well.

He reminded members that meeting agendas were only covering urgent items and requested that debate was kept to a minimum.

FC21/06/11 TO RECEIVE AND APPROVE THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON THE 19TH JUNE 2021

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

FC21/06/11.2 RESOLVED that the minutes of the Annual Parish Meeting held on the 19th June 2021 are received and approved.

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

FC21/06/12 TO RECEIVE AND APPROVE THE MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON THE 19TH JUNE 2021 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Mrs Thompson, seconded by Cllr Holmes and

FC21/06/12.2 RESOLVED that the minutes of the Annual Council meeting held on the 19th June 2021 are received and approved with the following amendment:

- **Page 1116 – Minute FC21/05/29 – 7th sentence – amend to read 'A walk/drive around his Cornwall Council Ward with the Chief Executive had ...'**

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

FC21/06/13 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

FC21/06/14 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETINGS, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

FC21/06/14.2 RESOLVED that the delegated decision register was received and all decisions were ratified.

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

FC21/06/15 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATION FOR THE MONTH OF MAY 2021 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Ford and

FC21/06/15.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of May 2021.

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

FC21/06/16 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF JUNE 2021 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

FC21/06/16.2 RESOLVED to authorise payment of accounts for the month of June 2021 in the sum of £53,051.89 including VAT.

On a vote being taken the matter was approved unanimously.

FC21/06/17 TO AGREE DELEGATES TO ATTEND THE FOLLOWING TRAINING:

- i. CALC Code of Conduct Training via Zoom on either the 21st or 28th July 2021, 7-9pm - £20 +VAT per delegate.**

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC21/06/17.2 RESOLVED that Cllr Mrs Thompson attends the CALC Code of Conduct Training via Zoom on the 28th July 2021 from 7-9pm and that the expenditure is approved.

On a vote being taken the matter was approved unanimously.

It was noted that Cllrs Holmes and Miss Pollock had completed Code of Conduct training as members of Carn Brea Parish Council.

- ii. CALC Steve Parkinson Finance for Councillors Training Course via Zoom on either the 15th, 21st or 22nd July at 10am - £30 +VAT per delegate.**

It was proposed by Cllr Crabtree, seconded by Cllr Ford and

FC21/06/17.3 RESOLVED that Cllr Jobson attends the CALC Steve Parkinson Finance for Councillors Training Course via Zoom on the 21st July 2021 at 10am and that the expenditure is approved.

On a vote being taken the matter was approved unanimously.

- iii. Chairmanship Training via Zoom on either the 11th or 25th August 2021, 6.30-8.30pm - £20+VAT each.**

No-one wanted to attend.

iv. Benchmarking Support Training Session via Zoom on the 6th July 2021, 10am – 12 midday - £20 +VAT each

No-one wanted to attend.

FC21/06/18 TO RECEIVE AND APPROVE THE AMENDED FINANCIAL REGULATIONS AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Ford and

FC21/06/18.2 RESOLVED that the amended Financial Regulations would be considered by the Governance Review Committee prior to being considered by the Full Council.

On a vote being taken the matter was approved unanimously.

FC21/06/19 TO RECEIVE THE INDEPENDENT INTERNAL AUDITORS REPORT FOR THE FINANCIAL YEAR ENDING 31ST MARCH 2021 AND AGREE FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

FC21/06/19.2 RESOLVED that the Independent Internal Auditors Report for the financial year ending 31st March 2021 is received.

On a vote being taken the matter was approved unanimously.

Cllrs commended the work of the Clerk; the Council had been rated excellent in the Independent Internal Auditors Report.

Cllr Ms Cadby left the meeting at 7.53pm.

FC21/06/20 TO COMPLETE THE ANNUAL GOVERNANCE STATEMENT FOR THE FINANCIAL YEAR ENDING 31ST MARCH 2021 AND APPROVE THE CLERK/RFO AND CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Miss Pollock and

FC21/06/20.2 RESOLVED that the Annual Governance Statement for the financial year ending 31st March 2021 was completed, answering yes to questions 1-8 and N/A to question 9 and the Clerk/RFO and Chairman to sign the Statement

On a vote being taken the matter was approved unanimously.

Cllr Ms Cadby re-entered the meeting at 7.57pm.

FC21/06/21 TO RECEIVE AND APPROVE THE END OF YEAR ACCOUNTING STATEMENTS, EXPLANATION OF VARIANCES AND BANK RECONCILIATIONS FOR THE ANNUAL RETURN FOR THE FINANCIAL YEAR ENDING 31ST MARCH 2021 AND APPROVE THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Pavey and

FC21/06/21.2 RESOLVED to receive and approve the end of year accounting statements, explanation of variances and bank reconciliations for the annual return for the financial year ending 31st March 2021 and the Clerk/RFO and Chairman to sign the audit form.

On a vote being taken the matter was approved unanimously.

FC21/06/22 TO APPOINT STANDING COMMITTEES FOR THE 2021/2022 MUNICIPAL YEAR (EXCEPT FOR FINANCE AND RESOURCES; PLANNING AND ENVIRONMENTAL SERVICES; AND STAFFING) AND AGREE ANY FUTURE ACTIONS

The Clerk reminded members of the staffing shortages that were facing the Council from the end of July 2021 and that as such they would need to focus on urgent business only due to extremely limited capacity.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

FC21/06/22.2 RESOLVED that the Standing Committees for the 2021/2022 municipal year, other than those appointed at the May 2021 meeting, will be:

- **Community Liaison**
- **Governance Review**
- **Projects**

On a vote being taken on the matter there were 10 votes FOR and 0 votes AGAINST.

FC21/06/23 TO AGREE THE TERMS OF REFERENCE FOR EACH COMMITTEE FOR THE 2021/2022 MUNICIPAL YEAR AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

FC21/06/23.2 RESOLVED that for the time being the Terms of Reference for all Committees will remain the unchanged and that all Terms of References for Committees will be considered at the July Full Council meeting.

On a vote being taken the matter was approved unanimously.

FC21/06/24 TO AGREE THE NUMBER OF MEMBERS ON EACH COMMITTEE FOR THE 2021/2022 MUNICIPAL YEAR AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Pavey and

FC21/06/24.2 RESOLVED that the Committees will have the number of members:

- **Community Liaison – 5 members**
- **Finance and Resources – 5 members**
- **Governance Review – 5 members’**
- **Planning and Environmental Services – 7 members**
- **Staffing – 5 members**

On a vote being taken the matter was approved unanimously.

FC21/06/25 TO APPOINT MEMBERS TO STANDING COMMITTEES FOR THE 2021/2022 MUNICIPAL YEAR AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC21/06/25.2 RESOLVED that the following members are appointed to the following Committees:

- **Community Liaison – Cllrs Crabtree, Cullimore, Jobson, Pavey and 1 vacancy**
- **Governance Review – Cllrs Crabtree, Ford, Pavey, Thompson and Williams**
- **Projects – Cllrs Crabtree, Cullimore, Ekinsmyth, Pavey and Mrs Thompson**

On a vote being taken the matter was approved unanimously.

FC21/06/26 TO APPOINT REPRESENTATIVES TO EXTERNAL BODIES EXCEPT THE CPIR COMMUNITY NETWORK PANEL AND AGREE ANY FUTURE ACTIONS

It was agreed that members would let the Clerk know what outside bodies they were interested in representing the Council on and the Clerk would collate the responses for the July Full Council meeting.

Cllr Jobson said that he would be interested in representing the Council on the Police Liaison Group.

Cllrs Crabtree and Mrs Thompson were interested in representing the Council on the South Crofty Mine Group.

FC21/06/27

TO RECEIVE CORRESPONDENCE FROM CORNWALL COUNCIL RE THE STREET NAMING APPLICATION FOR LAND OFF TREVELYAN ROAD AND AGREE A RESPONSE

Cllr Ford reported that previously this Council had successfully argued for the use of relevant names in Cornish for development which were derived from immediately local history and natural features.

The land off Trevelyan Road never was a heath: it was a grazed and/or was used as a basic grass related cropping field. It adjoined Spar Lane and there was more than one explanation for the reason for the name of this lane. That was not the main issue today but one credible was that the lane glowed white with the heavy hedging blossom (particularly noticeable at this time of writing).

Therefore, one course would be to name this part of the development and in keeping with the manner already adopted using one of the following:

"an ros" meaning The Heath (but see objections above).

"an pres" meaning The Meadow.

"pras sperndu" meaning Blackthorn meadow

"pras sperngwyn" meaning Maythorn meadow (gwyn in this context from 'white')

If the Council wished to continue with the line of thought adopted a couple of months ago and currently blocked with the name of a person issued but using the form of "kew" (= 'close'), an alternative might be "kewanoweth" (= 'new court')

It was proposed by Cllr Ford, seconded by Cllr Holmes and

FC21/06/27.2

RESOLVED

that Illogan Parish Council object to the name 'The Heaths'. The land isn't and never was a health. It was grazed or used as a basic grass cropping field. Hedges in the area glow white with the heavy hedging blossom, particularly at this time of the year. Therefore, the Council feel that a much more appropriate name would be 'Pras Sperngwyn' which means 'Maythorn Meadow'

On a vote being taken the matter was approved unanimously.

FC21/06/28

TO RECEIVE A REQUEST FROM CLLR HOLMES TO ERECT A NAME PLATE ON HARMONY TERRACE, BASSETT ROAD, PAYNTERS LANE END AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC21/06/28.2

RESOLVED

that Cllr Holmes would obtain confirmation in writing form the resident who has agreed that the sign can be erected on their wall and that the Council would consider the matter at the July Full Council meeting.

On a vote being taken the matter was approved unanimously.

FC21/06/29 TO RECEIVE A REQUEST FROM CLLR HOLMES TO INSTALL TWO PARISH BOUNDARY SIGNS ON THE BORDER WITH PORTREATH PARISH COUNCIL AT BRIDGE HILL AND COTT ROAD AND AGREE ANY FUTURE ACTIONS

Cllr Holmes explained that on Cott Road, near Gwel Mor there was a green layby, which could have a boundary sign erected in it. At the bottom of Bridge Hill, a sign could be erected on the boundary by the 30mph sign. The Council had the design from the two boundary signs erected along the North Cliffs.

It was proposed by Cllr Holmes, seconded by Cllr Ekinsmyth and

FC21/06/29.2 RESOLVED that the Clerk would obtain quotes for the purchase and erection of 2 boundary signs, one on Cott Road and the other on Bridge Hill.

On a vote being taken the matter was approved unanimously.

FC21/06/30 TO RECEIVE PRELIMINARY DRAWINGS FROM GPJ CONSULTING FOR THE PARISH OFFICE, AGREE ANY RESPONSE AND ANY FUTURE ACTIONS

Members discussed the advantages and disadvantages with the 3 preliminary drawings produced.

It was proposed by Cllr Jobson, seconded by Cllr Ekinsmyth and

FC21/06/30.2 RESOLVED that version 3 of the preliminary drawings was the preferred option, members asked the Clerk to request that GPJ Consulting make the following amendments to the preliminary drawing version 3:

- **Extend the kitchen area to be a similar size to the kitchen included in preliminary drawing version 1.**
- **If possible, move the store into the apex of the roof.**
- **If the store cannot be moved into the apex of the roof, move it to be adjacent to the kitchen and that the doors would need to be relocated to a suitable position on a different wall.**
- **That the meeting room would be squared off.**

On a vote being taken the matter was approved unanimously.

TO RECEIVE CORRESPONDENCE FROM THE 12TH MAY 2021 UNTIL THE 15TH JUNE 2021, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS

It was agreed that the Clerk would forward the emails from NALC to all members.

The Clerk would also contact NALC to enquire why the LCR magazine had not been received by the Council or Councilors.

A list of correspondence was circulated to members:

1. Various Coronavirus information and updates
2. NALC bulletins
3. South Crofty Mine - Local Liaison Group Newsletter, 29 May 2021
4. South West Councils - LGS Pay 2021 update
5. Dean Evans BEM - Lead for 20's plenty for Cornwall - Global Road Safety Week: Would you like to see 20mph speed limits applied in the villages in your parish?
6. Cornwall Council Planning News for Local Councils and Agents May 2021
7. Cornwall Council - Closure Intention - Mount Whistle Road, South Tehidy – 4-6th August 2021
8. CPIR & Mining Villages Place Shaping Board – 29th June 2021, 2-3.30pm via Microsoft Teams
9. Email and contact from members of the public with regards to fields on Bassett Road being surveyed
10. Cornwall Rural Housing Association (CRHA) is recruiting voluntary board members
11. St Martin by Looe Parish Council have concerns about the new temporary 56-day pop up camping rule. The Council wants to write to the relevant government body who set this rule, but before they do, they have asked if any other parish councils were concerned that this new rule would bring about disruption to the local community in their area, as a collective response would be more powerful.
12. Highways England - A30 Chiverton to Carland Cross - Night-time Closures
13. Email from a member of the public – *"I walk through the Church Yard regularly and I am impressed by the pleasant surroundings and the general upkeep of the trees and shrubs; I understand that volunteers carry out maintenance activities to keep the five acres*

accessible and tidy. It is a valuable asset to our community for quiet recreation and as a route to the schools. After wet weather some of the paths develop very wet patches so that pedestrians are forced to step over adjacent graves to avoid the mud. I understand that a Churchyard Paths Fund has been set up to improve the affected routes and my wife and I hope that the Parish Council will look favourably on any grant application to help towards the much-needed improvement of this greatly used local amenity accessible by the public."

FC21/06/32 TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS

Cllr Crabtree reported that he was continuing to complete training.

He had been appointed to the Customer and Support Services Overview and Scrutiny Committee; Pensions Committee; and West Sub-Area Planning Committee.

He had been appointed as substitute on the Central Sub-Area Planning Committee; and Tamar Bridge and Torpoint Ferry Joint Committee.

He attended the AGM of the Illogan Junior Football Club. The playing field had been sold to a property developer. The Clubs lease ended December 2021. Various groups had been made aware of the situation and were looking into protecting the area.

The new entrance that had been created on Bridge Hill was in hand.

He was looking into the caravans on the field at the top of Ventonraze.

The alterations to the Bridge Road junction would commence once the development had been completed.

FC21/06/33 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES

There were no items raised.

FC21/06/34 DATE & TIME OF NEXT MEETING:

The next meeting will be held on Wednesday 21st July 2021, 7pm in The Old School Centre, Nance Lane, Illogan

Cllr Pavey left the meeting at 8.52pm.

FC21/06/35 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Ford, seconded by Cllr Holmes and

FC21/06/35.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed

On a vote being taken the matter was approved unanimously.

FC21/06/36 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Pavey re-entered the meeting at 8.54pm.

Cllr Mrs Ferrett left the meeting at 8.55pm.

The storage units at Illogan Park were in place.

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

FC21/06/36.2 RESOLVED that further to the structural engineer's report on the requirements for a tiled roof on the changing facilities, the roof would instead be replaced with insulated metal sheeting in a similar colour green to the storage units.

On a vote being taken on the matter there were 7 votes FOR and 1 vote AGAINST. Cllr Ekinsmyth voted against the motion.

Cllrs Ms Cadby and Holmes left the meeting at 9.12pm.

The Clerk reported that she had met with the contractor and the owners of the adjacent property whose garden wall was part of the toilet block being demolished. It had been agreed that the current wall would be retained and that another wall with proper foundations etc. would be erected the Park side and the 2 walls would be tied together. There would be a shrub bed installed the Park side of the wall to prevent climbing and balls being kicked against the wall and causing a nuisance.

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

FC21/06/36.3 RESOLVED to approve the quote from Pyrocheck to clear the soakaway in the car park and to install a new soakaway leading to the chamber.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

FC21/06/36.4 RESOLVED to approve the quote to replace the fencing around the land at the end of Woodbine Lane.

On a vote being taken the matter was approved unanimously.

FC21/06/37 TO RECEIVE QUOTES FOR THE REMOVAL AND REPLACEMENT OF KITCHEN TILES, WALL AND FLOOR TREATMENTS IN THE REFEREES CHANGING ROOM, FENCING TO RIGHT OF CHANGING ROOMS AND LOW ENERGY LIGHTING IN THE CHANGING FACILITIES AT ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Ford, seconded by Cllr Pavey and

FC21/06/37.2 RESOLVED to approve the quotes from Pyrocheck for the additional specifications requested by the Council to remove and replace the kitchen tiles; treating the wall and floors in the referees changing room; fencing and gates to the right of the changing rooms; and low energy lighting.

On a vote being taken the matter was approved unanimously.

Cllr Holmes re-entered the meeting at 9.23pm.

FC21/06/38 TO RECEIVE QUOTES FOR PARISH COUNCIL LOGOS TO GO ON THE BUS SHELTERS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Mrs Thompson, seconded by Cllr Crabtree and

FC21/06/38.2 RESOLVED to approve the quote from Contract Signs for logos to go on the bus shelters.

On a vote being taken the matter was approved unanimously.

FC21/06/39 TO CONSIDER AND AGREE THE FEES FOR USING THE CHANGING FACILITIES AT ILLOGAN PARK FOR THE 2021/2022 SEASON AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

FC21/06/39.2 RESOLVED that the fees for using the Changing Facilities at Illogan Park for the 2021/2022 season would remain the same as the 2020/2021 season at £475.00.

On a vote being taken the matter was approved unanimously.

FC21/06/40 TO RECEIVE AND APPROVE QUOTES TO MOVE THE OFFICE FROM TOLVADDON BUSINESS PARK, APPOINT A CONTRACTOR(S), AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and

FC21/06/40.2 RESOLVED to approve the quote from NCI Technologies to disconnect, transport and install the IT equipment and to set up a Teams phone system; to approve the quote from 1st Office to move, re-install and connect the photocopier to the network; and to approve the quote from Dave's Removals to move the office equipment etc. to Trevenson House and the storage container.

On a vote being taken the matter was approved unanimously.

FC21/06/41 TO RECEIVE THE ANNUAL PLAY INSPECTION REPORT AND QUOTES FOR THE REMEDIAL WORKS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

FC21/06/41.2 RESOLVED to approve the quote from Southwest Playground Safety Inspections for remedial works to the play equipment in Illogan Park.

On a vote being taken the matter was approved unanimously.

FC21/06/42 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 21st July 2021, 7.00pm in The Old School Centre, Nance Lane, Illogan

There being no further business the meeting closed at 9.31pm.

Signed

Date

ACCOUNTS FOR PAYMENT JUNE 2021					
Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
TO RATIFY					
35% Initial payment for refurbishment works	Pyrocheck	FC21/05/33.2	£34,897.20	£6,979.44	£41,876.64
TO PAY					
Salaries	All employees		£3,191.67		£3,191.67
Locum Clerk advert	Cornwall Council		£75.00	£15.00	£90.00
Legionella Testing	Churchill Environmental Services		£31.02	£6.20	£37.22
Security Patrols in Illogan Park	Kestrel Guards		£464.00	£92.80	£556.80
Legal Fees for Manningham Permissive Path Licence	Cornwall Council		£224.40	£44.88	£269.28
IT Support and O365 Licences	Nci Technologies		£160.90	£32.18	£193.08
Contractor	DJM Gardening and Groundwork Solutions		£3,300.56		£3,300.56
Printing Illogan Review	St Austell Printing Company		£771.00		£771.00
Expenses	J Curtis		£83.25		£83.25
Rent 30.06.21 - 14.07.21 and Insurance 31.03.21 -	LSPIM		£305.43	£61.09	£366.52
Service Charges 24.06.21 - 14.07.21 and Service Charge Balancing 01.04.20 - 31.03.21	LSPIM		£394.55	£78.91	£473.46
Grass cutting and tree works	Greens Grounds and Trees		£435.00	£87.00	£522.00
Removing trip hazard from multi play unit in Illogan Park	Southwest Playground Safety Inspections		£560.00	£112.00	£672.00
5 x Poppy Wreaths	RBL		£85.00		£85.00
Storage Unit	Low Cost Self Storage		£43.33	£8.67	£52.00
Bank Charges	Barclays		£15.05		£15.05
Photocopier Lease	Siemens		£363.64	£72.72	£436.36
Photocopier Annual Service Fee	Siemens		£50.00	£10.00	£60.00
	TOTAL		£45,451.00	£7,600.89	£53,051.89