

The public is reminded that these are DRAFT minutes, which means that they are not approved at the time of publication and may be subject to amendment before final approval at the next Parish Council meeting. The agreed minutes will be uploaded once they have been agreed by the Council at the appropriate meeting.

Minutes of the Finance & Resources Committee Meeting held on Wednesday 8th December 2021, 7pm in The Old School Centre, Nance Lane, Illogan

PRESENT: Councillors Pavey (Chairman), Crabtree, Ekinsmyth, Ford and Mrs Thompson

ALSO PRESENT: Ms Willsher, Clerk

The Chairman explained the safety procedures.

FR21/12/1 TO RECEIVE APOLOGIES FOR ABSENCE

There were no apologies received; all members were present.

FR21/12/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

FR21/12/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications for dispensations from members.

FR21/12/4 PUBLIC PARTICIPATION (MAXIMUM 10 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

FR21/12/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE FINANCE AND RESOURCES COMMITTEE HELD ON THE 10TH NOVEMBER 2021 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Crabtree, seconded by Cllr Ekinsmyth and:

FR21/12/5.2 RESOLVED that the minutes of the meetings of the Finance and Resources Committee held on 10th November 2021 are received and approved with the correction of the typos and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

FR21/12/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

FR21/12/7 TO RECEIVE THE ACTUAL INCOME AND EXPENDITURE FROM THE 1ST APRIL 2021 UNTIL THE 30TH NOVEMBER 2021 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and:

FR21/12/7.2 RESOLVED to receive the actual income and expenditure from the 1st April 2021 until the 30th November 2021.

On a vote being taken the matter was approved unanimously.

FR21/12/8 TO REVIEW THE FORECAST INCOME AND EXPENDITURE FROM THE 1ST DECEMBER 2021 UNTIL THE 31ST MARCH 2022 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Mrs Thompson, seconded by Cllr Crabtree and:

FR21/12/8.2 RESOLVED that the forecast income and expenditure from the 1st December 2021 until the 31st March 2022 is reviewed and that the forecast expenditure for cost code 100 – rent is amended to read £1,250.

On a vote being taken the matter was approved unanimously.

FR21/12/9 TO COMPARE THE TOTAL FORECAST INCOME AND EXPENDITURE WITH THE BUDGETS FOR THE 2021 - 2022 FISCAL YEAR AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Pavey and:

FR21/12/9.2 RESOLVED that the total forecast income and expenditure has been compared with budgets for the 2021-2022 fiscal year.

On a vote being taken the matter was approved unanimously.

FR21/12/10 TO RECEIVE THE SECOND DRAFT BUDGET FOR THE 2022/2023 FINANCIAL YEAR, AGREE ANY FUTURE ACTIONS AND A RECOMMENDATION TO FULL COUNCIL

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and:

FR21/12/10.2 RESOLVED

that the draft budget has been received and that the following amendments are made:

- **Administration – Cost code 15 Training & Conferences – unspent budget of £1,900 from 2021/22 added to EMR and released from the EMR in the 2022/23 budget.**
- **Administration – Cost code 17 Chairman’s Allowance - unspent budget of £500 from 2021/22 added to EMR and released from the EMR in the 2022/23 budget.**
- **Administration – Cost code 18 Election Expenses – amend the expenditure to £0.**
- **Administration – Cost code 19 Insurance - unspent budget of £1,100 from 2021/22 added to EMR and released from the EMR in the 2022/23 budget.**
- **Administration – Cost code 22 Newsletter – release £2,042 from the EMR.**
- **Administration – Cost code 24 Councillor’s expenses - unspent budget of £250 from 2021/22 added to EMR and released from the EMR in the 2022/23 budget.**
- **Administration – Cost code 26 Health & Safety - unspent budget of £2,000 from 2021/22 added to EMR and released from the EMR in the 2022/23 budget.**
- **Office – Cost code 808 Repairs – amend budget to £0.**
- **Office – Cost code 808 Repairs – delete the code.**
- **Illogan Park – Grounds Maintenance – amend budget to £5,440**
- **Illogan Park – Building Maintenance – amend budget to £1,000**
- **Illogan Park – Security– amend budget to £5,000**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and:

FR21/12/10.3 RESOLVED

to recommend to Full Council a budget of £204,524.00 for the 2022/2023 financial year.

On a vote being taken the matter was approved unanimously.

FR21/12/11 TO RECOMMEND TO FULL COUNCIL THE PRECEPT FOR 2022/2023

It was proposed by Cllr Pavey, seconded by Cllr Mrs Thompson and:

FR21/12/11.2 RESOLVED to recommend to Full Council a precept of £198,540.00 for the 2022/2023 financial year.

On a vote being taken the matter was approved unanimously.

FR21/12/12 DATE AND TIME OF NEXT MEETING

The next meeting would be held in 2022.

There being no further business the Chairman closed the meeting at 8.03pm.

Signed:

Date:

DRAFT