

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at The Old School Centre, Nance Lane, Illogan on Wednesday 15th September 2021 at 7.00pm.

PRESENT: Councillors Crabtree (Chairman), Pavey (Vice Chairman), Cullimore, Mrs Ferrett, Ford, Holmes, Miss Pollock, Szoka, and Williams.

IN ATTENDANCE: Mrs A Edwards, Administration Assistant

The Chairman explained the safety procedures.

FC21/09/01 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Ms Cadby, Ekinsmyth, Jobson, Thompson and County Councill Desmonde

FC21/09/02 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

FC21/09/03 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests from members for dispensations.

FC21/09/04 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

FC21/09/05 CHAIRMAN'S ANNOUNCEMENTS

The Chairman had attended the Tolvaddon geothermal drilling public consultation event at Heartlands. He reported that drilling will commence in 6 to 9 months' time. Noise levels created by the drilling will be at 65 decibels during the daytime reducing to 45 decibels at night. The main shaft will have a life span of approximately 50 years.

A visit to the United Downs geothermal site has been arranged for October 6th at 10.00am. Councillors are to let the Chairman know if they will be attending by 24th September 2021.

No formal Battle of Britain commemorations have been arranged. The Chairman has laid a wreath on behalf of the parish council.

All parish councillors must complete the Code of Conduct training before 30th October 2021. The Chairman will provide councillors with the link to the online training via Zoom.

FC21/09/06 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 18th August 2021 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Pavey, seconded by Cllr Ford and

FC21/09/06.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on 18th August 2021 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

FC21/09/07 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

FC21/09/08 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETINGS, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Cullimore and

FC21/09/8.2 RESOLVED to receive the Delegated Decisions register since the last meetings and ratify all decisions made.

On a vote being taken the matter was approved unanimously.

FC21/09/09 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF AUGUST 2021

It was proposed by Cllr Holmes, seconded by Cllr Pollock and

FC21/09/9.2 RESOLVED that as the Responsible Finance Officer is unavailable to defer this item until the full council meeting on 20th October 2021.

On a vote being taken the matter was approved unanimously.

FC21/09/10 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF September 2021 (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Williams, seconded by Cllr Ford and

FC21/09/10.2 RESOLVED to authorize payment of accounts for the month of September 2021 in the sum of £81,351.86.

On a vote being taken on the matter there were 8 votes FOR and 1 vote AGAINST.

FC21/09/11

TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

i. Changing Room Refurbishment

Councillors attended a handover meeting on September 10th. At that time there were a few internal refurbishments works to complete. Externally the solar panels and window shuttering works require completion.

The vice chairman commented that transformation to the changing rooms the work that has been carried out is a credit to Illogan Parish Council and to the contractor who undertook it.

It was proposed by Cllr Holmes, seconded by Cllr Pollock and

FC21/09/11.2

RESOLVED

that cleaning equipment up to the value of £25 is purchased and provided to users to enable them to keep the changing room facilities clean.

On a vote being taken the matter was approved unanimously.

- ii. The birds nest swing has been removed as the bearings in the pivot have failed. Arrangements are in hand for the item to be returned to the storage container at Illogan Park. Quotes will then be invited from suitable contractors for the repair or replacement.

As the Responsible Financial Officer is unavailable, the chairman and vice chairman will inspect works carried in the play area before payment of any associated invoices.

- iii. The order has been placed for the modular toilet block and the first stage payment has been made. The expected delivery date is 23rd October 2021. Tenders for access formation and foundation slab requirements for the modular toilet block are being finalized by the project manager.
- iv. A planning application has been submitted as per the approved designs and pre application process for the parish council office and car park development. This is currently awaiting validation from Cornwall Council
- v. Instances of problems caused by dogs being allowed to run free in the park have been reported by members of the public including one person receiving medical attention for a dog bite, another where a young child was knocked over by dog and a near miss of an attack by a larger dog on a smaller dog which was on a lead.

It was proposed by Cllr Ford, seconded by Cllr Cullimore and

FC21/09/11.3

RESOLVED

that this item is deferred to the next agenda

to allow time for a full report to be prepared regarding a Public Space Protection Area order being put in place for the whole of the park and for a formal resolution to be tabled.

On a vote being taken the matter was approved unanimously.

- vi. The football pitch goalposts have been replaced with a good quality aluminium set. Discussions took place how to preserve these and the goalmouth areas

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC21/09/11.4 RESOLVED that the aluminum goalposts are kept for match day use only and prices are obtained for a set of socketed goal posts that are situated away from the main football pitch playing area.

On a vote being taken the matter was approved unanimously.

FC21/09/12 TO AGREE TO APPLY FOR A REDUCTION IN THE SPEED LIMIT WITHIN THE WHOLE PARISH FROM 30 MPH TO 20 MPH.

It was proposed by Cllr Crabtree, seconded by Cllr Pavey and

FC21/09/12.2 RESOLVED that this item is deferred to the next meeting to allow councillors to investigate the matter more fully and consult if necessary.

On a vote being taken there were 6 votes FOR and 3 AGAINST.

Councillor Williams left the meeting at 7.58pm.

FC21/09/13 TO RECEIVE CORRESPONDENCE FROM THE 19TH AUGUST 2021 UNTIL THE 8TH SEPTEMBER 2021, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr Pollock and

FC21/09/13.2 RESOLVED to note the correspondence received with there being no further actions

On a vote being taken the matter was approved unanimously.

FC21/09/14 TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS

The following report was received from Cornwall Councillor Desmonde

Mount Whistler Road – campaign for a reduce speed and to make this road safer has been passed to Officers to respond to. The length from the roundabout junction with Tolvaddon Road and turn off to Roscroggan is being looked at as a “rat run” that requires a “quite street” approach linked to its statutory function as a rural road rather than a Town or Village Road and therefore, the aim is to install a 30mph limit from the current 40mph and to introduce enforcement:

possibly by Police on a random basis at peak times, bearing in mind the Police use the route a great deal from the Camborne Police Station.

Pool Vision – There is a huge amount of work going on with this item. I have had numerous meetings and design panel events. The Final masterplan proposal has now been issued for consultation within Pool and through Carn Brea Parish Council. Although the key theme is to try and improve the identity of Pool as a place in its own right; it is also clear this provides a really important function and opportunities for the wider area, including the communities within Illogan Parish.

Summary positive outcomes that would benefit residents within Illogan Parish includes:

- Improved health facilities, allowing residents to have better access to high quality treatment closer to home (fingers crossed, a new health centre)
- Continuing improvement of Carn Brea Leisure Centre as a hub for sports facilities, complimenting local sports provision within the surrounding communities
- Improvements at Cornwall College as an important hub for further education for local residents.
- Delivering good quality job opportunities for local residents - e.g. the Fibre Hub; Chy Tevyans; and delivering the Vision, etc
- Improved sustainable transport opportunities – including a network of pedestrian and cycle links to the wider area.

20mph Zoning – I support the Council in its motion to seek a default speed limit of 20mph for the Parish (Agenda Item 13). This would match closely my policy theme of “Quality of Life”. The 20mmph campaign has been incredibly popular and I have linked this to policies on “Living Streets”. To treat the pedestrian and cycling as the prime user of our Town and Village streets – to bring back the Community value of our streets as safe places for residents to cross the road, let children cycle without fear and allow us all to cross the road to see a neighbour or family member.

The following report was received from Cornwall Councillor Crabtree

Following recent instances of suicides from bridges over the A30 in Illogan parish a request has been made to the county council for Samaritans signs to be put on all bridges over the A30.

There is concern over the lack of available school places for children within the parish. This will be exacerbated once the new housing at the Glebe Field becomes habited.

A multi-agency ‘Don’t Rubbish Illogan’ campaign to eliminate fly tipping and illegal waste removal carriers has begun throughout Illogan parish. In some cases, enforcement actions may take place,

As the village post office facility is closed due to technical issues, a request has been made to the Post Office for the provision of a mobile facility.

The police have been carrying out patrols with a view to reducing the number of speeding drivers and to inform users of electric bikes and scooters of their legal responsibilities.

**FC21/09/15 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;
AGREE WHERE TO DISCUSS AND TIMESCALES**
The Manningham woods lease and future management of the woods will be included on the agenda for the next meeting.

FC21/09/16 DATE & TIME OF NEXT MEETING:

Wednesday 20th October, 7pm at a venue to be arranged.

It was proposed by Cllr Holmes, seconded by Cllr Ford and

FC21/09/16.2 RESOLVED that following the previously agreed trial period of one-month meetings continue to be held at The Old School Centre, Nance Lane, Illogan until meetings can be held in the parish council office, with the condition that the noise from other users does not become prohibitive

On a vote being taken the matter was approved unanimously

FC21/09/17 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED.

No members of the press or public were in attendance.

FC21/09/18 TO RECEIVE THE GDPR DATA PROTECTION ACT FEE RENEWAL AND TO AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE.

It was proposed by Cllr Pavey, seconded by Cllr Ford and

FC21/09/18.2 RESOLVED that the GDPR data protection act fee renewal is paid.

On a vote being taken the matter was approved unanimously

FC21/09/19 TO RECEIVE A QUOTE TO TRIM THE VEGETATION IN FRONT OF THE SERVICE GATE AT ILLOGAN PARK AND TO REDUCE THE LARGE BUDDLEIA IN HEIGHT (AS AGREED WITH THE NEIGHBOURING PROPERTY OWNER), AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE.

It was proposed by Cllr Pavey, seconded by Cllr Crabtree and

FC21/09/19.2 RESOLVED that the quote received from DJM Gardening and Groundwork Solutions to trim the vegetation in front of the service gate at Illogan Park and to reduce the large buddleia in height (as agreed with the neighbouring property owner), is accepted.

On a vote being taken the matter was approved unanimously.

FC21/09/20 TO RECEIVE AN ADDITIONAL PREMIUM QUOTE FOR THE INCREASE IN INSURANCE COVER FOR THE CHANGING ROOMS FOLLOWING REFURBISHMENT

It was proposed by Cllr Holmes, seconded by Cllr Ferrett and

FC21/09/20.2 RESOLVED that as the additional premium for the increase in insurance cover for the changing rooms is due on October 1st, the Chairman and Vice Chairman make a delegated decision once they have confirmed and agree the basis of the calculations of the insurance .

On a vote being taken the matter was approved unanimously

There being no further business the meeting closed at 8.19pm.

Signed

Date

ACCOUNTS FOR PAYMENT SEPTEMBER 2021						
To Be Ratified						
Ref:	Payment Type	Description	Supplier	Net Total (ex VAT)	Vat	Total (inc VAT)
2102	BACS	25% part payment for manufacture of modular toilet block	Healthmatic Limited	£18,582.50	£3,716.50	£22,299.00
2103	BACS	Office Block Planning Application Fee	PortalPlanQuest Limited	£490.00	£0.00	£490.00
2104	BACS	Staged Payment for Illogan Park Changing Room Refurbishment	Pyrocheck	£39,478.94	£7,895.78	£47,374.72
Ref:	Payment Type	Description	Supplier	Net Total (ex VAT)	Vat	Total (inc VAT)
2085	BACS	Insurance Premium	Zurich Municipal	£1,669.59	£0.00	£1,669.59
2086	DD	Account Fee & Electronic Payment Charges	Barclays	£14.40		£14.40
2087	BACS	Security Patrols Illogan Park	Kestrel Guards	£448.00	£89.60	£537.60
2088	BACS	Illogan Park - Grass Cutting	Greens Grounds & Trees	£240.00	£48.00	£288.00
2089	BACS	Wasp Nest Treatment	Propest Soutions	£60.00	£12.00	£72.00
2090	DD	Photocopier Lease Rental	Siemens Financial Services	£363.64	£72.72	£436.36
2091	BACS	Clerks Salary	Illogan Parish Council	£2,924.17	£0.00	£2,924.17
2092	BACS	Administration Assistant	Illogan Parish Council	£625.30	£0.00	£625.30
2094	BACS	Office Rental September	Trevenson House	£416.66	£83.33	£499.99
2095	SO	Storage Container Rental	Low Cost Self-Storage	£86.66	£17.34	£104.00
2096	BACS	Microsoft 365 licences and support package. Teams rerouting	Nci Technologies	£166.90	£33.38	£200.28
2097	BACS	DJM Gardening and Groundworks Solutions	Contracted Works	£3,607.10	£0.00	£3,607.10
2098	BACS	The Old School Centre	Venue Hire - August	£15.00	£0.00	£15.00
2099	BACS	Cornwall Council	January 2021 - Permissive Path Legal fees	£179.90	£35.98	£215.88
2100	BACS	R Sanders	Illogan Park - Play Area Repairs	£865.00	£173.00	£1,038.00
2101	BACS	Plumbtastic	Unblock drinking fountain at Marys Well	£50.00	£10.00	£60.00
			TOTALS	£11,732.32	£575.35	£12,307.67
2093	BACS	Tax & NIC for Clerk	HMRC	-£1,119.53	£0.00	-£1,119.53
			TOTALS	£69,164.23	£12,187.63	£81,351.86