

ILLOGAN PARISH COUNCIL

Minutes of the Community Liaison Committee held at The Old School Centre, Nance Lane, Illogan on Monday 8th November 2021 at 6.30 pm.

PRESENT: Cllr Pavey, Chairman; Crabtree, Vice Chairman; Cllr Cullimore; Cllr Jobson.

ALSO PRESENT: Mrs A Edwards, Administration Assistant.

The Chairman explained the safety procedures.

CL/21/11/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Mr Dolling.

CL/21/11/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL/21/11/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL/21/11/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

CL/21/11/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 25th OCTOBER 2021 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Jobson, seconded by Cllr Crabtree and

CL/21/11/5.2 RESOLVED that the minutes of the meeting of the Community Liaison Group Committee held on the 25th October 2021 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL/21/11/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising

CL/21/11/7 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS (TO BE TABLED AT THE MEETING)

The update was noted and the budget within target

CL/21/11/8 TO REVIEW THE DECORATIONS FOR THE CHRISTMAS TREES, AGREE ON ANY REQUIRED PURCHASES, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Cullimore and

CL/21/11/8.2 RESOLVED that six D - size batteries are purchased to the value of £15 to operate 2 sets of lights on the living tree on Manningham Splatt on the evening of the Christmas Lights Switch On and that additional baubles for the Christmas tree are purchased to the value of £30.

On a vote being taken the matter was approved unanimously.

CL/21/11/9 TO FINALISE THE ARRANGEMENTS FOR THE 2021 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

- Illogan School have indicated that they would like to participate in the lantern parade. As no further contact has been received from the school, the administration assistant will attempt to progress the arrangements.
- The Revd. Robinson has agreed to MC the Illogan event.
- Confirmation of arrangements with Camborne Town Youth Band have been agreed and the band leader provided with the carol sheet.
- Illogan Community Choir have confirmed their attendance.

It was proposed by Cllr Cullimore, seconded by Cllr Jobson and

CL/21/11/9.2 RESOLVED to purchase up to the value of £100 Mini bags of sweets to be handed out by Father Christmas at all three events

On a vote being taken the matter was approved unanimously.

CL/21/11/10 TO CONSIDER WHETHER TO PURCHASE ANY MINCE PIES FOR THE ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE WHERE TO PURCHASE FROM AND QUANTITY, ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Cullimore, seconded by Cllr Jobson and

CL/21/11/10.2 RESOLVED to purchase two outers of catering mince pies to the value of £35 are purchased through Premier Stores at Park Bottom. These will be for used at all 3 events and any left-over donated to the local food bank.

On a vote being taken the matter was approved unanimously

CL/21/11/11 TO FINALISE THE ARRANGEMENTS FOR THE 2021 PARK BOTTOM CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Arrangements are in hand.

- The band and minister have confirmed their attendance.

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

CL/21/11/11.2 RESOLVED that Illogan parish Council purchase a box of pasties for distribution at this event up to a cost of £30.00.

On a vote being taken the matter was approved unanimously

CL/21/11/12 TO FINALISE THE ARRANGEMENTS FOR THE 2021 TOLVADDON CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Arrangements are in hand.

- The band and minister have confirmed their attendance.
- Father Christmas has yet to confirm his attendance.
- The owners of Adelaide Stores have confirmed that they will be providing non alcoholic spice apple drink and mince pies.

CL/21/11/13 TO AGREE WHEN TO ERECT AND DISMANTLE THE CHRISTMAS TREES, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Christmas trees will be delivered to each of the three sites On 23rd November, the contractor providing the MEWP equipment and staff will be on site to assist. The same contractor will arrange for the trees to be dismantled and disposed of in the New Year.

CL/21/11/14 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

There are currently no items

CL/21/11/15 DATE AND TIME OF NEXT MEETING

The next meeting will take place on Monday 22nd November 2021 at 6.30pm in The Old School Centre, Nance Lane, Illogan.

CL/21/11/16 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

CL/21/11/16.2 **RESOLVED** **that under the 1960 public bodies (admission to meetings) act the press and public are excluded due to the confidential nature of the business to be discussed**

On a vote being taken the matter was approved unanimously

CL/21/11/17 **TO RECEIVE QUOTES FOR THE LOUDSPEAKER SYSTEM TO BE USED AT THE 2021 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

CL/21/11/17.2 **RESOLVED** **that the quote received from GK Electronics to hire a 15-inch portable loudspeaker system is approved.**

On a vote being taken the matter was approved unanimously

CL/21/11/18 **TO RECEIVE QUOTES FOR THE CROWD CONTROL FENCING TO BE USED AT THE 2021 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Pavey, seconded by Cllr Jobson and

CL/21/11/18.2 **RESOLVED** **to hire from Speedy Hire 4 x Blue Firmus Barriers each at a cost of £5 per week hire.**

On a vote being taken the matter was approved unanimously

There being no further business the meeting closed at 7.27pm.

Signed

Date