

ILLOGAN PARISH COUNCIL

Minutes of the Community Liaison Committee held at The Old School Centre, Nance Lane, Illogan Monday 25th October 2021 at 7.00 pm.

PRESENT: Cllr Pavey, Chairman; Crabtree, Vice Chairman; Cllr Cullimore; Cllr Jobson; Mr Dolling;

ALSO PRESENT: Mrs A Edwards, Administration Assistant.

The Chairman explained the safety procedures.

CL/21/10/1 TO RECEIVE APOLOGIES FOR ABSENCE

No apologies were received.

CL/21/10/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL/21/10/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL/21/10/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

CL/21/10/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING HELD ON 8TH SEPTEMBER 2021 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Jobson, seconded by Cllr Cullimore and

CL21/10/5.2 RESOLVED that the minutes of the meeting of the Community Liaison Group Committee held on the 8th September 2021 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL/21/10/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

The Acting head of Illogan School has informed the Vice Chairman that the school children will be participating in the Christmas Lantern parade.

CL/21/10/7 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS (TO BE TABLED AT THE MEETING)

A full budget statement would be available at the next meeting, however, to date there has been no spend in this financial year.

CL/21/10/8 TO AGREE WHEN TO ERECT AND DECORATE THE CHRISTMAS TREES AND AGREE ANY FUTURE ACTIONS

This item was deferred until the next meeting as the supplier of the Christmas trees has not yet been agreed.

CL/21/10/9 TO CONSIDER THE ARRANGEMENTS FOR THE 2021 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Arrangements are in hand for siting of advanced road closure notices and for the delivery of leaflets to properties affected by the road closures.

PAT testing of the Christmas lights has been arranged for 3rd November

The Illogan Community Choir have agreed to sing two Christmas songs at the event

The Administration Assistant is to contact Reverend Robinson to confirm arrangements and to ask if he would MC the whole event

The Administration Assistant has contacted the musical director of Camborne Town Band to confirm arrangements and informed him of the carols which will be sung at the event.

Father Christmas will walk in front of the lantern procession and hand out sweets throughout the event rather than at the end as in previous years.

GK Electronics are to be asked to provide a cost for supplying a loudspeaker system.

Prices are to be obtained for crowd control fencing to reserve the area on The Splatt at the entrance to Manningham Woods for the Illogan Community Choir and Camborne Town Youth Band.

CL/21/10/10 TO CONSIDER THE ARRANGEMENTS FOR THE 2021 PARK BOTTOM CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Arrangements are in hand for siting of advanced road closure notices and for the delivery of leaflets to properties affected by the road closures.

PAT testing of the Christmas lights has been arranged for 3rd November

CL21/10/14 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

No members of the public or press were in attendance.

CL21/10/15 TO RECEIVE QUOTES FOR CHRISTMAS TREES, AGREE WHERE TO PURCHASE, AGREE WHO WILL GO AND SELECT THE TREES, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Pavey, seconded by Cllr Cullimore and

CL21/10/15.2 RESOLVED that an order for supply of 3 x 15 foot Christmas trees is placed with Cedarcroft Nurseries with delivery being made in the w/c 22nd November 2021. It is not necessary for councillors to make a visit to select the trees.

On a vote being taken the matter was approved unanimously.

CL21/10/16 TO RECEIVE QUOTES FOR MARSHALLING AT THE 2021 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

CL21/10/16.2 RESOLVED that Will Secure be appointed as marshalls for the event, that they provide the relevant Health and Safety documentation and that they return the Councils Management of Contractors Policy Form.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 7.55pm.

Signed

Date