

ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held at The Old School Centre, Nance Lane, Illogan on Monday 4th July 2022 at 7.00 pm.

PRESENT: Cllr Cullimore (Chairman); Cllr Jobson (Vice Chairman); Cllr Ms Kemp; Cllr Williams, Mr Dolling; Mrs Edwards, and Mrs Wills.

ALSO PRESENT: Mrs S Rimell, Clerk; and two members of the public.

The Chairman explained the safety procedures.

CL22/07/1 TO ELECT A CHAIRMAN OF THE COMMUNITY EVENTS COMMITTEE FOR THE MUNICIPAL YEAR 2022/2023

It was proposed by Cllr Jobson, seconded by Cllr Ms Kemp and

CL22/07/1.2 RESOLVED that Cllr Cullimore is elected Chairman of the Community Events Committee for the municipal year 2022/2023.

On a vote being taken the matter was approved unanimously.

CL22/07/2 TO APPOINT A VICE CHAIRMAN OF THE COMMUNITY EVENTS COMMITTEE FOR THE MUNICIPAL YEAR 2022/2023

It was proposed by Cllr Cullimore, seconded by Cllr Ms Kemp and

CL22/07/2.2 RESOLVED that Cllr Jobson is elected Vice Chairman of the Community Events Committee for the municipal year 2022/2023.

On a vote being taken the matter was approved unanimously.

CL22/07/3 TO CO-OPT MEMBERS OF THE PUBLIC ONTO THE COMMUNITY EVENTS COMMITTEE FOR THE MUNICIPAL YEAR 2022/2023

It was proposed by Cllr Cullimore, seconded by Cllr Ms Kemp and

CL22/07/3.2 RESOLVED that Mr Dolling, Mrs Edwards and Mrs Wills are co-opted onto the Community Events Committee for the municipal year 2022/2023.

On a vote being taken the matter was approved unanimously.

CL22/07/4 TO RECEIVE APOLOGIES FOR ABSENCE

There were no apologies received.

Cllr Ms Cadby was absent.

CL22/07/5 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL22/07/6 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL22/07/7 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

It was agreed to take public comments with the agenda items.

CL22/07/8 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY LIAISON COMMITTEE HELD ON THE 14TH OF MARCH 2022 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Jobson, seconded by Mrs Edwards and

CL22/07/8.2 RESOLVED that the minutes of the meeting of the Community Liaison Group Committee held on the 14th of March 2022 with the amendment to CL22/03/5.2 to read 7th February 2022 and not 12th September 2016 are received and approved and signed by the Chairman.

On a vote being taken on the matter there were 6 votes FOR and 0 votes AGAINST.

CL22/07/9 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

The Clerk reported that the commemorative bench and plaque had been delivered. It had not been installed to date; the Clerk was waiting for the quotes for the regeneration of The Platt area before finalising the placement of the bench. Members asked the Clerk to see if she could get the dates '1952-2022' added to the plaque.

It was agreed that the Clerk would forward the specification for the regeneration of The Platt to Cllr Ms Kemp.

CL22/07/10 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AGREE ANY FUTURE ACTIONS

There had been no expenditure so far, this fiscal year. The revenue budget was £5,000 and the capital budget was £1,000.

CL22/07/11

TO CONSIDER FUTURE EVENTS AND AGREE ANY FUTURE ACTION

Members discussed:

- Hosting an unveiling for the commemorative bench on The Platt with cream teas. The service gates to Manningham Wood could be open so that there would be space to congregate.
- Hosting an event to celebrate the opening of the Council Office and Community Room.
- The Council becoming more involved and supporting the Illogan RBL with the Remembrance Parade.
- Holding regular litter picking events.
- Hosting a youth engagement event – it was suggested that this could be combined with the Parish Plan Review Committee.
- Advertising events better including in the media, inviting photographers to attend events, having stalls at events etc
- Having small action groups to discuss ideas for events and make recommendations to the Community Events Committee.
- The need to improve communication with the public about events.

Further to an in-depth discussion it was:

It was proposed by Mrs Edwards, seconded by Mrs Wills and

CL22/07/11.2

RESOLVED

that action groups would be set up for each event to be considered and the groups would be led by a member(s) of the Community Events Committee. The action groups would brainstorm ideas for the events with other Committee members, members of the public etc; bring recommendations to the Community Events Committee for consideration and approval. The following action groups are set up and led by the person(s) indicated below:

- **Unveiling of the commemorative bench on The Platt – led by Mrs Wills**
- **Celebration for the opening of the Office and Community Room – led by Cllr Jobson**
- **Christmas Lights Switch On Events – Cllr Ms Kemp, Mrs Wills, and the Clerk**
- **Future events such as Litter Picking and Youth Engagement – led by Mrs Edwards**
- **Illogan RBL Remembrance Parade – led by Mr Dolling**

On a vote being taken the matter was approved unanimously.

- CL22/07/12 TO RECEIVE THE SLIDE PRESENTATION AND SUPPLEMENTARY DOCUMENT FROM THE PROTECT DUTY IMPLICATIONS, EVENT SAFETY AND EMERGENCY MANAGEMENT MEETING HOSTED BY CALC AND AGREE ANY FUTURE ACTIONS**
- Cllr Cullimore and the Clerk attended the meeting. The presenters had offered to look over event management paperwork.
- It was proposed by Cllr Jobson, seconded by Cllr Ms Kemp and
- CL22/07/12.2 RESOLVED that the Clerk would send the Councils event management paperwork for the Christmas Lights Events to Cornwall Council for them to look over and comment on.**
- On a vote being taken the matter was approved unanimously.
- CL22/07/13 TO CONSIDER THE ARRANGEMENTS FOR THE 2022 TOLVADDON CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**
- It was agreed to defer this item until the next meeting to allow the actions groups chance to meet and bring forward recommendations as previously agreed.
- CL22/07/14 TO CONSIDER THE ARRANGEMENTS FOR THE 2022 ILLOGAN CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**
- It was agreed to defer this item until the next meeting to allow the actions groups chance to meet and bring forward recommendations as previously agreed.
- CL22/07/15 TO CONSIDER THE ARRANGEMENTS FOR THE 2022 TOLVADDON CHRISTMAS LIGHTS SWITCH ON EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**
- It was agreed to defer this item until the next meeting to allow the actions groups chance to meet and bring forward recommendations as previously agreed.
- CL22/07/16 TO AGREE HOW THE CHRISTMAS TREES WILL BE ERECTED AND DECORATED AND AGREE ANY FUTURE ACTIONS**
- It was agreed to defer this item until the next meeting to allow the actions groups chance to meet and bring forward recommendations as previously agreed.
- CL22/07/17 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**
- It was agreed that there would be a meeting on the 18th of July 2022, to review the quotes for the regeneration of The Platt and make recommendations to the Planning and Environmental Services Committee.

The meeting would also look at timescales for the regeneration of The Platt and the installation of the commemorative bench.

It was agreed that the Clerk would contact the headteacher at Illogan School and arrange a meeting for Cllr Ms Kemp and herself to discuss the Christmas Lights Switch On and other events.

CL22/07/18 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Monday 18th July 2022, 7pm in The Old School Centre, Nance Lane, Illogan.

There being no further business the meeting closed at 8.08pm.

Signed

Date