

## ILLOGAN PARISH COUNCIL

Minutes of the Staffing Committee Meeting held at The Old School Centre, Nance Lane, Illogan on Monday 11<sup>th</sup> July 2022 at 7.00 pm.

PRESENT: Councillors Ekinsmyth (Chairman), Mrs Ferrett (Vice Chairman), Crabtree (until point mentioned), and Jobson.

IN ATTENDANCE: Mrs S Rimell, Clerk

### **SC22/07/1 CHAIRMAN'S WELCOME AND APOLOGIES**

Apologies were received from Cllr Ford.

Cllr Miss Pollock absent.

### **SC22/07/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY**

Cllr Crabtree declared an interest in the job applications, one of the applicants contacted him to ask how to get to the Office.

### **SC22/07/3 TO CONSIDER APPLICATION FROM MEMBERS FOR DISPENSATIONS**

There were no applications from members for dispensations.

### **SC22/07/4 TO RECEIVE AND APPROVE THE MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON THE 13<sup>TH</sup> JUNE 2022 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mrs Ferrett and

**SC22/07/4.2 RESOLVED: to receive and approve the minutes of the meeting of the Staffing Committee meeting held on the 13<sup>th</sup> June 2022 and the Chairman to sign them.**

On a vote being taken on the matter there were 2 votes FOR and 0 votes AGAINST.

### **SC22/07/5 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising.

**SC22/07/6 THAT THE COUNCIL RESOLVES UNDER THE 1946 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, TO EXCLUDE THE PRESS AND PUBLIC DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Ekinsmyth and

**SC22/07/6.2 RESOLVED: that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.**

On a vote being taken the matter was approved unanimously.

**SC22/07/7 TO RECEIVE AND APPROVE THE CONFIDENTIAL MINUTES OF THE STAFFING COMMITTEE MEETING HELD ON THE 13<sup>TH</sup> JUNE 2022, AND THAT CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Mrs Ferrett, seconded by Cllr Ekinsmyth and

**SC22/07/7.2 RESOLVED: to receive and approve the confidential minutes of the Staffing Committee meeting held on the 13<sup>th</sup> June 2022, and the Chairman to sign them.**

On a vote being taken on the matter there were 2 votes FOR and 0 votes AGAINST.

Cllr Crabtree left the meeting.

**SC22/07/8 TO RECEIVE APPLICATIONS FOR THE POST OF ASSISTANT TO THE CLERK, SHORTLIST APPLICANTS FOR INTERVIEW AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Jobson, seconded by Cllr Mrs Ferrett and

**SC22/07/8.2 RESOLVED: that applicants were shortlisted.**

On a vote being taken the matter was approved unanimously.

**SC22/07/9 TO AGREE THE DATE(S), TIME(S), AND VENUE FOR INTERVIEWS FOR THE POST OF ASSISTANT TO THE CLERK AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mrs Ferrett and

**SC22/07/9.2 RESOLVED: that the dates, times and venue for interviews for the post of Assistant to the Clerk were agreed.**

On a vote being taken the matter was approved unanimously.

**SC22/07/10 TO AGREE THE INTERVIEW PROCEDURE AND ASSESSMENT FORM INCLUDING WHO WILL INTERVIEW APPLICANTS ETC AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mrs Ferrett and

**SC22/07/10.2 RESOLVED: to agree the interview procedure, assessment for and who will interview.**

On a vote being taken the matter was approved unanimously.

There being no further business the Chairman closed the meeting at 8.41pm.

Signed: .....

Date: .....