

ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held at The Old School Centre, Nance Lane, Illogan on Monday 8th August 2022 at 7.00 pm.

PRESENT: Cllr Cullimore (Chairman); Ms Kemp; Cllr Williams, Mrs Edwards, and Mrs Wills

ALSO PRESENT: Mrs S Rimell, Clerk; one member of the public (from and to points mentioned)

The Chairman explained the safety procedures.

CL22/08/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Jobson, Mr Dolling and Mrs Littlejohns.

Cllr Ms Cadby was absent.

CL22/08/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL22/08/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL22/08/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

CL22/08/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 4TH OF JULY 2022 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Mrs Edwards, seconded by Cllr Ms Kemp and

CL22/8/5.2 RESOLVED that the minutes of the meeting of the Community Events Group Committee held on the 4th of July 2022 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL22/08/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

CL22/08/7 TO CO-OPT MRS K LITTLEJOHNS TO THE COMMUNITY EVENTS COMMITTEE AND AGREE ANY FUTURE ACTIONS

It was proposed by Mrs Edwards, seconded by Mrs Wills and

CL22/8/7.2 RESOLVED to co-opt Mrs K Littlejohns onto the Community Events Committee.

On a vote being taken the matter was approved unanimously.

CL22/08/8 TO CONFIRM THE PLANS FOR THE QUEEN'S PLATINUM JUBILEE BENCH UNVEILING, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Mrs Wills reported that rather than having a tea urn that would require an electrical connection and would get hot to touch etc, that insulated, pump action flasks would be used. The flasks would keep the water hot but would stay cool on the outside and would not spill hot water if knocked over.

It was proposed by Cllr Ms Kemp, seconded by Cllr Cullimore and

CL22/8/8.2 RESOLVED that four insulated, pump action flasks are purchased up to a maximum of £250.

On a vote being taken the matter was approved unanimously.

Bert Biscoe the Deputy Lieutenant of Cornwall would be attending to unveil the bench. He was famous for his poetry and had drafted a poem for the unveiling for the Committee consider.

It was proposed by Mrs Wills, seconded by Mrs Edwards and

CL22/8/8.3 RESOLVED that Bert Biscoe reads the poem he has written during the unveiling of the Queen's Platinum Jubilee Commemorative Bench.

On a vote being taken the matter was approved unanimously.

The drinks would be served in paper cups with lids to avoid spillages. Bert Biscoe would cut ribbon to unveil the bench, there would be three ribbons in red, white, and blue. The Platt would be decorated with multi-coloured bunting.

It was proposed by Cllr Cullimore, seconded by Cllr Ms Kemp and

CL22/8/8.4 RESOLVED that material, multi-coloured bunting; red, white and blue ribbon; and a pair of sharp scissors are purchased for the commemorative bench unveiling up to a maximum cost of £100.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ms Kemp, seconded by Cllr Cullimore and

CL22/8/8.5 RESOLVED that if donations of refreshments can not be secured for the commemorative bench unveiling, that tea, coffee, sugar, milk, juice, scones, jam,

clotted cream, paper cups with lids, paper plates, napkins, bin liners etc are purchased to cater for one hundred people for the commemorative bench unveiling up to a maximum of £200.

On a vote being taken the matter was approved unanimously.

The cream would be stored in a cool box when not being used.

The action group and volunteers etc would meet on The Platt at 12.45pm to set up

It was proposed by Cllr Ms Kemp, seconded by Cllr Cullimore and

CL22/8/8.6

RESOLVED

that the Clerk would contact Illogan Sparnon Silver Band to enquire if they would be able to attend the commemorative bench unveiling and play the national anthem, Trelawney, Cornwall My Home and other music of their choice, if they attend a donation of £50 would be made to them.

On a vote being taken the matter was approved unanimously.

There was a meeting of the action group to finalise the plans on Tuesday 16th August 2022 at 8am on The Platt.

It was agreed that Cllr Cullimore would test his Bluetooth speaker and look into whether it was suitable.

If the tendering process to regenerate The Platt was unsuccessful. The area would be trimmed back and tidied up and pots temporarily put around the area to add colour and make it look nice. If a contractor was unable to trim The Platt a group of volunteers were willing to do it.

CL22/08/9

TO RECEIVE A REPORT FROM THE ACTION GROUP ON PLANS FOR THE OPENING OF THE PARISH OFFICE AND COMMUNITY ROOM AND AGREE ANY FUTURE ACTIONS

Cllr Cullimore reported that he had meet with Cllr Jobson. They had discussed asking the Deputy Lieutenant of Cornwall to open the Office and Community Room. That after the opening there would be a buffet lunch by outside caterers for the press, dignitaries, and members of the public. The lunch may need to be served in the Community Room, therefore there would be a limit of fifty people who would need to apply for tickets. The aim was to get publicity for the opening. In response to a question, he confirmed that tickets would be allocated on a first come first served basis.

Members were concerned that the event would be too limited on numbers, that people without internet access would be excluded and that it could be seen as exclusive.

It was proposed by Cllr Williams, seconded by Mrs Edwards and

CL22/8/9.2 RESOLVED that the arrangements for the opening of the Office and Community Room would be deferred until the opening dates were known.

On a vote being taken the matter was approved unanimously.

Cllr Williams left the meeting at 8.57pm.

CL22/08/10 TO RECEIVE AN UPDATE FROM THE ILLOGAN RBL REMEMBRANCE PARADE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

One member of the public entered the meeting at 8pm.

The Remembrance Parade was a civic event that should be run by the local authority. The history of Illogan RBL arranging the parade was explained. When the Illogan RBL closed the Hall and moved to the Football Club, Kerrier District Council asked them to arrange the parade for 1 year and the had continued every year for the last 28 years. The RBL insurance does not cover the branch for the organisation of the parade. The Illogan RBL therefore, asked whether Illogan Parish Council would be willing to take responsibility for arranging the Remembrance Parade with the assistance of the Illogan RBL.

For 2022, all of the arrangements were in place other than the marshals to staff the road closures.

It was proposed by Cllr Cullimore, seconded by Cllr Kemp and

CL22/8/10.2 RESOLVED that Illogan Parish Council takes responsibility for the Remembrance Parade.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Cullimore, seconded by Cllr Kemp and

CL22/8/10.3 RESOLVED that Clerk arranges a meeting with representatives from Illogan RBL to discuss the Remembrance Parade, associated paperwork and arrangements.

On a vote being taken the matter was approved unanimously.

Tehidy Park Management had written to request the view of the RBL and Illogan Parish Council as to whether a wreath laying outside the Clock Tower at Tehidy would detract from other ceremonies. It was agreed that the Clerk would check with the correspondent and if they agreed she would forward their email and contact details to the RBL to respond directly.

CL22/08/11 TO RECEIVE AN UPDATE FROM THE CHRISTMAS LIGHTS SWITCH ON ACTION GROUP, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Ms Kemp was awaiting a response from Pirate FM. Mrs Wills was waiting for a response from Will Keating.

Tolvaddon Fire Station had not responded to the email sent asking about holding a switch on event there. Cllr Ms Kemp would attend the station and talk to them.

Mrs Wills had seen a Miracle Grow cardboard shed in a garden centre and would be writing to them to ask if they had a spare that could be donated to be decorated as a grotto. The horsebox was unavailable for use as a grotto.

Mrs Edwards was extremely keen to have a tree outside the Robartes Arms or on The Platt. It was agreed that quotes would be sought for four trees.

The lights for the trees would be looked at.

CL22/08/12 TO RECEIVE A REPORT FROM THE FUTURE EVENTS ACTION GROUP, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Mrs Edwards had arranged two litter picks on the 17th and 31st August 2022. She would be liaising the Suez and the Clerk to collect the equipment. Posters had been done and would be displayed this week. A couple of Cllrs had confirmed attendance. Suez would collect the black bags from an agreed collection point. She would be completing an audit of the litter collected. Photographs would be taken during the events to go in the Illogan Review. She was using the risk assessment and public liability insurance from Clean Cornwall and would carry a first aid kit.

She suggested that in 2023 a Treasure Hunt could be considered. She would like to see a village carnival although noted that more helpers would be needed. A tabletop or car boot sale could be held to raise money for charity.

CL22/08/13 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

To consider hosting a tea treat.

CL22/08/14 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Monday 5th September 2022, 7pm in The Old School Centre, Nance Lane, Illogan.

There being no further business the meeting closed at 8.41pm.

Signed

Date