

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held at The Old School Centre, Nance Lane, Illogan on Wednesday 16th November 2022 at 7.00pm

PRESENT: Cllrs Crabtree (Vice Chairman), Cullimore, Ekinsmyth, Ford, Holmes, Jobson, Ms Kemp, Szoka, and Williams.

IN ATTENDANCE: Mrs S Rimell, Clerk; Miss E James, Assistant to the Clerk; and 3 members of the public (until point mentioned).

The Chairman explained the safety procedures.

FC22/11/1 TO ELECT A CHAIRMAN OF THE COUNCIL FOR THE REMAINDER OF THE 2022/2023 MUNICIPAL YEAR

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

FC22/11/1.1 RESOLVED to elect Cllr Ekinsmyth as Chairman of the Council for the remainder of the 2022/2023 municipal year.

On a vote being taken the matter was approved unanimously.

The Chairman explained the safety procedures.

FC22/11/2 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Mrs Ferret and Mrs Thompson.

Cllrs Mrs Cadby, Holmes and Miss Pollock were absent.

FC22/11/3 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared

FC22/11/4 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

FC22/11/5 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

A member of the public raised the issue of anti-social behaviour in Illogan Park. They commented on how they appreciate the new benches but felt they were too far away from the play area and attracted anti-social behaviour. There had been screaming, shouting and swearing and drinking late at night as well as issues with litter both in the park and being thrown into neighbouring gardens. The benches had been in place for 10 weeks

and numerous complaints had been made about the issue. Weather was no deterrent. It was requested that a Councillor should visit the gardens to view the impact it had on them.

A second member of the public reiterated what had already been said in relation to the anti-social behaviour. They noted that the noise was incredible. They did note that security patrols had attended but that the people causing the issues just waited for them to leave before causing more issues. They commented on how they had changed how they use their property due to the behaviour. It was also mentioned that there had been an issue with broken glass over the weekend and they had concerns about this injuring dogs being walked in the park.

3 members of the public left the meeting at 7.17pm.

FC22/11/6 CHAIRMAN'S ANNOUNCEMENTS

Cllr Ekinsmyth attended the Remembrance Parade and wanted to thank all that attended. The parade was excellent and very well attended.

FC22/11/7 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 19TH OCTOBER 2022 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Crabtree, seconded by Cllr Cullimore and

FC22/11/7.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on the 19th October 2022 and the Chairman to sign them.

On a vote being taken on the matter there were 6 votes FOR and 0 votes AGAINST.

FC22/11/8 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

FC22/11/9 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETINGS, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Jobson and

FC22/11/9.2 RESOLVED that the Delegated Decisions Register since the last meeting is received, approved and all decisions are ratified.

On a vote being taken the matter was approved unanimously.

FC22/11/10 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF OCTOBER 2022 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

FC22/11/10.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of October 2022

On a vote being taken the matter was approved unanimously.

FC22/11/11 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF NOVEMBER 2022 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Crabtree, seconded by Cllr Ms Kemp and

FC22/11/11.2 RESOLVED to authorise payment of accounts for the month of November 2022 in the sum of £268,960.77 including VAT.

On a vote being taken ON the matter there were 7 votes FOR and 1 vote AGAINST.

FC22/11/12 TO RECEIVE THE RECOMMENDATIONS FROM THE FINANCE AND RESOURCES COMMITTEE ON THE BUDGET AND PRECEPT FOR THE FISCAL YEAR 2023/2024

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

FC22/11/12.2 RESOLVED that the recommendations from the Finance and Resources Committee on the budget and precept for the fiscal year 2023/2024 is received.

On a vote being taken the matter was approved unanimously.

FC22/11/13 TO SET THE BUDGET FOR THE FISCAL YEAR 2023/2024

It was proposed by Cllr Crabtree, seconded by Cllr Kemp and

FC22/11/13.2 RESOLVED that the budget for the fiscal year 2023/2024 be set at £294,921.

On a vote being taken ON the matter there were 7 votes FOR and 1 vote AGAINST

FC22/11/14 TO SET A PRECEPT TO CORNWALL COUNCIL FOR THE FISCAL YEAR 2023/2024

It was proposed by Cllr Crabtree, seconded by Cllr Jobson and

FC22/11/14.2 RESOLVED that the precept to Cornwall Council be set at £206,726 for the fiscal year 2023/2024

On a vote being taken ON the matter there were 7 votes FOR and 1 vote AGAINST.

FC22/11/15 TO RECEIVE CORRESPONDENCE FROM THE BAIN MEMORIAL HOUSES TRUST, REGARDING TRUSTEES, AGREE A RESPONSE AND ANY FUTURE ACTIONS

Cllr Ford had previously been a trustee for Bain Memorial and spoke about what this role had previously involved, and the time required to dedicate to it. It was noted that this was the last significant charity in the Parish.

It was proposed by Cllr Crabtree, seconded by Cllr Ford and

FC22/11/15.2 RESOLVED that we would offer to advertise the vacancies for trustees for Bain Memorial Houses Trust in the Illogan Review as well as an article with information about what they do. Cllr Ms Kemp would also have her name put forward to become a trustee.

On a vote being taken the matter was approved unanimously.

FC22/11/16 TO RECEIVE CORRESPONDENCE FROM A MEMBER OF THE PUBLIC REGARDING THE ENTRANCE TO ILLOGAN PARK, AGREE A RESPONSE, ANY FUTURE ACTIONS AND ASSOCIATED EXPENDITURE

The Clerk advised that the poles that caused the issue have already been removed.

It was proposed by Cllr Ford, seconded by Cllr Cullimore and

FC22/11/16.2 RESOLVED that the Clerk would seek legal advice on the correct wording and actions to take regarding the correspondence regarding the entrance to Illogan Park and that the associated expenditure is approved.

On a vote being taken the matter was approved unanimously.

FC22/11/17 TO RECEIVE CORRESPONDENCE FROM LET CORNWALL DECIDE REGARDING HOW CORNWALL IS GOVERNED, AGREE A RESPONSE AND ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Jobson and

FC22/11/17.2 RESOLVED that Illogan Parish Council calls on Cornwall Council to hold a referendum before any decision that a "Mayor for Cornwall" role be introduced. Illogan Parish Council is opposed to any such decision being made by Cornwall Council alone or imposed by central government before any

referendum. Illogan Parish Council reserves the right through and after due proceeds to call a local referendum on this subject.

On a vote being taken the matter was approved unanimously.

FC22/11/18 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk advised that she had received reports from the security patrols of e-cigarette and vaping materials being deposited in the park. They raised concerns about the potential for these to explode or ignite when wet and the danger this could pose to the public and property.

The patrol had also advised they went out to site on Saturday following a call to the out of hours number. They did see an issue with some girls playing music loudly and did approach them to get them to turn it down and discussed the importance of being respectful and thoughtful of the neighbouring properties. They said they left them and stayed out of sight for 15 minutes and they didn't turn the music back up.

It was proposed by Cllr Cullimore, seconded by Cllr Crabtree and

FC22/11/18.2 RESOLVED that CCTV would be treated as a priority in the area of Illogan Park experiencing anti-social behaviour issues and that this would then be reviewed to determine any future actions.

On a vote being taken the matter was approved unanimously.

FC22/11/19 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that the Legionella testing would be raising in cost from January.

Clerk also advised that her Playground Inspection Qualification needed to be renewed. There was a course available in January 2023. Clerk also requested that the Assistant to the Clerk also take the course to ensure the matter was covered in case of absence.

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

FC22/11/19.2 RESOLVED that both the Clerk and Assistant to the Clerk should attend the Playground Inspection Course in January 2023, in Exeter, they should both sit the examination and that the associated course fees and travel expenses are approved.

On a vote being taken the matter was approved unanimously.

FC22/11/20 TO RECEIVE CORRESPONDENCE FROM THE 12TH OCTOBER 2022 UNTIL THE 8TH NOVEMBER 2022, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS

All correspondence had already been circulated to members via email.

FC22/11/21 TO RECEIVE REPORTS FROM THE CORNWALL COUNCILLORS

Cllr Crabtree reported:

"I attended the Carn Brea Remembrance Service on behalf of Illogan Parish Council a week last Sunday Morning on behalf of our now past Chairman followed by Portreath in the afternoon as Cornwall Councillor and also laid the Cornwall Council wreath at Illogan on Sunday. I also attended the Festival of Remembrance on Saturday evening along with Lynn, since it is very rare that we go out, apart from walking the dog!

The first meeting of Bord Ertach Kernow at Kresen Kernow which covers all aspects of Cornish Heritage was held a fortnight ago where I was elected Vice Chair.

After a long wait I can confirm that the alteration to the junction of Bridge Road and Church Road is now a step closer as Coastline have now paid the money for the Traffic Regulation Order to Cormac.

Coastline have now commenced the final consultation for the improvements to Oxland Road and Coronation Road with a mix of yellow lines and parking bays along with restored verges and subject to residents approval this work should be completed in March/April as Cormac have submitted a Traffic Regulation Order for all of the current years schemes within the CPIR Network budget.

I attended the Cormac information day at Camborne Rugby Club which was a very informative day and if anybody is passing one of the yellow salt bins, could you please take a look inside and see if it has been filled and if not report to either myself or The Clerk.

The Illogan and Portreath Speed Watch is launching within the next couple of days and just as a warning, the Police mobile van was stationed in Bridge recently.

Next week sees the end of a 14 month campaign to raise the height of the parapets on the Broad Lane bridge, which will involve 2 overnight closures on the A30. This has taken longer than originally expect because it is a first in the country and strength tests had to be carried out to ensure that if a vehicle hit the bridge on Broad Lane the new section would not come off onto the A30 below.

I attended a Member briefing on Healthy Streets where I discovered that Town and Parish Councils can have one bus shelter per year and it can be painted in the Town/Parish Council colours. Longer serving Members did say that the quality and appearance of the shelters have improved over the last 2/3 years.

During the last month I have attended the Cornish Building Awards at Kresen Kernow and the Heritage Awards at Scorrier House.”

FC22/11/22

TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE 3RD OCTOBER 2022

i. Planning and Environmental Services Committee – 5th and 19th October and 2nd November 2022

All details in the minutes . It was worth noting that the previously discussed planning application at Roscroggan had been approved but with conditions that it only be utilised for the purpose set out in the application.

ii. Community Events Committee – 20th October and 7th November 2022

Details about the Christmas Events were in the minutes. It was worth noting that BBC Radio Cornwall would be broadcasting from the Tolvaddon event. Maids of Melody would be performing. It was suggested that as many Councillors as possible should attend to support the event.

BBC Radio Cornwall would be broadcasting from the opening of the new Office and Community Room. Free cream teas would be offered.

For the Park Bottom event the pub had agreed to provide mulled wine and mince pies for 100 people.

Lots of things planned for 2023 including litter picks, the Kings Coronation, Carnival, Tea Treat/Feast, Remembrance and Christmas Events

iii. Finance and Resources Committee – 26th October and 9th November 2022

All items had already been discussed earlier in the meeting.

It was proposed by Cllr Crabtree, seconded by Cllr Cullimore and

FC22/11/22.2

RESOLVED

to note the Minutes of the following Committee meetings held since the last Full Council meeting:

- i. Planning and Environmental Services Committee – 5th and 19th October and 2nd November 2022**
- ii. Community Events Committee – 20th October and 7th November 2022**
- iii. Finance and Resources Committee – 26th October and 9th November 2022**

On a vote being taken the matter was approved unanimously.

FC22/11/23 TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVE ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ON CLLRS WHO ATTENDED TRAINING COURSES OR CONFERENCES

There were no updates to receive.

FC22/11/24 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES

It was recommended that in January an item be added to consider the value and utility of a 2-year executive programme.

FC22/11/25 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 14th December 2022 in the Community Room

FC22/11/26 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Szoka, seconded by Cllr Cullimore and

FC22/11/26.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed

On a vote being taken the matter was approved unanimously.

FC22/11/27 TO RATIFY THE DELEGATED DECISION FOR A 12 MONTH ELECTRICITY SUPPLY FOR THE OFFICE AND COMMUNITY ROOM, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Kemp and

FC22/11/27.2 RESOLVED that the contract for the 12-month electricity supply for the office and community room is approved.

On a vote being taken the matter was approved unanimously.

FC22/11/28 TO RECEIVE A QUOTE FOR LAPTOPS, WIRELESS HEADSETS AND DOCKING STATIONS FOR THE NEW OFFICE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Ekinsmyth and

FC22/11/28.2 RESOLVED that the quote from NCi Technologies for Dell laptops, wireless headsets and docking stations be accepted

On a vote being taken the matter was approved unanimously.

FC22/11/29 TO RECEIVE QUOTES FOR EQUIPMENT AND FURNITURE FOR THE OFFICE AND COMMUNITY ROOM, AGREE WHERE TO PURCHASE, ANY FURTHER ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Ekinsmyth, seconded by Cllr Jobson and

FC22/11/29.2 RESOLVED that the standard corner desk for the offices are approved but that the size needed will be confirmed after the other items have been moved into the office

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Ford and

FC22/11/29.3 RESOLVED that the quote for chairs, tables and table trolleys for the community room from Strictly Chairs and Tables be accepted.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Ekinsmyth and

FC22/11/29.4 RESOLVED that the quote for the white goods for the Community Room from Currys or Malletts be accepted subject to delivery and warranty confirmations.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Jobson, seconded by Cllr Cullimore and

FC22/11/29.5 RESOLVED that the quote for a PA system by GK Electronics be accepted

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Jobson, seconded by Cllr Crabtree and

FC22/11/29.6 RESOLVED that 1 TV, no smaller than 65", with a trolley be purchased. Cllr Jobson would look at the one on offer from ICT4 and then go with the cheapest suitable option.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Jobson and

FC22/11/29.7 RESOLVED that the quote from Nisbits for tableware for the Community Room be accepted

On a vote being taken the matter was approved unanimously.

FC22/11/30 TO RECEIVE A QUOTE FOR ADDITIONAL CAMERAS IN ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Ekinsmyth, seconded by Cllr Szoka and

FC22/11/30.2 RESOLVED that the quote from NCi Technologies for additional cameras in Illogan Park be accepted

On a vote being taken the matter was approved unanimously.

FC22/11/31 TO RECEIVE A QUOTE FOR A FIRE RISK ASSESSMENT FOR THE OFFICE AND COMMUNITY ROOM AND THE CHANGING FACILITIES AT ILLOGAN PARK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

FC22/11/31.2 RESOLVED that the quote from JNC Safety Services for a fire risk assessment be accepted.

On a vote being taken the matter was approved unanimously.

FC22/11/32 TO RECEIVE TENDERS TO REMOVE THE ACCESS FROM THE CORNER ENTRANCE OF ILLOGAN PARK, APPOINT A CONTRACTOR, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk advised that only 1 tender had been received

It was proposed by Cllr Ford, seconded by Cllr Cullimore and

FC22/11/32.2 RESOLVED that the removal of the access from the corner entrance in Illogan Park be re-tendered.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 9.06pm

Signed

Date

ACCOUNTS FOR PAYMENT NOVEMBER 2022					
Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
TO RATIFY					
Breakdown Manningham management plan	Cornwall Tree Consultancy		£73.00		£73.00
Security for August	KAPAR		£500.00	£100.00	£600.00
TO PAY					
for corner entrance to Illogan Park	Stephens Scown		£812.00	£162.40	£974.40
Toilet cleaning	X-treme Clean		£1,471.00		£1,471.00
Security for October	KAPAR		£500.00	£100.00	£600.00
Car Park	D A Giles		£115,969.96	£23,193.99	£139,163.95
Water for Changing Rooms	Source for Business		£75.51		£75.51
Webhosting	KernowTek		£10.00		£10.00
Bin and fixing spike	Broxap	FC22/08/36.2	£548.00	£109.60	£657.60
Signs	Contract Sign Systems		£112.00	£22.40	£134.40
Noticeboards	Creative Solutions	FC22/07/32.2	£2,125.88	£425.18	£2,551.06
Contractor	DJM Gardening		£1,437.40		£1,437.40
IT Support	Nci Technologies		£64.00	£12.80	£76.80
Room hire	The Old School Centre		£100.00		£100.00
Balance for office and community room	Wernick Refurbished Buildings		£94,060.00	£18,812.00	£112,872.00
Rent and room hire	Trevenson Holdings		£457.66	£91.53	£549.19
Grass cutting	Greens		£240.00	£48.00	£288.00
Phoneta	Out of hours call handling		£59.76	£11.95	£71.71
Road signs and hi vis jacket	First for Safety	CL22/11/9.2	£228.00	£45.60	£273.60
Legionella testing	Churchill Environmental Services		£38.18	£7.64	£45.82
Salary and Backpay	All employees		£5,552.88		£5,552.88
Christmas Lights	Blachere Illumination		£916.00	£183.20	£1,099.20
O365 Licences	Nci Technologies		£132.85	£26.57	£159.42
Bank Charges	Barclays		£8.50		£8.50
Electric for Changing Rooms	SSE		£146.10	£7.30	£153.40
One off charges	BT		£30.00	£6.00	£36.00
Electric for Changing Rooms	SSE		£570.41	£28.52	£598.93
	TOTAL TO PAY		£225,666.09	£43,294.68	£268,960.77