

## ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 15<sup>th</sup> February 2023 at 7.00pm.

**PRESENT:** Councillors Ekinsmyth (Chairman), Crabtree (Vice Chairman), Cullimore, Ford, Holmes, Ms Kemp, Miss Pollock, Szoka, Thompson and Williams.

**IN ATTENDANCE:** Mrs S Rimell, Clerk; Miss E James, Assistant to the Clerk; and 2 members of the public.

The Chairman explained the safety procedures.

### **FC23/02/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Jobson

There were no members absent.

### **FC23/02/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

### **FC23/02/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications from members for dispensations.

### **FC23/02/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)**

A member of the public advised of a litter pick organised in Tolvaddon on Saturday 25<sup>th</sup> February 2023 at 10am meeting outside Adelaide Stores. It would be nice to have good attendance to put to use the PPE and equipment purchased by Illogan Parish Council.

It was also asked, if in agenda item 18, the Planting Task and Finish Group, could the scope be extended to include items from a previous Planning Meeting (PM22/12/12.2) as they were not aware of any actions having been progressed yet and they felt more could be done from the report.

### **FC23/02/5 CHAIRMAN'S ANNOUNCEMENTS**

Cllr Ekinsmyth reported that he went to a Community Network meeting, congratulations to Cllr Dave Crabtree who was now Chair of it. There's likely to be lots of changes but no details had been released yet. We had been told there would be differences with funding and that there would be more local control. There was lots about the Devolution plan and the possibility of a mayor. The online questionnaire closed this Friday 17<sup>th</sup>

February and he encouraged all to complete it. It will be put to Cornwall Council as to whether there should be a referendum on the matter in July.

**FC23/02/6 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 18<sup>TH</sup> JANUARY 2023 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

**FC23/02/6.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on the 18<sup>th</sup> January 2023 and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

**FC23/02/7 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising.

**FC23/02/8 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETING, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Ford , seconded by Cllr Williams and

**FC23/02/8.2 RESOLVED that the Delegated Decisions Register since the last meeting is received, approved and all decisions are ratified.**

On a vote being taken the matter was approved unanimously.

**FC23/02/9 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF JANUARY 2023 AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

**FC23/02/9.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of January 2023.**

On a vote being taken the matter was approved unanimously.

**FC23/02/10 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF FEBRUARY 2023 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)**

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

**FC23/02/10.2 RESOLVED to authorise payment of accounts for the month of February 2023 in the sum of £20,257.27 including VAT.**

On a vote being taken the matter was approved unanimously.

FC23/02/11

**TO RECEIVE AND APPROVE THE RECOMMENDATIONS FROM THE FINANCE AND RESOURCES AND GOVERNANCE REVIEW COMMITTEE, AGREE THE FEE STRUCTURE AND POLICY FOR HIRING THE COMMUNITY ROOM AND AGREE ANY FUTURE ACTIONS**

***Recommendation from Finance and Resources Committee – “that the Committee notes the information supplied and recommends to Full Council that a Task & Finish Group be formed to produce a full Business Plan by the end of March 2023 for the future effective management and utilisation of the new Community Room meeting weekly if required and that suggestions be sought from the wider public through the various channels available.”***

***Recommendation from the Governance Review Committee – to recommend to Full Council that the Amended Draft Community Room Hire Policy is received and approved. And that the Scheme of Delegation is amended to include that Council Officers are authorised on behalf of the Council to accept or reject bookings for the Community Room within the Policy guidelines, if they are unsure whether to accept or reject a booking they will consult with the Chairman and Vice Chairman of the Council.”***

It was suggested that the Task and Finish Group recommended by the Finance and Resources Committee should be amended to state:  
“That a Task and Finish Group of 5 members be formed to produce a full business plan to meet a minimum policy requirement of an overall covering of the associated costs. This plan to be completed by...”

Some Cllrs felt the draft policy and circulated costs were appropriate to allow the Council to begin hiring the community room. It was questioned why a business plan would be needed for the Community Room when there wasn't one for the Changing Rooms. There had been a number enquiries received for the use of the room. Some Cllrs were cautious about going forward with the draft documents and then having to amend them.

It was noted out that while the room was not in use it was losing income which could reduce the 2024/2025 precept. It's an asset that the Council had spent years trying to get, now it's here, it should be used.

Carn Brea Parish Council have had a hall since 1999 and had never had a business plan.

It was noted that market forces would dictate fees and costs had been made within local range to cover costs.

It was proposed by Cllr Kemp , seconded by Cllr Szoka and

FC23/02/11.2

**RESOLVED**

**that the Policy for hiring the Community Room be agreed and adopted and the proposed charging structure be put into place with immediate effect.**

On a vote being taken on the matter there were 6 votes FOR and 4 AGAINST.

Members requested a recorded vote. Cllrs Crabtree, Cullimore, Holmes, Ms Kemp, Miss Pollock and Szoka voted FOR the motion and Cllrs Ekinsmyth, Ford, Mrs Thompson and Williams voted AGAINST.

**FC23/02/12 TO RECEIVE AND APPROVE THE MOTION (2023/1) FROM CLLR CULLIMORE – “THAT THE DRAFT COMMUNITY ROOM HIRE POLICY AS PRESENTED TO THE GOVERNANCE REVIEW COMMITTEE ON THE 8TH FEBRUARY 2023 IS RECEIVED AND APPROVED AND THAT THE FEE STRUCTURE PRESENTED TO THE FINANCE AND RESOURCES COMMITTEE ON THE 1ST FEBRUARY 2023 IS ADOPTED BY THIS COUNCIL AND THAT THE HIRING OF THE COMMUNITY ROOM STARTS IMMEDIATELY. THE HIRING ARRANGEMENTS WILL BE REVIEWED AND UPDATED ON A QUARTERLY BASIS”. AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

This item was covered and resolved in the previous agenda item.

**FC23/02/13 TO CONSIDER ADDITIONAL GRANT FUNDING FOR CITIZENS ADVICE BUREAU AND AGREE ANY FUTURE ACTIONS (FC22/06/26.2)**

It was noted that in June the Council gave a grant to the Citizens Advice Bureau with a caveat that an additional sum would be considered nearer the end of the financial year.

It was proposed by Cllr Holmes, seconded by Cllr Miss Pollock and

**FC23/02/13.2 RESOLVED to make a grant of £200 to Citizens Advice Bureau.**

On a vote being taken the matter was approved unanimously.

**FC23/02/14 TO CONSIDER THE OPERATION PLAYGROUND INSPECTION COURSE FOR THE CLERK AND ASSISTANT TO THE CLERK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

**FC23/02/14.2 RESOLVED that both the Clerk and Assistant to the Clerk should attend the 2 day Operational Playground Inspection Course, complete the exam and stay overnight.**

On a vote being taken the matter was approved unanimously.

**FC23/02/15 TO APPOINT MEMBERS TO THE GOVERNANCE REVIEW COMMITTEE FOR THE REMAINDER OF THE MUNICIPAL YEAR AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Mrs Thompson, seconded by Cllr Ms Kemp and

**FC23/02/15.2 RESOLVED to appoint Cllrs Holmes and Miss Pollock to the**

**Governance Committee for the remainder of the municipal year.**

On a vote being taken the matter was approved unanimously.

**FC23/02/16 TO RECEIVE A LETTER FROM CLLR FORD REQUESTING THE COUNCIL NOMINATE HIM TO ONE OF THE VACANT DIRECTORSHIPS OF THE INCORPORATED AND MANAGING BODY OF THE CORNWALL ASSOCIATION OF LOCAL COUNCILS (CALC), AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr William, seconded by Cllr Cullimore and

**FC23/02/16.2 RESOLVED to nominate Cllr Ford to one of the vacant Directorships of the incorporated and managing body of the Cornwall Association of Local Councils (CALC)**

On a vote being taken the matter was approved unanimously.

**FC23/02/17 TO SET UP A TASK AND FINISH GROUP TO MAKE RECOMMENDATIONS ON A PLANTING SCHEME FOR ILLOGAN PARK INCLUDING THE PLANTERS AND THE PLATT, APPOINT MEMBERS, AGREE TERMS OF REFERENCE AND AGREE ANY FUTURE ACTIONS**

It was suggested the deadline for the planters should be the Kings Coronation but that the rest can take longer.

It was noted the Brownies had previously been interested planting and that maybe this should be considered.

It was proposed by Cllr Cullimore, seconded by Cllr Szoka and

**FC23/02/17.2 RESOLVED that Cllrs Ms Kemp, Mrs Thompson and Williams, Mrs Edwards and Miss Kelly would comprise the Task and Finish Group to make recommendations on a planting scheme for Illogan Park including the planters and the Platt.**

On a vote being taken the matter was approved unanimously.

**FC23/02/18 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

There were no matters to discuss.

**FC23/02/19 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

A letter was received from the Head of Waste Regulatory Services at Cornwall Council giving the Council 2 options for the waste removal in

Illogan Park. Option one was that Cornwall Council extended their current arrangements until 1<sup>st</sup> April 2024 at no cost to this Council, option two was for us to deal with the waste removal ourselves, find a contractor and pay them directly. I responded to the letter confirming that Illogan Parish Council would like to retain the arrangements for Cornwall Council to deliver waste and cleansing services on our behalf from 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024.

Tenders had been issued for the drains in the away showers to rectify the flooding issues by installing a land drain.

Tenders had been re-issued for the play area surfacing. No tenders were received last time and then the season was against us as you need dry weather for the surfacing. The previous tender document had been slightly amended and run by the trainer from the play inspection course. It had also been sent to the contractors recommended on that course.

The internal Cllr audits were overdue. Were there any volunteers, it was a simple process and would take half an hour to an hour.

There was a £3.99 charge on Barclaycard from the 22<sup>nd</sup> December. I investigated and found that Amazon had recharged us for the returned CCTV signs that were the wrong size. I don't know why it was recharged; however, it was being refunded again.

I had registered the Councils interest in having a free smart meter installed for the electricity by Corona Energy.

The corner desks were delivered damaged, I got to look at them once they had been put together. They were due to be changed yesterday, however they didn't have any new fixings and they can't use the existing ones. Complete would be telephoning tomorrow to arrange to change them either Friday or Monday.

I am on annual leave from Friday 17<sup>th</sup> February until Tuesday 21<sup>st</sup> February.

As many of the addresses as possible had been changed to date. This was currently being hindered due to my lack of voice. The remaining addresses would be changed as soon as possible, until then Trevenson House were happy to continue receiving it.

The Illogan Review had gone to print and would be circulated shortly.

Cllrs Cullimore, Ekinsmyth, Ms Kemp and Mrs Thompson volunteered for the internal Cllr audits.

**FC23/02/20**

**TO RECEIVE CORRESPONDENCE FROM THE 19<sup>TH</sup> JANUARY 2023 UNTIL THE 7<sup>TH</sup> FEBRUARY 2023M AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS**

There was an issue raised by member of the public regarding some of the old footpaths in Illogan Park that were not wide enough for electric wheelchairs. It was felt this was something that should be addressed. It

was noted that over the years the grass may have grown over and made the footpaths narrower and so, in the short term, some edging work would probably widen them. The Clerk would get quotes for this.

A member of the public suggested more recycling points within Illogan Park would be beneficial.

There was a concern raised by a member of the public about drainage problems at Parsonage Well caused in part by large clumps of wild rush.

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

**FC23/02/20.2 RESOLVED that the matters of the recycling bins and the drainage at Parsonage Well would be passed to the Planning and Environmental Committee for further action.**

On a vote being taken the matter was approved unanimously.

**FC23/02/21 TO RECEIVE REPORTS FROM CORNWALL COUNCILLORS**

Cllr Dave Crabtree reported:

"Speed Watch has got off to a reasonable start for 2023, especially bearing in mind that not many groups operate during the winter months, but we are fortunate in that compared to many groups, we are all spring chickens, however sessions throughout Devon and Cornwall are on hold whilst the insurance is reviewed for the volunteers.

The more volunteers we have, the more sessions we can do, therefore if you would like to give one or two hours per month, please contact either myself or Sue. Initial training takes approximately 45 minutes online followed by roadside training within the group.

A new site has been risk assessed and that is by the entrance to the office car park, instead of opposite Railway Terrace.

The roll out of the 20mph speed limit will be in place later this year and hopefully I will be provided with an indication as to exactly when this will be implemented in Illogan and Park Bottom at a meeting in April, however CPIR will be either the first or second area to be rolled out.

Following the public consultation carried out by Cormac, for Coronation Road and Oxland Road, the result confirmed that more residents were in favour of the traffic scheme, therefore this will be implemented within the next three months and the verges restored.

There appears to be an increase in the amount of dog fouling on pavements within the Parish with certain roads worse than others and these locations will be reported to the dog warden, however as you will appreciate it is a case of been in the right place at the time for a dog to do it's deposit.

Time is running out for residents to have their say on Devolution and a Mayor for Cornwall, the consultation closes at midnight on Friday, therefore

if you haven't registered your thoughts, please go to the website via [www.cornwall.gov.uk](http://www.cornwall.gov.uk) where you will find the link.

Cllr Thompson will provide the update as far as the CPIR Community Network Panel is concerned, however I can confirm that the Panel had the longest name until last Wednesday when it got even longer as it will become Camborne, Pool, Illogan, Redruth, Mining Villages, Hayle, Gwinear and Gwithian from May."

**FC23/02/22**

**TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE 18<sup>TH</sup> JANUARY 2023:**

**i. Planning and Environmental Services Committee – 18<sup>th</sup> January 2023 and 1<sup>st</sup> February 2023**

There had been come contentious applications recently, but the Committee had dealt with them well. They were grateful for the support and diligence of its members.

**ii. Finance and Resources Committee – 1<sup>st</sup> February 2023**

All details had been covered in Item 12.

**iii. Community Events Committee – 6<sup>th</sup> February 2023**

The Events Committee were currently working on 4 projects – the Kings Coronation, Illogan Fun Day, St Illogan Feast and the litter picking event in Tolvaddon.

Each event had a working group attached to. They would report back to the Events Committee at the next meeting with a structure for each event.

There had also been a de-briefing on last year's events for what we did well and where we could improve.

**iv. Governance Review Committee – 8<sup>th</sup> February 2023**

This had been partially touched on in Item 12. The Committee looked at the draft policy for the Community Room hire and made several amendments.

It was proposed by Cllr Crabtree, seconded by Cllr Holmes and

**FC23/02/22.2**

**RESOLVED**

**to note the Minutes of the following Committee meetings held since the last Full Council meeting:**

- i. Planning and Environmental Services Committee – 18<sup>th</sup> January 2023 and 1<sup>st</sup> February 2023**
- ii. Finance and Resources Committee – 1<sup>st</sup> February 2023**



- iii. **Community Events Committee – 6<sup>th</sup> February 2023**
- iv. **Governance Review Committee – 8<sup>th</sup> February 2023**

On a vote being taken the matter was approved unanimously.

**FC23/02/23**

**TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVES ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ON CLLRS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES**

Assistant to the Clerk reported on the Playground Inspection Course:

“Sarah and I attended the Visual Playground Inspection course in Exeter last month. We both had a great day and found it very informative. There was a lot of information, especially for myself having never done the course before and being very new to it. It was interesting to see the different types of equipment and the wide range of things there is to look out for.

We went to a local play area and it was a real eye opener as to the potential things that could go wrong and why it’s so important to keep on top of the maintenance. We also heard some shocking stories from some of the other attendees that were a warning sign that it’s always wise to research new equipment and manufacturers and is proof that it’s not always wise to go with the cheapest option.

The instructor seemed well informed and had some great tips – not just for the inspections themselves, but also of places to source spare parts etc. He also recommended a free to use app for the inspections. Sarah has already set this up and we have used it to do an inspection already. We think it could be really useful going forward and can definitely save time and make inspections much easier.”

**FC23/02/24**

**TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES**

The following agenda items were requested by members:

- To discuss a hearing loop for the community room.
- To consider installing an automatic door opener for the new office.
- To discuss adopting a vaping policy.
- To consider a request for dog bins in Tehidy.
- To consider recycling bins for Illogan Park

**FC23/02/25**

**DATE & TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 15<sup>th</sup> March 2023, 7pm in Illogan Parish Council Community Office.

**FC23/02/26** **THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Ekinsmyth, seconded by Cllr Crabtree and

**FC23/02/26.2** **RESOLVED** **that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.**

On a vote being taken the matter was approved unanimously.

Two members of the public left the meeting.

**FC23/02/27** **TO RECEIVE AND APPROVE THE DRAFT TENDER DOCUMENT TO SECURE THE CAR PARK BEHIND THE CHANGING ROOMS DURING EVENING HOURS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was agreed to defer this item to the next meeting.

**FC23/02/28** **TO RECEIVE AND APPROVE THE QUOTE FOR SIGNS FOR THE OFFICE, AGREE WHETHER TO HAVE FLAT OR STOOD OFF LETTERING, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Crabtree, seconded by Cllr Williams and

**FC23/02/28.2** **RESOLVED** **to approve the quote for signs for the office for flat lettering from No 2 the Same.**

On a vote being taken on the matter there were 9 votes FOR and 1 vote AGAINST.

**FC23/02/29** **TO RECEIVE APPLICATIONS FOR THE VACANT POSITIONS OF COUNCILLOR AND INTERVIEW THE CANDIDATES AND CONSIDER ANY FUTURE ACTIONS**

1 applicant had sent his apologies. They were unable to attend the meeting due to illness. It was agreed to invite them to the next meeting.

Councillors questioned candidate Maud Kelly.

**FC23/02/30** **TO RE-ADMIT THE PRESS AND PUBLIC**

1 member of the public entered the meeting.

**FC23/02/31 TO CO-OPT UP A COUNCILLOR(S) TO THE COUNCIL AND CO-OPTED COUNCILLOR TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE, TO BE WITNESSED BY THE CLERK**

It was proposed by Cllr Holmes, seconded by Cllr Kemp and

**FC23/02/31.2 RESOLVED to co-opt Maud Kelly onto Illogan Parish Council.**

On a vote being taken on the matter there were 8 votes FOR and 0 votes AGAINST.

There being no further business the meeting closed at 8.56pm.

Signed .....

Date .....

<b>ACCOUNTS FOR PAYMENT FEBRUARY 2023</b>					
<b>Description</b>	<b>Supplier</b>	<b>Minute Number</b>	<b>Net Total (ex VAT)</b>	<b>Vat</b>	<b>Total (inc VAT)</b>
<b>TO RATIFY</b>					
Out of Hours call handling for January	Phoneta		£55.02	£11.00	£66.02
MEWP and Operatives for Christmas trees, Operational Play Inspection , Tree works in Manningham	Greens Grounds and Trees		£3,772.00	£754.40	£4,526.40
Hire of PA system	G K Electronics		£33.33	£6.67	£40.00
CCTV supply and install and refund for steel enclosure	Nci Technologies		£1,449.96	£300.00	£1,749.96
<b>TO PAY</b>					
Salaries	All Employees		£4,169.33		£4,169.33
Project Management	GPJ Consulting		£5,932.00	£1,186.40	£7,118.40
Visual Play Inspection Training	Rospa Play Safety	FC22/11/19.2	£810.00	£118.00	£928.00
Cleaning	X-treme Clean		£1,371.00	£274.20	£1,645.20
Webhosting	KernowTek		£10.00		£10.00
Security patrols Contractor	KAPAR		£500.00	£100.00	£600.00
Legionella testing	DJM Gardening and Groundwork Solutions		£1,249.24		£1,249.24
Grass Cutting	Churchill Environmental Services		£160.00	£32.00	£192.00
IT Support	Greens Grounds and Trees		£120.00	£24.00	£144.00
Water for Illogan Park	Nci Technologies		£1,159.68	£231.94	£1,391.62
Stationery and Desks - with caveat that desks are no paid for until they have been swapped and are of a good undamaged new quality	Source for Business		-£5.91		-£5.91
Planning Refresher Trainin	Complete		£421.64	£84.33	£505.97
Grant	CALC		£30.00	£6.00	£36.00
Playing at Christmas Light	The Old School Centre	FC23/01/11.2	£200.00		£200.00
Playing at Christmas Light	Illogan Sparnon Band	CL23/01/8.2	£100.00		£100.00
Playing at Christmas Light	Camborne Youth Band	CL23/01/8.2	£150.00		£150.00
Playing at Christmas Light	Vox Dance	CL23/01/8.2	£60.00		£60.00
Playing at Christmas Light	Maids of Melody	CL23/02/9.2	£90.00		£90.00
Expenses	S Rimell		£117.45		£117.45
Out of Hours Call Handling	Phoneta		£25.00	£5.00	£30.00
Bank Charges	Barclays		£10.00		£10.00
O365 Licences	Nci Technologies		£132.85	£26.57	£159.42
Electric for changing rooms	SSE		£587.12	£29.35	£616.47
Internet	BT		£24.94	£5.00	£29.94
Electricity for Office	Corona Energy		£591.79	£118.35	£710.14
	<b>TOTAL TO PAY</b>		<b>£18,016.13</b>	<b>£2,241.14</b>	<b>£20,257.27</b>