

## ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Monday 16<sup>th</sup> January 2023 at 7.00pm.

PRESENT: Cllr Cullimore (Chairman), Cllr Ford, Cllr Williams, Mr Dolling and Mrs Edwards.

ALSO PRESENT: Miss E James, Assistant to the Clerk and Mrs Pearce, Chairperson of Illogan School PTFA.

The Chairman explained the safety procedures.

### **CL23/01/1 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Ms Kemp and Mrs Wills.

### **CL23/01/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

### **CL23/01/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications from members for dispensations.

### **CL23/01/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)**

Mrs Pearce of Illogan School PTFA explained that their Committee has dwindled recently and that the PTFA were keen develop a closer relationship with the Council.

Mrs Edwards advised she is arranging a litter pick for Saturday 25<sup>th</sup> February 2023.

### **CL23/01/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON 28<sup>TH</sup> NOVEMBER 2023 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Ford, seconded by Cllr Williams and

### **CL23/01/5.2 RESOLVED that the minutes of the meeting of the Community Events Group Committee held on the 28<sup>th</sup> November 2022 are received and approved and signed by the Chairman.**

On a vote being taken the matter was approved unanimously.

### **CL23/01/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising.

**CL23/01/7 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS**

The events budget was noted. It was commented that the budget was looking as good as it was due to the great help of the Fire Service in generating donations for the Tolvaddon event.

**CL23/01/8 TO AGREE THE DONATIONS TO THE BANDS AND CHOIRS WHO ATTENDED THE CHRISTMAS LIGHTS SWITCH ON EVENTS AND AGREE ANY FUTURE ACTIONS**

The donations to the bands and choirs were discussed and it was agreed that they were all well received at the events. It was agreed that, as in previous years, Camborne Youth Band, Illogan Sparnon Band and Illogan Community Choir would receive a donation. It was also felt that, although VOX and Maids of Melody had volunteered to perform at the Tolvaddon event, it was appropriate to give a donation to them also.

The future of Illogan Community Choir was discussed as the musical director for the choir is leaving and therefore leaving the choir unsure about its future. It was agreed that an amount for donation would be approved but that when this payment would be made would be confirmed at the next meeting.

It was proposed by Cllr Ford, seconded by Cllr Williams and

**CL23/01/8.2 RESOLVED that a donation of £100 be made to Illogan Sparnon Band and Illogan Community Choir, £150 donation be made to Camborne Youth Band, £60 donation be made to VOX and that the decision of an amount to donate to Maids of Melody be deferred until the next meeting.**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ford, seconded by Cllr Williams and

**CL23/01/8.3 RESOLVED that the Council donate £100 to Illogan Sparnon Band, £150 to Camborne Youth Band and £60 to the VOX dance group.**

On a vote being taken the matter was approved unanimously.

**CL23/01/9 TO REVIEW THE CHRISTMAS LIGHTS SWITCH ON EVENTS AND CONSIDER IMPROVEMENTS FOR THE 2023 EVENTS**

Comments from the public that had been broadly positive. There were comments that more lighting was needed in the car park at the Illogan Event. It was also suggested that it would have been nice for the children to walk the new perimeter path of the park with their lanterns.

It was suggested that uniforms for the events would be beneficial to enable members of the public to distinguish us from members of the public.

### **Tolvaddon**

What went well:

- The interaction and engagement with the Fire Service
- Donations received through the Fire Service
- The Grotto
- The atmosphere
- The communication through social media

What could be improved:

- A more structured timetable for the entertainment
- Supply song sheets to join in with the band

### **Illogan**

What went well:

- The attendance numbers – the event was well supported
- Lots of support from the Committee and their families and friends
- The craft stalls. If more interest next year could we have some more outside (weather permitting)
- Good atmosphere and very Christmassy

What could be improved:

- More lighting in the outside area
- Grotto could be improved for next year – maybe add decorated boxes (presents) etc
- More communication with the school and bus company in relation to the school fayre and the Santa bus
- A podium or designated area for the band and choir
- More entertainment

### **Park Bottom**

What went well:

- New landlords engagement with the Council
- Father Christmas – it was commented that he should have gone into the pub but he was wanted outside to add to the ambience
- Mince pies, pasties and mulled wine

What could be improved:

- Maybe BBC Radio Cornwall there as well
- More entertainment

For all the events it was felt that a PA system would be needed. There wasn't one for Tolvaddon or Park Bottom and the one at the Illogan event wasn't suitable.

1. It was also noted that all the events would have benefited from more councillors being in attendance to support them.

The attendance of BBC Radio Cornwall at the Tolvaddon and Illogan events was a great addition and added to the events.

There was a good amount of communication for the events across social media and it was felt this helped add to the attendance of the events in general.

It was suggested that next year maybe there could be something like a 12 days of Christmas trail in the Parish. Engage with local businesses and venues within the parish that residents could do at their leisure.

There had been be confusion over the food vendor on site at the Tolvaddon and Illogan events. It had been agreed that it should be affordable for families attending and there was some confusion as the food van had 2 menus, one of which was cheaper than the other, but this wasn't necessarily clear to everyone. It was discussed that this year this should maybe go out to tender.

**CL23/01/10**

**TO CONSIDER ARRANGEMENTS FOR THE KINGS CORONATION, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was noted that there had been no timetable of the Coronation itself released to work with for the event. There had also not yet been any guidance from Cornwall Lieutenancy Office about the coronation as yet.

It was suggested that starter packs be issued for people to hold their own street parties. The packs would include basics that people would need to hold a street party. It should be just something to assist with them and would not fully cater for each party being held. The Council could also assist with the paperwork required to apply for road closures for the street parties.

The Illogan Parish Community Room could be used to invite the elderly or those alone and wishing to watch the coronation along to watch it together on the big screen. The Council would supply tea, coffee and cake. Due to the fire regulations on numbers, it was suggested that this should be something people register their interest in before hand to ensure appropriate manpower is available and to ensure we stay within the fire regulations.

Cllr Cullimore was looking into potentially hiring a mini-bus and driver to collect and drop off residents who may be unable to make their own way to the event.

Mrs Wills is looking into providing commemorative 50p pieces to the children of Illogan School to mark the event.

A commemorative item needs to be agreed upon to mark the events. Suggestions included a statue, seat, plaque or garden. It was noted that there are the 2 new planters outside the office that could possibly be used to mark the occasion.

**CL23/01/11**

**TO CONSIDER ARRANGEMENTS FOR THE ILLOGAN CARNIVAL, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Cllr Williams raised that a carnival may be too much for this year and should maybe be postponed until next year. There was some confusion

over the use of the term 'Carnival' and so it was agreed that 'Fun Day' seemed more appropriate.

The committee were keen to ensure it would not clash with any summer events being held at Illogan School but agreed it was too early yet to agree on a date for the event. Mrs Pearce from Illogan School PTFA advised that their summer fayre had already been confirmed for Saturday 8<sup>th</sup> July 2023.

Cllr Cullimore suggested that the kind of things we should include be balloons for the kids, circus attractions/training, animal petting, a marquee in case of bad weather and general entertainment.

**CL23/01/12      TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

Due to the resignation of Cllr Jobson from the committee a new vice-chair would need to be appointed.

It was agreed that 2 working groups be set up – one for the Kings Coronation and one for the Fun Day. These groups should be decided at the next meeting.

A commemorative item to mark the coronation should be discussed.

A decision on the donation to Maids of Melody needs to be confirmed as well as confirmation in relation to the donation to Illogan Community Choir.

**CL23/01/13      DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Monday 6<sup>th</sup> February 2023 at 7.00pm in the Council Office.

There being no further business the meeting closed at 8.27pm.

Signed .....

Date .....