

ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Monday 6th March 2023, 7pm in Illogan Parish Council Community Office, Trevelyan Road, Illogan

PRESENT: Cllr Cullimore (Chairman); Cllr Ford; Cllr Ms Kemp; Cllr Williams, Mr Dolling; Mrs Edwards; and Mrs Wills

ALSO PRESENT: Mrs S Rimell, Clerk; and Miss E James, Assistant to the Clerk

The Chairman explained the safety procedures.

CL23/03/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Mrs Pearce, Chair of the Illogan PTFA

CL23/03/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL23/03/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL23/03/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

Mrs Edwards had been asked to pass on some questions from Mrs Pearce of Illogan PTFA.

They queried if the Clerk would be able to assist them with the road closure application for the Summer Fair on Saturday 8th July 2023. The Clerk advised this was not that simple and that she would then be responsible for the road closure and would be required to be on site on the day.

There was also a request for some general assistance with their events. It was felt that the parents should be offering this assistance. It was also noted that we currently had several events being planned and there was a concern about the Committee being overstretched.

The Clerk would contact them to advise and would signpost them to the training course for road closures.

CL23/03/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETINGS OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 16TH JANUARY 2023 AND THE 6TH FEBRUARY 2023 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Cullimore, seconded by Mrs Wills and

CL23/03/5.2 RESOLVED that the minutes of the meeting of the Community Events Committee held on the 16th January 2023 and the 6th February 2023 are received and approved and signed by the Chairman.

On a vote being taken the matter there were 5 votes FOR and 1 vote AGAINST.

CL23/03/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

CL23/02/9.2 – the Assistant to the Clerk advised she had contacted Maids of Melody in reference to making the donation. They had thanked the Committee for the gesture but asked that the donation be made to a charity on their behalf. The Clerk would investigate this further.

CL23/03/7 TO APPOINT A VICE-CHAIR FOR THE COMMUNITY EVENTS COMMITTEE FOR THE REMAINDER OF THE 2022/2023 MUNICIPAL YEAR

It was proposed by Cllr Cullimore, seconded by Cllr Williams and

CL23/03/7.2 RESOLVED that Cllr Ms Sue Kemp be appointed Vice-Chair for the Community Events Committee for the remainder of the 2022/2023 municipal year.

On a vote being taken the matter was approved unanimously.

CL23/03/8 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS

The Clerk advised there was an extra £30 to be added for the buttonholes at the Office Opening event.

It was proposed by Cllr Ford, seconded by Cllr Ms Kemp and

CL23/03/8.2 RESOLVED that the Events budget is noted

On a vote being taken the matter was approved unanimously.

CL23/03/9 TO RECEIVE AN UPDATE FROM THE KINGS CORONATION TASK AND FINISH GROUP AND AGREE ANY FUTURE ACTIONS

Mrs Wills advised there was £2000 allocated for the events for the Kings Coronation.

The following items had been discussed:

- A 50p coin for the children of Illogan School and Curnow School pupils at Illogan – specifically the one in circulation depicting the Queen standing down and the King taking over.
- The coin would be presented in an envelope, rubber stamped with the Council stamp and with a narrative commemorating the event.
- A bench or picnic table being placed in Illogan Park.
- A tree or trees to be planted. Some research to be done on what trees King Charles liked and to select something accordingly.
- Live Streaming the Event in the Community Room had been advertised in the Illogan Parish Review. Posters would be made and sent to the doctors' surgeries in the parish and Penwartha Hall. The cut off for expressions of interest would be by the 20th April 2023 to be able to confirm numbers. Pasties, scones or saffron buns and tea and coffee would be supplied free of charge.
- Starter packs had been advertised in the Illogan Parish Review and 3 requests had already been received.

It was proposed by Cllr Cullimore, seconded by Cllr Ms Kemp and

CL23/03/9.2 RESOLVED that subject to confirmation of the appropriate legislation, uncirculated 50p coins would be sourced to be given to the children of Illogan School and Curnow School. That envelopes and a rubber stamp would be purchased. A draft envelope design including narrations to commemorate the Kings Coronation along with the costings would be considered at the next meeting of this Committee. The envelopes containing the 50p would be presented to the children during school assembly by members of the Community Events Committee.

On a vote being taken the matter was approved unanimously.

CL23/03/10 TO RECEIVE AN UPDATE FROM THE FUN DAY TASK AND FINISH GROUP AND AGREE ANY FUTURE ACTIONS

Mrs Edwards advised of the following details discussed so far:

- The event would be held on Saturday 2nd September 2023
- The event should be made as free as possible for attendees.
- The carnival should walk the perimeter path of Illogan Park but no classes had yet been specified.
- Some Circus performers had been approached and could offer 3 instructors and 3 volunteers to run a workshop of circus skills with a final performance. This could accommodate 100 people.
- A Punch and Judy act had been approached and would offer 2x 30–40-minute shows on the day. The cost of this would be looked into further.
- Flicker Donkey Sanctuary were interested in a fundraising stall and donkeys may be brought to the event, but this was dependant on having enough handlers.

- Camborne Deaf Centre might be able to run a short demonstration of British Sign Language.
- We should provide tea, coffee and ice creams for the children free of charge.
- Cornish Oven and Roseworthy Farms would be approached about providing food vans at the event.
- A PA system would be needed. The Clerk was currently working on this.
- A timetable and MC for the day would be needed.
- Musical entertainment should be sought for the day. Possibly local bands and groups. It should be something that would appeal to families.
- A marquee for the bands had been investigated.
- Stall holders would be expected to provide their own tables and inclement weather provisions.
- Craft workshops for the children to make something to take home with them.
- First Aid provision would be needed.

Cllr Williams left the meeting at 8.00pm.

It was proposed by Cllr Ms Kemp, seconded by Cllr Cullimore and

CL23/03/10.2 RESOLVED that the Fun Day would be held on the 2nd September 2023 and that Cirque du Ciel would be booked for the Fun Day event as per their quote.

On a vote being taken the matter was approved unanimously.

CL23/03/11 TO DISCUSS DETAILS FOR ILLOGAN FEAST AND AGREE ANY FUTURE ACTIONS

The following details were discussed:

- It should be a celebration day including Illogan Feast as well as the history and heritage of Illogan and a title would be needed
- Items of interest included the Thomas Merritt grave, Bassett tomb and the war graves.
- Mrs Edwards had seen Cobweb Tours at another event and suggested we look into them running some kind of tour on the day.
- Mrs Wilkes had advised we could use her historical powerpoint presentation.
- The church had been approached and were happy for the event to return to there for a tea treat.
- The WI would be approached to make cakes, a floral display or something similar for the event.
- It was noted the Tangye workshop could be included in the tour in some way.
- The suggested date was Sunday 8th October 2023.

CL23/03/12 TO DISCUSS ROYAL VISITS AND WHETHER THEY CAN BE INCORPORATED INTO ANY OF OUR EVENTS AND AGREE ANY FUTURE ACTIONS

Mrs Wills had been in touch with Kim Conchie who had a link to Lord Lieutenant of Cornwall. He had been impressed with the events going on in Illogan and would advise of any upcoming visits to see if they could be incorporated into any of the events.

It was noted that the last royal visit to Illogan was in 1947 by the Duke and Duchess of Gloucester.

CL23/03/13 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

There was nothing raised to be discussed at future meetings.

CL23/03/14 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Monday 3rd April 2023, 7pm in Illogan Parish Council Community Office.

There being no further business the meeting closed at 8.24pm.

Signed

Date