

ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Monday 24th April 2023 at 7pm.

PRESENT: Cllr Cullimore (Chairman); Cllr Cooke (not a member of this Committee), Cllr Ford; Cllr Miss Kelly, Cllr Ms Kemp; Mr Dolling; Mrs Edwards; and Mrs Wills

ALSO PRESENT: Mrs S Rimell, Clerk.

The Chairman explained the safety procedures.

CL23/04/12 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Williams.

There were no members absent.

CL23/04/13 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL23/04/14 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL23/04/15 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

CL23/04/16 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 3RD APRIL 2023 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Mr Dolling and

CL23/04/16.2 RESOLVED that the minutes of the meeting of the Community Events Committee held on the 3rd April 2023 are received and approved and signed by the Chairman.

On a vote being taken on the matter there were 6 votes FOR and 0 votes AGAINST.

**CL23/04/17 MATTERS ARISING FROM THE MINUTES AND A REPORT ON
PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

Page 314 – Minute CL23/04/8.3 – the Clerk confirmed that the Projects Committee had received the recommendation for the inclusion of 2 picnic benches and a Lime, Hornbeam and Monarch Birch to be placed in Illogan Park and were planning them in with the wider projects being considered.

**CL23/04/18 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET AND AGREE ANY
FUTURE ACTIONS**

The 2022/2023 and 2023/2024 budgets were circulated. It was agreed that the coin envelopes would be returned.

**CL23/04/19 TO FINALISE PLANS FOR THE KINGS CORONATION, ANY FUTURE
ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was noted that, despite it being well advertised, there had been no interest in the live streaming of the Kings Coronation.

It was proposed by Cllr Cullimore, seconded by Cllr Miss Kelly and

**CL23/04/19.2 RESOLVED that as there had been no interest from the
public to attend Illogan Parish Council
Community Office to view the Kings Coronation,
that the planned event would not proceed.**

On a vote being taken the matter was approved unanimously.

It was noted that all the 50 pence pieces with the Kings head on were in circulation and we were unable to obtain enough to present to the children of Illogan and Curnow School. Other options were discussed and investigated such as mugs, pens, badges, bookmarks, postcards, medals etc.

It was proposed by Cllr Cullimore, seconded by Cllr Ms Kemp and

**CL23/04/19.3 RESOLVED that the design of the envelopes is approved.
That personalised postcards, with the Councils
logo, the Coronation emblem, a picture of the
King and Queen Consort, union jack flags, the
King’s Guards, and Westminster Abbey would be
ordered to go in the envelopes. That bookmarks
with a dark blue background, the union jack flag,
the Coronation emblem, ‘The Coronation of His
Majesty King Charles III, 6th May 2023, Presented
by Illogan Parish Council’ and the Council logo
would be ordered to go in the envelopes. That
the Clerk would design the postcards and
bookmarks and arrange for them to be printed.
That the bookmarks and postcards would be
printed on card with a silk finish. That there
would be a maximum budget of £400 to produce
the envelopes, postcards, and bookmarks.**

On a vote being taken the matter was approved unanimously.

It was agreed that the filled envelopes would be presented to Illogan School week commencing the 15th May 2023, but not on the 15th May 2023. The envelopes would be presented by the Chairman and Vice Chairman of the Community Events Committee, the Chairman of the Council and any other Councillors who would like to attend.

At the office opening Kim Conchie had kindly offered to donate a tree to the Council and to plant it. As it was getting late in the season for tree planting, it was agreed to accept his kind offer and to arrange for him to plant the tree and make an occasion of it in the autumn.

CL23/04/20

TO RECEIVE A REPORT FROM THE FUN DAY WORKING GROUP, AGREE PLANS FOR THE EVENT, ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Members asked the Clerk to confirm the booking of the circus skills workshop.

It was agreed that three posters would be produced; a Save the Date poster, a poster advertising for entertainers, musicians and stall holders and a poster advertising the whole event. The posters would be designed by the Clerk and circulated at various times as appropriate, for example the poster advertising for entertainers, musicians and stall holders would be displayed straight away and the poster advertising the event would not go out until nearer the date of the event.

Cllr Ms Kemp would contact Radio Cornwall and Pirate FM to discuss coverage for the events and that we are looking for entertainers, musicians, and stall holders.

It was suggested that Camborne College Music Centre could be contacted and asked if they would like to attend the Fun Day and play; Cllr Cooke would investigate an appropriate contact.

Catering companies were being contacted. Families would also be encouraged to bring a picnic to eat in the park during the event.

Cllr Cullimore was keeping a close eye on freezers and would arrange one nearer the time due to limited storage available.

The Clerk was investigating PA Systems, she had received one option and was obtaining further quotes and information which would be brought to a meeting for consideration and a decision.

Mrs Edwards had been in contact with a Cheerleading group who would be willing to lead the walking carnival and do demonstrations during the Fun Day. As far as she was aware there would be no costs involved. It was agreed that she would forward the correspondence including contact details to the Clerk.

The potential attendance of a steam engine or gypsy caravan was awaiting confirmation and further information.

It was agreed that James Dundon would be asked to bring his organ.

The provision of two marquees, one for the musicians and one for the crafts and stories, were being investigated. The company would need to deliver, erect, dismantle and remove the marquees.

Devon and Cornwall Police were keen to attend the event with a stall and a police vehicle.

Musicians were being sought through the Illogan Review, Facebook, and the notice boards. Mrs Edwards reported that her uncle was willing to attend with his guitar and percussion instruments for a sing and share session.

It was proposed by Cllr Cullimore, seconded by Cllr Ford and

CL23/04/8.2 RESOLVED that The Coppice Theatre would be booked to attend the Fun Day and host a story telling workshop with three educational stories covering a variety of age groups and two storytellers for £150.

On a vote being taken the matter was approved unanimously.

The Clerk would create an application form for entertainers, musicians, and stall holders. The stall holders that attended the office opening would be contacted and asked if they would like to attend. Stall holder applications would be reviewed before confirmation of attendance would be made to try and ensure that there was a variety of stalls.

It was suggested that Krowgie could be contacted as some of the artists etc may like to attend and showcase their work.

Cllr Cullimore would contact Hobbycraft and ask if they would be willing to donate any craft materials. Mrs Edwards would forward the Clerk the correspondence and contact details for the person hosting the craft workshops.

The Clerk would chase the response to the PR licence for music.

CL23/04/21 TO CONSIDER ARRANGEMENTS FOR THE CHRISTMAS LIGHTS SWITCH ON EVENTS AND AGREE ANY FUTURE ACTIONS

The Fire Service were intending to attend the meeting. It was agreed that the Clerk would arrange to meet with the Fire Service to discuss plans and ideas for the Christmas Lights Switch On 2023.

The Clerk would investigate the provision of a suitable PA system for use in Tolvaddon Fire Station.

The Clerk would obtain quotes for the provision of marshals and security for the Illogan Christmas Lights Switch On Event 2023.

CL23/04/22 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

Items raised for consideration at the next meeting were:

- The Remembrance Parade
- Youth Discos
- A Youth Club
- Recycling – What is in You Bag
- Illogan Feast / Heritage Trail

CL23/04/23 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Monday 15th May 2023, 7pm in Illogan Parish Council Community Office. Cllr Ford and Mrs Edwards gave their apologies for that meeting.

There being no further business the meeting closed at 7.51pm.

Signed

Date