

ILLOGAN PARISH COUNCIL

Minutes of the Annual Council Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 17th May 2023 at 7.00pm.

PRESENT: Councillors Ekinsmyth (Chairman), Cullimore (Vice Chairman), Cooke, Crabtree, Ford, Holmes, Miss Kelly, Ms Kemp, Miss Pollock, Szoka, Thompson and Williams.

IN ATTENDANCE: Mrs Sarah Rimell, Clerk; Charlotte Evans, Cornwall Council; and 3 members of the public (until points mentioned)

The Chairman explained the safety procedures.

ACM23/05/1 TO ELECT A CHAIRMAN OF THE COUNCIL FOR THE MUNICIPAL YEAR 2023/2024 AND THE ELECTED CHAIRMAN TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

ACM23/05/1.2 RESOLVED to elect Cllr Ekinsmyth as the Chairman of Illogan Parish Council for the 2023/2024 municipal year.

On a vote being taken the matter was approved unanimously.

ACM23/05/2 TO APPOINT A VICE CHAIRMAN OF THE COUNCIL FOR THE MUNICIPAL YEAR 2023/2024

It was proposed and seconded that Cllr Crabtree be appointed Vice Chairman of the Council; Cllr Crabtree declined to stand.

It was proposed by Cllr Ms Kemp, seconded by Cllr Holmes and

ACM23/05/2.2 RESOLVED to appoint Cllr Cullimore as the Vice Chairman of Illogan Parish Council for the 2023/2024 municipal year.

On a vote being taken the matter was approved unanimously.

1 member of the public left the meeting at 7.20pm.

ACM23/05/3 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllr Jobson.

There were no members absent.

ACM23/05/4 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

ACM23/05/5 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

ACM23/05/6 TO RECEIVE AN UPDATE FROM CORNWALL COUNCIL ON TEHIDY PARK – TIME FOR TEHIDY

Charlotte reported that over the past year, the Cornwall Council Countryside Team and Strategic Historic Environment had been working together to pursue funding to toward restoring the historic dog kennels as part of a wider scheme to regenerate, better conserve and share information about the vast array of heritage on the site.

Much of the heritage was hidden or close to loss. The scheme would build in the Area of Outstanding Natural Beauty's (AONB) Monumental Improvement project, which was installing interpretation at Tehidy Round, an ancient monument. The long-term hope was to secure funding for the project which would include restoration and repurposing of the kennels, however, this was a long-term and high-cost ambition.

Cornwall Council had submitted a funding bid, which if successful, would deliver mains water supply and renewable energy; enhancements to the existing campsite, including pitches for camper vans; upgrades to the toilet block to an accessible space; upgrades of the facilities at the landscaping depot, which would be transformed into a skills and training facility; rehabilitation of the two former workers cottages as a resource centre and accommodation to compliment the campsite/regenerative tourism offer; a new website for Tehidy; development of 'regenerative' leases for business users of the cottages/company to run the campsite; registering as a wedding/ceremony venue; activities programme including traditional/green building conservation skills, heritage conservation, habitat conservation, therapeutic bushcraft etc. If the funding was successful, the project would start this summer/autumn and be completed by March 2025.

Cornwall Council were seeking funding to implement the Tehidy Woodland Management Plan. This included replanting areas which had suffered from Ash dieback and replacing Conifers with native, more climate resilient species such as Oak, Hornbeam, Small Leaved Lime, Beech, Hazel, Aspen, Silver Birch, and Common Alder.

Cornwall Council were seeking funding to deliver various elements of the Red River Vision Plan produced at the end of 2022. This identified the need for better links between urban and the countryside landscape with Tehidy and the Red River Local nature reserve as gateway sites.

A Councillor felt that a balance needed to be struck between the commercialisation of Tehidy and the current free use of the area for dog walking etc; they felt that there were some tensions forming between the

two objectives. There needed to be appropriate parking provision for the visitors being encouraged to Tehidy.

In response it was confirmed that the balance between commercialisation and free use and the parking provision was part of the strategic objectives. The funding would allow for the business case to be built to show what could be done such as better bus connections, improved car parking provision, better integration of services etc.

A Councillor raised concerns about the over-use of the facility and that overuse could ruin the area. They requested that the franchise for the campsite area was with a local owner.

In response to a question, it was confirmed that Cornwall Council were looking into setting up a local committee to assist with Tehidy. They wanted to be confident that when the committee was set up that there were clear aims for the future of the area. The legal team would need to be consulted on the status of the committee such as whether it would be an outside body, an advisory body etc.

A member had been approached by members of the public requesting dog waste bins on the Pine Walk. It was believed that the Pine Walk was a permissive path and not owned by Cornwall Council.

Cllr Ms Kemp left the meeting at 7.44pm.

In response to a question, rather than re-instate the scout and guide camping areas they would be encouraged to use the main campsite. Cornwall Council could look at various models for this including owning and lending equipment or for a business to hold sessions for them.

Cllr Ms Kemp re-entered the meeting at 7.45pm.

The Chairman thanked Charlotte for attending and asked that Illogan Parish Council was kept informed of plans for Tehidy as it was a major asset for residents.

ACM23/05/7 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

There were no comments from members of the public.

ACM23/05/8 CHAIRMAN'S ANNOUNCEMENTS

There were no chairman's announcements.

Charlotte Evans left the meeting at 7.49pm.

ACM23/05/9 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 19TH APRIL 2023 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Cullimore, seconded by Cllr Holmes and

ACM23/05/9.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on the 19th April 2023 and the Chairman to sign them.

On a vote being taken on the matter there were 11 votes FOR and 0 votes AGAINST.

ACM23/05/10 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

FC23/04/11.2 – The recommendations from the Parish Plan Review Committee were ongoing.

FC23/04/14.2 – The proposal form regarding Land Adj to Chyvounder would be completed shortly.

FC23/04/15.2 – Quotes had been obtained to relay the goal mouths.

FC23/04/26.2 – The planters outside the Office had been planted.

FC23/04/27.2 – The Task and Finish Group would be meeting soon to discuss The Platt.

FC23/04/28.2 – We were awaiting confirmation of the date for the top paths in Illogan Park to be edged.

FC23/04/29.2 – DCM had completed the safety surfacing in Illogan Park, and the play area had re-opened for use this afternoon.

FC23/04/30 and 31.2 – Tenders would be re-issued shortly to gate the car park and for automatic door openers for the Office.

ACM23/05/11 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF APRIL 2023 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Ford and

ACM23/05/11.2 RESOLVED to receive the reports on payments, receipts, and bank reconciliations for the month of April 2023.

On a vote being taken the matter was approved unanimously.

ACM23/05/12 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF MAY 2023 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Crabtree, seconded by Cllr Ford and

ACM23/05/12.2 RESOLVED to authorise payment of accounts for the month of May 2023 in the sum of £12,769.32 inc VAT.

On a vote being taken on the matter there were 11 votes FOR and 1 vote AGAINST.

ACM23/05/13 TO RECEIVE AND APPROVE THE PUBLIC SPACES PROTECTION ORDER CONSULTATION TASK AND FINISH GROUPS RECOMMENDED RESPONSE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Ford and

ACM23/05/13.2 RESOLVED to receive, approve, and submit the Public Spaces Protection Order Consultation Response Form as drafted by the Public Spaces Protection Order Task and Finish Group.

On a vote being taken the matter was approved unanimously.

ACM23/05/14 TO RECEIVE AND APPROVE THE DRAFT ANNUAL REPORT FOR 2022/2023 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ms Kemp, seconded by Cllr Cullimore and

ACM23/05/14.2 RESOLVED to receive and approve the Annual Report for 2022/2023.

On a vote being taken the matter was approved unanimously.

ACM23/05/15 TO APPOINT STANDING COMMITTEES AND AGREE THE NUMBER OF MEMBERS ON EACH COMMITTEE FOR THE 2023/2024 MUNICIPAL YEAR

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

ACM23/05/15.2 RESOLVED that there are no changes to the standing committees or the number of members in each committee currently. The standing committees will be reviewed at the June Full Council meeting. The standing committees will be:

- **Community Events Committee – max 7 members**
- **Finance and Resources Committee – max 7 members**
- **Governance Review Committee – max 7 members**
- **Illogan Parish Neighbourhood Development Plan Review Group – max 7 members**
- **Parish Plan Review Committee – max 5 members**
- **Planning and Environmental Services Committee – max 9 members**
- **Projects Committee – max 7 members**
- **Staffing Committee – max 5 members**

On a vote being taken the matter was approved unanimously.

ACM23/05/16 TO SET THE TERMS OF REFERENCE FOR ALL STANDING COMMITTEES FOR THE 2023/2024 MUNICIPAL YEAR AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Mrs Thomson and

ACM23/05/16.2 RESOLVED that there are no changes to the Terms of Reference for all standing committees. That the Terms of Reference will be reviewed at the June Full Council meeting.

On a vote being taken the matter was approved unanimously.

ACM23/05/17 TO APPOINT MEMBERS TO STANDING COMMITTEES FOR THE 2023/2024 MUNICIPAL YEAR AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ekinsmyth, seconded by Cllr Mrs Thompson and

ACM23/05/17.2 RESOLVED that the standing committees will be made up of the following members:

- **Community Events Committee – Cllrs Cooke, Cullimore, Ford, Miss Kelly, and Ms Kemp.**
- **Finance and Resources Committee – Cllrs Crabtree, Cullimore, Ekinsmyth, Ford, Jobson, Mrs Thompson, and Williams.**
- **Governance Review Committee – Cllrs Crabtree, Ford, Holmes, Miss Kelly, Miss Pollock, and Mrs Thompson.**
- **Illogan Parish Neighbourhood Development Plan Review Group – Cllrs Crabtree, Ekinsmyth, Jobson, Miss Kelly, Ms Kemp, and Mrs Thompson.**
- **Parish Plan Review Committee – Cllrs Ekinsmyth, Jobson, Miss Kelly, Ms Kemp, and Mrs Thompson.**
- **Planning and Environmental Services Committee – Cllrs Cullimore, Ekinsmyth, Ford, Holmes, Miss Kelly, Ms Kemp, Miss Pollock, Szoka and Mrs Thompson.**
- **Projects Committee – Cllrs Cooke, Crabtree, Cullimore, Ekinsmyth, Miss Kelly and Ms Kemp.**
- **Staffing Committee – Cllrs Crabtree, Cullimore, Ford, Jobson and Szoka.**

On a vote being taken the matter was approved unanimously.

ACM23/05/18 TO ELECT A CHAIRMAN OF THE FINANCE AND RESOURCES COMMITTEE FOR THE 2023/2024 MUNICIPAL YEAR

It was proposed by Cllr Cullimore, seconded by Cllr Holmes and

ACM23/05/18.2 RESOLVED to elect Cllr Crabtree as Chairman of the Finance and Resources Committee for the 2023/2024 municipal year.

On a vote being taken the matter was approved unanimously.

ACM23/05/19 TO CONFIRM THE BANK MANDATE AND APPOINT SIGNATORIES FOR THE 2023/2024 MUNICIPAL YEAR AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Mrs Thompson, seconded by Cllr Szoka and

ACM23/05/19.2 RESOLVED that there are no changes to the bank mandate for 2023/2024.

On a vote being taken the matter was approved unanimously.

ACM23/05/20 TO CONSIDER THE PAYMENT OF ANY SUBSCRIPTIONS FALLING TO BE PAID ANNUALLY

It was proposed by Cllr Holmes, seconded by Cllr Crabtree and

ACM23/05/20.2 RESOLVED that the following subscriptions falling to be paid annually are approved:

- Cornwall Association of Local Councils (CALC)
- Society of Local Council Clerks (SLCC)
- South West Councils
- Scribe and Scribe Bookings

On a vote being taken the matter was approved unanimously.

ACM23/05/21 TO REVIEW THE REPRESENTATION ON OR WORK WITH EXTERNAL BODIES FOR THE 2023/2024 MUNICIPAL YEAR AND ARRANGEMENTS FOR REPORTING BACK AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Mrs Thompsom, seconded by Cllr Crabtree and

ACM23/05/21.2 RESOLVED that the following Councillors will be representatives to the following outside bodies:

- Cornwall Association of Local Councils (CALC) – Cllr Ekinsmyth
- Illogan Village Hall Management Committee – Cllr Williams
- Police Liaison Group – Cllrs Jobson and Ms Kemp
- South Crofty Mine Liaison Group – Cllr Mrs Thompson

- **Camborne, Pool, Illogan and Redruth (CPIR) Community Network Panel – Cllr Mrs Thompson**

On a vote being taken the matter was approved unanimously.

ACM23/05/22 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

There were no items raised.

ACM23/05/23 TO RECEIVE REPORT FROM THE CORNWALL COUNCILLORS

Cllr Crabtree reported that:

“This is more of just an update on the earlier report this evening as because of the extra Bank Holiday it has been a short month.

The planter to finish off the Church Road/Bridge Road junction will be in situ soon as Cormac wanted to ensure that no further changes had to be made once the junction works were complete.

The 20mph zone roll out will be in autumn and I am pleased to say that this will be extended at the Broad Lane end of Spar Lane so that the pedestrian entrance into The Maples will now fall within this, instead of the current national limit. The reduced limit will now start by Fern Cottage.

Yesterday I attended a Police Advocates Meeting at Exeter Racecourse where the subject was Tackling Drugs, and it was very informative. In 2022 there were 22 convictions in the Camborne Redruth area for Drug trafficking and it is not the worst area in Cornwall, and you can be assured that Devon has a far worse drug problem. Most of the County Line drugs come from Merseyside with most of them getting intercepted on the M6.

One Councillor from Dartmouth was complaining that they funded the only ANPR camera in the area after Exeter and he was assured by the Detective Superintendent that that was not the case as most cameras are covert and he would not disclose locations.

Most of the interceptions from this end are when the cash is moving back up country because all monies confiscated are shared between the Ministry of Justice and Devon and Cornwall Police to help tackle the drugs problem.

I had a meeting with the new General Manager of Gwel an Mor last week and discussed various items, including the withdrawal earlier this year of the application for the lodges within the 30-metre buffer zone of the ancient woodland. Portreath Parish Council did support the application for the improvements to the Spa, Reception and Swimming Pool. There will be a further meeting with her, and I have asked if our Clerk can attend, and it was agreed that she can so that we can see what Gwel an Mor can do to help Illogan.”

ACM23/05/24 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that the new photocopier would be installed Friday 26th May 2023. The Assistant to the Clerk was off for the remainder of this week and the Clerk was on leave from the w/c 29th May 2023. The Office was a bit behind currently due to the recent bank holidays and staff absences for various reasons.

ACM23/05/25 TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE 3RD APRIL 2023

i. Planning and Environmental Services Committee – 19th April and 3rd May 2023

Cllr Mrs Thompson thanked committee members for their excellent preparations for the planning application responses and for taking them seriously and doing due diligence.

ii. Projects Committee – 20th April 2023

Cllr Ekinsmyth reported that the Committee had been looking into Mobile Speed Activated Signage (MSAS), outdoor fitness equipment and a covered seating area for Illogan Park along with a doggy drinking fountain.

iii. Community Events Committee – 24th April 2023

Cllr Cullimore reported that the Committee were planning the Illogan Feast, Illogan Fun Day, the Remembrance Parade and the Christmas Lights Switch On Events.

It was proposed by Cllr Crabtree, seconded by Cllr Ekinsmyth and

ACM23/05/25.2 RESOLVED to note the Minutes of the following Committee meetings held since the last Full Council meeting:

- i. Planning and Environmental Services Committee – 19th April and 3rd May 2023**
- ii. Projects Committee – 20th April 2023**
- iii. Community Events Committee – 24th April 2023**

On a vote being taken the matter was approved unanimously.

ACM23/05/26 TO RECEIVE 2-MINUTE UPDATE FROM COUNCIL REPRESENTATIVES ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ON CLLRS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES

Cllr Crabtree reported that he had attended the Police Liaison Committee. There was no increase in crime locally. The issues around the White Hart in Camborne had stopped due to the new landlord and refurbishment of the pub. The biggest issues were around the Red Lion in Redruth.

The caravans at the end of Treloweth Terrace would be removed on the 18th of May 2023.

Cllr Ms Kemp reported that the Britain in Bloom entry had been made. There was a meeting at 10am Friday to discuss progressing the entry.

ACM23/05/27 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES

Cllr Holmes requested an agenda item to consider erecting additional parish boundary signs.

ACM23/05/28 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 21st June 2023, 7.00pm in Illogan Parish Council Community Office.

ACM23/05/29 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Ekinsmyth, seconded by Cllr Crabtree and

ACM23/05/29.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

ACM23/05/30 TO RECEIVE APPLICATIONS FOR THE VACANT POSITION OF COUNCILLOR AND INTERVIEW THE CANDIDATES AND CONSIDER ANY FUTURE ACTIONS

Councillors questioned candidate Caroline Edmunds.

ACM23/05/31 TO RE-ADMIT THE PRESS AND PUBLIC

It was proposed by Cllr Ekinsmyth, seconded by Cllr Crabtree and

ACM23/05/31.2 RESOLVED that the press and public are re-admitted.

On a vote being taken the matter was approved unanimously.

ACM23/05/32 TO CO-OPT A COUNCILLOR TO THE COUNCIL AND CO-OPTED COUNCILLOR TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE, TO BE WITNESSED BY THE CLERK

It was proposed by Cllr Crabtree, seconded by Cllr Ekinsmyth and

ACM23/05/32.2 RESOLVED

to co-opt Caroline Edmunds onto Illogan Parish Council.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 8.50pm.

Signed

Date

ACCOUNTS FOR PAYMENT MAY 2023					
Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
Salaries	All Employees		£4,169.33		£4,169.33
Fire alarm and emergency lighting	Duchy Alarms Ltd	FC23/03/27.2 & FC23/03/27.3	£3,178.10	£635.62	£3,813.72
Postcards and Bookmarks	St Austell Printing Company	CL23/04/19.3	£125.50	£25.10	£150.60
Out of Hours Call Handling	Phoneta		£29.74	£5.95	£35.69
Cleaning	X-treme Clean		£1,448.00	£289.60	£1,737.60
Contactora	DJM Gradening and Groundwork Solutions		£1,723.55		£1,723.55
Web Hosting	KernowTek		£10.00		£10.00
Annual Play Inspection	Rospa Play Safety		£85.50	£17.10	£102.60
Footpath Risk Assessment	JNC Safety Services Ltd		£180.00	£36.00	£216.00
Grass cutting	Greens Grounds and Trees		£240.00	£48.00	£288.00
Stationery	Complete		£103.10	£20.62	£123.72
IT Support	Nci Technologies		£67.00	£13.40	£80.40
Internet	BT		£37.25	£7.45	£44.70
Water and Sewerage at Illogan Park	Source for Business		£91.76		£91.76
Water Mary's Well	Source for Business		£32.69		£32.69
Account Fee	Barclays		£8.50		£8.50
O365 Licences	Nci Technologies		£117.05	£23.41	£140.46
	TOTAL		£11,647.07	£1,122.25	£12,769.32