

ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Monday 22nd May 2023 at 7.00pm

PRESENT: Cllr Cullimore (Chairman); Cllr Cooke; Cllr Ford; Cllr Miss Kelly, Cllr Ms Kemp; Mr Dolling; Mrs Edwards and Mrs Wills

ALSO PRESENT: Mrs S Rimell, Clerk and Miss E James, Assistant to the Clerk

The Chairman explained the safety procedures.

CL23/05/1 TO ELECT A CHAIRMAN OF THE COMMUNITY EVENTS COMMITTEE FOR THE MUNICIPAL YEAR 2023/2024

It was proposed by Cllr Ford, seconded by Cllr Miss Kelly and

CL23/05/1.2 RESOLVED that Cllr Cullimore is elected Chairman of the Community Events Committee for the municipal year 2023/2024

On a vote being taken the matter was approved unanimously.

CL23/05/2 TO APPOINT A VICE CHAIRMAN OF THE COMMUNITY EVENTS COMMITTEE FOR THE MUNICIPAL YEAR 2023/2024

It was proposed by Mrs Edwards, seconded by Cllr Cullimore and

CL23/05/2.2 RESOLVED that Cllr Miss Kelly is appointed as Vice Chairman of the Community Events Committee for the municipal year 2023/2024

On a vote being taken the matter was approved unanimously.

CL23/05/3 TO CO-OPT MEMBERS OF THE PUBLIC ONTO THE COMMUNITY EVENTS COMMITTEE FOR THE MUNICIPAL YEAR 2023/2024

It was proposed by Cllr Cullimore, seconded by Cllr Miss Kelly and

CL23/05/2.2 RESOLVED that Mr Dolling, Mrs Edwards and Mrs Wills are co-opted onto the Community Events Committee for the municipal year 2023/2024

On a vote being taken the matter was approved unanimously.

CL23/05/4 TO RECEIVE APOLOGIES FOR ABSENCE

There were no apologies received.

CL23/05/5 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL23/05/6 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL23/05/7 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

CL23/05/8 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 24TH APRIL 2023 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Mrs Edwards and

CL23/05/8.2 RESOLVED that the minutes of the meeting of the Community Events Committee held on the 24th April 2023 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL23/05/9 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

The office had received an email from a parent of a child at Lower Curnow school thanking the committee for the gift to mark the Coronation and to express gratitude for including the children of Lower Curnow School who attend Illogan School.

It was suggested that the founding chair of Illogan Parish Council be invited to attend the planting of the tree donated by Kim Conchie.

CL23/05/10 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET AND AGREE ANY FUTURE ACTIONS

This item was deferred until the next meeting.

CL23/05/11 TO RECEIVE A REPORT FROM THE FUN DAY WORKING GROUP, AGREE PLANS FOR THE EVENTS, ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Quotes for marquees to provide cover for entertainment and craft making at the fun day had been looked into.

It was proposed by Cllr Cullimore, seconded by Cllr Miss Kelly and

CL23/05/11.2 RESOLVED that a 6x9m and a 5x5m marquee be hired from Cornish Marquee Hire at the cost of £1300 for the fun day.

On a vote being taken the matter was approved unanimously.

The poster campaign appealing for stall holders and entertainers had raised some interest including enquiries from Maids of Melody who performed at the Tolvaddon Christmas event and Ukuhayles.

It was suggested that the entertainment should start around midday after the walking carnival which would be led by West Coast Academy Cheerleaders.

There had been offers of craft materials and face painting for the event.

Healthy Cornwall had offered a stall to promote well-being and to run sports activities and family games.

Enquiries had been made with Cornwall College about their musical group but they had now relocated to St Austell.

Suggestions were made to approach West Cornwall Concert Band and Freddy Zapp.

Cllr Ford had spoken to some stall holders at Trevithick Day and many had expressed an interest. The office had only received one enquiry from that so far but would send the other interested parties an email to follow up.

The following suggestions were also made:

- A best dog show. A vet could be invited to judge.
- Free Tombola with prizes being donated.
- Steam Engine that could give rides to children. There was a query regarding insurance and the potential damage to the field/path surfaces.
- Scale modellers, scouts, New Inn Titans, Illogan Rugby Club and Cornwall Monarchs could be invited to enter the walking carnival.
- Tug of war, potentially between the sports clubs.

The Clerk would follow up with St John's Ambulance about attending the event.

Local media such as Pirate FM and BBC Radio Cornwall were yet to be approached.

CL23/05/12

TO DISCUSS ARRANGEMENTS FOR THE 2023 REMEMBRANCE PARADE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

This would be taking place on Sunday 12th November 2023.

Mr Dolling advised that Royal British Legion would be meeting again next month to discuss the arrangements further. They wanted the order to be less chaotic and to improve the organisation of the event.

The Clerk would complete the paperwork to apply for the road closures. Marshalls would be required. It was suggested to potentially offer marshals training to build a core group of marshals that we could call on for events. Cllr Ms Kemp, Mrs Edwards and Miss James advised they would be prepared to do this training.

Cllr Ms Kemp left the meeting at 7.41pm

CL23/05/13 TO DISCUSS ILLOGAN FEAST, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Illogan Feast is planned for the 8th October 2023.

The committee wanted to revive the feast to celebrate St Illogan. Past events focused more on celebrating St Luke's Day. Illogan had a lot of history, and it was hoped to build this within the local community.

There had been a meeting with Rev. Stevens who was very supportive, and the church had been booked from 1pm on the day for refreshments to be provided.

It was hoped that it could incorporate the Illogan Village Trail and Merritts Grave.

Illogan Handbell Ringers had been booked for the event and it was suggested we approach a local Morris dancer group to attend and a local choir.

CL23/05/14 TO CONSIDER ARRANGEMENTS FOR THE CHRISTMAS LIGHTS SWITCH ON EVENTS AND AGREE ANY FUTURE ACTIONS

There had been no further engagement with the Fire Service yet for this year's events but it was felt now we are further into the year this is likely to happen soon.

It was felt that we should have more engagement with the landlords of the New Inn to try and improve on the event at Park Bottom.

CL23/05/15 TO DISCUSS POTENTIAL FUTURE EVENTS:

i. RECYCLING PROMOTION – 'WHAT'S IN YOUR BAG'

A campaign around recycling in the local area was suggested to try and help with issues around recycling like space, time, equipment, etc.

More could be done around promoting recycling which could include articles in the Illogan Review and more information on social media.

It was suggested to contact Cornwall Council to see if they had any resources that could help with this.

ii. YOUTH DISCO

There had been some interest locally when Cllr Miss Kelly had spoken to some children locally.

It should be held at the Illogan Parish Council Community Office.

iii. YOUTH CLUB

It was suggested there should be 2 age groups, 7-11 years and 12-18 years.

It was noted that this was something that had been approached before and needed careful consideration around safeguarding issues and how it would progress and maintain into the future, not just the present.

Portreath Parish Council had recently been looking into setting up clubs and had held youth engagement groups. It was suggested that we approach them for some advice and guidance.

It was also suggested that we approach an organisation to run it and for us to provide the venue. Young Persons Cornwall or Volunteer Cornwall may potentially be able to help.

There were concerns about the expenditure involved with this also and that there was no allocation for this within this year's budget but that it could be a potential for next year.

It was also noted it may be beneficial to look at a setting that already offered these facilities to see how they operated.

CL23/05/16 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

Tree planting with Kim Conchie and a plaque to commemorate the opening of Illogan Parish Council Community Office.

Shed with outdoor play equipment for use by children using the park.

CL23/05/17 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Monday 12th June 2023, 7pm in the Council Office.

There being no further business the meeting closed at 8.25pm.

Signed

Date