

## ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Monday 12<sup>th</sup> June 2023 at 7pm.

PRESENT: Cllr Cullimore (Chairman), Cllr Cooke, Cllr Mrs Edmunds (non a member of this committee) Cllr Ford; Mrs Edwards, and Mrs Wills

ALSO PRESENT: Mrs S Rimell, Clerk and Miss E James, Assistant to the Clerk

The Chairman explained the safety procedures.

### **CL23/06/1 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Mr Dolling

Cllr Miss Kelly was absent.

Cllr Ms Kemp had resigned from the Committee.

### **CL23/06/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

### **CL23/06/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications from members for dispensations.

### **CL23/06/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)**

There were no members of the public present.

### **CL23/06/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 22<sup>ND</sup> MAY 2023 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Ford, seconded by Mrs Edwards and

### **CL23/06/5.2 RESOLVED that the minutes of the meeting of the Community Events Committee held on the 22<sup>nd</sup> May 2023 are received and approved and signed by the Chairman.**

On a vote being taken the matter was approved unanimously.

**CL23/06/6                   MATTERS ARISING FROM THE MINUTES AND A REPORT ON  
PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising.

**CL23/06/7                   TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY  
FUTURE ACTIONS (TO BE TABLED AT THE MEETING)**

This item was deferred until the next meeting.

**CL23/06/8                   TO CONSIDER ORGANISING A LITTER PICKING EVENT, AGREE ANY  
FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

This item was deferred until the next meeting.

**CL23/06/9                   TO RECEIVE A REPORT FROM THE FUN DAY WORKING GROUP,  
AGREE PLANS FOR THE EVENT, ANY FUTURE ACTIONS AND ANY  
ASSOCIATED EXPENDITURE**

The booking of the marquee and the PA system were currently being dealt with.

Attention was now on the set up of the day, considering who would be needed to help, what decorations would be needed, a site plan for the event and a timetable for the day. There would be allocated timings for the music groups which were currently Ukuhayles, Maids of Melody and another singer.

The event would start at 10am with a start time of 10.30am proposed for the carnival. It was suggested to try and get a town crier to officially open the event.

Healthy Cornwall had confirmed they would attend and would run sports races and events.

Contact was currently ongoing with craft stall for the event and Emergency Services, RNLI, RSPCA and RNIB were all attending. It was suggested to invite the CAB service to attend.

Contact still needed to be made with BBC Radio Cornwall and Pirate FM to invite them to attend the event and it was suggested to ask one of them to judge the carnival.

Tea, coffee and ice cream would be provided and Historic Illogan would be played on a loop in the Community Room.

Carnival groups had been agreed as well as a theme that would be cost effective for people attending. West Coast Academy Cheerleaders had been confirmed to lead the carnival and would do performances throughout the day.

An invitation had been extended to the scouts to assist with setting up and closing down the event as well as litter picking throughout the day.

The suggestion of a raffle had been discussed further and suggested that tickets be given with the refreshments and prizes would possibly be given out at the end of the day. It was suggested to approach local businesses for donations and ask stall holders to donate a prize.

There had been a suggestion of a mini steam engine to give rides to children. This raised some concerns around health and safety and insurance, so this was decided against.

There was also a discussion about the possibility of a dog show and it was felt this may be too much to try and take on for the first year of the event but could be a possibility for future years.

The day was filling up nicely though and lots of elements were now falling into place.

It was proposed by Cllr Ford, seconded by Cllr Cullimore and

**CL23/06/9.2 RESOLVED that the dance café style organ is booked for the fun day from Mr Ian Rogers at a cost of £125.**

On a vote being taken the matter was approved unanimously.

**CL23/06/10 TO DISCUSS ARRANGEMENTS FOR THE 2023 REMEMBRANCE PARADE, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

There was nothing to discuss.

**CL23/06/11 TO DISCUSS THE ILLOGAN FEAST, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

Cobweb Tours had been contacted on several occasions but there had been no response. It had been suggested to contact David Thomas about reproducing the Illogan Trail for and to incorporate a singing group for Merritts Grave.

It was noted that this was the 3<sup>rd</sup> attempt to revive the Feast and that it had previously been successful when it had a reason or destination to head towards.

**CL23/06/12 TO CONSIDER ARRANGEMENTS FOR THE CHRISTMAS LIGHTS SWITCH ON EVENTS AND AGREE ANY FUTURE ACTIONS**

There was nothing more to discuss yet.

**CL23/06/13 TO SET A DATE AND CONSIDER ARRANGEMENTS FOR THE TREE PLANTING WITH KIM CONCHIE IN THE AUTUMN, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was agreed a Witch Hazel tree with a plaque to mark the opening of the Illogan Parish Council Community Office would be the most appropriate as it flowers in December so would tie in with the date the office opened. Planting should be done between October and April.

It was suggested to approach Illogan School to see if they would like to be involved in the event. Once we had heard back from them a date could be considered.

**CL23/06/14 TO CONSIDER A SHED IN ILLOGAN PARK CONTAINING OUTDOOR PLAY EQUIPMENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was agreed to defer this item to the Projects Committee.

**CL23/06/15 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

80<sup>th</sup> Anniversary in 2024 of both D-Day and VE Day.

**CL23/06/16 DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Monday 3<sup>rd</sup> July 2023 in the Council Office.

There being no further business the meeting closed at 8.05 pm.

Signed .....

Date .....