

ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Tuesday 1st August 2023 at 11am.

PRESENT: Cllr Cullimore (Chairman), Cllr Cooke, Cllr Ford and Mrs Edwards.

ALSO PRESENT: Mrs S Rimell, Clerk and Miss E James, Assistant to the Clerk.

The Chairman explained the safety procedures.

CL23/08/1 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Miss Kelly and Ms Kemp, Mr Dolling and Mrs Wills

CL23/08/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL23/08/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL23/08/4 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

CL23/08/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 3RD JULY 2023 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Cullimore, seconded by Mrs Edwards and

CL23/08/5.2 RESOLVED that the minutes of the meeting of the Community Events Committee held on the 3rd July 2023 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL23/08/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

CL23/08/7 TO AGREE A BUDGET FOR CRAFT MAKING MATERIALS AND AGREE ANY FUTURE ACTIONS

A budget was no longer necessary as Flying Starts Nursery had offered to run the craft stall and provide all the necessary materials.

CL23/08/8 TO CONSIDER A STALL HOLDER APPLICATION AND AGREE A RESPONSE

Illogan PTFA had requested a stall and asked to run face painting at a cost of £4 for a full face and a £2.50 for a half face.

There were some concerns about the cost implications for families when the emphasis on the event had always been to make the event as free as possible for attendees.

It was noted that other stall holders will be offering items that can be purchased.

It was questioned whether we could request for them to offer just half face or a small motif for a lesser amount of money.

It was proposed by Cllr Cullimore, seconded by Cllr Cooke and

CL23/08/8.2 RESOLVED that further to their application, the Illogan PTFA (Parents, Teachers and Friends Association) could attend Illogan Fun Day providing the materials used for the face painting are Face Painting Association licensed, they have the appropriate insurance and, as the aim of the event is to provide free activities for families, that the PTFA agree to only providing painting for half a face for a charge of £2.

On a vote being taken the matter there were 3 votes FOR and 1 AGAINST

CL23/08/9 DATE AND TIME OF NEXT MEETING

The next meeting would be held on Monday 7th August 2023 at 7pm in the Council Office.

CL23/08/10 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Ford, seconded by Cllr Cullimore and

CL23/08/10.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

CL23/08/11 TO RECEIVE QUOTES FOR A PA SYSTEM FOR ILLOGAN FUN DAY, AGREE ANY ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Cullimore, seconded by Cllr Ford and

CL23/08/11.2 RESOLVED that the quote for a Stage, PA system, engineer and horn PA be accepted from GK Electronics for an amount of £1200 excluding VAT.

On a vote being taken the matter was approved unanimously.

CL23/08/12 TO RECEIVE QUOTES FOR OPEN MARQUEES/GAZEBOS FOR ILLOGAN FUN DAY, AGREE ANY ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Ford, seconded by Cllr Cullimore and

CL23/08/12.2 RESOLVED that the quote for a 16ft marquee from Cornwall Events Company be accepted at a cost of £475 excluding VAT.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 11.34am.

Signed

Date