

## ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Monday 7<sup>th</sup> August 2023 at 7.00 pm.

PRESENT: Cllr Cullimore (Chairman), Cllr Ford, Mr Dolling, Mrs Edwards, and Mrs Wills

ALSO PRESENT: Mrs S Rimell, Clerk and Miss E James, Assistant to the Clerk

The Chairman explained the safety procedures.

### **CL23/08/13 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Cooke, Miss Kelly and Ms Kemp.

### **CL23/08/14 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

### **CL23/08/15 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications from members for dispensations.

### **CL23/08/16 PUBLIC PARTICIPATION (MAXIMUM OF 15 MINUTES – EVERY SPEAKER A LIMIT OF 3 MINUTES UNDER COUNCIL STANDING ORDERS)**

There were no members of the public present.

### **CL23/08/17 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 1<sup>ST</sup> AUGUST 2023 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Cullimore, seconded by Cllr Ford and

### **CL23/08/17.2 RESOLVED that the minutes of the meeting of the Community Events Committee held on the 1<sup>st</sup> August 2023 are received and approved and signed by the Chairman.**

On a vote being taken on the matter there were 2 votes FOR and 0 votes AGAINST

### **CL23/08/18 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

There were no matters arising.

**CL23/08/19 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET AND AGREE ANY FUTURE ACTIONS**

The Events budget was noted.

**CL23/08/20 TO DISCUSS ILLOGAN FUN DAY, AGREE PLANS FOR THE EVENTS, ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

As there had been no response from St John's Ambulance yet, it was agreed that alternative options should be looked into.

Truro Town Crier was not available when contacted. Agreed to invite Redruth Town Crier if available.

There had been no response from BBC Radio Cornwall. This would be followed up.

Hunts had been contacted about donating the ice creams or supplying them at cost. A response had not yet been received.

**Stalls**

- Illogan School PTFA wanted to sell drinks and run games. As games and refreshments were already being provided free of charge this was not agreed. They would be invited to attend and give out free drinks on behalf of the Council.
- Isight Cornwall could no longer attend.

**Community Room**

- Consultation for the outdoor sports equipment and covered seating area.
- Councillors will give out free raffle tickets and talk to members of the public about what the Council do.

**Volunteers / Staffing**

- Cllrs Cullimore and Ford, Mrs Edward and Mrs Wills and the Clerk and Assistant to the Clerk would be attending.
- Mrs Wills advised she has several other volunteers for the refreshments and several other people had offered to help.
- Councillors would also be around to help when not in the Community Room.
- Mrs Edwards will organise the bands and storytelling on the day.
- The New Inn Titans, Illogan Park RFC and Cornwall Monarchs had been contacted to ask if they would help with the set up and clean up.
- Cornish Oven had donated 30 cocktail pasties for the volunteers, and these would be collected at 11.30am so no need for an oven to reheat or keep them warm.

**Carnival**

- Everyone would be given a certificate of participation.

- There would be no categories.
- The carnival would go from outside the office, around the perimeter of the park and finish at the middle gate onto the field.

Raffle

- Mrs Edwards and Mrs Wills were sourcing raffle prizes.
- Posters would be put up around the area.
- Tickets would be given out by the Councillors.
- A display of the prizes would be in the Community Room with the Councillors.

Layout

- The stage would be by the Cornish wall just after the football posts.
- The storytelling would be in the far corner of the football pitch near the lone picnic bench.
- The crafts would be in the middle of the football pitch.
- The Circus Skills and Healthy Cornwall games would be on the rugby pitch.
- All vehicles would be in the car park by the changing rooms.
- Stalls would be on the grass by the perimeter path with a gap to allow for people watching the carnival.

Disposable cups were discussed, it was hoped that local suppliers would be able to donate some or offer a discount.

Mrs Edwards left the meeting during this item at 7.53pm and re-entered at 7.54pm.

**CL23/08/21 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS**

There were no items raised to be discussed at future meetings.

**CL23/08/22 DATE AND TIME OF NEXT MEETING**

The next meeting would be held on Monday 11<sup>th</sup> September 2023 in the Council Office.

There being no further business the meeting closed at 8.24pm.

Signed .....

Date .....