

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 19th July 2023 at 7.00pm.

PRESENT: Councillors Ekinsmyth (Chairman), Cullimore (Vice Chairman), Mrs Edmunds, Holmes, Jobson, Ms Kemp, Miss Pollock, and Szoka.

IN ATTENDANCE: Mrs S Rimell, Clerk and Miss E James, Assistant to the Clerk

The Chairman explained the safety procedures.

FC23/07/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Cooke, Crabtree, Ford, Miss Kelly, and Mrs Thompson.

The Clerk reported that Cllr Williams had resigned from the Council.

There were no members absent.

It was proposed by Cllr Holmes, seconded by Cllr Ekinsmyth and

FC23/07/1.2 RESOLVED that a letter of thanks was sent to Cllr Williams.

On a vote being taken the matter was approved unanimously.

FC23/07/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

FC23/07/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no requests from members for dispensations.

FC23/07/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)

There were no members of the public present.

FC23/07/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman did not have any announcements.

FC23/07/6 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 21ST JUNE 2023 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Holmes, seconded by Cllr Cullimore and

FC23/07/6.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on the 21st June 2023 and the Chairman to sign them.

On a vote being taken on the matter there were 6 votes FOR and 0 votes AGAINST.

FC23/07/7 TO RECEIVE AND APPROVE THE MINUTES OF THE EXTRA ORDINARY FULL COUNCIL MEETING HELD ON THE 28TH JUNE 2023 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Szoka, seconded by Cllr Cullimore and

FC23/07/7.2 RESOLVED to receive and approve the Minutes of the Extra Ordinary Full Council meeting held on the 28th June 2023 and the Chairman to sign them.

On a vote being taken the matter was approved unanimously.

FC23/07/8 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

FC23/06/12.2 – Cornwall Council had responded to our request to take formal ownership of the war memorial by saying that it was not on their list to maintain, and they didn't own it. They suggested contacting the Parochial Church Council.

FC23/06/17.2 – The defibrillator at the Robartes Arms was available for use. We were awaiting confirmation from the new landlord and/or Keltek regarding the continued hosting of the defibrillator.

FC23/06/27.2 – The gates and turning area were due to be installed by D A Giles on the 21st August.

FC23/07/9 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETING, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS

It was noted that the removal of the gorse had improved the look of the area and had improved safety as there was now a view across the park.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Ms Kemp and

FC23/07/9.2 RESOLVED to receive the Delegated Decisions Register and ratify all decisions made.

On a vote being taken the matter was approved unanimously.

FC23/07/10 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF JUNE 2023 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ekinsmyth, seconded by Cllr Jobson and

FC23/07/10.2 RESOLVED to receive the reports on payments, receipts, and bank reconciliations for the month of June 2023

On a vote being taken the matter was approved unanimously.

FC23/07/11 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF JULY 2023 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Ms Kemp, seconded by Cllr Cullimore and

FC23/07/11.2 RESOLVED to authorise payment of accounts for the month of July 2023 in the sum of £20,706.62 including VAT.

On a vote being taken the matter was approved unanimously.

FC23/07/12 TO RECEIVE THE RECOMMENDATION FROM THE FINANCE AND RESOURCES COMMITTEE ABOUT THE BANKING ARRANGEMENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Ekinsmyth, seconded by Cllr Jobson and

FC23/07/12.2 RESOLVED to receive and approve the recommendation from the Finance and Resources Committee. That the Councils current account is transferred to Unity Trust Bank, that the Clerk, Chairman and Vice Chairman of the Council and the Chairman and Vice Chairman of the Finance and Resources Committee are signatories and that the Assistant to the Clerk is an administrator.

On a vote being taken the matter was approved unanimously.

FC23/07/13 TO RECEIVE CORRESPONDENCE FROM THE NEW INN TITANS REGARDING THE USE OF THE FACILITIES IN ILLOGAN PARK FOR 2023/2024, AGREE A RESPONSE AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Jobson, seconded by Cllr Ms Kemp and

FC23/07/13.2 RESOLVED that the Clerk writes to the New Inn Titans informing them that the Council do not accept their request for a payment plan and if they wish to use the facilities for the 2023/2024 season

they need to pay the fees in full by the 31st July 2023.

On a vote being taken on the matter there were 7 votes for and 1 vote AGAINST. Cllr Holmes voted against the resolution.

It was agreed that the goal mouths should be levelled and that advice on future maintenance would be sought.

FC23/07/14 TO RECEIVE AND APPROVE THE AMENDED STANDING ORDERS AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr Cullimore and

FC23/07/14.2 RESOLVED to receive and approve the amended Standing Orders.

On a vote being taken the matter was approved unanimously.

FC23/07/15 TO RECEIVE AND APPROVE THE AMENDED FINANCIAL REGULATIONS AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Jobson, seconded by Cllr Ms Kemp and

FC23/07/15.2 RESOLVED to receive and approve the amended Financial Regulations.

On a vote being taken the matter was approved unanimously.

FC23/07/16 TO APPOINT COUNCILLORS TO FILL VACANCIES ON COUNCIL COMMITTEES AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr Cullimore and

FC23/07/16.2 RESOLVED to appoint Cllr Ms Kemp to the Community Events Committee for the remainder of the municipal year.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Cullimore, seconded by Cllr Ekinsmyth and

FC23/07/16.3 RESOLVED to appoint Cllr Ms Kemp to the Planning and Environmental Services Committee for the remainder of the municipal year.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ms Kemp, seconded by Cllr Cullimore and

FC23/07/16.4 RESOLVED to appoint Cllr Jobson to the Projects Committee for the remainder of the municipal year.

On a vote being taken the matter was approved unanimously.

FC23/07/17 TO RECEIVE CORRESPONDENCE FROM ILLOGAN PARISH FAIR PROJECT GROUP FORMALLY REQUESTING SUPPORT FROM ILLOGAN PARISH COUNCIL TO ATTEND AND PROMOTE THE EVENT, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

In his absence, Cllr Ford had emailed stating that he was willing and able to attend and help.

It was agreed that a table or base for the Council would be required. That appropriate material would be produced for the table/base. That the Clerk would design name tags for Cllrs to wear. That the Council green t-shirts would be worn by those who had them, and the Clerk would confirm if there were any in the container. There would be a rota of Cllrs to be at the base/table. Cllrs Cullimore, Ekinsmyth, Ford, Holmes, Jobson, Ms Kemp, and Miss Pollock had confirmed that they would be available for parts of the day. The Chairman would be delighted to help present the prizes and draw the raffle.

It was proposed by Cllr Cullimore, seconded by Cllr Ms Kemp and

FC23/07/17.2 RESOLVED to have 300 flyers printed by St Austell Printing to hand out at Illogan Parish Fair that advertise Illogan Fun Day and the Community Room.

On a vote being taken the matter was approved unanimously.

FC23/07/18 TO CONSIDER REINSTATING CHAIN LINK FENCING ON THE POSTS IN ILLOGAN PARK, AGREE LOCATIONS FOR THE FENCING AND ANY FUTURE ACTIONS

It was noted that reinstating the chain link fences along the end of the play area and in front of the Pine tree would protect the hedges and tree roots, prevent balls and children running through towards the car park, and would allow the vegetation to be trimmed allowing better views from the CCTV.

It was proposed by Cllr Cullimore, seconded by Cllr Ms Kemp and

FC23/07/18.2 RESOLVED that the Clerk obtains quotes to replace the chain link fencing along the end of the play area and from in front of the Pine tree.

On a vote being taken the matter was approved unanimously.

FC23/07/19 TO RECEIVE A REPORT FROM CLLR HOLMES AND CONSIDER ERECTING ADDITIONAL BOUNDARY SIGNS AND THEIR LOCATIONS, AFREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cllr Holmes reported that there were 14 adopted roads that cross the parish border into 4 neighbouring parishes. There were currently 4 boundary signs in place. It was hoped that erecting further boundary signs would promote the parish.

Further to an in-depth discussion:

It was proposed by Cllr Jobson, seconded by Cllr Holmes and

FC23/07/19.2 RESOLVED that the Clerk would obtain permission from Cormac and quotes to erect 14 boundary signs on Illogan Parish Council boundaries in the following locations:

- **Watergate**
- **Harris Mill**
- **2 in Coombellack**
- **Reskadinnick**
- **Little Roskear**
- **Roscroggan**
- **Trevenson Moor**
- **2 in Tolvaddon**
- **Spar Lane**
- **Paynters Lane**
- **Lower West Tolgus**
- **Illogan Woods**

On a vote being taken on the matter there were 7 votes For and 1 vote AGAINST.

FC23/07/20 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENT IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The Clerk reported that there was a hole in the crawl tunnel of the multiplay unit which caused a risk of cut injuries and finger entrapment. The hole had been filled and tapes to make it safe until a permanent solution could be implemented; the temporary repair was being closely monitored. The Clerk had a quote from the manufacturer of the unit to replace the crawl tunnel.

It was proposed by Cllr Cullimore, seconded by Cllr Ms Kemp and

FC23/07/20.2 RESOLVED that the crawl tunnel on the multi play unit is replaced as per the quote.

On a vote being taken on the matter there were 7 votes FOR and 1 vote AGAINST.

FC23/07/21 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Councillors Internal Audit

A Councillors internal audit was due to be completed.

Cllrs Ekinsmyth and Jobson agreed to complete the audit.

Legionella Responsible Person Training

We had two attendees fully paid. Eight attendees had sent an application form and had been invoiced. There were 2 places remaining unfilled.

First Aid Training

The Clerk had completed the FAA Level 3 Award in First Aid at Work. The qualification was valid for 3 years. The course raised some interesting items, including the need to check the contents of the first aid box. All the items were out of date and had been replaced. The training was informative and well run with practical assessments.

Breakthrough Communications Workshop

Councillors should today have received a communications survey by email or hard cop. The survey was anonymous. Please complete it honestly and return it as it would help to inform the Communications Strategy going forward.

There was a Communications strategy workshop on Wednesday 26th July 2023 from 9.30-12 on Zoom.

FC23/07/22

TO CONSIDER ANY CORRESPONDENCE FROM THE 14TH JUNE 2023 UNTIL THE 12TH JULY 2023, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS

There was no correspondence.

FC23/07/23

TO RECEIVE A REPORT FROM THE CORNWALL COUNCILLORS

The Clerk spoke to the report sent by Cllr Crabtree in his absence:

Cllr Crabtree apologised for being unable to attend the meeting.

Some good news was that the 20mph zone consultation for the area was now live. The initial feedback was very positive. This should be implemented by October/November 2023. The Police had confirmed that the speed limit would be enforced once the Traffic Regulation Orders were signed off.

He would be having his first meeting with Officers in a couple of weeks' time to begin the process of reforming the Tehidy Woods Working Group for local organisations and councils to have an input on the future of the woods so that they remain a free to use facility. During his holiday, he had visited two similar areas in Dorset where the parking charges were up to £10 per day. Unfortunately, the funding was not approved for the continuation of the improvements. It was hoped that external bodies may be interested in creating spaces to use and continue the improvements.

He had met our new Neighbourhood Beat Manager.

A fortnight ago he visited the Cornwall Energy Recycling Centre, if members would like a tour, he would be happy to arrange it. It was interesting to discover that all the ash etc from the process was made into road aggregate. The centre currently powered 21,000 homes from all the black bag waste collected in Cornwall along with some commercial contractors. However, 35% of the contents was food waste therefore when this was removed it would make the system more efficient and hopefully power more homes.

Last week was given over to World Heritage. On Monday there was a delegation over from Burras in Australia for a tour of our West Cornwall sites, including Heartlands. On Tuesday it was up to The Lake District for a workshop on World Heritage and Nature which was very informative on how grants were available for attracting and retaining nature, not only within the World Heritage Site but also outside amongst all levels of Councils.

Unfortunately, Geo Thermal were unable to persuade Cornish Metals to allow them to drill within their mining rights area, therefore the proposed scheme at Tolvaddon would not be proceeding. However, the search locally would continue.

The Camborne, Pool, Illogan, Redruth, Gwinear, Gwithian, Hayle and Mining Villages Community Area Partnership has currently not agreed on a shorter name as there was no outright winner.

FC23/07/24

TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE 13TH JUNE 2023:

i. Staffing Committee – 14th June 2023

There was no report.

ii. Planning and Environmental Services Committee – 21st June and 5th July 2023

The Committee had discussed the balance between planning and environmental issues considered. It was generally felt that the environmental issues needed to be given more attention.

iii. Governance Review Committee – 28th June 2023

There was no report.

iv. Community Events Committee – 3rd July 2023

The Illogan Feast had been postponed until 2024 due to speakers' unavailability and the closeness of the Fun Day.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Cullimore and

FC23/07/24.2

RESOLVED

to note the Minutes of the following Committee meetings held since the 13th June 2023:

- i. **Staffing Committee – 14th June 2023**
- ii. **Planning and Environmental Services Committee – 21st June and 5th July 2023**
- iii. **Governance Review Committee – 28th June 2023**
- iv. **Community Events Committee – 3rd July 2023**

On a vote being taken the matter was approved unanimously.

FC23/07/25

TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVE ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND AN CLLRS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES

Cllr Jobson reported that he had attended the Police Liaison meeting. There had been some personnel changes locally and including 16 student officers working from Camborne. Antisocial behaviour had reduced in Redruth. A large quantity of drugs had been found on Portreath beach and handed into the police. Antisocial behaviour had increased in Camborne with more on street drinking and vandalism. The police were looking to form a community partnership to assist with the issues. There were about 300 teenagers meeting for raves on Hayle beach, there was loud music, drinking and drug taking. The police were aware and had made arrests. Speeding was still a problem.

Cllr Ms Kemp reported that during Speedwatch this morning they had found 8 vehicles speeding with a top speed of 42mph in a 30mph limit.

Cllr Cullimore had attended the Finance for Parish Councils training via Zoom.

FC23/07/26

TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES

There were no items raised.

FC23/07/27

DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 16th August 2023, 7.00pm in Illogan Parish Council Community Office.

There being no further business the meeting closed at 8.24pm.

Signed

Date

ACCOUNTS FOR PAYMENT JULY 2023					
Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
TO RATIFY					
Expenses	Emma James		£59.47		£59.47
Communications Strategy	Breakthrough Communications		£3,495.00	£699.00	£4,194.00
TO PAY					
Salaries	All employees		£4,467.73		£4,467.73
Cleaning	X-treme Clean		£801.00	£160.20	£961.20
Out of Hours Call Handling	Phoneta		£27.37	£5.47	£32.84
Legionella Testing	Churchill Environmental Services		£80.00	£16.00	£96.00
IT Support	Nci Technologies		£67.00	£13.40	£80.40
Independent Internal Audit	TIAA		£1,600.00	£320.00	£1,920.00
Web Hosting	KernowTek		£10.00		£10.00
Contactora	DJM Gardening and Groundwork Solutions		£2,026.30		£2,026.30
Supply and fit manual locks	Tom Hickmott		£113.95		£113.95
Retention for perimeter path	Cormac Contracting		£4,342.55	£868.51	£5,211.06
Fire Extinguisher service and replacement	Duchy Alarms		£192.05	£38.41	£230.46
Expenses	Cllr G Ford		£30.80		£30.80
Training	CALC		£50.00	£10.00	£60.00
Grass cutting, Operational Play Inspections and Footpath Maintenance	Greens		£4,302.45	£860.49	£5,162.94
Stationary	Complete		£149.49	£29.90	£179.39
Expenses	S Rimell		£124.65		£124.65
Internet	BT		£37.25	£7.45	£44.70
O365 Licences	Nci Technologies		£120.05	£24.01	£144.06
Water - Marys Well	Source for Business		£22.45		£22.45
Account Fee	Barclays		£8.50		£8.50
Source for Business	Water for Illogan Park		£37.74		£37.74
Photocopier Lease Asset Protection Fee	CF Corporate		£141.84	£28.36	£170.20
Electricity for Office	Corona Energy		-£206.07	-£222.68	-£428.75
	TOTAL TO PAY		£18,547.10	£2,159.52	£20,706.62