

## ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 20<sup>th</sup> September 2023 at 7.00pm.

**PRESENT:** Councillors Ekinsmyth (Chairman), Cullimore (Vice Chairman), Cooke, Crabtree, Mrs Edmunds, Ford, Holmes, Jobson, Ms Kemp, Miss Pollock, Szoka, and Thompson.

**IN ATTENDANCE:** Mrs S Rimell, Clerk; and 9 members of the public (until points mentioned)

The Chairman explained the safety procedures.

### **FC23/09/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE**

The Chairman welcomed the members of the public present.

There were no apologies received.

Cllr Ms Kelly was absent.

### **FC23/09/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25**

There were no interests declared.

### **FC23/09/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS**

There were no applications from members for dispensations.

### **FC23/09/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA (MAXIMUM OF 15 MINS – EVERY SPEAKER A LIMIT OF 3 MINS UNDER COUNCIL STANDING ORDERS)**

Members of the public made the following comments about the yellow line being installed on Coronation Road:

- They disagreed with the yellow lines and parking restrictions.
- They had not been notified of the date the lines were being installed.
- There were 5 disabled blue badge holders and they needed access from the gate to their vehicle which would not be possible with the installation of the yellow lines.
- Residents couldn't be expected to park around the estate.
- The estate was classed as a red area by Coastline.
- Some residents got home from work in the early hours of the morning, and it was felt unsafe for them to be walking around the estate from where they parked to their dwelling.
- One of the parking bays catered for three vehicles, in the area there was one house with two disability vehicles, and one house which

was multiple occupancy. There was not enough room for all of the vehicles.

- The residents did not want to make a mess of the grass verges; they took pride in the area they lived.
- Cornwall Council didn't cut the grass; most of the residents cut the grass.
- In 40 years, no emergency vehicles had got stuck in Coronation Road.
- The parked cars were being pushed further out making the road narrower.
- It was suggested that the verges were removed to make more parking spaces.
- There were questions as to why the lines had been installed this year; it was understood it would be next year.
- The installation of drives for houses and a rent increase had been refused.
- They didn't want all the grass verges removed, only some to create pull-ins.
- There had not been any consultation with residents.
- Residents were parking on the verges as there was nowhere else to park.

Cllr Crabtree reported that a meeting had been held. The yellow lines and parking bays were being reviewed and redesigns to try to alleviate the issues including removing some verges and adding parking bays. Once the redesign had been completed there would be a consultation with residents.

**FC23/09/5**

### **CHAIRMAN'S ANNOUNCEMENTS**

6 members of the public left the meeting at 7.13pm.

The Chairman announced that the Illogan Fun Day was very successful. He thanked the Community Events Committee and all volunteers who assisted with the event. It was the first event of its type held by the Council. The Community Events Committee had reviewed the Fun Day and ways to improve it for next year. A lot of work fell on a small number of people, this needed to change for future events. Not all councillors attended the event. If the Council wanted to encourage volunteers it had to lead by example.

He had attended the RAF memorial service in St Illogan Church followed by a separate event in Portreath.

**FC23/09/6**

### **TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 16<sup>TH</sup> AUGUST 2023 AND THE CHAIRMAN TO SIGN THEM**

It was proposed by Cllr Cullimore, seconded by Cllr Mrs Edmunds and

**FC23/09/6.2**

**RESOLVED**                    **to receive and approve the Minutes of the Full Council meeting held on the 16<sup>th</sup> August 2023 and the Chairman to sign them.**

On a vote being taken the matter was approved unanimously.

**FC23/09/7                    MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY**

It was noted that the Unity Trust Bank account was fully set up and the Barclays bank account was closed.

**FC23/09/8                    TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETING, RATIFY ALL DECISIONS AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

**FC23/09/8.2                RESOLVED                    to receive the Delegated Decisions Register and ratify all decisions made since the last meeting.**

On a vote being taken the matter was approved unanimously.

**FC23/09/9                    TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF AUGUST 2023 AND AGREE ANY FUTURE ACTIONS**

It was proposed by Cllr Crabtree, seconded by Cllr Ms Kemp and

**FC23/09/9.2                RESOLVED                    to receive the reports on payments, receipts and bank reconciliations for the month of August 2023.**

On a vote being taken the matter was approved unanimously.

**FC23/09/10                TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF SEPTEMBER 2023 AND AGREE ANY FUTURE ACTIONS (UP TO DATE LIST TO BE TABLED AT THE MEETING)**

It was proposed by Cllr Ford, seconded by Cllr Cullimore and

**FC23/09/10.2              RESOLVED                    to authorise payment of accounts for the month of September 2023 in the sum of £23,326.82 inc VAT.**

On a vote being taken on the matter there were 12 votes FOR and 1 vote AGAINST.

**FC23/09/11                TO RECEIVE THE INSURANCE RENEWAL, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

**FC23/09/11.2              RESOLVED                    that the insurance renewal is received and approved. That the address is updated and the office and changing rooms contents are reviewed and updated by the Clerk.**

On a vote being taken the matter was approved unanimously.

**FC23/09/12 TO RECEIVE ADDITIONAL INFORMATION FROM THE YOUTH TEAMS REQUESTING TO PLAY FOOTBALL MATCHES AND TRAIN ON THE ILLOGAN PARK PITCH, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

In response to a question, it was confirmed that there were no grass football pitches available to hire in the local area. Cllr Mrs Edmunds provided an update on the fees the Illogan RBL charged the junior teams for using their grass pitch.

It was suggested that fees should be kept in line with the New Inn Titans and Illogan Park Rugby Club this year and all fees reviewed for the 2023/2024 season.

The grants obtained to improve the pitches would improve them for all users. The Council should be encouraging youths to participate in sport to keep them entertained and to prevent them from doing other undesirable activities.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Crabtree and

**FC23/09/12.2 RESOLVED that the requests from Dropship FC and St Illogan Youth FC to play and train on the football pitch in Illogan Park are approved and that the fees are the same as the New Inn Titans pro rata.**

On a vote being taken the matter was approved unanimously.

**FC23/09/13 TO RECEIVE THE DRAFT COMMUNICATIONS AND COMMUNITY ENGAGEMENT STRATEGY AND ACTION PLAN AND AGREE ANY COMMENTS TO FEEDBACK**

As there was some confusion regarding the aims and objectives of the Draft Community Engagement Strategy and Action Plan it was agreed to defer it until the next meeting.

**FC23/09/14 TO APPOINT A REPRESENTATIVE TO THE CAMBORNE, POOL, ILLOGAN, REDRUTH PLACE SHAPING BOARD AND AGREE ANY FUTURE ACTIONS**

Cllr Ford left the meeting at 7.56pm  
Cllr Ford re-entered the meeting at 7.58pm.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Ms Kemp and

**FC23/09/14.2 RESOLVED to appoint Cllr Jobson as this Council's representative on the Camborne, Pool, Illogan, Redruth Place Shaping Board.**

On a vote being taken the matter was approved unanimously.

**FC23/09/15 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

There were no items raised.

**FC23/09/16 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

The Clerk had nothing to report.

**FC23/09/17 TO RECEIVE CORRESPONDENCE FROM THE 17<sup>TH</sup> AUGUST 2023 UNTIL THE 11<sup>TH</sup> SEPTEMBER 2023, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS**

Illogan Womens Institute in collaboration with Forest for Cornwall have enquired if the Council would like a free tree to plant and maintain in the local area.

**It was agreed to accept the offer of a free tree.**

Illogan Junior Football Club are taking part in Pirate FMs fundraiser 'cash for kids' and would like to know if they could dribble balls around the perimeter path in Illogan Park. The Clerk had approved the request as they needed more notice than this meeting would have allowed them for planning and advertising etc.

Cornwall Council had emailed about Coronation Road, advising that they were drafting a new proposal and asking for the Council to confirm their support of the implementation of the scheme.

**It was agreed that no further comments would be made until the revised scheme had been seen.**

**FC23/09/18 TO RECEIVE REPORTS FROM CORNWALL COUNCILLORS**

Cllr Crabtree reported:

"We know from the weather today, Summer is behind us and the days are getting shorter very quickly and unlike previous years August still provided plenty of case work, but more in Portreath than Illogan.

I had a meeting with an architect on behalf of a Care Home provider for a discussion on building a purpose-built Care Home for Dementia and three extra care units in Illogan, which unbelievably came a couple of days after a Health and Adult Social Care Overview and Scrutiny Committee briefing on the same subject. It is expected using stats from Carn to Coast as Harris Memorial are not in the North Kerrier West data as for some reason it is not within the same Primary Care Network, 6% of our local population over the age of 65 and therefore at least 500 people are living with dementia of which 294 were confirmed cases at the end of July this year.

The architect will be arranging a pre app presentation with the Parish Council and has granted me permission to disclose the location, which would also have sufficient current buildings on site to provide staff accommodation, if required.

The design is such that it blends in with the properties within the site and indeed is set back within the current Barn Yard complex.

Without any warning the parking bays and lines were installed within Coronation Road and Oxland Road, which of course goes against the no surprises protocol, compared to Station Road in Pool where advance notice signs were placed. I have succeeded in delaying the enforcement of the restrictions as my initial concerns were realised that there was not enough parking in the lower numbers. The Clerk and I were invited to a meeting on Monday afternoon to review the situation and we were shown photos taken early this year showing the number of cars parked on the verges and indeed blocking the pavement to such an extent that it would hard for a pedestrian to walk on the footpath and impossible for a pushchair or wheelchair.

On four recent visits to the area on an evening, when people are at home, there was only one car parked on the lines and one parked on the verge, which it has always done plus two vehicles at the other end of Coronation Road when there were spaces within the bays. A slight redesign will be provided next week, which will be presented to Coastline to see if they will either fund or carry out the works.

Talking to a resident regarding the land at the end of Harmony Terrace, a verdict is expected before the end of this year.

I will be travelling to Stirling at the end of next week for the World Heritage Site UK Annual Conference and after negotiations with the Events Team I have secured the event coming to Cornwall next year and Heartlands will be its location as it is one of the Key Centres within the Cornwall and West Devon World Heritage Site. There have been negotiations with Heartlands to help create more awareness of their status locally and locations were discussed three weeks ago as to where to place signage highlighting its World Heritage Site Status."

**FC23/09/19**

**TO RECEIVE A 2-MINUTE UPDATE FROM COMMITTEE CHAIRMEN AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE 8<sup>TH</sup> AUGUST 1012:**

**i. Planning and Environmental Services Committee – 16<sup>th</sup> August and 6<sup>th</sup> September 2023**

The Chairman of the Planning and Environmental Services Committee thanked all Committee members for being attentive and taking matters seriously.

**ii. Community Events Committee – 28<sup>th</sup> August 2023**

The Chairman reported that at this meeting the plans for Illogan Fun Day were finalised.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Cullimore and

- FC23/09/19.2 RESOLVED** **to note the Minutes of the following Committee meetings held since the last Full Council meeting:**
- i. Planning and Environmental Services Committee – 16<sup>th</sup> August and 6<sup>th</sup> September 2023**
  - ii. Community Events Committee – 28<sup>th</sup> August 2023**

On a vote being taken the matter was approved unanimously.

- FC23/09/20 TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVES ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ON CLLRS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES**

There were no reports.

- FC23/09/21 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS; AGREE WHERE TO DISCUSS AND TIMESCALES**

Cllr Holmes requested an agenda item to discuss the yellow lines and parking arrangements in Coronation Road.

- FC23/09/22 DATE & TIME OF NEXT MEETING**

The next meeting would be held on Wednesday 18<sup>th</sup> October 2023.

- FC23/09/23 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Ford, seconded by Cllr Ekinsmyth and

- FC23/09/23.2 RESOLVED** **that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.**

On a vote being taken the matter was approved unanimously.

3 members of the public left the meeting.

- FC23/09/24 TO RECEIVE QUOTES FOR MANAGEMENT TRAINING FOR THE CLERK, APPROVE A COURSE, ASSOCIATED EXPENDITURE AND ANY FUTURE ACTIONS**

It was proposed by Cllr Ekinsmyth, seconded by Cllr Ms Kemp and

- FC23/09/24.2 RESOLVED** **that the Clerk attends the Aspire Management**

**Training and that all expenditure including travel, accommodation and sustenance are approved.**

On a vote being taken on the matter there were 10 votes FOR and 2 votes AGAINST.

**FC23/09/25 TO RECEIVE TENDERS AND CONSULTATION RESPONSES FOR THE TWO WAY COVERED SEATING, APPOINT A CONTRACTOR, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Ms Kemp, seconded by Cllr Mrs Thompson and

**FC23/09/25.2 RESOLVED that neither tender is approved.**

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

**FC23/09/25.3 RESOLVED that the covered seating area is re-tendered for a different style of shelter; more of a grandstand.**

On a vote being taken on the matter there were 12 votes FOR and 1 vote AGAINST.

**FC23/09/26 TO RECEIVE TENDERS AND CONSULTATION RESPONSES FOR THE OUTDOOR SPORTS AND FITNESS EQUIPMENT, APPOINT A CONTRACTOR, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was agreed to defer this item until the next meeting for further information.

**FC23/09/27 TO RECEIVE APPLICATIONS FOR THE VACANT POSITION OF COUNCILLOR, SPEAK TO CANDIDATES INDIVIDUALLY AND CONSIDER ANY FUTURE ACTIONS**

It was agreed to defer this item until the next meeting.

**FC23/09/28 TO RE-ADMIT MEMBERS OF THE PRESS AND PUBLIC**

It was agreed to defer this item until the next meeting.

**FC23/09/29 TO CO-OPT A COUNCILLOR TO THE ILLOGAN WARD OF THE COUNCIL AND CO-OPTED COUNCILLOR TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE, TO BE WITNESSED BY THE CLERK**

It was agreed to defer this item until the next meeting.

There being no further business the meeting closed at 8.48pm.

Signed .....

Date .....



<b>ACCOUNTS FOR PAYMENT SEPTEMBER 2023</b>					
<b>Description</b>	<b>Supplier</b>	<b>Minute Number</b>	<b>Net Total (ex VAT)</b>	<b>Vat</b>	<b>Total (inc VAT)</b>
<b>TO RATIFY</b>					
Marquee hire for Fun Day	Pengelly Event Hire	CL23/08/12.2	£475.00		£475.00
First Aid provision for Fun Day	White Cross Training	CL23/08/34.2	£225.00		£225.00
Electricity for changing rooms and toilets	SSE		£542.09	£27.10	£569.19
Account Fee 13.07.23 - 13.08.23	Barclays		£8.50		£8.50
Account Fee 13.06.23 - 12.07.23	Barclays		£10.90		£10.90
Account Fee 14.08.23 - 28.08.23	Barclays		£8.50		£8.50
<b>TO PAY</b>					
Annual subscription to website	Mining Village Regeneration Group		£100.00		£100.00
Stationery	Complete		£515.44	£103.09	£618.53
Grass Cutting	Greens		£480.00	£96.00	£576.00
Storytelling for Fun Day	Coppice Theatre	CL23/04/8.2	£150.00		£150.00
PA for Fun Day	GK Electronics	CL23/08/11.2	£1,200.00	£240.00	£1,440.00
IT Support	Nci Technologies		£67.00	£13.40	£80.40
Contractor	DJM Gardening		£1,623.00		£1,623.00
Circus skills workshop for Fun Day	Cirque Du Ciel	CL23/03/10.2	£500.00		£500.00
Organ for Fun Day	Organs on Tour	CL23/06/9.2	£125.00		£125.00
Web Hosting	KernowTek		£20.00		£20.00
Photocopies	1st Office		£43.59	£8.72	£52.31
Printing newsletter	St Austell Printing		£882.03		£882.03
Salaries	All Employees		£4,447.73		£4,447.73
Insurance premium	Zurich		£2,851.85		£2,851.85
Tarmac turning area	D A Giles	FC23/06/27.2	£4,169.00	£833.80	£5,002.80
Operational Play Inspection Training	Rospa	FC23/02/14.2	£1,500.00	£212.00	£1,712.00
Out of Hours Call Handling	Phoneta		£38.43	£7.69	£46.12
Legionella Testing	Churchill Environmental Services		£80.00	£16.00	£96.00
Cleaning	X-treme Clean		£1,810.00	£362.00	£2,172.00
Expenses	Sarah Rimell		£117.00		£117.00
O365 Licences	Nci Technologies		£120.05	£24.01	£144.06
Data Protection Fee			£35.00		£35.00
Internet	BT		£37.25	£7.45	£44.70
Photocopier Lease Asset Protection Fee	CF Corporate		£35.46	£7.09	£42.55
Electricity	Corona Energy		£183.96	£9.20	£193.16
Water for Illogan Park	Source for Business		£56.58		£56.58
Buffet catering for training	Cornish Cakey Tea		£198.00		£198.00
	<b>TOTAL TO PAY</b>		<b>£21,386.37</b>	<b>£1,940.45</b>	<b>£23,326.82</b>