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## **'USEFUL LINKS' PAGE POLICY**

## **INTRODUCTION**

The 'Useful Links' page of the Council's website contains a list of external information sources that maybe helpful to parishioners. The name in the list can be clicked on and the user is taken to an external website outside of the control of the Council. The Useful Links are listed in alphabetical order.

The links included will be checked quarterly and updated if necessary to ensure they work and take the user to the correct website.

## **CRITERIA**

The 'Useful Links' page is managed by the Finance and Resources Committee.

The Council will not include links to businesses or business-related information.

The Council will consider links for voluntary groups, community groups, charities, support groups and general information provision. Most of the information provided should be free to access. Information must be relevant to residents of the Parish.

## REQUEST FOR THE INCLUSION OF A LINK

If you would like a link to an external website to be included in the Council's Useful Links page, please email <a href="mailto:enquiries@illoganparishcouncil.gov.uk">enquiries@illoganparishcouncil.gov.uk</a>

Please include the following information:

- 1. The name of organisation
- 2. The link
- 3. A brief description of the organisation and its aims

The Finance and Resources Committee will review the information provided, will visit the website from the link and consider the request. The decision will be communicated to the requestor. The decision of the Finance and Resources Committee is final.

Review Date:	Reviewed By:	Amendments	Minute Number

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