

ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Monday 20th November 2023 at 7.00 pm.

PRESENT: Cllr Cullimore (Chairman), Cllr Cooke, Cllr Ford, Cllr Ms Kemp, and Cllr Mrs O'Donnell (from point mentioned)

ALSO PRESENT: Mrs S Rimell, Clerk; Miss E James, Assistant to the Clerk

The Chairman explained the safety procedures.

CL23/11/15 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Mr Dolling for non-attendance and Cllr Mrs O'Donnell for late arrival.

There were no members absent.

CL23/11/16 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL23/11/17 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL23/11/18 PUBLIC PARTICIPATION

There were no members of the public present.

CL23/11/19 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 6TH NOVEMBER 2023 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Ms Kemp and

CL23/11/19.2 RESOLVED that the minutes of the meeting of the Community Events Committee held on the 6th November 2023 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL23/11/20 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

Cllr Mrs O'Donnell entered the meeting at 7.15pm.

CL23/11/21 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Ms Kemp and

CL23/11/21.2 RESOLVED that the update on the Events budget has been received and noted.

On a vote being taken the matter was approved unanimously.

CL23/11/22 TO APPOINT A VICE-CHAIRMAN OF THE COMMUNITY EVENTS COMMITTEE FOR THE REST OF THE MUNICIPAL YEAR 2023/2024

It was proposed by Cllr Ms Kemp, seconded by Cllr Cullimore and

CL23/11/22.2 RESOLVED that Cllr Mrs O'Donnell be appointed Vice-Chairman of the Community Events Committee for the rest of the municipal year 2023/2024.

On a vote being taken the matter was approved unanimously.

CL23/11/23 TO AGREE AND FINALISE THE ARRANGEMENTS FOR THE 2023 CHRISTMAS LIGHTS SWITCH ON EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

A tree had been donated by a member of the public. It was approximately 8ft tall. It could be felled and transported for no additional charge. It would be used in the planter in Illogan Park.

It was confirmed that the Fire Service would be arranging someone to introduce and speak at the Tolvaddon event. Cllr Cullimore would give a thank you at the end and close the event. Cllr Ekinsmyth would speak at the Illogan event and Cllr Ford would speak at the Park Bottom event.

It was agreed that the carols to be sung at the Illogan event would be We Wish You a Merry Christmas, Rudolph the Red Nosed Reindeer, Jingle Bells, Away in a Manger, Hark the Herald Angels Sing and O Come All Ye Faithful. It was agreed that the band would also play Ding Dong Merrily on High and Good King Wenceslas.

Illogan School had asked for a contribution towards the cost of the lanterns as per previous years.

It was proposed by Cllr Ford, seconded by Cllr Cullimore and

CL23/11/23.2 RESOLVED that a total of £400 be allocated to Illogan School and Flying Start Nursery towards the cost of lanterns.

On a vote being taken the matter was approved unanimously.

Santas had been confirmed for all the events.

It was proposed by Cllr Cullimore, seconded by Cllr Mrs O'Donnell and

CL23/11/23.3 RESOLVED that the quote for 120 cocktail pasties from Cornish Oven for the Park Bottom event be accepted.

On a vote being taken the matter was approved unanimously.

Selection boxes had been purchased and 100 would be allocated to the Tolvaddon event and 60 would be allocated to the Park Bottom event.

The running orders for the event were completed. It was discussed that the Santa Bus clashed with the Illogan event. The bus company had been notified in advance of the Illogan Switch on Event. There was some concern about children trying to get to the bus potentially going into the road. It was suggested that the Clerk contact the bus company to find the time the bus would be passing through the village.

It was proposed by Cllr Cullimore, seconded by Cllr Ms Kemp and

CL23/11/23.4 RESOLVED that the quote from GK Electronics to supply PA systems and platforms for all 3 events be accepted.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ms Kemp, seconded by Cllr Mrs O'Donnell and

CL23/11/23.5 RESOLVED that 3 new wigs and beards for Santa be purchased.

On a vote being taken the matter was approved unanimously.

It was proposed by Cllr Ms Kemp, seconded by Cllr Mrs O'Donnell and

CL23/11/23.6 RESOLVED that 2 packs of bronze baubles, 2 packs of gold baubles, 3 packs of red baubles and 5 packs of silver baubles be purchased as per the quote.

On a vote being taken the matter was approved unanimously.

CL23/11/24 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

A review of the Christmas Lights Switch On Events

Cllr Cullimore suggested the Spring Litter Pick should be discussed.

The school had confirmed that they would like to take part in the tree planting event and would attend the January meeting.

80th Anniversary of D-Day.

CL23/11/25 DATE AND TIME OF NEXT MEETING

The next meeting would be Monday 15th January 2023, 7pm in Illogan Parish Council Community Office.

CL23/11/26 THAT UNDER THE 1960 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED

It was proposed by Cllr Ford, seconded by Cllr Ms Kemp and

CL23/11/26.2 RESOLVED that under the 1960 Public Bodies (Admission to Meetings) Act the press and public are excluded due to the confidential nature of the business to be discussed.

On a vote being taken the matter was approved unanimously.

CL23/11/27 TO RECEIVE AND APPROVE THE QUOTE FOR THE MEWP AND OPERATIVES FOR THE ERECTION, DECORATION AND REMOVAL OF THE CHRISTMAS TREES, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Cullimore, seconded by Cllr Mrs O'Donnell and

CL23/11/27.2 RESOLVED that the quote from Greens Grounds and Trees to supply a MEWP and 2 operatives to erect, decorate and later remove the Christmas Trees be accepted.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 8.02pm.

Signed

Date