

ILLOGAN PARISH COUNCIL

Minutes of the Full Council Meeting held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Wednesday 13th December 2023 at 7.00pm.

PRESENT: Councillors Ekinsmyth (Chairman), Crabtree, Mrs Edmunds, Ford, Holmes, Ms Kemp, Miss Pollock, Szoka, and Thompson.

IN ATTENDANCE: Mrs S Rimell, Clerk; and 1 member of the public (until point mentioned).

The Chairman explained the safety procedures.

FC23/12/1 CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Cullimore, Jobson, and Mrs O'Donnell.

There were no members absent.

FC23/12/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

FC23/12/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

FC23/12/4 PUBLIC PARTICIPATION ON ITEMS ON THE AGENDA

There were no comments from members of the public.

FC23/12/5 CHAIRMAN'S ANNOUNCEMENTS

The Chairman thanked everyone that was involved in the erection and decoration of the Christmas trees and the Christmas Lights Switch On Events. All events went well and there were some lessons learnt for future years.

Mr Cooke had resigned from the Council. The Chairman thanked him for his time on the Council.

The Illogan Women's Institute had planted the tree in Illogan Park.

The Chairman had attended the consultation at Gwel an Mor. He found it interesting, and he was given all the information he wanted.

FC23/12/6 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON THE 15TH NOVEMBER 2023 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Crabtree, seconded by Cllr Ms Kemp and

FC23/12/6.2 RESOLVED to receive and approve the Minutes of the Full Council meeting held on the 15th November 2023 and the Chairman to sign them.

On a vote being taken on the matter there were 8 votes FOR and 0 votes AGAINST.

FC23/12/7 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising.

FC23/12/8 TO RECEIVE THE DELEGATED DECISIONS REGISTER SINCE THE LAST MEETING, RATIFY ALL DECISIONS MADE AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Holmes, seconded by Cllr Ford and

FC23/12/8.2 RESOLVED to receive the Delegated Decisions Register and ratify all decisions made.

On a vote being taken the matter was approved unanimously.

FC23/12/9 TO RECEIVE REPORTS ON THE PAYMENTS, RECEIPTS AND BANK RECONCILIATIONS FOR THE MONTH OF NOVEMBER 2023 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Crabtree, seconded by Cllr Ford and

FC23/12/9.2 RESOLVED to receive the reports on payments, receipts and bank reconciliations for the month of November 2023

On a vote being taken the matter was approved unanimously.

FC23/12/10 TO AUTHORISE PAYMENT OF ACCOUNTS FOR THE MONTH OF DECEMBER 2023 (UP TO DATE LIST TO BE TABLED AT THE MEETING)

It was proposed by Cllr Crabtree, seconded by Cllr Mrs Thompson and

FC23/12/10.2 RESOLVED to authorise payment of accounts for the month of December 2023 in the sum of £20,756.35 including VAT.

On a vote being taken on the matter there were 8 votes FOR and 1 vote AGAINST.

It was noted that there was a modest sum for the lanterns for the Illogan Christmas Lights Switch On Event and the massive impact this had created.

FC23/12/11 TO CONSIDER AND AGREE OFFICE OPENING HOURS OVER THE CHRISTMAS AND NEW YEAR PERIOD AND CONTACT ARRANGEMENTS IN CASE OF AN EMERGENCY

It was proposed by Cllr Mrs Edmunds, seconded by Cllr Mrs Thompson and

FC23/12/11.2 RESOLVED that the Council Office would be closed on Wednesday 20th December 2023 and would re-open at 9am on Tuesday 2nd January 2024. The Clerk would vary the instructions for the out of hours call handling for the duration of the closure.

On a vote being taken the matter was approved unanimously.

FC23/12/12 TO RECEIVE AND APPROVE THE MEETING DATES FOR 2024 AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Ford, seconded by Cllr Szoka and

FC23/12/12.2 RESOLVED that the meeting dates for 2024 are received and approved as circulated.

On a vote being taken the matter was approved unanimously.

FC23/12/13 TO CONSIDER MANAGEMENT, MAINTENANCE AND FUTURE DEVELOPMENTS IN ILLOGAN PARK AND OTHER PARISH FACILITIES, AGREE ANY APPROPRIATE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Illogan Park

Needles

Some needles had been found in Illogan Park. They have been removed and appropriately disposed of. The situation is being monitored. The gardening volunteers would be made aware and advised to be careful and what to do if they find any needles.

It was agreed that the Clerk would request a sharps box.

Illogan Park Signage

The Clerk was awaiting quotes to erect the signs for the gates etc in Illogan Park. Once these had been erected and a suitable amount of time had passed, the gates would be locked the changing rooms side of Illogan Park overnight.

FC23/12/14 TO RECEIVE A REPORT FROM THE CLERK INCLUDING HEALTH AND SAFETY, AGREE FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Baby Changing Table

The Clerk had contacted contractors to install the baby changing table in the Council Office toilets. DJM had declined to quote for insurance reasons. L & R Groundworks and Construction had quoted.

It was proposed by Cllr Ford, seconded by Cllr Szoka and

FC23/12/14.2 RESOLVED to approve the quote from L & R Groundworks and Construction to install the baby changing table in the Council Office toilets.

On a vote being taken the matter was approved unanimously.

Legionella

The legionella service charges from Churchill Environmental will increase by 9.8% from 1st January 2024.

20mph rollout consultation

We have received an email from a member of the public expressing their disappointment with the consultation of the 20mph rollout. They would like to see a more substantive response on how the outcomes were arrived at. They have asked if this Council are going to discuss and respond to the 20mph consultation response. They are happy to attend the meeting to discuss their views with the Council.

It was proposed by Cllr Ford, seconded by Cllr Crabtree and

FC23/12/14.3 RESOLVED that Illogan Parish Council had responded to the 20mph consultation and that as it was currently being rolled out in the Camborne, Pool, Illogan, Redruth (CPIR) area that it would not be discussed further.

On a vote being taken on the matter there were 5 votes FOR and 2 votes AGAINST. Cllrs Holmes and Szoka voted against the motion.

FC23/12/15 TO RECEIVE CORRESPONDENCE FROM THE 8TH NOVEMBER 2023 UNTIL THE 12TH DECEMBER 2023, AGREE ANY APPROPRIATE RESPONSES AND ANY FUTURE ACTIONS

There was no correspondence.

Cllr Crabtree reported that:

Another interesting month had passed us by. He started with updates from last month's report.

The implementation of parking restrictions in Coronation Road was currently on hold until after Coastline confirm if they would be funding the additional parking bays; a decision was due in March/April 2024. If Coastline do not provide the funding the restrictions would be implemented and indeed Coastline were happy for the Traffic Regulation Order to come into effect immediately.

The turning circle in Park Bottom where the travellers normally stay, was cleared after the intervention of Wales and West Utilities, however he received a phone call from the Police informing me of a situation and suggesting that access should be restricted. After a couple of phone calls a local farmer and Wales and West Utilities blocked the road. There may be mixed feelings about the restricted access. Wales and West were going through the legal procedure to get the road closed off permanently.

There would be another planning application coming forward once it had been validated by Cornwall Council for the ongoing situation in Kennedy Close.

Now for a quick update on the month's activities.

Cormac had replaced the permanent fencing on the footpath between Treloweth Terrace and Church Road, Pool with lockable gates so that access was easier for the contractor to carry out the cuts on this path, especially if it was decided to reinstate the path to the original width.

The realignment of the junction of Clifton Road and Spar Lane was currently getting reviewed and costed to go before the Community Area Partnership Highways Funding Panel at the end of January/early February 2024.

From his Community Chest he had funded 10 Netball Taster Sessions which would commence in January 2024 indoors at Cornwall College on a Tuesday evening between 6 and 7pm. The session would be open to young people under the age of 18.

On Monday it was the West Sub Area Planning Committee and thanks to Cornwall Lives reporting my thoughts on planning applications for developments of 9 properties were now well known.

Yesterday he had an early morning meeting at Gwel an Mor to look at their proposed masterplan to complete the development. As you can all appreciate, we cannot predetermine this. There would be Section 106 money from this and of course the debate would be who gets this, Illogan or Portreath.

FC23/12/17

TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEE MEETINGS HELD SINCE THE LAST FULL COUNCIL MEETING:

i. Finance and Resources Committee – 8th November 2023

The meeting made a recommendation to the November Full Council meeting on the budget and precept for 2024/2025.

ii. Planning and Environmental Services Committee – 15th November 2023

All information was contained in the minutes.

iii. Community Events Committee – 20th November 2023

The meeting finalised the plans for the Christmas Lights Switch On Events.

It was proposed by Cllr Ekinsmyth, seconded by Cllr Ford and

FC23/12/17.2

RESOLVED

to note the Minutes of the following Committee meetings held since the last Full Council meeting:

- i. Finance and Resources Committee – 8th November 2023**
- ii. Planning and Environmental Services Committee – 15th November 2023**
- iii. Community Events Committee – 20th November 2023**

On a vote being taken the matter was approved unanimously.

FC23/12/18

TO RECEIVE A 2-MINUTE UPDATE FROM THE COUNCIL REPRESENTATIVE ON OUTSIDE BODIES INCLUDING THE POLICE LIAISON COMMITTEE AND ON CLLRS WHO HAVE ATTENDED TRAINING COURSES OR CONFERENCES

Cllr Mrs Thompson reported that she had attended the South Crofty Mine meeting. Since the opening of the water plant, they were able to descend further into the mine. The water was clear before entering the river. The process was going well. It was interesting how the company are engaging with local school children with a view to them becoming employed in the future as engineers etc.

Cllr Ms Kemp reported that she had attended the Police Liaison Group. There were ongoing issues with The Waggoners in Camborne. Graffiti crime had increased in Carnkie. The current Police Inspector for the area was moving to Newquay and the Inspector from Penzance would start in this area in January 2024.

Cllr Ford reported that he had attended NALC training on planning and enforcement protocols and annual appraisal training.

**FC23/12/19 TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS;
AGREE WHERE TO DISCUSS AND TIMESCALES**

Cllr Mrs Thompson requested an item to review the developments planned for Illogan Park.

It was noted that Boots Pharmacy in Pool would be closing. This would impact on other pharmacies and the associated parking.

FC23/12/20 DATE & TIME OF NEXT MEETING

The next meeting would be held on Wednesday 17th January 2024, 7pm in Illogan Parish Council Community Office.

**FC23/12/21 THAT UNDER THE 1960 PUBLIC BODY (ADMISSION TO MEETINGS)
ACT THE PRESS AND PUBLIC ARE EXCLUDED DUE TO THE
CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED**

It was proposed by Cllr Ford, seconded by Cllr Mrs Thompson and

**FC23/12/21.2 RESOLVED that under the 1960 Public Bodies (Admission to
Meetings) Act the press and public are excluded
due to the confidential nature of the business to
be discussed.**

On a vote being taken the matter was approved unanimously.

1 member of the public left the meeting at 7.42pm.

**FC23/12/22 TO RECEIVE QUOTES FOR A SHED TO BE SITED TO THE LEFT-HAND
SIDE OF THE OFFICE, AGREE ANY FUTURE ACTIONS AND ANY
ASSOCIATED EXPENDITURE**

It was proposed by Cllr Crabtree, seconded by Cllr Ford and

**FC23/12/22.2 RESOLVED that accept the quote from Cornwall Shed
Company to supply and install a 6ft by 4ft shed to
the side of the Council Office.**

On a vote being taken the matter was approved unanimously.

**FC23/12/23 TO RECEIVE A QUOTE FOR ADDITIONAL EQUIPMENT TO ALLOW
THE FIRE ALARM SYSTEM IN THE CHANGING FACILITIES TO
COMMUNICATE THROUGH THE OFFICE INTRUDER ALARM, AGREE
ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE**

It was proposed by Cllr Crabtree, seconded by Cllr Ekinsmyth and

**FC23/12/23.2 RESOLVED to approve the quote for additional equipment to
allow the fire alarm system in the changing
facilities to communicate through the office
intruder alarm.**

On a vote being taken the matter was approved unanimously.

FC23/12/24 TO RECEIVE A QUOTE FOR THE SUPPLY AND INSTALLATION OF 4 DORGARDS IN THE COUNCIL OFFICE AND COMMUNITY ROOM, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Ms Kemp and

FC23/12/24.2 RESOLVED to approve the quote for the supply and installation of 4 Dorgard in Illogan Parish Council Community Office.

On a vote being taken the matter was approved unanimously.

FC23/12/25 TO RECEIVE QUOTES FOR A BOOKCASE FOR THE FOYER, AGREE A QUOTE, ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

It was proposed by Cllr Crabtree, seconded by Cllr Holmes and

FC23/12/22.2 RESOLVED to order the Homcom Corner storage cabinet from Amazon to go in the foyer of Illogan Parish Council Community Office.

On a vote being taken the matter was approved unanimously.

There being no further business the meeting closed at 7.57pm.

Signed

Date

ACCOUNTS FOR PAYMENT DECEMBER 2023					
Description	Supplier	Minute Number	Net Total (ex VAT)	Vat	Total (inc VAT)
Salaries	All employees		£4,727.92		£4,727.92
Traffic Management Training	Portreath Parish Council		£200.00		£200.00
Signs	Contract Signs		£478.47	£95.69	£574.16
Installation of crawler tunnel	Wicksteed		£172.00	£34.40	£206.40
Out of Hours Call Handling Oct & Nov	Phoneta		£61.06	£12.22	£73.28
Road Closed signs	Hirst Signs Ltd		£254.00	£50.80	£304.80
Printing Illogan Review	St Austell Printing Company		£882.03		£882.03
Install and move CCTV cameras	Nci Technologies		£492.76	£98.55	£591.31
Legionella Testing Nov	Churchill Environmental Services		£160.00	£32.00	£192.00
Photocopies	1st Office		£326.82	£65.36	£392.18
Grass cutting, hedge trimming	Greens	Partly CL23/11/27.2	£2,895.80	£579.16	£3,474.96
Annual monitoring fee and mobile data	Duchy Defibrillators		£810.00	£162.00	£972.00
Annual maintenance inspection	Duchy Alarms		£112.50	£22.50	£135.00
Expenses	Cllr S Kemp		£128.10		£128.10
Web Hosting	KernowTek		£10.00		£10.00
Contractor	DJM Gardening		£2,143.31		£2,143.31
Road Closures	Cornwall Council		£210.00		£210.00
Stationery	Complete		£81.77	£16.35	£98.12
Training	CALC		£90.00	£18.00	£108.00
PA's for Xmas events	GK Electronics	CL23/11/23.4	£610.00	£122.00	£732.00
Marshals for Illogan	WillSecure	CL23/10/15.2	£910.00	£182.00	£1,092.00
Expenses	Emma James		£48.15		£48.15
Cleaning	X-treme Clean		£1,847.50	£369.50	£2,217.00
Items for lanterns	Sarah Haakanson	CL23/11/23.2	£81.58		£81.58
Photocopier Lease	CF Corporate		£789.67	£157.93	£947.60
Asset Protection Fee					
Internet	BT		£37.25	£7.45	£44.70
O365 Licences	Nci Technologies		£120.05	£24.01	£144.06
Electricity for Office	SSE		£24.47	£1.22	£25.69
	TOTAL		£18,705.21	£2,051.14	£20,756.35