

ILLOGAN PARISH COUNCIL

Minutes of the Community Events Committee held in Illogan Parish Council Community Office, Trevelyan Road, Illogan on Monday 4th March 2024 at 7.00 pm.

PRESENT: Cllr Cullimore (Chairman), Cllr Mrs O'Donnell (Vice Chairman), Cllr Ford, Cllr Ms Kemp, and Mr Dolling.

ALSO PRESENT: Mrs S Rimell, Clerk; Miss E James, Assistant to the Clerk

The Chairman explained the safety procedures.

CL24/03/1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE AND AGREE ANY FUTURE ACTIONS

There were no apologies received; all members were present.

CL24/03/2 MEMBERS TO DECLARE DISCLOSABLE PECUNIARY INTERESTS AND NON-REGISTERABLE INTERESTS (INCLUDING DETAILS THEREOF) IN RESPECT OF ANY ITEMS ON THE AGENDA AND ANY GIFTS OR HOSPITALITY OVER £25

There were no interests declared.

CL24/03/3 TO CONSIDER APPLICATIONS FROM MEMBERS FOR DISPENSATIONS

There were no applications from members for dispensations.

CL24/03/4 PUBLIC PARTICIPATION

There were no members of the public present.

CL24/03/5 TO RECEIVE AND APPROVE THE MINUTES OF THE MEETING OF THE COMMUNITY EVENTS COMMITTEE HELD ON THE 5TH FEBRUARY 2024 AND THE CHAIRMAN TO SIGN THEM

It was proposed by Cllr Ford, seconded by Cllr Mrs O'Donnell and

CL24/03/5.2 RESOLVED that the minutes of the meeting of the Community Events Committee held on the 5th February 2024 are received and approved and signed by the Chairman.

On a vote being taken the matter was approved unanimously.

CL24/03/6 MATTERS ARISING FROM THE MINUTES AND A REPORT ON PROGRESS OF ACTIONS, FOR INFORMATION ONLY

There were no matters arising from the minutes.

CL24/03/7 TO RECEIVE AN UPDATE ON THE EVENTS BUDGET, AND AGREE ANY FUTURE ACTIONS

It was proposed by Cllr Cullimore, seconded by Cllr Ms Kemp and

CL24/03/7.2 RESOLVED to receive an update on the events budget.

On a vote being taken the matter was approved unanimously.

CL24/03/8 TO CONFIRM ALL ARRANGEMENTS FOR THE SPRING LITTER PICK, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Cornish Oven had agreed to donate 20 cocktail pasties on the condition that the Council purchased 5. They could be collected on the morning of the event after 11am. It was suggested to ask participants on the morning of the event if they required a vegetarian option and to purchase these when collecting the pre-ordered pasties.

It was confirmed that the event had been registered with Clean Cornwall and that they would be collecting the waste following the litter pick.

It was suggested to ask the public via social media to suggest 'hot zones' that they felt should be targeted for litter picking during the event.

It was proposed by Cllr Cullimore, seconded by Cllr Mrs O'Donnell and

CL24/03/8.2 RESOLVED that 5 cocktail pasties are purchased and 20 cocktail pasties are donated from Cornish Oven for the Spring Litter Pick and for the Clerk or Assistant to the Clerk to collect them after 11am on the morning of the event. To ask participants on the morning of the event if a vegetarian option is required and to purchase these and sausage rolls for the children on the day of the event.

On a vote being taken the matter was approved unanimously.

CL24/03/9 TO CONSIDER ARRANGEMENTS FOR THE 80TH ANNIVERSARY OF D-DAY, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

The request for photos of Illogan had been put on the noticeboards and social media. We had received about 180 war photos which could be used, there were no photos of Illogan included. Cllr Cullimore would contact Kresen Kernow to enquire if they had any photos in the archives that could be used. Other Committee members would ask their acquaintances if they could provide any local war photos.

Cllrs Ford and Mrs O'Donnell advised they would be happy to read the Tribute.

The lanterns would be lit on Thursday 6th June and would stay lit and on display until the morning of Monday 10th June. The lamps would be accompanied by an information poster with details of why the lamps were lit and what they signified.

Mr Dolling advised the Illogan RBL intended to mark the war graves in Illogan Churchyard with a poppy and would also be lighting lamps at the Illogan and RAF memorials at Illogan Church

CL24/03/10

TO CONSIDER ARRANGEMENTS FOR ILLOGAN FUN DAY, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

There had already been some interest in the stalls at the Fun Day. The office had received several applications already and Councillors knew of others who had expressed an interest in attending such as a Makaton choir, the Lions Club, Bev Lynes dance troupe, the TR14ers and Marks Arcs Reptiles. The Clerk would send the Fun Day application form to all Committee members for circulation to interested parties and return to the Council Office.

The landlord of Robartes Arms had advised they would be able to bring their mobile catering equipment and provide budget refreshments at the Fun Day. They would provide burgers, hot dogs, chips, free squash, coke, and lemonade.

Flying Starts Nursery ran the crafts last year and it was suggested that they could be contacted them to ask if they would like to attend again this year.

First Aid cover would be required for the event.

Healthy Cornwall had been asked to attend but so far there had been no response. This would be chased up.

It was suggested to investigate mobile soft play or sensory play for in Illogan Parish Council Community Office.

The Clerk would check that she had received a response to confirming the booking of the Hookah Smoking Caterpillars and if not, a written response would be sought.

It was proposed by Cllr Cullimore, seconded by Cllr Mrs O'Donnell and

CL24/03/10.2

RESOLVED

that the Clerk would book the Slacklining School, Jon Martin Magic, Organs on Tour, Robartes Arms and Coppice Theatre to attend Illogan Fun Day. That the Clerk would contact Ozzy Dee to obtain the costs for the Punch and Judy Show and Facepainting and to enquire whether he could offer a package that included Punch and Judy, facepainting, balloon modelling and mini circus skills. That the Clerk would obtain quotes for a gazebo for the storytelling. That the Clerk contact Flying Start Nursery to enquire if they

would like to host the crafts. The Clerk would investigate soft play and sensory play provision and would obtain quotes. That the Clerk would contact the First Aid provider from the 2023 Fun Day and obtain a quote and availability for the 2024 event. That the Clerk would chase responses from Ronnie Chaffe and Healthy Cornwall.

On a vote being taken the matter was approved unanimously.

CL24/03/11

TO RECEIVE CORRESPONDENCE AND INFORMATION ON A POTENTIAL DANCE MUSIC EVENT FOR UNDER 18S, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Southwest Discos has enquired about holding a dance music event for teenagers in the Community Room. The event would be a ticketed event aimed at teenagers under 18. The costs incurred for the events would be security and licencing which would be covered by the ticket fee.

As the event would be ticketed, a Temporary Event Notice (TEN) would be required from Cornwall Council.

It was felt that it was important for teenagers to see the Parish Council doing something aimed specifically at them, especially as the area has little for them to do.

It was suggested that Southwest Discos should come and view the room to ensure it would be suitable for the event. They would be invited to attend a Full Council meeting to discuss their ideas with the Council.

Safeguarding would need to be carefully considered. It would be nice for some Councillors to be at the event, but it was felt that they should not be running it.

It was proposed by Cllr Ford, seconded by Cllr Cullimore and

CL24/03/11.2

RESOLVED

that the Community Events Committee would like to pursue a Dance Event for teenagers. The Clerk would invite the DJ to view the Community Room to ensure that it was suitable and viable for the event. The Clerk would investigate Safeguarding and DBS requirements. The DJ would be invited to attend a Full Council meeting to discuss the proposals and for Full Council to decide whether to proceed with the event.

On a vote being taken the matter was approved unanimously.

CL24/03/12

TO CONSIDER HOW TO ENCOURAGE MEMBERS OF THE PUBLIC TO JOIN THE COMMUNITY EVENTS COMMITTEE AND BECOME INVOLVED IN ORGANISING AND RUNNING EVENTS, AGREE ANY FUTURE ACTIONS AND ANY ASSOCIATED EXPENDITURE

Research has shown that it takes 4 times of someone seeing something for someone to respond. Therefore, it was agreed that the opportunity to join the Committee and to help run events would continue to be advertised on all available media.

The vacancies for the public on the Events Committee had been advertised in the Winter edition of the Illogan Review.

Advertisements encouraging members of the public to join the Community Events Committee would continue.

The Clerk would investigate promoting events etc on banners.

The Clerk would speak to Lanner Parish Council and Carn Brea Parish Council regarding their promotion and events practices.

The Clerk would invite Rubbish Ruth and her Rubbish Robbers to join us at the Spring Litter Picking Event.

All events would be advertised on local radio stations and the Pirate FM what's on guide.

CL24/03/13

TO CONSIDER ITEMS TO BE DISCUSSED AT FUTURE MEETINGS

There were no items raised to be discussed at future meetings.

CL24/03/14

DATE AND TIME OF NEXT MEETING

The next meeting would be held on Tuesday 9th April 2024 at 7pm in the Council Office.

There being no further business the meeting closed at 8.15pm.

Signed

Date